



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Combined Authority Board Decision Summary

Meeting: Wednesday 30 March 2022

Published: Monday 4 April 2022

Decision Review deadline: Monday 11 April 2022

Each decision set out below will come into force and may be implemented after 5.00pm on the fifth clear working day after the publication of the decision, unless it is called-in [see note on call in below].

### Part 1 - Governance Items

#### 1.1 Announcements, Apologies for Absence and Declarations of Interest

**There were no apologies for absence or declarations of interest.**

#### 1.2 Minutes - 26 January 2022 and Action Log

**The minutes of the meeting on 26 January 2022 were approved as an accurate record and signed by the Mayor.**

**The Action Log was noted.**

### 1.3 Petitions

No petitions were received.

### 1.4 Public Questions

No public questions were received.

## Part 2 – Finance

### 2.1 Budget Monitoring Report – March 2022

It was resolved to:

- a) Note the financial position of the Combined Authority for the financial year to date.
- b) Approve the forecast slippage of unspent project budgets on the capital programme of £49.7m and on the revenue budget of £2,278k
- c) Approve the execution of the revised MoU, and associated repayment of £22m, for the Green Homes retrofit programme phase 2 (LAD2) with BEIS.
- d) Approve the additions to the capital programme and revenue MTFP as set out in section 6.

### 2.2 2022-23 Financial Strategies

It was resolved to:

- a) Approve the following financial strategies:

- i. The Capital Strategy 2022-23
- ii. The Investment Strategy 2022-23
- iii. The Treasury Management Strategy 2022-23

b) Approve the Minimum Revenue Provision statement for 2022-23

## Part 3 – Combined Authority Decisions

### 3.1 Sustainable Growth Ambition Statement

It was resolved to adopt the Sustainable Growth Ambition Statement attached at Appendix 1.

### 3.2 University of Peterborough Phase 2 novation of a Design Contract between CPCA and Mace Ltd to PropCo2 (Peterborough R&D Property Company Limited)

It was resolved to delegate authority to the Director of Housing and Development (in consultation with the Monitoring Officer and Chief Finance Officer) to novate the design contract between CPCA and MACE Limited from CPCA to PropCo2 (Peterborough R&D Property Company Limited).

### 3.3 Combined Authority Office Accommodation

It was resolved to:

- a) Identify Pathfinder House, Huntingdon, as the preferred option for corporate office accommodation.
- b) Authorise the acquisition of a leasehold property interest and delegate authority to the Chief Executive to finalise tenancy terms in consultation with the Mayor.

- c) Authorise the acceptance of a tenancy at will to facilitate operational occupation until formal lease documentation can be finalised.
- d) Delegate authority to the Chief Executive to approve a preferred layout and design, and to incur associated expenditure to implement that design.

### 3.4 Climate Change Action Plan

It was resolved to agree the Climate Action Plan.

### 3.5 Market Towns Programme – Approval of Recommended Projects (Funding Call 8 - March 2022)

It was resolved to:

- a) Approve the project bid received under Market Towns Programme for the town of Soham in East Cambridgeshire to the sum of £330,000.
- b) Consider the request received from Huntingdonshire District Council and East Cambridgeshire District Council to extend the approval timeline to secure remaining programme budget allocations for Huntingdonshire (£802,150 for the towns of Huntingdon and St Ives) and East Cambridgeshire (£1m for the town of Littleport), and agree to:
  - i. Approve the request and extend the deadline for project bids to **31 March 2023**.

### 3.6 Transforming Cities Fund Report

It was resolved to:

- a) Note the contents of the Annual Transforming Cities Fund Report (Appendix 1) for submission to Department for Transport (DfT)

- b) Support the principle of utilisation of TCF Capital underspend to support Sustainable Transport schemes (Active Travel & Bus Improvements) as agreed in future budget reports.
- c) To delegate authority to the Chief Executive Officer to submit the Transforming Cities Fund Report to DfT

### 3.7 Skills Bootcamps Wave 3

It was resolved to:

- a) Accept the Grant offer of £4,891,985 from the Department for Education (DfE) to deliver Wave 3 Skills Bootcamps for the 2022- 23 financial year and approve the addition of a corresponding budget for delivery of the Bootcamps in the 2022-23 budget.
- b) Delegate authority to the Chief Executive, in consultation with the Chief Finance Officer and Monitoring Officer, to:
  - i. Make awards to and enter grant agreements with existing training providers to deliver Skills Bootcamps where procurement rules allow.
  - ii. Make awards to and enter into grant agreements with new providers for Wave 3 following an appropriate appointment exercise.

By recommendation to the Combined Authority Board

## Part 4 – Transport and Infrastructure Committee recommendations to the Combined Authority Board

### 4.1 A141 and St Ives

It was resolved to:

- a) Approve the drawdown of £2.3 million for the consultation and commencement of the St Ives Local Improvement Schemes.

- b) Delegate authority to the Head of Transport and Chief Finance Officer to agree a Grant Funding Agreement with Cambridgeshire County Council.

## 4.2 Demand Responsive Transport

It was resolved to note that the Demand Responsive Transport (DRT) trial has been extended from ending in April to ending in July. The service will be retendered to allow a seamless transition from original contract to new contract.

## 4.3 March Area Transport Study: Broad Street Scheme

It was resolved to:

- a) Re-purpose £586,205 of CPCA Future High Street Fund monies to undertake the initial phases of the March Area Transport Study Broad Street construction.
- b) Approve the drawdown of £3,780,387 for the construction of March Area Transport Study Broad Street scheme, in full, (subject to the independent evaluation and sign off of the Full Business Case by the Combined Authority Board at a future meeting).
- c) Delegate authority to the Head of Transport and Chief Finance Officer to enter into Grant Funding Agreements with Cambridgeshire County Council in relation to the March Area Transport Study.

## 4.4 E-Scooter Trial and E-Bike Update

It was resolved to:

- a) Approve the extension of the e-scooter trial to 30 November 2022.
- b) Approve market engagement and a procurement process to enable the expansion of the e-bike service region wide.

- c) Delegate authority to the Head of Transport in consultation with the Chief Finance Officer and Chief Legal Officer to enter a contract with the successful tenderer.

## Part 5 – Skills Committee recommendations to the Combined Authority

### 5.1 Adult Education Budget Funding Allocations 2022/23 and Proposed Funding Policy Changes

It was resolved to:

- a) Approve the funding allocations for the 2022/23 academic year, from the devolved Adult Education Budget (AEB) to the grant-holders, set out in Table A to the report.
- b) Approve the funding allocations for the 2022/23 academic year from the delegated National Skills Fund for level 3 courses, to the grant-holders set out in Table A to the report.
- c) Delegate authority to the Interim Associate Director of Skills in consultation with Chief Finance Officer and Monitoring Officer, to enter into multi-year grant funding agreements with the grant holders set out in Table A to the report, for a three-year period.
- d) Approve the funding policy changes and flexibilities for the 2022/23 academic year.

## Part 6 – Business Board recommendations to the Combined Authority

### 6.1 Local Growth Fund Management Budget

It was resolved to approve the reprofile of the Local Growth Fund's management budget into 2023/2024.

## Part 7 – Governance Reports

### 7.1 Annual Report and Business Plan 2022/23

**The 2022/23 Annual Report and Business Plan was not approved.**

### 7.2 Performance Management of the Sustainable Growth Ambition Statement

It was resolved to:

- a) Adopt the approach to performance management summarised in section 4 of the report.
- b) Adopt its initial set of strategic indicators as shown in table 1, Appendix 1.
- c) Agree future reporting timescales set out in section 5 of this report, including the removal of the 'key projects' profile element of the Performance Dashboard.

### 7.3 Local Assurance Framework

It was resolved to approve the amended draft of the Local Assurance Framework and to delegate authority to the Monitoring Officer (in consultation with the Chief Finance Officer and Chair of the Audit and Governance Committee), to make the relevant changes to the Local Assurance Framework.

### 7.4 Forward Plan

It was resolved to approve the Forward Plan.



**Notes:**

- a) Statements in **bold type** indicate additional resolutions made at the meeting.
- b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

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