

Appendix 1

Public Enforcement Notices served.

Cambridge City Council

November 2024

Reference	Ward	Parish	Address	Notice Issued
EN/00247/24	Queen Ediths		12 Wulfstan Way Cambridge Cambridgeshire CB1 8QH	Planning Contravention Notice

October 2024

Reference	Ward	Parish	Address	Notice Issued
EN/00147/24	Queen Ediths		49 Mowbray Road Cambridge Cambridgeshire CB1 7SR	Planning Contravention Notice

September 2024

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

Appendix 2

Caseload statistics

These statistics relate to both South Cambridgeshire District Council and Cambridge City Council.

Total open cases	550
South Cambridgeshire	338
Cambridge City	212

Open cases less than 6 months old	187
Cambridge City	74

All Open cases by priority.

Priority A	0
Priority B	15
Priority C	159
Unassigned (new cases to be allocated)	13

Open cases more than 6 months old	362
Cambridge City	133

All Open Cases by priority.

Priority A	12
Priority B	32
Priority C	318

Cases closed 1st Sep - 29th Nov 2024	195
Cambridge City	58

Cases closed by priority Cambridge City.

Priority A	2
Priority B	10
Priority C	46

Average time in days taken from receipt of a complaint by the compliance team to file creation and acknowledgement sent (where applicable) to customer 1st Sep - 29th Nov 2024. The target is 3 days.

Priority A	N/A
Priority B	0.22 days
Priority C	0.43 days

Average time to first site visit in days from allocation of case to the case officer 1st Sep - 29th Nov 2024. The target is Priority A - 1 working days (from 1st October 2024). Priority B – 10 Working days. Priority C – 20 working days.

	(Avg. Days)	(Percentage on target)
Priority A	N/A	N/A
Priority B	106.9 days	28.6%
Priority C	65.9 days	61.7%

As set out in the report these figures are being affected by the way the reporting system works, when older cases are closed this causes discrepancies in the reports.