

ANTI-POVERTY STRATEGY 2021/22 ANNUAL REPORT

**To:**

Councillor Mairead Healy, Executive Councillor for Equalities, Anti-Poverty and Well-being

Environment & Community Scrutiny Committee 30/06/2022

Report by:

David Kidston, Strategy and Partnerships Manager and Charlotte Albion, Graduate Management Trainee

Tel: 01223 457043 Email: David.Kidston@cambridge.gov.uk

Wards affected:

All

Key Decision

1. Executive Summary

- 1.1 This report provides an update on delivery of key actions in the Council's third Anti-Poverty Strategy, which covers the period 2020-2023. During 2021/22 the Council has delivered a range of planned actions to help address a range of issues associated with poverty, including low pay, debt, food poverty, fuel poverty, digital inclusion, skills, employment, housing affordability, homelessness, and poor health outcomes.
- 1.2 The report also includes a recommendation to extend the end date for the current Anti-poverty Strategy for a further year, to March 2024 to allow officers to address pertinent challenges that have arisen since the strategy was originally approved in July 2020, including supporting local residents with cost of living increase. Additionally, the report outlines how the Council is meeting the socioeconomic duty as contained in Section 1 of the Equality Act.

2. Recommendations

2.1 The Executive Councillor is recommended to:

1. Note the progress in delivering actions to reduce poverty in Cambridge during 2021/22
2. Extend the end date of the existing Anti-Poverty Strategy from March 2023 to March 2024.

3. Background

3.1 The Council has produced two previous Anti-Poverty Strategies covering the periods from 2014-2017 and 2017-2020. The Council produced a revised and updated Anti-Poverty Strategy for the period from April 2020 to March 2023, which was approved by the Executive Councillor for Communities on 3 July 2020.

3.2 The revised strategy sets out an evolution of the Council's broad strategic approach to tackling poverty. It sets out three underpinning themes for the Council's future approach:

1. Combining our ongoing efforts to address the effects of poverty, with a further focus on preventative work (often in partnership with other organisations) to address some of the root causes of poverty.
2. Balancing direct Council service delivery, with partnership-working and influencing and lobbying activity where this will have greater impact.
3. Building the capacity and resilience of residents and communities and facilitating community action.

3.3 These three themes set are woven through the five strategic objectives for the Anti-Poverty Strategy 2020-2023, which are:

1. Helping people on low incomes to maximise their income and minimise their costs
2. Strengthening families and communities, including supporting groups of people that are more likely to experience poverty

3. Promoting an inclusive economy, by raising skills and improving access to a range of employment opportunities for people on low incomes
4. Addressing the high cost of housing, improving housing conditions, and reducing homelessness
5. Improving health outcomes for people on low incomes

3.4 The Anti-Poverty Strategy includes an action plan, which sets out 58 key activities that the Council currently plans to undertake to help achieve the above objectives. The action plan is intended to be a 'living document' that will be regularly reviewed and updated. It is anticipated that new activities may be identified over the course of the strategy period to respond to emerging issues relating to poverty in the city.

4. Cost of Living and Anti-Poverty Strategy review

4.1 Significant rises in energy costs, food prices, fuel prices and other costs in recent months are having a significant impact on household budgets in Cambridge and across the UK, particularly for residents on low incomes. The Anti-Poverty Strategy already includes a number of actions that will help address the rising cost of living by supporting residents to maximise their incomes and reduce their outgoings, particularly under Objective 1 (see 6.2 in the report for an update on actions delivered during 2021/22 under Objective 1 of the APS).

4.2 The Council recognises that further increases in the cost of living are expected over the coming year, with further rises in energy bills and other costs predicted. This could result in significant economic hardship for some local residents who are currently on low incomes. We have taken a number of additional steps recently to help address the cost of living for local residents, and will be developing our approach further in the coming months. Additional actions have included:

- Securing £179,000 funding from the Clinical Commissioning Group for a Heat and Health project (as part of a combined total of £500,000 awarded to the City Council, South Cambridgeshire District Council and East Cambridgeshire District Council). During 2022/23, the project will work with communities across the three districts to

co-produce an approach to support residents who are experiencing damp and mould and associated health conditions as a result of not being able to heat their homes fully.

- Organising a food justice event in Cambridge in May 2022 to bring together local partners to discuss opportunities to collaborate. Following this event, a food poverty and sustainability conference is planned for May 2023.
- Attending meetings of a multi-agency City Community Reference Group, which is looking at measures to help alleviate cost of living issues.

4.3 The current Anti-Poverty Strategy sets out a clear approach and direction for the Council's work to address poverty in Cambridge. It is recommended that the end date for the current Anti-Poverty Strategy should be extended for a further year, from March 2023 to March 2024. This would allow officers to focus on responding to the cost of living impacts in Cambridge and other new challenges that have emerged since the strategy was approved in July 2020, including:

- Ukrainian refugees – the Council is coordinating the hosting of increasing numbers of refugees in Cambridge as part of the national Homes for Ukraine scheme.
- Covid – the Council recognised in the Anti-Poverty Strategy that the national lockdowns and restrictions resulting from the Covid-19 pandemic would exacerbate poverty for people in Cambridge who were already on low incomes, and also lead to many more people experiencing economic hardship. During 2020/21 and 2021/22 the Council undertook a range of unplanned emergency actions in partnership with local partners and communities to address the immediate impacts of Covid-19. During 2022, the Council will continue to have a role in supporting residents and communities as part of the recovery from the pandemic.

4.4 Extending the end date of the Anti-Poverty Strategy to March 2024 will enable officers to develop the new strategy during 2023, informed by a number of wider changes to the Council's ways of working:

- Our Cambridge - As part of the Partnerships and Communities theme of the Our Cambridge programme, the Council is developing new approaches to working cooperatively and collaboratively with communities and partners. These approaches will have a bearing on how the Council takes forward its work to address poverty.
- Access to data - A number of projects and developments will provide access to improved and up-to-date data, which will inform the development of the strategy, including the planned implementation of the Low Income Family Tracker (LIFT) system, the progressive publication of Census 2021 data by the Office for National Statistics from summer 2022 onwards, and future work to develop a City Portrait and Doughnut Economics for Cambridge.

5 Socio-Economic Duty

5.1 Section 1 of the Equality Act 2010 contained provisions for a socio-economic duty, as follows:

"An authority to which this section applies must, when making decisions of a strategic nature about how to exercise its functions, have due regard to the desirability of exercising them in a way that is designed to reduce the inequalities of outcome which result from socio-economic disadvantage."

5.2 The socio-economic duty has not been enacted as law in England by Government, but the Scottish Parliament enacted the socio-economic duty in 2018 and some councils in England have adopted policies in response to the duty. Cambridge City Council has already taken a number of key steps to ensure that socio-economic disadvantage is considered as part of the Council's decision-making process, which in some cases exceed the measures that other Councils have put in place. These include:

1. Equality Impact Assessments – officers are required to consider the impacts of policies and projects on low-income groups as part of a

section in the EqIA template on 'other factors that may lead to inequality'.

2. Committee reports – there is a section in all Committee reports on Equality Impacts, which provides an opportunity to highlight any implications for socio-economic disadvantage identified in an EqIA.
3. Budget setting report (BSR) – officers carry out an assessment of the anti-poverty impacts of all budget bids and an anti-poverty rating is provided in the BSR against all bids (in the same way as the climate change ratings are included) so that members are aware of the impacts on low-income residents when making budgetary decisions.
4. Data and evidence – officers have reviewed a range of data and evidence on poverty and a basket of key performance indicators is included in the Anti-Poverty Strategy. These indicators are reviewed and updated as part of the wider review of the strategy every 3 years.

5.3 The Council is committed to considering socio-economic disadvantage as part of its decision-making process. We will update our EqIA template to include a dedicated section on socio-economic impacts, so that these are presented clearly in all assessments. We will also consider whether any other changes are required to the Council's decision-making processes to further embed the principles of the socio-economic duty.

6 Progress During 2021/22

6.1 This section of the report provides a summary of the key actions delivered during the year 2021/22 under each of the 5 objectives of the Council's current Anti-Poverty Strategy for 2020-2023.

Objective 1 - Helping people on low incomes to maximise their income and minimise their costs

6.2 Key activities which helped deliver this strategic objective during 2021/22 included:

- Continuing to pay all directly employed Council staff at least the Real Living Wage, with a supplement to bring pay rates for the lowest paid staff up to £10 per hour. All agency workers continue to be paid the Real Living Wage after 4 weeks, and all Council tenders and contracts require contractors to meet the Living Wage Foundation's criteria (any staff employed by contractors who work for a minimum of 2 hours or more for 8 consecutive weeks on Council premises are paid the Real Living Wage).
- Running a campaign to encourage employers to pay the Real Living Wage. The council held two events during national Living Wage week in November 2022, which marked 20 years of the UK-wide Living Wage campaign. Seventeen organisations and the Living Wage Foundation attended. There were 79 Cambridge employers accredited with the Living Wage Foundation in March 2022.
- Working with Cambridge Council for Voluntary Service (CCVS) to support voluntary and community sector organisations (VCS) to sign up to the Real Living Wage, including paying the first-year accreditation fee for small VCS organisations. This resulted in 5 VCS organisations becoming accredited during the year
- Allocating just over £1m worth of Community Grants to projects aiming to reduce social and economic deprivation in Cambridge. These included projects supporting residents experiencing economic hardship and poverty because of the impact of the coronavirus pandemic and rising cost of living. The Council funded over 80 organisations delivering over 130 projects and activities.
- Supporting benefits claimants to receive their full entitlement. In 2021/21 the Council helped 4419 households to receive a total of £28.25m in Housing Benefit and provided £8.2m in Council Tax Support. The Council also paid over 1,000 £500 grants which supported low-income individuals to self-isolate.
- Continuing to fund an Outreach Advisor at Cambridge Jobcentre Plus to provide financial advice to new Universal Credit claimants. This service operated remotely during the pandemic but has started offering face-to-face appointments again recently, will continue to run throughout 2022-2023.
- Progressing the food distribution and community kitchen project (formally known as Food Hub project). The project will relocate from

Buchan Street Neighbourhood Centre in 2022, moving into temporary accommodation on Barnwell Drive. Following this, the project plans to be housed at the North-East Cambridge meanwhile site for up to 15 years (subject to planning approvals).

- Continuing to partner with Peterborough Environment City Trust (PECT) on a fuel poverty project funded by UK Power Networks' Power Partners programme. This has provided energy advice support to 178 households and training for frontline support staff in 2021. Additional funding has been secured by PECT for 2022 to continue this support and also to help support the Council with delivery of energy efficiency improvements to homes funded by the Sustainable Warmth grant funding secured from Government.
- Working with the Cambridgeshire Digital Partnership, which brings together local voluntary and community groups providing support to digitally excluded households, and funding local voluntary and community groups to deliver a range of digital inclusion activity.
- Awarding 40,000 from the Community Grants in 2021/22 to Cambridge Online to provide a range of digital inclusion support. During lockdown periods they focused on providing internet devices and data for people in need, but as Covid restrictions have eased, Cambridge Online has re-started face to face sessions at the Meadows Community Centre, Browns Field Community Centre, and The Hub in Abbey.
- Supporting digitally excluded Council tenants and leaseholders by:
 - Loaning tablets with pre-loaded data to tenants, leaseholders and sheltered housing tenants.
 - Providing free wifi for use by tenants in the community room at Hanover and Princess Court.
 - Facilitating the roll-out of fibre optic broadband by commercial companies to Council homes, including a heavily discounted social rate broadband package.
 - Successfully applying to the National Databank Scheme, which will give tenants and resident-leaseholders on low incomes access to free data and unlimited calls and messages for up to six months.

Objective 2 - Strengthening families and communities, including supporting groups of people that are more likely to experience poverty

6.3 Key activities which helped deliver this strategic objective during 2021/22 included:

- Encouraging residents to volunteer in local communities through funding the Cambridge Council for Voluntary Service (CCVS). CCVS have delivered training courses and 1:1 advice sessions for voluntary and community groups on volunteering, 6 volunteer network events and maintained web content specific to volunteering.
- Providing 14 community days, and 4 skip days in local income areas of the city to save residents money from disposing bulking waste and encourage community engagement to help create sustainable communities.
- Delivering a programme of events to celebrate diversity and promote community cohesion, both online and face-to-face as coronavirus restrictions have eased. These included events during South Asian History Month, Black History Month, Disability History Month, Women's Heritage Month, Holocaust Memorial Day, and LGBTQ History Month.
- Developing first proposals for the Greater Cambridge Local Plan, which sets out policy proposals regarding transport and connectivity and ensuring new developments promote permeability and accessibility.
- Reviewing the Environmental Improvement Programme (EIP) and the process of allocating community grants which have the potential to support communities with high levels of deprivation more effectively. Both reviews have considered how the programmes can impact areas where inequalities are present more effectively, but the review processes are not yet complete.

6.4 Two actions under this objective was difficult to deliver due to Covid-19 lockdowns and restrictions during 2021/22:

- Many events which help increase community pride and cohesion, including community-led events such as Arbury Carnival and Chesterton Festival and Cambridge Live events such as the Big

Weekend, could not be held due to Covid-19 restrictions. However, as restrictions eased, both Chesterton Jazz Festival and Cherry Hinton Festival were able to take place. The Council's Area Committee Grants re-opened which give up to a maximum potential grant of £5,000 to groups across the city, including non-profit and voluntary and community organisations or groups of residents to fund projects that reduce social and/or economic inequality for residents. Additionally, this year local groups were invited to apply for separate grants of up to £500 to help with events taking place between 1 May and 30 June to mark the Queens Platinum Jubilee.

- The Advice Hub at Mandela House remained closed during 2021/22, as it has been the subject to review as part of the wider Customer Service Centre (CSC) transformation project. The Credit Union no longer operates from the Advice Hub, but voluntary groups such as Citizens Advice and Cambridge Online may continue to want to offer outreach support at Mandela House.

Objective 3 - Promoting an inclusive economy, by raising skills and improving access to a range of employment opportunities for people on low incomes

6.5 Key activities which helped deliver this strategic objective during 2021/22 included:

- Consulting on the first policy proposals in the Greater Cambridge Local Plan, which includes proposals that aim to spread the benefits of economic growth. This included approaches to ensuring a mix of employment sites, protecting industrial land, delivering affordable workspace, and providing employment opportunities through new developments.
- Producing several planning policy documents for the proposed development and regeneration of the North East Cambridge area, which include a focus on ensuring that development benefits neighbouring disadvantaged communities by maximising local employment, skills and training opportunities. Anti-Poverty and Community Safety topic papers have been produced as part of the evidence base for the AAP, and the emerging Relocation Strategy for the area seeks to retain existing industrial jobs.

- Offering 22 new opportunities to students attending Coleridge Community College to gain a Bronze Arts Award, a recognised level one qualification, and providing weekly after school drama sessions as part of the ongoing Activate project.
- Continuing to fund the 'time-credit' scheme which has retained over 100 volunteers earning time credits, whilst supporting local communities with recycling, re-wilding and landscaping projects.
- Jointly funding a new £2m, 4-year Greater Cambridge Partnership skills and training contract with Form the Future, which has delivered 82 apprenticeships, supported 79 adults with careers information advice and guidance, and delivered 356 careers guidance events for children and young people aged 11-19 from April-December 2021.
- Continuing to work with partners in the Greater Cambridge Partnership and the Cambridgeshire and Peterborough Combined Authority to ensure the delivery of transport infrastructure that connects more deprived wards of Cambridge with the city centre. 2021/22 saw key improvements such as the opening of phase one of the Chisholm trail, improvements to the Linton Greenway and Milton Road improvement scheme, and public consultations regarding improvements to cycling and bus infrastructure along Mill Road.
- Influencing the development of the CPCA's Skills and Employment Strategy and the draft Economic Growth Strategy, including encouraging them to include addressing inequalities as a core objective.
- Promoting learning pathways, formal and informal training, and labour market opportunities to young people through The Cambridgeshire and Peterborough Region of Learning project. In 2021/22 the project has:
 - Reached 55 young people aged 15 to 24 years in Cambridge in 2021/22 who are economically inactive, at risk of NEET, or are employed
 - Partnered with 10 organisations developing pathways for young people, including NHS to improve awareness and access to services and activities that improve mental and physical health outcomes.
 - Developed the Ignite programme with partners Shift Momentum to support young people from low-income

backgrounds to develop pathways to self-employment and business.

- Partnered with 32 learning providers to start developing digital micro-credentials and pathways to local learning and skills provision to improve essential skills, knowledge and employability.
- Worked with Jobcentre Plus to engage young people who are receiving benefits to join and benefit from taking part in the programme, which has so far supported 21 young people who were unemployed.
- Approaching 33 businesses and employers, or providers work experience to improve access to entry level roles and opportunities.

Objective 4 – Addressing the high cost of housing, improve housing conditions, and reduce homelessness

6.6 Key activities which helped deliver this strategic objective during 2021/22 included:

- The completion of 66 new Council homes to rent and approving 159 more affordable homes as part of the Council's affordable housing programme, which gives a cumulative total of 550 homes.
- Continuing to work with developers through the planning process to enable the delivery of new high quality, energy efficient affordable homes. In 2021/22 this saw 51 affordable dwellings being completed, 17 being to Passivhaus standard, and all other homes meeting the Local Plan requirements which relate to carbon reduction, delivering at least a 19% improvement on current Building regulations.
- Ensuring Houses in multiple occupation (HMOs) are licenced where required and proactively taking enforcement against landlords or property managers that are not complying through:
 - Issuing and renewing 132 mandatory HMO licences
 - Investigating 136 complains relating to HMOs
 - Issuing 8 HMO mandatory licence Variation Notices.
 - Issuing 1 temporary Exemption Notice, exempting a property from HMO licencing for up to three months

- Securing Government Safer Accommodation funding to employ a Specialist Housing Worker in Domestic Abuse for a fixed term of two years. The Council will also be seeking re-accreditation to Domestic Abuse Housing Alliance (DAHA) in late 2022.
- Approving the Greater Cambridge Affordable Rents policy in June 2022. This expects affordable rents to be set at or below 60% of the medium market rents or the current Local Housing Allowance rate, whichever is lower.
- Taking part in National Empty Homes Week to highlight the problem of 310 properties remaining unoccupied despite a shortage of affordable housing in the city and calling on residents to help bring empty homes into use. The Council has brought 40 properties back into occupation since 2020.
- Continuing to support the aims and objectives set out in the Homelessness and Rough Sleeper Strategy 2021 -26 which was approved in January 2021. Key activities include:
 - Continuing the 'Housing First' approach which provides self-contained accommodation and support for rough sleepers.
 - Providing £324,000 in Homelessness Prevention Grants for 2022/23 to a range of voluntary and community groups, including Cambridge Citizens Advice, Cambridge Cyrenians, Cambridgeshire Community Foundation, CHS Group, Cambridge Women's Aid, Centre 33, It Takes a City, Jimmy's Cambridge and Wintercomfort for the Homeless.
 - Agreeing to develop a new joint Streets to Home service in collaboration with Cambridgeshire County Council. The service will be funded through a Government homelessness prevention grant. The service will provide a more cohesive approach to tackling rough sleeping and homelessness in Cambridge and providing better outcomes for homeless people in the city.

Objective 5 - Improving health outcomes for people on low incomes

6.8 It was particularly challenging to deliver the key actions identified in the Anti-Poverty Strategy relating to this strategic objective in 2020/21 due to Covid-19 restrictions. The Council had to deliver key activities in alternative ways or temporarily suspend them. However, 2021/22 saw many of these activities restart, including:

- Offering concessionary memberships and discounts of up to 50% off the main entry prices to leisure centres for those on means tested benefits. 2021 saw a total of 46,644 concessionary swims, which accounts for 10.4% of all swims
- Steadily resuming the provision of school swimming lessons and additional swimming teachers for pupils from low-income homes from some schools in September 2021. The recommencement has been incremental, due to a national shortage of qualified swimming teachers, as many found alternative employment during the pandemic.
- Providing free and subsidised exercise referral services to 143 new adults living in the City with long-term conditions, for a minimum 12-week period. There were around 5,000 attendances in total, with mental health, obesity and cancer rehabilitation being the most common reasons for referrals.
- Offering 18 structured physical activity or nutrition programmes (72 sessions) free of charge through the Healthy You programme.
- Securing funding from the Cambridgeshire County Council Public Health team to deliver a Healthy Weights project, aimed at increasing physical activity levels, and a strength and balance project.
- Providing a Physical Activity & Sports Award grant scheme to local families facing financial difficulty.
- Providing instructors to deliver exercise taster sessions at Cambridge Central Mosque for a wellbeing/diabetes prevention day, and training for a volunteer who led mindfulness walks.
- Providing monthly free health sessions for women, including BAME women, through online and virtual sports classes, activities and wellbeing sessions. In person taster activities took place at Clay Farm, Cambridge Central Library and the Meadows Community Centre
- Supporting Cambridge United Community Trust to start a new ladies disability weekly football session in Abbey.

- Providing a programme of free and low-cost activities to adults with mental ill health or those experiencing homelessness.
- Supporting a programme of free lunches with local partners for low-income families during school holidays in areas of highest need in Cambridge as restrictions have eased. Hot lunches have been made available through local food hubs in 7 wards.
- Continuing to provide community centres across Cambridge, which seen 30,077 visits from priority, and 16,512 visits from non-priority groups in 2021/22.

6.9 Some actions under this objective continued to be difficult to deliver due to Covid-19 lockdowns and restrictions during 2021/22, including:

- Funding community groups to deliver cookery skills workshops for low-income households was not possible due to coronavirus restrictions, but a range of cookery skills videos and instructions were posted online, along with a demonstration on how to cook some South Asian dishes.
- Providing free swimming sessions for low-income families with children through the 'SureStart' session has not been able to run this year due to Government Covid-19 guidance. In the limited period when swimming pools were open, restrictions on numbers of swimmers and sessions meant it was not possible to provide the free and discounted sessions.

7 Implications

a) Financial Implications

Page: 15

The Anti-Poverty Strategy primarily seeks to co-ordinate and refocus City Council activity so that it focuses on tackling poverty where possible. The actions in Anti-Poverty Strategy are being delivered by:

- the Council's mainstream services, either directly or in partnership with other organisations. This activity will be funded through mainstream service budgets.
- providing funding grant funding through the Council's Community Grants and Homelessness Prevention Grants to support activity by

voluntary and community organisations

b) Staffing Implications

Much of the work to deliver the Anti-Poverty Strategy is being achieved within existing staff resources. However, some of the initiatives being taken forward have involved the recruitment of a limited number of additional staff, usually on fixed-term contracts.

c) Equality and Poverty Implications

An updated and revised Equality Impact Assessment (EqIA) was produced for the current APS and is published for information on the Council's website here: <https://www.cambridge.gov.uk/equality-impact-assessments>

d) Net Zero Carbon, Climate Change and Environmental Implications

Some of the activities being delivered as part of the Anti-Poverty Strategy and other Council strategies will have a medium positive environmental impact. For example work to improve the energy efficiency of existing Council homes, build new Council homes to high sustainability standards, and enforcement action against private landlords whose properties do not meet nationally-set Minimum Energy Efficiency Standards (MEES).

e) Procurement Implications

The Council has achieved accreditation from the Living Wage Foundation as a Living Wage Employer. As part of this, the City Council has adopted a Living Wage policy in respect of contractors. This policy requires contractors to pay the Living Wage to Qualifying Staff unless it would be unlawful or inappropriate to do so. Officers are monitoring the Council's compliance with this policy on an ongoing basis.

f) Community Safety Implications

There are no community safety implications associated with the updates provided in this report.

8 Consultation and communication considerations

8.1 The Council's first two Anti-Poverty Strategies were informed by available data and evidence and extensive consultation with partner organisations, stakeholders and local residents. In developing the revised strategy in 2019 and 2020, we built on this evidence base using updated data and further consultation with residents, stakeholders and Council staff. This has included:

- Engagement with residents at a range of community groups in Abbey, Arbury, Kings Hedges, and Trumpington (facilitated by Abbey People, North Cambridge Community Partnership, Hands on the Circle, and the City Council's community development team).
- Workshops with Cambridge Ethnic Community Forum staff who support BAME people on low incomes.
- A stakeholder workshop attended by representatives from 18 public, private and voluntary sector organisations that support people in poverty.
- Meetings with key partner organisations (including Cambridgeshire County Council, Cambridgeshire Constabulary, JobCentre Plus and Healthwatch)
- Presentations to the Cambridgeshire and Peterborough Financial Capability Forum and Cambridge Commons.
- Two workshops for City Council frontline staff who support residents in poverty and engagement with management teams in key Council services (Community Services, Environmental Services, Housing Services, Planning, Repairs and Maintenance, and Revenues and Benefits)

9 Background papers

No background papers were used in the preparation of this report.

10. Inspection of papers

To inspect the background papers or if you have a query on the report please contact David Kidston, tel: 01223 457043, email: david.kidston@cambridge.gov.uk.