



## Cambridge City Council Employment (Senior Officer) Committee

**Date:** Tuesday, 18 June 2024

**Time:** 11.15 am

**Venue:** Committee Room 1 - The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

### Agenda

- 1 Appointment of Chair
- 2 Apologies
- 3 Declarations of Interest
- 4 Exclusion of the Public & Press  
The meeting will contain information during which the public is likely to be excluded from the meeting subject to determination by the Committee following consideration of a public interest test. The exclusion would be made under paragraphs 1, 2 and 3 of part 1 of schedule 12A of the Local Government Act 1972
- 5 Potential Termination Costs of Chief Executive's Office & Corporate Group Design  
To consider potential termination costs of the Senior Management Review and recommendations to Council on 2 March 2023. (Report to follow).
- 6 Interview and Selection Process for Director of Place & Economy Post  
To consider the assessment, interview and selection process for Director level posts. (Report to follow).
- 7 Date of Next Meeting  
To note the next meeting is scheduled for XXXXX to interview and select candidates for the proposed Director role.

**Employment (Senior Officer) Committee Members:** Bick, Bennett, Carling, Davey, Gilderdale and Moore

**Committee Terms of Reference are:**

Appointed by:	From time to time in accordance with the wishes of the political groups.
Membership:	6 members allocated between political groups in accordance with the rules on political balance set out in the Local Government and Housing Act 1989
Chair/Vice Chair:	To be appointed by the members of the Committee.
Decision making:	By the majority of members present and voting. The Chair has a casting vote if required.
Terms of Reference:	<ol style="list-style-type: none"> <li>1. To deal with the recruitment to the post of Chief Executive and to recommend a selected applicant to Council for appointment.</li> <li>2. To recruit, appoint, take disciplinary action against and dismiss Directors.</li> <li>3. To suspend and keep under review the Chief Executive, Directors, the Monitoring Officer or section 151 Chief Finance Officer whilst an investigation takes place into alleged misconduct.</li> <li>4. To take disciplinary action short of dismissal against the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer.</li> <li>5. To consider and if necessary recommend to Council to dismiss or terminate the employment of the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer.</li> <li>6. To make recommendations to Council with regard to proposals for salary or severance packages of £100,000 or more</li> </ol>

Note: The committee will be governed by the provisions contained within Part 4I of the Constitution (Officer Employment Procedure Rules)