



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 19 January 2024

**The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA.**

**It is re-published on a monthly basis to reflect such changes.**

## Purpose

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the 'Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

## What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

## Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Thematic Committees.

## Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

## **Notice of decisions**

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

## **Standing items at Thematic Committee meetings**

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

### Environment and Sustainable Communities Committee

1. Budget Report
2. Affordable Housing Programme – Update on Implementation
3. Climate Partnership Update

### Skills and Employment Committee

1. Budget Report
2. Employment and Skills Board Update

### Transport and Infrastructure Committee

1. Budget Report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
<b>Environment and Sustainable Communities Committee – 22 January 2024</b>									
1	Director's Highlight Report	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
2	Climate Summit Outcomes	Environment and Sustainable Communities Committee	22 Jan 2024	Decision	To agree any additional response to the Climate Summit outcomes	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
3	Infrastructure Delivery Framework	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To receive progress report on preparation of Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
4	£100k Homes – Fordham	Environment and Sustainable Communities Committee	22 Jan 2024	Key Decision KD2023/053	To recommend the Combined Authority Board authorise the conditional release of resale price restrictions affecting eight leasehold £100k homes in Fordham. The release shall be conditional upon future purchasers entering into replacement agreements with the Local Housing Authority East Cambridgeshire District Council (ECDC);  Or to explore changing the status of each home to a more conventional type of affordable housing unit at	Relevant internal and external stakeholders	Nick Sweeney Development Manager  Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
					each next available lease transfer opportunity				
<b>Combined Authority Board – 31 January 2024</b>									
5	Minutes of the Meeting on 29 November 2023 and Action Log	Combined Authority Board	31 Jan 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
6	Forward Plan	Combined Authority Board	31 Jan 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
7	Budget Monitor Update	Combined Authority Board	31 Jan 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
8	Review of the Constitution	Combined Authority Board	31 Jan 2024	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
9	Committee Calendar 2024/25	Combined Authority Board	31 Jan 2024	Decision	To agree the calendar of meetings for 2024/25	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
10	Draft 2024/25 Corporate Strategy and Budget and Medium Term Financial Plan 2024-28	Combined Authority Board	31 Jan 2024	Key Decision KD2023/064 KD2023/065	To approve the refreshed CPCA Corporate Strategy and Business Plan and to set a balanced budget for the forthcoming financial year as required by law, and a medium term financial plan for the next four years.	Relevant internal and external stakeholders	Kate McFarlane Director Policy and Engagement  Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
11	Mayor's Budget 2024/25	Combined Authority Board	31 Jan 2024	Key Decision KD2023/066	To agree the Mayor's draft budget for 2024/25	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
12	Improvement Plan Update	Combined Authority Board	31 Jan 2024	To note	To note progress on the Improvement Plan	Relevant internal and external stakeholders	Angela Probert Interim Programme Director - Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
<b>Recommendations from the Skills and Employment Committee</b>									
13	Skills Bootcamps F/Y 2024/25	Combined Authority Board	31 Jan 2024	Key Decision KD2023/044	To approve the acceptance of the grant for the 2024/25 financial year	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
<b>Recommendations from the Environment and Sustainable Communities Committee</b>									
14	£100k Homes – Fordham	Combined Authority Board	31 Jan 2024	Key Decision KD2023/053	To authorise the conditional release of resale price restrictions affecting eight leasehold £100k homes in Fordham. The release shall be conditional upon future purchasers entering into replacement agreements	Relevant internal and external stakeholders	Nick Sweeney Development Manager  Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
					with the Local Housing Authority East Cambridgeshire District Council (ECDC); Or to explore changing the status of each home to a more conventional type of affordable housing unit at each next available lease transfer opportunity				
<b>Recommendations from the Transport and Infrastructure Committee</b>									
15	Bus Strategy Update	Combined Authority Board	31 Jan 2024	Key Decision KD2023/059	To provide an update on Bus Strategy work and recommend the outcome of the remaining bus service contracts.	Relevant internal and external stakeholders	Neal Byers Transport Consultant Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
<b>Recommendations from Business Board</b>									
16	Market Towns Programme Update	Combined Authority Board	31 Jan 2024	To note	To update members on progress performance and progress of Market Towns programme.	Relevant internal and external stakeholders	Domenico Cirillo Business Programmes and Business Board Manager	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.
<b>Combined Authority Board – 28 February 2024</b>									
17	Bus Reform	Combined Authority Board	28 Feb 2024	Key Decision KD2023/058	To seek a decision to consult the public on the reform of buses.	Relevant internal and external stakeholders	Neal Byers Transport Consultant Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
<b>Skills and Employment Committee – 4 March 2024</b>									
18	AEB Funding Policy Changes for 2024/25	Skills and Employment Committee	4 Mar 2024	Decision	To approve the implementation of AEB funding policy changes for the 2024/25 academic year	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley Interim Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
19	Mid-Year Skills Performance Review	Skills and Employment Committee	4 Mar 2024	To note	To note mid-year performance on all Skills programmes for the 2023/24 academic year	Relevant internal and external stakeholders, including the Business Board	Claire Paul Interim Assistant Director Skills	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
20	Growth Works Evaluation	Skills and Employment Committee	4 Mar 2024	To note	To receive and note the evaluation findings	Relevant internal and external stakeholders, including the Business Board	Steve Clarke Acting Assistant Director Business, Trade and Investment	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
21	Local Innovation Fund	Skills and Employment Committee	4 Mar 2024	To note	To receive an update on in-year performance and proposals for 2024/25	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley Interim Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
22	FE Cold Spots Feasibility Study	Skills and Employment Committee	4 Mar 2024	Decision	To recommend the CA Board approve the recommendations of the feasibility studies for St Neots and East Cambridgeshire	Relevant internal and external stakeholders, including the	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.



	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
						Business Board			
23	LSIP and LSIF Update	Skills and Employment Committee	4 Mar 2024	To note	To receive a progress report against the LSIP and LISF programme of work	Relevant internal and external stakeholders, including the Business Board	Laura Guymmer Strategic Careers Hub Lead	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.
24	Anglia Ruskin University Peterborough (ARUP) [new item]	Skills and Employment Committee	4 Mar 2024	To note	To receive an update on the development of the ARU Peterborough university campus	Relevant internal and external stakeholders, including the Business Board	Jim Cunningham Interim Assistant Director Delivery	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.

## Environment and Sustainable Communities Committee – 11 March 2024

25	Director's Highlight Report	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
26	Environment and Sustainable Communities Thematic Performance Report Q3	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To receive the quarterly performance report	Relevant internal and external stakeholders	Kate McFarlane Director, Policy & Engagement	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
27	Infrastructure Delivery Framework	Environment and Sustainable Communities Committee	11 Mar 2024	Key Decision KD2023/049	To agree Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member,	None anticipated other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
								Communities & Environment	relevant appendices.
28	Climate Action Plan Review	Environment and Sustainable Communities Committee	11 Mar 2024	Key Decision KD2023/048	To agree revisions to the Climate Action Plan 2022-2025	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
29	Cultural Services	Environment and Sustainable Communities Committee	11 Mar 2024	Decision	To approve the business case and associated funding to deliver the Cultural Services project.	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

### Transport and Infrastructure Committee – 13 March 2024

30	Director's Highlight Report	Transport and Infrastructure Committee	13 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
31	A141	Transport and Infrastructure Committee	13 Mar 2024	To note	Update on the development of the A141 project to gauge feedback from the members and allow the scheme to proceed to the next appropriate milestones	Relevant internal and external stakeholders	Matthew Lutz Transport Manager Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
32	E-Scooter Trial Extension	Transport and Infrastructure Committee	13 Mar 2024	Key Decision KD2023/057	To update members on the progress of the e-scooter trial and to recommend that CA Board approve an extension of the trial	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
33	LTCP and Transport Strategy <b>[new item]</b>	Transport and Infrastructure Committee	13 Mar 2024	Decision	Update on LTCP and associated strategy work	Relevant internal and external stakeholders	Emma White Acting Transport Strategy and Policy Manager  Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
34	Transforming City Fund (TCF) <b>[new item]</b>	Transport and Infrastructure Committee	13 Mar 2024	Key Decision KD2024/002	Update on TFC projects and reallocation of underspend	Relevant internal and external stakeholders	Emma White Acting Transport Strategy and Policy Manager  Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.

### Combined Authority Board – 20 March 2024

35	Minutes of the Meeting on 31 January 2024 and Action Log	Combined Authority Board	20 Mar 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
36	Forward Plan	Combined Authority Board	20 Mar 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
37	Budget Monitor Update	Combined Authority Board	20 Mar 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
38	Review of the Constitution	Combined Authority Board	20 Mar 2024	Decision	To present to the Board the sections of the Constitution that have	Relevant internal and external	Edwina Adefehinti Interim Chief Officer	Councillor Edna Murphy	None anticipated other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
					been reviewed/proposed amendments.	stakeholders including Audit and Governance Committee	Legal and Governance, Monitoring Officer	Lead Member Governance	relevant appendices.
39	Delegations to Officers	Combined Authority Board	20 Mar 2024	Key Decision KD2023/041	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
40	Corporate Performance and Risk Report Q3 2023/24	Combined Authority Board	20 Mar 2024	Decision	To present the Corporate Performance Report Q3 2023/24 for Members' scrutiny	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Councillor Edna Murphy Lead Member Governance	None anticipated other than the report and relevant appendices.
41	Culture Strategy	Combined Authority Board	20 Mar 2024	To note	To note progress on the development of a Culture Strategy	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
42	State of the Region Report	Combined Authority Board	20 Mar 2024	To note	To receive interim State of the Region Review findings	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
<b>Recommendations from the Skills and Employment Committee</b>									
43	FE Cold Spots Feasibility Study	Skills and Employment Committee	20 Mar 2024	Decision	To approve the recommendations of the feasibility studies for St Neots and East Cambridgeshire	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member Skills	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
Recommendations from the Environment and Sustainable Communities Committee									
44									
Recommendations from the Transport and Infrastructure Committee									
45	E-Scooter Trial Extension	Combined Authority Board	20 Mar 2024	Key Decision KD2023/057	To update members on the progress of the e-scooter trial and to recommend that CA Board approve an extension of the trial	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
Recommendations from Business Board									
46	Business and Social Investment Fund Update	Combined Authority Board	20 Mar 2024	To note	To update members on progress and performance of the Business and Social Investment Fund	Relevant internal and external stakeholders	Steve Clarke Acting Assistant Director Business, Trade and Investment	Councillor Anna Smith Lead Member Transport	None anticipated other than the report and relevant appendices.
47	Business Board Operating Model and Revised Constitution	Combined Authority Board	20 Mar 2024	Decision	To approve the updated Business Board Constitution	Relevant internal and external stakeholders	Domenico Cirillo Business Programmes and Business Board Manager	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.
48	SPF and Rural Prosperity Fund Update	Combined Authority Board	20 Mar 2024	To note	To update members on the status of the Shared Prosperity Fund and the Rural Prosperity Fund	Relevant internal and external stakeholders	Steve Clarke Acting Assistant Director Business, Trade and Investment	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.

## Comments or queries about the Cambridgeshire and Peterborough Combined Authority Forward Plan

Please send any comments or queries about the Forward Plan to Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer:

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.