

Item

Strategy & Resources Scrutiny Committee

2019/20 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Overview

To:

Councillor Robertson, Executive Councillor for Finance & Resources

Report by:

Chief Executive, Strategic Directors, Head of Finance

Date:

6 July 2020

Wards affected:

(All) Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey, Trumpington, West Chesterton

Key Decision

1. Executive Summary

1.1 This report presents, for all Portfolios:

- a) A summary of actual income and expenditure compared to the final budget for 2019/20 (outturn position)
- b) Revenue and capital budget variances with explanations
- c) Specific requests to carry forward funding available from budget underspends into 2019/20.

1.2 This year is the first year that one combined General Fund outturn report covering all portfolios will be produced for scrutiny at Strategy and Resources Scrutiny Committee.

- 1.3 The outturn report presented reflects the Executive Portfolios for which budgets were originally approved (which may have changed since, for example for any changes in Portfolio responsibilities). Therefore, members of all committees are asked to consider proposals to carry forward budgets and make their views known to the Executive Councillor for Finance and Resources, for consideration at Strategy and Resources Scrutiny Committee prior to recommendations to Council.

2. Recommendations

The Executive Councillor for Finance and Resources recommends to Council:

- a) To carry forward requests totalling £1,070,060 revenue funding from 2019/20 to 2020/21, as detailed in **Appendix C**.
- b) To carry forward requests of £27,634k capital resources from 2019/20 to 2020/21 to fund rephased net capital spending, as detailed in **Appendix D**.
- c) To fund the overspend of two capital schemes – Lammas Land Car Parking and Barnwell Business Park remedial projects totalling £29,757 from reserves. Further information in 3.7 below.
- d) To transfer the Bateman Street tree replacement underspend of £17k to the Environmental Improvements programme – South.
- e) To transfer the underspend of £24k on Grafton East car park essential roof repair project to Structural Holding Repairs & Lift Refurbishment - Queen Anne project which is renamed Car Park Structural Holding Repairs.

3. Background

Revenue Outturn

- 3.1 The overall revenue budget outturn position for all Portfolios is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

2018/19 £'000	General Fund Revenue Summary	2019/20 £'000	% Final Budget
19,943	Original Budget	19,651	92.0
952	Adjustment – Prior Year Carry Forwards	923	4.3
2,123	Adjustment – Earmarked Reserves	1,263	5.9
253	Adjustment – Capital Charges	388	1.8
86	Adjustment – Central & Support reallocations	(649)	(3.0)
(508)	Other Adjustments	(209)	(1.0)
22,849	Final Budget	21,367	(100.0)
21,555	Outturn	20,375	95.4
(1,294)	(Under) / Overspend for the year	(992)	(4.6)
923	Carry Forward Requests	990	4.6
(371)	Variation on committees	(2)	0
2,061	Other variances	(997)	(4.7)
0	Carry forward requests – Feasibility Fund	80	0.4
(476)	Capital expenditure financed from revenue	(609)	(2.9)
1,214	Variance and decreased use of General Fund Reserves	(1,528)	(7.2)

3.2 **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for all Portfolios for 2019/20. The original revenue budget for 2019/20 was approved by the Council on 21 February 2019.

3.3 **Appendix B** provides explanations of the main variances.

3.4 **Appendix C** lists revenue carry forward requests.

Capital Outturn

3.5 The overall capital budget outturn position for all Portfolios is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

2018/19 £'000	General Fund Portfolio Capital Summary	2019/20 £'000	% Final Budget
43,211	Final Budget	44,357	100.0
28,325	Outturn	18,833	42.5
(14,886)	Variation - (Under)/Overspend for the year	(25,524)	(57.5)
14,518	Rephasing Requests	27,634	62.3
(368)	Variance	2,110	4.8
0	Less Cromwell road adjustment *	(2,142)	(4.8)
(368)	Net variance	(32)	0

*See paragraph 3.6 below

2018/19 £'000	HRA Capital Summary	2019/20 £'000	% Final Budget
41,105	Original Budget	52,825	115.4
3,099	Adjustments (Re-phasing -prior year)	5,256	11.5
(7,205)	Other Adjustments	(12,310)	(26.9)
36,999	Final Budget	45,774	100.0
31,687	Outturn	38,360	83.8
(5,312)	(Under)/Overspend for the year	(7,414)	(16.2)
5,256	Re-phasing Requests	6,560	14.3
(56)	(Under) / Overspend	(854)	(1.9)

General Fund

- 3.6 The major reasons for the end of year capital outturn is a technical accounting adjustment due to the reallocation of resources between the HRA and the GF of the Cromwell Road Redevelopment. This has resulted in an adjustment of £2,142k.
- 3.7 Lammas Land Car Parking and Barnwell Business Park remedial projects have overspent by £29,757 which represents current spend in 19/20 plus a retention fee. Lammas Land overspend was as a result of additional works to surfacing required over and above original estimates and the Barnwell project overspend was due to tenders being returned at higher than expected estimates plus on site design changes that added cost. Also, an external project manager had to be appointed due to staff absence. It is requested that this is funded from reserves and a recommendation is included above.
- 3.8 The main requests for rephasing of budgets are as follows
- Climate Change, Environment and City Centre Portfolio – Electric Vehicle Charging points £336k due to delays in completion of the installations, Vehicle replacement programme £495k for vehicles on order but not delivered, Redevelopment of Silver Street toilets due to design modification work and delays in the completion of the purchase and the installation of the Shared Waste IT system
 - Communities Portfolio – Delays in the progression of pre planning of the Café and Car Park at the Crematorium £646k, the Junction project has been delayed due to Covid-19 £250k, extension to cherry Hinton Library £766k also delayed due to covid-19, and Wilberforce Road artificial pitches £250k.
 - Housing General Fund - Meadows Community Hub and Buchan St retail outlet delay £426k.
 - Planning Policy and Open Spaces Portfolio - Environmental Improvements rolling programme £332k is requested to be rephased
 - Transport and Community Safety Portfolio – Cycleways £387k due to delays outside of council control

- Finance & Resources Portfolio – Mill road and Cromwell road development and equity loan projects £12,974k due to the slower progress on site, Lion Yard shopping centre investment £4,200k due to delay on progress, Local Investment Bond £2,800k which is expected to be drawn down in 20/21.

3.9 It is also requested, in the recommendations, that underspend of Grafton East car park essential roof repair project totalling £24k is transferred to Structural Holding Repairs & Lift Refurbishment - Queen Anne project which is renamed Car Park Structural Holding Repairs to cover all car parks.

HRA

- 3.10 Spending in the Housing Capital Investment Plan in 2019/20 was below that originally anticipated, with reduction in the budget, particularly for new build expenditure as part of the Medium Term Financial Strategy in September / October 2019 and the Budget Setting Report in January / February 2020.
- 3.11 At outturn, against the latest capital budget approved, underspending of £2,225,000 was evident in new build investment, with slippage of £1,930,000 identified. This related predominantly to delays in respect of re-development schemes at Colville Road, Campkin Road and Kingsway, all of which are now moving forward. There are however a number of schemes on site, with affordable housing agreements now in place, and in some cases, payments were made ahead of where was previously anticipated. Handover of the 2015/16 garage sites took place in 2019/20, as did the majority of units on the site at Anstey Way, with the balance anticipated in the first quarter of 2020/21.
- 3.12 Investment in the housing stock, in respect of decent homes and other capital activity was underspent by £3,168,000, with the need to defer £2,927,000 of investment into future years having been identified.
- 3.13 The capital expenditure relating to the acquisition of land and dwellings was less than anticipated in 2019/20, with several land parcels progressing during 2019/20, but none reaching completion stage.
- 3.14 The project to replace the Housing Management Information System will span multiple years and the balance of funding to deliver this project will require re-phasing into 2020/21, when the project is expected to conclude.

- 3.15 Permission was requested at Housing Scrutiny committee to re-phase the use of £284,000 of Disabled Facilities Grant, £11,543,000 of Devolution Grant and £896,000 of DRF (direct revenue financing) into 2020/21, where these will be used to finance capital expenditure identified.
- 3.16 Recognition also needs to be given to a reduced use of major repairs reserve as a funding source in 2019/20 (£4,807,000), with the need to recognise the deferred use of this in 2020/21 and 2022/23 to finance re-phased capital expenditure.

4. Implications

- 4.1 The net variance from the final budget (see above) on committees would result a decreased use of General Fund reserves of £992k. After revenue carry forwards of £990k for committees this is £2k. After capital projects financed from revenue of (£609k) and net variances the overall variance and decreased use of General Fund Reserves is £1,528k.
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have financial, staffing, equality and poverty, environmental, procurement or community safety implications.

(a) Financial Implications

Any financial implications are included in the Appendices.

(b) Staffing Implications

Any staffing implications are included in the Appendices.

(c) Equality and Poverty Implications

Any equality and poverty implications are included in the Appendices.

(d) Environmental Implications

Any environmental implications are included in the Appendices.

(e) Procurement Implications

Any procurement implications are included in the Appendices.

(f) Community Safety Implications

Any community safety Implications are included in the Appendices.

5. Consultation and communication considerations

Public consultations are undertaken throughout the year and can be seen at:

<https://www.cambridge.gov.uk/consultations>

6. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2019/20
- Directors' Variance Explanations – March 2020
- Budgetary Control Reports to 31 March 2020
- Capital Monitoring Reports – March 2020

7. Appendices

The following items, where applicable, are included for discussion:

Appendix	Proposal Type	Included
A	General Fund Revenue Summary plus individual portfolio summaries	✓
B	General Fund Revenue Major Variances for all portfolios	✓
C	General Fund Carry Forward Requests for all portfolios	✓
D	Capital Summary plus individual portfolio summaries	✓

8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Revenue Budget - 2019/20 Outturn

	<i>Original Budget 19/20 £000</i>	<i>Final Budget 19/20 £000</i>	<i>Outturn 19/20 £000</i>	<i>Variation Increase / (Decrease) £000</i>	<i>Carry Forward Requests - See Appendix C £000</i>	<i>Net Variance £000</i>
Committee / Portfolio						
Environment & Community Committee						
Climate Change, Environment and City Centre Portfolio	8,579	6,544	6,405	(139)	99	(40)
Communities Portfolio	6,810	6,722	6,885	163	143	306
Total Environment & Community Committee	15,389	13,266	13,290	24	242	266
Housing Committee						
Housing (GF) Portfolio	3,360	2,201	2,303	102	0	102
Total Housing Committee	3,360	2,201	2,303	102	0	102
Planning & Transport Committee						
Planning Policy and Open Spaces Portfolio	5,267	7,101	7,134	33	65	98
Transport and Community Safety Portfolio	(3,305)	(3,066)	(3,240)	(174)	16	(158)
Total Planning & Transport Committee	1,962	4,035	3,894	(141)	81	(60)
Strategy & Resources Committee						
Finance & Resources Portfolio	(4,782)	(4,977)	(5,968)	(991)	290	(701)
Strategy and External Partnerships Portfolio	3,722	6,842	6,856	14	377	391
Total Strategy & Resources Committee	(1,060)	1,865	888	(977)	667	(310)
Total Portfolios / Committees	19,651	21,367	20,375	(992)	990	(2)
Capital Accounting Adjustments	(6,353)	(6,353)	(6,630)	(277)	0	(277)
Capital Expenditure Financed from Revenue	3,060	3,126	2,517	(609)	80	(529)
Contributions to Earmarked Funds	4,397	5,028	4,688	(340)	0	(340)
Contributions to/(from) Reserves	(286)	(1,245)	1,353	2,598	(1,070)	1,528
	818	556	1,928	1,372	(990)	382
Net Spending Requirement	20,469	21,923	22,303	380	0	380
Financed By:						
Settlement Funding Assessment	(4,979)	(5,440)	(5,995)	(555)	0	(555)
New Homes Bonus	(5,504)	(5,504)	(5,504)	0	0	0
Other Grants from Central Government	0	(32)	(32)	0	0	0
Appropriations from Earmarked Reserves	(1,359)	(2,320)	(2,138)	182	0	182
Council Tax	(8,627)	(8,627)	(8,634)	(7)	0	(7)
Total Financing	(20,469)	(21,923)	(22,303)	(380)	0	(380)
Net Total	0	0	0	0	0	0

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- in the June/July committee cycle (outturn reporting and carry forward request)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- via technical adjustments/virements throughout the year

Climate Change, Environment and City Centre Portfolio / Environment & Community Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Environmental Health						
Control of Disease	106,970	123,060	119,268	(3,792)	0	(3,792)
Out of Hours	154,540	122,120	99,129	(22,991)	0	(22,991)
Scientific Team	596,760	524,220	530,519	6,299	0	6,299
Food and Occupational Safety	488,530	424,020	419,172	(4,848)	0	(4,848)
Enforcement	224,380	191,500	187,844	(3,656)	0	(3,656)
Residential Statutory Nuisance	97,790	129,460	128,641	(819)	0	(819)
Environmental Health Operational Support	342,610	380,090	330,910	(49,180)	38,000	(11,180)
Environmental Health Salaries	0	156,610	2,021	(154,589)	6,200	(148,389)
	2,011,580	2,051,080	1,817,504	(233,576)	44,200	(189,376)
Garage Services						
Fleet Management - Operational	0	0	(33,941)	(33,941)	0	(33,941)
Garage- External Work	106,340	111,130	197,279	86,149	0	86,149
	106,340	111,130	163,338	52,208	0	52,208
Licensing						
All Licensing cost centres	0	0	0	0	0	0
	0	0	0	0	0	0
Open Space Management						
Bill Posting & Distribution	15,660	17,720	22,196	4,476	0	4,476
Public Toilets	683,710	696,690	813,348	116,658	0	116,658
	699,370	714,410	835,544	121,134	0	121,134
Streets and Open Spaces						
Control of Dogs	(10)	0	0	0	0	0
Street Cleaning - Old	2,318,690	0	67	67	0	67
Streets & Open Spaces (Operations) - Indirect Costs	0	0	43,414	43,414	0	43,414
Public Realm Enforcement	496,640	498,690	507,432	8,742	0	8,742
S&OS Community Engagement	353,200	375,410	360,818	(14,592)	0	(14,592)
	3,168,520	874,100	911,731	37,631	0	37,631
Tourism & City Centre Management						
Market Square Project	0	79,530	46,729	(32,801)	32,800	(1)
Tourism	262,740	339,940	318,048	(21,892)	21,800	(92)
Markets	(379,920)	(380,470)	(373,272)	7,198	0	7,198
Control of Street Trading	0	0	0	0	0	0
Package Tour Scheme	77,200	0	0	0	0	0
	(39,980)	39,000	(8,495)	(47,495)	54,600	7,105
Waste & Recycling						
Waste Collection	3,090,000	3,303,200	3,233,962	(69,238)	0	(69,238)
Waste Policy	201,630	103,880	103,876	(4)	0	(4)
Commercial Waste	(658,720)	(652,860)	(652,860)	0	0	0
	2,632,910	2,754,220	2,684,978	(69,242)	0	(69,242)
Total Net Budget	8,578,740	6,543,940	6,404,600	(139,340)	98,800	(40,540)

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Communities Portfolio / Environment & Community Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Bereavement Services						
City Cambridge Cemeteries	0	(92,270)	(139,988)	(47,718)	0	(47,718)
Cambridge Crematorium	0	(1,392,380)	(975,153)	417,227	0	417,227
Bereavement Services - Burials & Grounds	187,200	258,260	244,907	(13,353)	0	(13,353)
Bereavement Services Central Costs	381,760	791,200	750,046	(41,154)	0	(41,154)
Commemoration	0	(113,960)	(105,157)	8,803	0	8,803
Bereavement Services	(1,105,100)	0	0	0	0	0
Transfer to earmarked reserves	0	0	(323,805)	(323,805)	0	(323,805)
	(536,140)	(549,150)	(549,150)	(0)	0	(0)
Children and Youth						
Children & Young People's Service	585,210	524,210	536,805	12,595	0	12,595
	585,210	524,210	536,805	12,595	0	12,595
Community Centres						
Community Facilities (formerly St Lukes Community School)	66,120	66,120	54,459	(11,661)	0	(11,661)
Lawrence Way Community Facility	20,810	16,110	15,261	(849)	0	(849)
Buchan Street Community Facility	197,050	194,510	197,617	3,107	0	3,107
The Meadows Community Centre	430,300	430,530	424,835	(5,695)	0	(5,695)
Akeman Street Community House	33,990	32,660	25,393	(7,267)	0	(7,267)
Brown's Field Youth and Community Centre	0	73,860	83,700	9,840	0	9,840
Clay Farm Community Centre	(10,340)	(58,340)	206,307	264,647	0	264,647
Storey's Field Community Centre	10	0	0	0	0	0
	737,940	755,450	1,007,572	252,122	0	252,122
Community Development						
Credit Union	0	10,000	0	(10,000)	0	(10,000)
Community Development - Admin	529,250	536,350	509,680	(26,670)	0	(26,670)
	529,250	546,350	509,680	(36,670)	0	(36,670)
Culture & Community						
Cultural Facilities Administration	528,920	284,100	311,663	27,563	0	27,563
Culture and Community	181,710	124,640	107,742	(16,898)	12,450	(4,448)
Cambridge Junction	339,430	358,450	359,240	790	0	790
Corn Exchange and Guildhalls	0	(123,400)	(125,795)	(2,395)	0	(2,395)
City Events	0	185,000	220,542	35,542	0	35,542
Folk Festival	0	(289,040)	(169,633)	119,407	0	119,407
Cambridge Live - Central	0	368,260	340,397	(27,863)	0	(27,863)
	1,050,060	908,010	1,044,156	136,146	12,450	148,596
Neighbourhood Community						
North Cambridge Community (ex Kings Hedges Nhd) Partnership	120,830	121,610	104,303	(17,307)	0	(17,307)
Abbey People	26,190	23,390	17,000	(6,390)	0	(6,390)
Engagement and Inclusion (previously Community Projects now	136,950	0	0	0	0	0
Neighbourhood Community Development	200,630	258,370	255,260	(3,110)	0	(3,110)
Southern Fringe Posts funded from Developers Contributions	(10)	0	2	2	0	2
Mill Road Depot CDO	0	(51,750)	(51,750)	0	0	0
	484,590	351,620	324,815	(26,805)	0	(26,805)
Sport & Recreation						
Sport & Recreation Administration	550,350	533,940	574,543	40,603	0	40,603
Leisure Contract Management Fees	602,430	604,520	560,314	(44,206)	0	(44,206)
Leisure Contract Client Costs	1,543,030	1,603,220	1,447,874	(155,346)	131,000	(24,346)
Active Lifestyles - Communities (ex Sports Development)	23,090	23,000	22,507	(493)	0	(493)
Sport - Ex Ref	22,370	42,990	41,849	(1,141)	0	(1,141)
Sport - Street Games	0	(11,010)	(11,002)	8	0	8
Active Lifestyles - Projects	8,140	8,140	5,353	(2,787)	0	(2,787)
	2,749,410	2,804,800	2,641,438	(163,362)	131,000	(32,362)
Streets and Open Spaces						
Employment Foundation - Green Fingers	58,900	0	0	0	0	0
	58,900	0	0	0	0	0
Voluntary Sector						
Community Development Voluntary Support	1,150,530	1,380,920	1,370,163	(10,757)	0	(10,757)
	1,150,530	1,380,920	1,370,163	(10,757)	0	(10,757)
Total Net Budget	6,809,750	6,722,210	6,885,479	163,269	143,450	306,719

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- virements approved under the Council's constitution
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and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report)
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Housing (GF) Portfolio / Housing Committee
Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Safety						
Racial Harassment	(50,770)	(50,000)	(50,000)	0	0	0
	(50,770)	(50,000)	(50,000)	0	0	0
Contributions to/from reserves						
Contributions to/from HRA	517,600	384,640	368,016	(16,624)	0	(16,624)
	517,600	384,640	368,016	(16,624)	0	(16,624)
Environmental Health						
Housing Standards	482,790	400,350	408,085	7,735	0	7,735
Property Accreditation	(1,110)	0	0	0	0	0
Energy Officer	132,110	146,200	122,446	(23,754)	0	(23,754)
	613,790	546,550	530,531	(16,019)	0	(16,019)
Head of Housing Services						
Reducing Pensioner Poverty	(20,000)	6,010	5,415	(595)	0	(595)
	(20,000)	6,010	5,415	(595)	0	(595)
Home Improvement Agency						
Shared Home Improvement Agency	0	0	0	0	0	0
Recharges - Strategic Housing Services (GF)	(18,790)	(18,790)	(18,790)	0	0	0
	(18,790)	(18,790)	(18,790)	0	0	0
Homelessness						
Homelessness Costs	193,670	193,670	380,103	186,433	0	186,433
Grants to Housing Agencies	765,180	751,180	746,207	(4,973)	0	(4,973)
125 / 451 Newmarket Road - Revenue Costs	(21,670)	(21,670)	(20,617)	1,053	0	1,053
CLG Supplementary Homelessness Grants	30	0	0	0	0	0
Flexible Homelessness Support Grant	(215,010)	(214,900)	(214,900)	0	0	0
Dual Diagnosis Street Team - Closed	260	0	0	0	0	0
COVID-19 Rough Sleepers Services	0	0	10,592	10,592	0	10,592
	722,460	708,280	901,385	193,105	0	193,105
Housing Advice						
CCC Choice Based Lettings (Revenue)	23,470	19,880	11,291	(8,589)	0	(8,589)
Housing Advice Service	1,082,560	1,092,610	1,138,573	45,963	0	45,963
	1,106,030	1,112,490	1,149,864	37,374	0	37,374
Housing Development						
Housing Development Agency	20	(240)	0	240	0	240
	20	(240)	0	240	0	240
Housing Improvement Grants						
Home Improvement Grants	33,550	35,270	25,885	(9,385)	0	(9,385)
	33,550	35,270	25,885	(9,385)	0	(9,385)
Housing Strategy						
Bermuda Road Garages	(6,290)	(6,290)	(7,604)	(1,314)	0	(1,314)
Housing Strategy	139,570	141,300	110,184	(31,116)	0	(31,116)
Growth - Community Services	64,620	67,680	67,712	32	0	32
Sub-Regional Housing Strategy Co-ordinator	13,740	13,740	13,740	0	0	0
Supporting People - Block Gross & Fixed Price	0	3,000	0	(3,000)	0	(3,000)
Departmental Overheads - General Fund Housing - Closed	1,020	0	0	0	0	0
	212,660	219,430	184,032	(35,398)	0	(35,398)
Syrian Resettlement						
Syrian Resettlement	99,100	(888,930)	(888,932)	(2)	0	(2)
	99,100	(888,930)	(888,932)	(2)	0	(2)
Town Hall Lettings						
Town Hall Lettings	144,310	146,230	95,599	(50,631)	0	(50,631)
	144,310	146,230	95,599	(50,631)	0	(50,631)
Total Net Budget	3,359,960	2,200,940	2,303,005	102,065	0	102,065

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Planning Policy and Open Spaces Portfolio / Planning & Transport Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Building Control						
Building Control Other	222,170	191,550	123,705	(67,845)	0	(67,845)
3C Building Control	(30,060)	0	(0)	(0)	0	(0)
	192,110	191,550	123,705	(67,845)	0	(67,845)
Environmental Improvements						
Project Delivery	692,140	528,830	631,073	102,243	0	102,243
	692,140	528,830	631,073	102,243	0	102,243
Open Space Management						
Refreshment Kiosks	(55,280)	(50,070)	(49,948)	122	0	122
Open Space Asset Management	1,200,240	951,620	978,151	26,531	0	26,531
Seasonal Bedding	30,480	(16,710)	(19,435)	(2,725)	0	(2,725)
Closed Churchyards	42,570	46,840	20,231	(26,609)	0	(26,609)
Lettings & Events on Open Spaces	(137,790)	(63,410)	(66,630)	(3,220)	0	(3,220)
Open Space Asset Maintenance	187,930	253,680	271,676	17,996	0	17,996
Grazing Management	(6,840)	(1,290)	(2,350)	(1,060)	0	(1,060)
Play Maintenance	164,200	186,790	217,228	30,438	0	30,438
Cherry Hinton Hall	(99,250)	(101,070)	(99,561)	1,509	0	1,509
Allotments	13,560	26,960	25,852	(1,108)	0	(1,108)
Histon Road Cemetery	0	0	(200)	(200)	0	(200)
Arboriculture	353,370	382,530	337,397	(45,133)	30,000	(15,133)
Local Nature Reserves	46,670	64,700	73,542	8,842	0	8,842
Open Space Mgt Salaries	0	97,610	32,854	(64,756)	0	(64,756)
	1,739,860	1,778,180	1,718,807	(59,373)	30,000	(29,373)
Planning						
City Development	613,780	727,440	727,440	0	0	0
Right to Bid/Assets of Community Value	(10,250)	10,250	10,250	0	0	0
Planning Policy	732,210	156,940	156,940	0	0	0
Shared Director of Planning and Economic Development	0	0	0	0	0	0
Urban Design & Conservation	194,880	189,220	189,220	0	0	0
Greater Cambridge Planning Service	192,660	266,330	340,222	73,892	0	73,892
	1,723,280	1,350,180	1,424,072	73,892	0	73,892
Streets and Open Spaces						
Grounds Maintenance & Street Cleaning	645,420	2,940,280	2,973,665	33,385	0	33,385
Head of Streets & Open Spaces	0	0	1,322	1,322	0	1,322
Flood Risk Management	151,860	212,890	160,318	(52,572)	35,000	(17,572)
	797,280	3,153,170	3,135,305	(17,865)	35,000	17,135
Urban Growth Project Manager						
Urban Growth Project Management	122,240	99,430	101,181	1,751	0	1,751
	122,240	99,430	101,181	1,751	0	1,751
Total Net Budget	5,266,910	7,101,340	7,134,143	32,803	65,000	97,803

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Transport and Community Safety Portfolio / Planning & Transport Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Safety						
CCTV	(89,320)	4,460	(62,325)	(66,785)	7,500	(59,285)
Community Safety	421,850	439,960	372,717	(67,243)	8,500	(58,743)
Street Aid	0	(6,490)	(6,487)	3	0	3
	332,530	437,930	303,905	(134,025)	16,000	(118,025)
Parking Services						
Grand Arcade Car Park	(2,068,140)	(2,151,130)	(1,890,809)	260,321	0	260,321
Park Street Car Park	(326,080)	(307,730)	(393,547)	(85,817)	0	(85,817)
Grafton Centre West Car Park	(502,540)	(496,810)	(502,820)	(6,010)	0	(6,010)
Grafton Centre East Car Park	(948,290)	(789,000)	(832,860)	(43,860)	0	(43,860)
Queen Anne Terrace Car Park	(526,600)	(513,970)	(540,553)	(26,583)	0	(26,583)
Adam & Eve Street Car Park	18,700	6,470	22,292	15,822	0	15,822
Castle Hill Car Park	39,960	33,570	76,246	42,676	0	42,676
Gwydir Street Car Park	79,860	74,840	68,799	(6,041)	0	(6,041)
Riverside Car Park	3,060	3,060	(1,327)	(4,387)	0	(4,387)
Other Car Parks	35,870	37,870	32,588	(5,282)	0	(5,282)
Parking Administration	0	0	(46,415)	(46,415)	0	(46,415)
Shopmobility-Grand Arcade	123,690	95,150	75,871	(19,279)	0	(19,279)
Shopmobility-Grafton	19,520	36,960	27,849	(9,111)	0	(9,111)
	(4,050,990)	(3,970,720)	(3,904,686)	66,034	0	66,034
Streets and Open Spaces						
Highway Schemes General	101,360	101,360	98,330	(3,030)	0	(3,030)
Reverse Agency (formerly Unclassified Routine)	0	0	0	0	0	0
Operations Salaries	0	53,290	13,900	(39,390)	0	(39,390)
	101,360	154,650	112,230	(42,420)	0	(42,420)
Transport Services						
Public Transport Subsidy	141,280	141,280	141,090	(190)	0	(190)
Taxicard Service	124,090	124,090	63,328	(60,762)	0	(60,762)
Transport Initiatives for Disabled	46,880	46,880	44,405	(2,475)	0	(2,475)
	312,250	312,250	248,823	(63,427)	0	(63,427)
Total Net Budget	(3,304,850)	(3,065,890)	(3,239,728)	(173,838)	16,000	(157,838)

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Finance & Resources Portfolio / Strategy & Resources Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Accountancy & Support Services						
Accountancy and Support Services	0	0	(36,582)	(36,582)	0	(36,582)
	0	0	(36,582)	(36,582)	0	(36,582)
Admin Buildings						
Depot Management - Indirect	0	0	3,922	3,922	0	3,922
Guildhall	403,030	411,870	455,693	43,823	0	43,823
Hobson House	(3,600)	0	1,480	1,480	0	1,480
Mandela House	1,022,580	944,570	860,436	(84,134)	0	(84,134)
Admin Building Allocation	(1,340,690)	(1,832,100)	(1,825,099)	7,001	0	7,001
Parsons Court	15,080	15,080	25,282	10,202	0	10,202
130 Cowley Road	(46,540)	280,350	240,474	(39,876)	0	(39,876)
Cowley Road Compound	(49,860)	179,270	163,802	(15,468)	0	(15,468)
Llandaff Chambers	0	960	4,080	3,120	0	3,120
	0	0	(69,930)	(69,930)	0	(69,930)
Corporate Business						
Corporate Business Support	0	0	(90,452)	(90,452)	0	(90,452)
Business Support - Centralised Overheads	0	0	(21,978)	(21,978)	0	(21,978)
	0	0	(112,430)	(112,430)	0	(112,430)
Customer Service Centre						
Customer Access Strategy - Customer Service Centre	0	0	(64,190)	(64,190)	16,000	(48,190)
Cashiers	0	0	(16,729)	(16,729)	0	(16,729)
	0	0	(80,919)	(80,919)	16,000	(64,919)
Facilities & Other Management						
Quality/Health & Safety Management - Indirect	0	0	5,763	5,763	0	5,763
Facilities Management	0	0	(6,139)	(6,139)	0	(6,139)
	0	0	(376)	(376)	0	(376)
Finance General						
Finance General Recharges	0	0	44,677	44,677	0	44,677
Finance General	(669,470)	(669,470)	(527,199)	142,271	0	142,271
	(669,470)	(669,470)	(482,522)	186,948	0	186,948
Head of Finance - Holding/Suspense Accounts						
Shared Payroll Service	0	0	(66,699)	(66,699)	26,000	(40,699)
Pensions Costs Recharged	0	0	(23,978)	(23,978)	0	(23,978)
	0	0	(90,677)	(90,677)	26,000	(64,677)
Human Resources						
Employee Travel Plan	0	0	(985)	(985)	0	(985)
Salary Sacrifice Schemes	0	0	(2,590)	(2,590)	0	(2,590)
GMB	0	0	(16,927)	(16,927)	0	(16,927)
Unison	0	0	168	168	0	168
Human Resources - Business Support	0	0	(5,946)	(5,946)	0	(5,946)
Human Resources Operations (Staff-General)	0	0	(15,497)	(15,497)	0	(15,497)
Human Resources - Recruitment	0	0	16,264	16,264	0	16,264
Human Resources - Organisational Development	0	0	(15,143)	(15,143)	0	(15,143)
	0	0	(40,656)	(40,656)	0	(40,656)
Internal Audit						
Audit	0	0	(74,319)	(74,319)	0	(74,319)
	0	0	(74,319)	(74,319)	0	(74,319)
IT Contract Management						
IT Contract Costs	0	0	(147,215)	(147,215)	0	(147,215)
	0	0	(147,215)	(147,215)	0	(147,215)
Land Charges						
Land Charges and Searches	112,320	112,320	112,320	0	0	0
	112,320	112,320	112,320	0	0	0
Legal Services						
Legal	0	0	22,987	22,987	0	22,987
3C Legal Practice	0	0	(0)	(0)	0	(0)
	0	0	22,987	22,987	0	22,987

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Open Space Management						
River Frontage Management	(4,180)	17,470	17,432	(38)	0	(38)
	(4,180)	17,470	17,432	(38)	0	(38)
Procurement						
Procurement	0	0	(66,644)	(66,644)	0	(66,644)
	0	0	(66,644)	(66,644)	0	(66,644)
Property Services						
Dales Brewery	(130,250)	(130,250)	(142,864)	(12,614)	0	(12,614)
The Lion Yard	(1,124,970)	(1,114,970)	(1,104,741)	10,229	0	10,229
Barnwell House Offices	(72,670)	(66,830)	(59,352)	7,478	0	7,478
Lion Yard - South End	(212,610)	(209,240)	(209,240)	0	0	0
Buchan Street Shops	(19,130)	(19,130)	(19,831)	(701)	0	(701)
Jedburgh Court (ex K H Depot)	(31,820)	(31,820)	(38,148)	(6,328)	0	(6,328)
Other Commercial Properties	(1,308,330)	(1,316,170)	(1,328,222)	(12,052)	0	(12,052)
Gwydir St Workshops/Offices	(77,960)	(77,960)	(92,284)	(14,324)	0	(14,324)
Robert Davies Court	(124,310)	(124,310)	(127,982)	(3,672)	0	(3,672)
Ronald Rolph Court	(175,490)	(175,490)	(178,308)	(2,818)	0	(2,818)
Barnwell Drive-excl Barnwell House	(198,060)	(218,060)	(225,657)	(7,597)	0	(7,597)
Cheddars Lane	(28,790)	(28,790)	(30,488)	(1,698)	0	(1,698)
Ditton Lane Shops	(58,960)	(58,960)	(58,588)	372	0	372
Cowley Road Enterprise Plots	(72,780)	(60,780)	(52,711)	8,069	0	8,069
Orwell House Offices-Internal	(106,580)	(106,580)	(98,234)	8,346	0	8,346
Orwell Furlong	(112,220)	(112,220)	(121,166)	(8,946)	0	(8,946)
Other Industrial Properties	(1,565,660)	(1,572,400)	(1,844,499)	(272,099)	0	(272,099)
St Anthony/Eligius Almshouse	670	670	370	(300)	0	(300)
Other Domestic Properties	(13,560)	(10,890)	(20,624)	(9,734)	0	(9,734)
Hooper Street Garages	(5,910)	(5,910)	(6,610)	(700)	0	(700)
Other - Land	(146,450)	(145,750)	(146,181)	(431)	0	(431)
Orchard Park Local Centre	(152,970)	(152,970)	(159,531)	(6,561)	0	(6,561)
Cambridge Road Retail Park, Haverhill	(457,370)	(457,370)	(459,366)	(1,996)	0	(1,996)
Henderson House, 4 Lancaster Way, Huntingdon	(325,000)	(325,000)	(326,496)	(1,496)	0	(1,496)
4 Cyrus Way, Cygnet Park, Peterborough	(148,500)	(148,500)	(149,231)	(731)	0	(731)
11, 13 & 17 York Way, Royston	(450,000)	(450,000)	(452,101)	(2,101)	0	(2,101)
The Global Centre, Swanns Road, Cambridge	(69,350)	(69,350)	(70,343)	(993)	0	(993)
	(7,189,030)	(7,189,030)	(7,522,428)	(333,398)	0	(333,398)
Property Services - Other						
Property Services	0	0	(2,694)	(2,694)	0	(2,694)
Commercial Property Additional Maintenance	117,000	117,000	0	(117,000)	117,000	0
	117,000	117,000	(2,694)	(119,694)	117,000	(2,694)
Revenues and Benefits						
Rent Allowances & Rent Rebates	(307,980)	(271,830)	(109,440)	162,390	0	162,390
Local Taxation	863,690	858,600	844,001	(14,599)	0	(14,599)
Housing Benefits	1,356,120	1,347,920	1,333,407	(14,513)	0	(14,513)
Revenue Overheads	0	0	(36,931)	(36,931)	0	(36,931)
	1,911,830	1,934,690	2,031,037	96,347	0	96,347
Strategic Director 1						
Business Transformation Departmental Management	0	0	(770)	(770)	0	(770)
	0	0	(770)	(770)	0	(770)
Sustainable City						
Sustainable City	73,610	88,430	103,350	14,920	0	14,920
Sustainability Grants	45,800	30,980	26,980	(4,000)	0	(4,000)
	119,410	119,410	130,330	10,920	0	10,920
Transformation Programme						
Programme Office	819,970	580,990	446,116	(134,874)	131,000	(3,874)
	819,970	580,990	446,116	(134,874)	131,000	(3,874)
Total Net Budget	(4,782,150)	(4,976,620)	(5,967,940)	(991,320)	290,000	(701,320)

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Strategy and External Partnerships Portfolio / Strategy & Resources Committee

Revenue Budget 2019/20 - Outturn

Service Grouping / Cost Centre	Original Budget 19/20 £	Final Budget 19/20 £	Outturn 19/20 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Central Costs						
Central Provisions to be Allocated	(884,310)	1,639,490	2,003,078	363,588	0	363,588
Support Services Trading Balances	(672,470)	(447,480)	(394,440)	53,040	0	53,040
Pensions - Early retirements and Past Deficit	2,082,980	2,082,980	2,046,720	(36,260)	0	(36,260)
	526,200	3,274,990	3,655,358	380,368	0	380,368
Chief Executives						
Corporate Management	0	0	385	385	0	385
	0	0	385	385	0	385
Corporate & Democratic Core						
Corporate & Democratic Core - Corporate Management	1,844,930	1,844,930	1,844,860	(70)	0	(70)
Corporate & Democratic Core - Democratic Representation &	266,870	266,870	266,562	(308)	0	(308)
	2,111,800	2,111,800	2,111,422	(378)	0	(378)
Corporate Strategy						
Corporate Marketing	0	0	(4,867)	(4,867)	0	(4,867)
Corporate Policy	414,540	438,050	342,094	(95,956)	27,000	(68,956)
	414,540	438,050	337,227	(100,823)	27,000	(73,823)
Democratic Services						
Civic Affairs and Twinning	0	0	(5,825)	(5,825)	0	(5,825)
Members Support	0	0	(8,881)	(8,881)	0	(8,881)
Electoral Registration	192,320	192,720	191,120	(1,600)	0	(1,600)
Elections	149,970	149,970	184,349	34,379	0	34,379
Committee Management	0	0	(4,756)	(4,756)	0	(4,756)
	342,290	342,690	356,007	13,317	0	13,317
Facilities & Other Management						
Emergency Planning	0	0	(18,493)	(18,493)	0	(18,493)
	0	0	(18,493)	(18,493)	0	(18,493)
Strategic Director 1						
Cambridge Northern Fringe East (CNFE)	327,370	574,080	224,140	(349,940)	349,940	0
Park Street Car Park Development	0	100,000	173,717	73,717	0	73,717
	327,370	674,080	397,857	(276,223)	349,940	73,717
Strategic Director 2						
Strategic Director #2	0	0	16,043	16,043	0	16,043
	0	0	16,043	16,043	0	16,043
Total Net Budget	3,722,200	6,841,610	6,855,806	14,196	376,940	391,136

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Climate Change, Environment and City Centre Portfolio / Environment & Community Committee

Service Grouping	Reason for variance	Amount £	Contact
Environmental Health	Out of Hours - The majority of the variance has been caused by a £19k underspend in staffing expenses for the out of hours service and associated £3k underspend re staffing transport costs. The Out of Hours Service operating hours has been reduced during 2019 to account for staffing vacancies & pending outcome of CCC Out of Hours Review.	(22,991)	Claire Adelizzi
Environmental Health	Environmental Health Operational Support - A carry forward of £38K for the licenses for the new Environmental Health Management System Tascomi which should have been implemented in 2019/20 has been requested. However due to the delays in signing the contract, this project has been delayed by about 9 months and therefore the licences will be required in 2020/21	(49,180)	Yvonne O'Donnell
Environmental Health	Environmental Health Salaries - Underspend on salaries due to 4 vacancies, 2 vacancies wont be filled until completion of Out of Hours review. 2 EHO vacancies unable to fill with first round of recruitment.	(154,589)	Yvonne O'Donnell
Garage Services	Fleet Management - Operational - Employee costs remain high with agency staff and overtime requirement to cover for long-term sickness and one vacancy. Also there has been additional costs of agency staff to cover for those members of staff affected by Covid-19. Training costs high due to technical training on vehicles. This has been more than compensated for by additional income from servicing internal vehicles.	(33,941)	David Cox
Garage Services	Garage- External Work - The reason for the variance of £86K is partly due to unachieved income of £30K and partly due to additional spend on materials of £56K.	86,149	David Cox
Open Space Management	Public Toilets - Overspend on maintenance budget owing to a large repair job at Lion Yard toilets which accounts for the overspend on maintenance in its entirety.	116,658	Anthony French
Streets & Open Spaces	Streets & Open Spaces (Operations) - Indirect Costs - A £41K variance on Supplies and Services relate to the purchase of power tools to replace items that were taken during break in/ thefts from Cowley Road Depot.	43,414	Don Blair
Tourism & City Centre Management	Market Square Project - A carry forward request has been submitted for the £32,800 underspend, from the original £100K project budget allocation in 2018/19 to cover cost of delivering RIBA Stage 1 (Feasibility Assessment) and Stage 2 (Concept Design). Stage 1 delivery was completed summer 2019; and Stage 2 delivery commenced in January 2020, with the bulk of the delivery and associated costs extending into 2020/21. Given the anticipated budget requirements in 2020/21, as well as the carry forward request, a revenue bid was submitted and approved for £30k in 2020/21.	(32,801)	Joel Carre
Tourism & City Centre Management	Tourism - There is a £21,800 underspend in this budget, which relates to the annual set up support budget line, which ceased 2018/19 with an allocation of c£30,000; and was replaced with annual Visit Cambridge and Beyond (VCB) strategic member fee of £10,000; but the associated budget variance was retained as contingency in response to anticipated additional VCB financial support needs. A carry forward request has been submitted for the full £21,800 to support further VCB financial assistance in 2020/21, due to the impact of Covid-19.	(21,892)	Joel Carre
Waste & Recycling	Waste Collection - This variance comprises smaller variances over all the waste cost centres	(69,238)	Suzanne Hemingway
Other minor variances		(929)	
Total variance for portfolio		(139,340)	

Communities Portfolio / Environment & Community Committee

Service Grouping	Reason for variance	Amount £	Contact
Bereavement Services	City Cambridge Cemeteries - The A14 work is continuing to affect the services held at Huntingdon road. Whilst Burial numbers are down by 14%, income is up on last year by 19% and together with additional grave pre-purchase income this has resulted in an overachievement of income on this cost centre.	(47,718)	Glyn Theobald
Bereavement Services	Cambridge Crematorium - The A14 roadworks will continue to exert downward pressure on the income until at least the Highways England date of completion of Dec 2020 combined with competition from Crematorium at Cam Valley which opened in Jan 2018. Careful budget monitoring and only essential spend on maintenance have helped to limit the underachievement at year end.	417,227	Glyn Theobald
Bereavement Services	Bereavement Services Central Costs - The service has operated with vacant positions across 2 teams in 19/20. The operational review will see this normalise against budget in 20/21 returning an operating saving of £30k annually. Essential spend only and careful budget monitoring has resulted in an underspend on this cost centre.	(41,154)	Glyn Theobald
Bereavement Services	Bereavement Services Cost centres overall year end deficit transferred to the earmarked reserve	(323,805)	Glyn Theobald
Community Centres	Clay Farm Community Centre - £200k commercial rent to be transferred to income (accountancy adjustment). In addition there is a variance of approximately £65k. Medical Centre move was delayed until March 20 and therefore service charge income was severely reduced (approx. £33k). Electricity tariff charges led to overspend - tariff now amended. Over spend on maintenance due to essential expenditure on air con units and additional testing. Testing requirements will be reviewed for coming year. Income from Café concession expected during 19/20 did not happen due to Medical centre delay and impact on running costs.	264,647	Sally Roden
Community Development	Community Development - Admin - There has been a planned underspend within this cost centre to offset the expected overspend within other areas of the Service - i.e. Cambridge Live additional legal/building maintenance costs	(26,670)	Cathy Heath
Culture & Community	Cultural Facilities Administration - The overspends in this budget are for legal costs relating to the transition of Cambridge Live into CCC and the still live PI claim. There are also unavoidable premises costs relating to Guildhall, Corn Ex and Parsons Court	27,563	Jane Wilson
Culture & Community	City Events - The budget was estimated prior to the transfer of Cambridge Live services to Cambridge City Council, using the best available data.	35,542	Jane Wilson
Culture & Community	Folk Festival - Budget was best estimate before transfer of services. It became clear after the transfer that ticket sales were not going to achieve target.	119,407	Jane Wilson
Culture & Community	Cambridge Live - Central - This figure includes transition costs for Cambridge Live charity - in particular fees relating to audit and accountancy for the two years accounts that needed completing. This is a net 46k currently included within the cost of supplies and services and should be covered under the fund set up to manage the transition. Other variances (in both directions) are due to the complexities of setting up a budget with minimal data, the grants amount should be allocated to City Events and would reduce the loss in that cost centre	(27,863)	Jane Wilson
Sport & Recreation	Sport & Recreation Administration - Cost centre is overspent due to miscoding's of utility costs which have been identified (resulting in a reciprocal underspend on Client Contract cost centre).	40,603	Ian Ross
Sport & Recreation	Leisure Contract Management Fees - The variance is due to how interest on the contract fee is calculated in respect of CPI against the amount allocated within the budget. There is a budget saving identified for this reason from 20/21 onward	(44,206)	Ian Ross
Sport & Recreation	Leisure Contract Client Costs - No large scale maintenance works have been necessary. Rates underspend of approx. £25K also included in this cost centre. A carry forward has been requested from various budget headings to meet commitments for the Refit 3 carbon reduction projects.	(155,346)	Ian Ross
Other minor variances		(74,958)	
Total variance for portfolio		163,269	

Housing (GF) Portfolio / Housing Committee

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Environmental Health	Energy Officer - Less demand on budget this year as utilised existing resources to support residents. Also increase in more in-depth cases that has increased time demand on staff.	(23,754)	Justin Smith
Homelessness	Homelessness Costs - This year's overspend principally relates to higher bed and breakfast costs arising from increased temporary accommodation demand as a consequence of the Homelessness Reduction Act. Legal fees are also higher this year following a number of customer challenges. Only a small increase in these can cause a significant spike in costs.	186,433	James McWilliams
Housing Advice Service	Housing Advice Service - Staff cost reflect maternity leave cover costs. Recovery of customer recharges is better than anticipated following more efficient chasing. Higher transport costs reflects more home visits and staff training.	45,963	James McWilliams
Housing Strategy	Housing Strategy - Overspend on supplies and services due mainly to: contribution to shared service Housing Development Officer hosted by South Cambs DC - offset by some of the underspend on employee costs; consultancy fees for research, being claimed back from Greater Cambridge Planning Service (invoices raised 2019/20); and expenditure of government grant for community led housing - offset by centrally held grant pot. Underspend due mainly to 0.5 FTE Housing Enabling post currently vacant. Also professional training budget for whole housing service sitting in this cost centre and not spent.	(31,116)	Helen Reed
Town Hall Lettings	Town Hall Lettings - Customer and client receipts greater due to more effective chasing by additional staff.	(50,631)	James McWilliams
Other minor variances		(24,830)	
Total variance for portfolio		102,065	

Planning Policy and Open Spaces Portfolio / Planning & Transport Committee

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Building Control	Building Control Other - There is a underspend on the budget this year due to the apportionment of the fee earning to non fee earning elements of building control. This has been adjusted for next financial year and the contribution required from the City Council for the non fee earning element has been reduced.	(67,845)	Heather Jones
Environmental Improvements	Project Delivery - The variance is mainly due to a recharge income for officer time totalling £96k for the year against a budget of £204k, the latter of which needs reviewing as part of the forthcoming budget cycle as is set higher than the level of potential income.	102,243	John Richards
Open Space Management	Open Space Asset Management - Lammas Land Car Park underachievement of income approximately £24k	26,531	Alistair Wilson
Open Space Management	Closed Churchyards - Anticipated large wall repair job towards year end did not take place or get committed owing to contractor lockdown.	(26,609)	Anthony French
Open Space Management	Play Maintenance - This overspend is largely due to additional spend on the provision of play equipment and safety features	30,438	Anthony French
Open Space Management	Arboriculture – The variance is mainly due to £44k overachievement in Fees & Charges Income, £36k overspend in consultancy to cover our statutory functions and a £30k underspend in Planting Programme – to be carried forward – this includes 1. Works are being done on behalf of County and paid for separately for a 2 year watering programme. 2. Works committed and started but not yet finished. Delays to completion of tree works schedules caused by February / March storm clear-ups / COVID19 leading to changing priorities and contractor capacity.	(45,133)	Matthew Magrath
Open Space Management	Open Space Mgt Salaries - Vacant post including Cycling & Walking Officer, Drainage Engineer, and maternity lag. 2 Seas budgeted for but paid for by grant settlement.	(64,756)	Alistair Wilson
Planning	Greater Cambridge Planning Service - The overall variance across Land charges, City Development and Greater Cambridge Planning is predominantly due to the miscoding of 18/19 creditors and 19/20 partner recharge overspend. The budget levels were set at the formation of the shared planning service. The anticipated recharge for the service was higher than anticipated in 19/20. This budget pressure has been addressed in the 20/21 budget with a budget bid that has been approved. This would contain the spend within budget in the future.	73,892	Stephen Kelly
Street & Open Spaces	Grounds Maintenance & Street Cleaning - The variance is mainly due to a £55K overspend on additional vehicle repair costs. Operations has 51 vehicles, a number of which are specialist vehicles, including Refuse vehicle, Grab Vehicle, Ride On Mowers, Tractors and Pressure Washing vehicle. These have needed work carried out on them to keep them on the road.	33,385	Don Blair
Street & Open Spaces	Flood Risk Management - there has been an underspend on the cleaning service budget of which £35k has been requested to be carried forward for work at Cherry Hinton and Brook £25k and a contribution to desilt of Hobson Brook opp Botanic Gardens.	(52,572)	John Richards
Other minor variances		23,229	
Total variance for portfolio		32,803	

Transport and Community Safety Portfolio / Planning & Transport Committee

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Community Safety	CCTV - There is an overall variance of £67k which mainly relates to CCTV staff vacancy salary savings arising from recruitment freeze while HDC negotiated revised pay and conditions terms with HDC contracted CCTV employees; and awaited outcome of service review. A carry forward request is made for £7.5k for this cost centre.	(66,785)	Joel Carre
Community Safety	Community Safety - Externally funded County post for Street Life Working Group was vacant for a period, therefore no invoices submitted from County Council. Safer City funding which was intended to deliver on issues raised during Environmental Visual Audits connected to Operation Carmel (police operation on drug dealing and use in streets and open spaces) could not be utilized due to lack of staffing resource due to vacancies within the Community Safety Team. A carry forward of £8,500 is requested to complete a two year project and is included in appendix C	(67,243)	Lynda Kilkelly
Parking Services	Grand Arcade Car Park - The variance is mainly due to under achievement against income. Covid-19 lock down and restrictions on movement has heavily affected the revenue for the best part of March 2020. Prior to this the peak time 8am-10am congestion tariff has seen a movement in demand from those peak hours and into the less congested hours. The reduction in usage continues to follow the forecasted pattern and supports the use of demand management to incentivise modal change to enter the city. This reduction is exacerbated by increasingly bold environmental demonstrations, road closures/works and low consumer confidence, with footfall at the Grand Arcade shopping centre reducing. This has been partly compensated by underspend on expenditure for maintenance, insurance and bank charges for card handling.	260,321	Sean Cleary
Parking Services	Park Street Car Park - There has been an additional 3 month of income and expenditure that was un budgeted for due to the delay in the Park Street development project.	(85,817)	Sean Cleary
Parking Services	Grafton Centre East Car Park - The Covid-19 restrictions in March 2020 resulted in under achievement against income. However, there has been saving made against expenditure budgets that has resulted in a positive bottom line figure.	(43,860)	Sean Cleary
Parking Services	Queen Anne Terrace Car Park -The variance is due to over achievement of income (season tickets) and underspend against some of the expenditure budgets such as bank card charges and maintenance.	(26,583)	Sean Cleary
Parking Services	Castle Hill Car Park - £50k underachievement of income but savings on expenditure giving a final bottom line figure of £42.6k overspend. This is due to Cambridgeshire County Council have introduced lower parking charges on their site causing Castle Hill to see a large decrease in usage.	42,676	Sean Cleary
Parking Services	Parking Administration - Previously, as a result of the service review £80k staff costs were saved. Further underspend of £46k against various expenditure budgets such as consultancy and cash collections.	(46,415)	Sean Cleary
Streets and Open Spaces	Operations Salaries - We have had 5 grade 3 vacancies within operations, these posts have been advertised but response has been very poor. Posts to be advertised as soon as pandemic has subsided, we have used agency staff to maintain resource numbers.	(39,390)	Don Blair
Transport Services	Taxicard Service - The variance is an underspend due to reduced use of the Taxicard scheme and associated admin costs. A review of this service is currently underway.	(60,762)	Sharon Line
Other minor variances		(39,980)	
Total variance for portfolio		(173,838)	

Finance & Resources Portfolio / Strategy & Resources Committee

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Accountancy & Support Services	Accountancy and Support Services - An overall underspend of £94k on employee costs reflects a number of longer term vacancies balanced against costs of agency staff. Additional spending has been recorded on advice / consultancy and subscriptions in response to an increasing complex financial and regulatory environment. Income of approximately £40k has been lost due to the cessation of sharing the head of Finance post with SCDC.	(36,582)	Caroline Ryba
Admin Buildings	Guildhall - there have been additional maintenance costs, particularly works to the heating plant and boilers which were essential	43,823	Will Barfield
Admin Buildings	Mandela House - Savings on gas and electric budgets totalled £48k plus there was increased commercial rent income of £22k for a new letting plus minor underspends of £14k	(84,134)	Will Barfield
Admin Buildings	130 Cowley Road - Savings against the forecasted electricity and cleaning budget account for the majority of the underspend with smaller savings against a number of other budgets.	(39,876)	Will Barfield
Corporate Business	Corporate Business Support - Variances relate to a vacant post which has been offered up as a saving following a review of the service area and a further vacant post now deleted £69.5K and various underspends across the service of £20.5k.	(90,452)	Sharon Line
Corporate Business	Business Support - Centralised Overheads - The variance on this centralised overhead code is due to underspends across various budget codes.	(21,978)	Sharon Line
Customer Service Centre	Customer Access Strategy - Customer Service Centre - Customer Services 19-20 budget for ICT included two revenue bids, one for Cyber Security (£30,000) for CCC's share of vulnerability assessment and remedial solutions, and one to implement the Secure phone payment solution (£16,000). 3C's ICT are managing the project to implement the Secure Phone Payment, however the project has only recently started, therefore this revenue (£16,000) was not spent in 2019-2020. The Cyber Security budget sat with the intelligent client for CCC who at the start of 2019-2020 was the Customer Services HOS, however 3C's have not utilised this budget in 2019-2020 which has resulted in an underspend.	(64,190)	Clarissa Norman
Finance General	Finance General Recharges - The overspend is partly due to additional bank charges. There has been an increase in the number of transactions processed through Capita and Cambridge Live which are incurring bank charges for the card payments processed at the Box office and the bar. The cost centre also includes an estimated creditor for audit fees which are expected to be more than budgeted due to the additional hours spent on the 18/19 audit work	44,677	Karen Whyatt
Finance General	Finance General - The overspend is partly due to a £676k negative variance on fair value adjustments to financial instruments (now taken through GF rather than unusable reserves as a result of IFRS 9 implementation) plus a £173k positive variance on MRP due to application of capital financing (mainly Invest for Income reserve and K1 receipts) to reduce future MRP charges. In addition there is a £189k negative variance for increase to bad debt provision and a £603k positive variance on interest income (of which £112k relates to loans to CIP and CCHC, remainder is treasury management) plus other minor variances.	142,271	Jody Etherington
Head of Finance - Holding/Suspense Accounts	Shared Payroll Service - Shared Payroll underspend due to underspend in staff due to vacancies (£12k), increased fees and charges due to additional work carried out for SCDC (£24k), correction of a creditor put through relating to 2018/19 (£27k) and various other minor variances totalling £4k. A carry forward request of £26k of this underspend is requested for work on the new HRIS project.	(66,699)	Mike Scott
Head of Finance - Holding/Suspense Accounts	Pensions Costs Recharged - The cost centre includes all relevant expenditure. The variance is merely due to the expenditure being less than the previously anticipated	(23,978)	Karen Whyatt
Internal Audit	Audit - Underspend is mainly due to staff vacancies.	(74,319)	Jonathan Tully
IT Contract Management	IT Contract Costs - The underspend is based on a less than budgeted partner recharge from 3C ICT. Please note that there is an approved savings target of £109k included in the 2020/21 3C ICT budget to take into account the ongoing reduced level of recharge.	(147,215)	Fiona Bryant
Legal Services	Legal - The overspend (City share) is due to a fall in income in Feb/March 2020. Work (mainly planning and court-work) due to the impact of Covid-19 has reduced resulting in reduced income.	22,987	Tom Lewis
Procurement	Procurement - There has been additional employee spend due to agency costs being greater than anticipated but this is more than offset by additional income for work done for the combined authority. Due to the current situation this additional income is not anticipated to continue into 20/21.	(66,644)	Heidi Parker
Property Services	Other Industrial Properties - the variance is primarily due to the receipt of additional income following the acquisition of the long leasehold for Units 1-10 Nuffield Close and an over achievement of rental income from geared ground rents where the Council receives a proportion of income generated by property but managed by others. Please note that an increased income bid for the 2020/21 financial year and future years has been approved.	(272,099)	Philip Doggett

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Property Services - Other	Commercial Property Additional Maintenance - The variance is due to two one-off cyclical maintenance projects which were delayed due to capacity issues within Estates and Facilities' building surveying team. Carry forward requests for £117k have been submitted for approval in order that the work can be progressed.	(117,000)	Will Barfield
Revenues and Benefits	Rent Allowances & Rent Rebates - The variance is primarily due to net subsidy differences of £232k (following submission of the final subsidy claim to the DWP) within overall expenditure of £32.2 million. The variance is partly offset by a positive variance of -£69k with respect to the recovery of Benefit Overpayments from claimants that are no longer claiming benefit.	162,390	Naomi Armstrong
Revenues and Benefits	Revenue Overheads - The variance is primarily due to full-time cover not being engaged during a Training & Policy Officer's maternity leave. In addition, the Training & Policy Officer post has been vacant since January 2020.	(36,931)	Alison Cole
Transformation Programme	Programme Office - Transformation Programme projects work in progress, where delivery schedule have slipped or been rebaselined during 2019/20 or where work cannot be delivered by suppliers in the original planned timescales. This includes the Council Anywhere transformation programme and the Environmental Health system implementation/transformation project, both major pieces of work originally planned for delivery in 2019/20 and now taking place in 2020/21, £72k - Council Anywhere Transformation Project (£52K of Project Management costs to supplement resource in Transformation team for work reprofiled into 2020/21 and £20K for training some of which is currently underway and some has been rephased into 2020/21 (Enabling workshops). £4k - Corporate Project Management Training - Some planned training has yet to be commissioned due to unplanned absence in the transformation team. £6K - Miscellaneous Projects - where work is in progress and has not been completed in year due to slippage/resource pressures. £12.5K - Implementation of EPMS (Project Management System) - Base System live from April 2019, there are some remaining modules that have yet to be implemented due to competing priorities in the CPO and waiting on new releases by supplier. Work to be programmed in for 2020/21 £37K - Reduce call upon Redundancy provision in 2019/20 as staff we are able to be redeployed or reductions were covered by vacant posts. A carry forward is requested to supplement provision for Service reviews planned for 2020/21	(134,874)	Paul Boucher
Other minor variances		(130,497)	
Total variance for portfolio		(991,320)	

Strategy and External Partnerships Portfolio / Strategy & Resources Committee

Service Grouping	Reason for variance	Variance	Cost Centre Manager
Central Costs	Central Provisions to be Allocated - The variance is largely due to budgets being held centrally and where the corresponding underspends are in budgets elsewhere	363,588	Karen Whyatt
Central Costs	Support Services Trading Balances - The cost centre variance is prior to the transfer of individual support service year-end balances, which are reported elsewhere at this stage of the closedown process.	53,040	Richard Wesbroom
Central Costs	Pensions - Early retirements and Past Deficit - The anticipated contributions from the GF to meet the pension deficit is lower than previously budgeted.	(36,260)	Karen Whyatt
Corporate Strategy	Corporate Policy - There is a total underspend on the Corporate Policy cost centre of £96k. This is comprised mainly of: • £32,000 underspend on the digital inclusion budget. This is a cumulative underspend from a 3-year programme of activity. The outputs from the programme have been delivered, but the costs were reduced by a change in delivery model from paying private providers to provide costly digital inclusion training courses for residents, to working in partnership on projects with local community groups and businesses. • £15,000 underspend on marketing and publicity. This includes an £11k cumulative underspend on a 6-year programme of activity to promote the Real Living Wage. Costs have been lower than expected, as it has proved more effective to engage employers through networking and business events rather than costly advertising activities. • £10,000 underspend on the anti-poverty strategy responsive budget • £5,000 underspend on consultancy fees, resulting from a reduction in rates for the Independent Complaints Inspector, following a change in contractor Carry forward requests are included totalling £27k for this cost centre.	(95,956)	David Kidston
Democratic Services	Elections - The full cost of the stand-alone City election in 2019 and the by-election was borne by the Council. Poll staff payments, postage and printing have also increased, further creating an enhanced overspend.	34,379	Vicky Breeding
Strategic Director 1	Cambridge Northern Fringe East (CNFE) - Owing to the previously planned all-out elections in May and the timing of the Local Plan consultations, alongside the continued negotiations on the HIF Funding agreement, it was agreed to defer the AAP presentation to Scrutiny committee from January 2020 until June 2020. Many of the costs associated with the AAP topic papers are still required but therefore deferred, as are the project costs pending engrossment of the HIF agreement. It is expected that these will be completed in 2020/2021. A carry forward request has been submitted so that the work can be carried out in 2020/21	(349,940)	Fiona Bryant
Strategic Director 1	Park Street Car Park Development - The transactions on this cost centre are being reviewed and may be capitalised as a result. This would be an additional adjustment following this report.	73,717	Fiona Bryant
Other minor variances		(28,372)	
Total variance for portfolio		14,196	

Reference	Description	Carry Forward Budget £	Contact
Climate Change, Environment and City Centre/Environment and Community			
1	Environmental Health Operational Support - Revenue costs for the new EH software (bid made in 2019) that is now being implemented in 2020/21 rather than 2019/20 due to delays in completing the contract.	38,000	Yvonne O'Donnell
2	Environmental Health System capital scheme - Additional funds towards capital scheme 100252 (£40K originally approved) due to the supplier prices being higher than first anticipated	6,200	Yvonne O'Donnell
3	<p>Market Square Project - The carry forward request represents the balance remaining on the original 2018/19 budget allocation for delivering the Market Square project in accordance with Royal Institute of British Architects (RIBA) Stages 1 and 2. RIBA Stage 1 was completed summer 2019 and work on Stage 2 didn't commence until January 2020; and, subject to securing necessary available budget and Covid impacts, the delivery timetable is scheduled to complete March, 2021.</p> <p>Mace was appointed under Crown Commercial Services framework in March to procure specialist design and market consultants to deliver Stage 2 on direct award basis. Mace have assessed tender submissions and recommended team of shortlisted consultants. We have fed back to Mace on the shortlisted tender submissions and Mace is now in negotiation with consultants over resource allocation detail and associated fees and charges. Based on prices submitted to date, in addition to the requested carry forward and £30K budget allocation in 2020/21, the project has an expected budget shortfall of c£30K. A Feasibility Fund bid has been submitted for Place Board consideration on 11th March.</p> <p>Provided sufficient budget is secured and approval from Executive to proceed with completing Stage 2 of the project, next steps will be to hold inception meetings and agree a detailed forward delivery plan and timetable.</p>	32,800	Sarah French
4	Tourism - Following a detailed review of the Tourism cost centre, we have identified a £21K budget surplus, which we would like to carry forward to 2020/21 to be used to provide financial support to VCB, as a result of the Covid pandemic impact. The Council's Tourism service transferred to VCB in 2016, but without any reserve fund/ contingency budget provision; and, due to annual losses since, VCB has been unable to develop such a fund. Now, with the visitor market 'crash' associated with Covid travel restrictions, VCB is facing a critical short-term cash flow issue, while it reviews the future strategic options for the business, including closure. The Council has provided VCB with £43K grant (and 3 month rent holiday: April-June) to support short-term cash flow and on condition that the Board identifies and implements an agreed strategic option for the business by end June, 2020. The carry forward request will be used towards the £43K grant and any other financial support the Council is willing to offer VCB associated with the outcome of the strategic options review, including pension and redundancy costs.	21,800	Joel Carre
Total Climate Change, Environment and City Centre		98,800	
Communities/Environment and Community			
5	SPF fund Activate - To allow completion of SPF funded project	9,250	Debbie Kaye
6	SPF fund Act Up - To allow completion of SPF funded project	3,200	Debbie Kaye
7	Leisure Contract Client Costs - Revenue contribution towards Abbey Pool Improvements capital project (c/fwd. from 2018/19)	56,000	Debbie Kaye
8	Leisure Contract Charges/cyclical/planned maintenance/consultancy/DRR - Carry forward requested for Refit 3 Carbon Reduction projects 20/21	75,000	Debbie Kaye
Total Communities		143,450	
Planning Policy and Open Spaces/Planning and Transport			
9	Arboriculture - Work is being done on behalf of County and paid for separately, for a 2-year watering programme. Works committed and started and not yet finished. Delays to completion of tree works schedules caused by February / March storm clear ups leading to changing priorities and contractor capacity.	30,000	Matthew Magrath
10	Flood Risk - Contribution to de-silting activities along Botanic Gardens. These works are to be carried out by the University and are imminent but are likely to be delay due to the unprecedented situation of the COVID-19. Awaiting information from Lead local Flood authority to potentially carry out works or contribution to works on FPDE Rebuilding fallen wall and surrounding walls at bend- £10,000	10,000	Luisa Nunes
11	Flood Risk - Due to the presence of swan's nest (biodiversity) in the pond the desilting works were not possible to be carried out at Cherry Hinton Hall Pond. These works would need to be postpone to September (after nesting season) – value of request £10,000	10,000	Luisa Nunes
12	Flood Risk - Due to the wet weather between January and February – Only part of the Cherry Hinton brook desilting works were planned to be carried out in March. Other enhancements to be carried out in September after the nesting season - £15,000	15,000	Luisa Nunes
Total Planning Policy and Open Spaces		65,000	

Reference	Description	Carry Forward Budget £	Contact
Transport and Community Safety/Planning and Transport			
13	CCTV - To complete a full technical survey and audit of the £650K investment at City and the £600K at HDC by QSG of the cameras and networks and software, recording and hardware etc. The quote for this specialist highly technical work including a cyber/IT network security audit as £15K to complete for both councils' systems so is £7,500 each. The audit is carried out currently but the work may not be completed until the next financial year.	7,500	Eddy Gardner
14	Community Safety - Asylum Seekers Advice - To complete two-year project that ends in 2020.	8,500	Debbie Kaye
Total Transport and Community Safety		16,000	
Finance and Resources/Strategy & Resources			
15	Customer Access Strategy - Customer Service Centre - 3C's ICT are managing the project to implement the Secure Phone Payment, however the project has not started, a PM has only recently been appointed, therefore this revenue (£16,000) needs to be carried forward into 2020-2021 budget as the costs associated with overlapping licences remains.	16,000	Clarissa Norman
16	Shared Payroll - Additional resource is required to implement the new HR and payroll software system. The implementation of HRIS system to a functioning level would take 4 to 5 months and would require a resource to work solely on the project 3 days per week to carry out data conversion, uploading and testing. It is requested that the underspend on the IT budget in 19-20 is carried forward for this purpose.	26,000	Mike Scott
17	Commercial Property Additional Maintenance - Gwydir Enterprise Centre- One-off Additional Maintenance budget. The commencement of the above-mentioned project has been delayed primarily due to capacity issues within the Estates and Facilities' building surveying team. The budget for the one-off additional maintenance budget will need to be carried forward to the 2020/21 financial year in order that the work can be progressed.	27,000	Phil Doggett
18	Commercial Property Additional Maintenance - 69-71 Lensfield Road The commencement of the above-mentioned project has been delayed primarily due to capacity issues within the Estates and Facilities' building surveying team. The budget for the one-off additional maintenance budget will need to be carried forward to the 2020/21 financial year in order that the work can be progressed.	90,000	Phil Doggett
19	Programme Office - Transformation Programme projects work in progress, where delivery schedule have slipped or been rebaselined during 2019/20 or where work cannot be delivered by suppliers in the original planned timescales. This includes the Council Anywhere transformation programme and the Environmental Health system implementation/transformation project, both major pieces of work originally planned for delivery in 2019/20 and now taking place in 2020/21. £72k - Council Anywhere Transformation Project (£52K of Project Management costs to supplement resource in Transformation team for work reprofiled into 2020/21 and £20K for training some of which is currently underway and some has been rephased into 2020/21 (Enabling workshops). £4k – Corporate Project Management Training – Some planned training has yet to be commissioned due to unplanned absence in the transformation team. £12.5K – Implementation of EPMS (Project Management System) – Base System live from April 2019, there are some remaining modules that have yet to be implemented due to competing priorities in the CPO and waiting on new releases by supplier. Work to be programmed in for 2020/21. £37K – Reduce call upon Redundancy provision in 2019/20 as staff we are able to be redeployed or reductions were covered by vacant posts. C/F into 2020/21 to supplement provision for Service reviews planned for 2020/21	131,000	Paul Boucher
Total Finance and Resources		290,000	
Strategy and External Partnerships/Strategy & Resources			
20	Corporate Policy - Digital Access Programme - To provide a small budget to continue the project that was originally planned within the Digital access programme for the remaining 6 months that the Digital Inclusion Project Officer will be in post	5,000	David Kidston
21	Corporate Policy - Original SPF money to fund a post that carries over to 20/21	22,000	David Kidston
22	Cambridge North Fringe East - Owing to the previously planned all-out elections in May and the timing of the Local Plan consultations, alongside the continued negotiations on the HIF Funding agreement, it was agreed to defer the AAP presentation to Scrutiny committee from January 2020 until June 2020. Many of the costs associated with the AAP topic papers are still required but therefore deferred, as are the project costs pending engrossment of the HIF agreement. It is expected that these will be completed in 2020/2021.	349,940	Fiona Bryant
Total Strategy and External Partnerships		376,940	
Central Budgets			
23	Project Plan Expenditure Charged to Revenue - Feasibility Study Project Work - Funds provisionally assigned	79,870	Various
Total Central Budgets		79,870	
Total All Portfolios		1,070,060	

Overview Capital Budget Outturn 2019/2020

Appendix D

<i>Committee</i>	<i>Original Budget £000</i>	<i>Final Budget £000</i>	<i>Outturn £000</i>	<i>Variance £000</i>	<i>Rephase £000</i>	<i>Over / (Under) Spend £000</i>
Environment & Community Committee						
Climate Change, Environment and City Centre Portfolio	1,205	2,404	625	(1,779)	1,778	(1)
Communities Portfolio	1,427	2,777	803	(1,974)	2,127	153
Environment & Community Committee Total	2,632	5,181	1,428	(3,753)	3,905	152
Housing Committee						
Housing (GF) Portfolio	554	754	128	(626)	426	(200)
Housing Committee Total	554	754	128	(626)	426	(200)
Planning & Transport Committee						
Planning Policy and Open Spaces Portfolio	52	1,226	515	(711)	656	(55)
Transport and Community Safety Portfolio	38	995	387	(608)	636	28
Planning & Transport Committee Total	90	2,221	902	(1,319)	1,292	(27)
Strategy & Resources Committee						
Finance & Resources Portfolio	17,835	36,201	16,375	(19,826)	22,011	2,185
Strategy & Resources Committee Total	17,835	36,201	16,375	(19,826)	22,011	2,185
Total Committees	21,111	44,357	18,833	(25,524)	27,634	2,110
Housing (GF) Portfolio	848	949	619	(330)	284	(46)
Housing (HRA) Portfolio	51,977	44,825	37,741	(7,084)	6,276	(808)
Total for Housing Capital Investment Programme	52,825	45,774	38,360	(7,414)	6,560	(854)
Total Capital Plan	73,936	90,131	57,193	(32,938)	34,194	1,256

Changes between original and final budgets may be made to reflect:

and are detailed and approved:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year

Capital Budget 2019/20 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £'000's	Final Budget £'000s	Outturn £'000s	Variance - Outturn to Final Budget £'000s	Rephase Spend £'000s	Over / (Under) Spend £'000s	Variance Explanation
100023 - PR035	Waste & Recycling Bins - New Developments (S106)	Trevor Nicoll	0	165	22	(143)	143	0	The bins purchased for the new developments at Darwin Green and Clay Farm total £22k. The remaining budget is requested to be rephased to 20/21
100112 - SC645	Electric vehicle charging points	Jo Dicks	176	415	79	(336)	336	0	Of all 21 installations 8 are complete, 4 partially complete and the remaining 9 installations sites have been identified and installations costed and scheduled. Some delays due to UKPN prior to Covid and some Covid 19 related delays. UKPN cancelled all connections during lockdown and contractors not doing site work during lock down. UKPN have now begun discussion to resume connections next month - Potential 6month delay to end of project.
100171 - PR017	Vehicle Replacement Programme	David Cox	682	850	355	(495)	495	0	All of the vehicles that are due to be replaced this year have either been received/ are on order or waiting for availability. The underspend will need to be carried forward to cover the cost of these vehicles in 20/21.
100200 - SC654	Redevelopment of Silver Street Toilets	Declan O'Halloran	283	559	83	(476)	476	(0)	Project going through design modifications for re-presentation at next available planning committee after deferment in March. At the same time a short briefing report is being prepared for the Sponsor and Exec Cllr in light of Covid implications on the project.
100220 - SC651	Shared ICT waste management software - Alloy	Joel Carre	0	351	54	(297)	297	0	Project budget allocation is for the delivery of new digital operational management system in S&OS street cleansing (1st phase) and S&OS grounds maintenance and assets (2nd phase). Phase 1 delivery was completed in March 2020 and associated milestone payment made against budget. The 2nd phase started in March 2020 and will not be completed until December 2020.
100249 - SC685	Mobile column lifts at Waterbeach garage	David Cox	24	24	23	(1)	0	(1)	Project completed
100252 - SC688	Environmental Health software	Joel Carre	40	40	0	(40)	40	0	Procurement of this 3C project was completed in March 2020 with award of contract to Tascomi. 3C project board established with each council having its own local project manager and associated delivery team. City project team established and gathering data. City Project Initiation Document to be submitted to Digital Board May 2020 for approval. Anticipate completing delivery of project by March 2021
100289 - SC722	Purchase of link tip bodies	Trevor Nicoll	0	0	9	9	(9)	(0)	This is a 20/21 budget however there has been some spend in the current year by the Shared Waste service. This is funded from the vehicles earmarked reserve at the City.
Total Projects			1,205	2,404	625	(1,779)	1,778	(1)	

Capital Budget 2019/20 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £'000's	Final Budget £'000s	Outturn £'000s	Variance - Outturn to Final Budget £'000s	Rephase Spend £'000s	Over / (Under) Spend £'000s	Variance Explanation
100018 - SC548	\$106 Southern Connections Public Art Commission	Alistair Wilson	0	13	0	(13)	13	0	This project has had to be rescoped and therefore has not progressed. The intention is to link the project completion to the 2 Seas Nature Smart Cities Project
100022 - PV564	Clay Farm Community Centre -Phase 2	Ian Ross	0	0	144	144	0	144	Project completed. The £144k represents the final invoice from the contractor
100028 - PR034d	\$106 Public art 150th and 400th Anniversary Cambridge Rules	Nadine Black	0	0	6	6	0	6	Elements of the project are still taking place involving sculptures being located around the world
100029 - UD034j	Pavilion facilities at Jesus Green (\$106)	Ian Ross	0	0	(1)	(1)	0	(1)	Project now withdrawn
100039 - PR031g	\$106 Milton Rd Library community meeting space	Jackie Hanson	0	100	100	0	0	0	Project complete
100063 - PR041g	\$106 Netherhall School: supplementary grant for gym	Ian Ross	0	101	99	(2)	0	(2)	Project complete
100069 - PR030j	\$106 Public art grant - The Mill Road Railway Legacy	Alistair Wilson	0	0	6	6	0	6	Project substantially completed end 2018/ 19 with some minor spend in 2019/ 20 on ancillaries including improvements to surrounding public realm, construction retention costs etc. No further spend anticipated.
100128 - PR033r	\$106 Improvements to Histon Road Rec Ground football area	Ian Ross	0	0	1	1	0	1	Project complete
100131 - PR030p	Outdoor fitness equipment near astroturf pitch	Ian Ross	0	1	0	(1)	0	(1)	Project complete
100154 - SC644	Acquisition of land adjacent to Huntingdon Road Crematorium	Glyn Theobald	0	46	4	(42)	42	(0)	Although the land acquisition is complete the remaining capital will be used in 20/21 for the completion of the access road landscaping.
100185 - PR040v	\$106 Public art grant for Pink Festival Group	Nadine Black	0	0	17	17	0	17	Project complete
100188 - PR040s	\$106 Public art grant for Kettle's Yard - Antony Gormley	Nadine Black	0	5	5	0	0	0	Project complete
100203 - PR042g	\$106 To the River - artist in residence	Nadine Black	0	85	25	(60)	60	(0)	Project has been delayed due to internal processes and Covid. A budget review will be required due to the delay.
100208 - PR040t	Public Art Grant for Cambridge Live - Colours in our	Nadine Black	0	3	0	(3)	0	(3)	Project complete
100217 - PR040z	\$106 Public art: Historyworks: Michael Rosen Walking Trail 2	Nadine Black	0	10	0	(10)	10	0	Still awaiting paperwork from applicant. Budget to be rephased
100228 - PR042j	\$106 Public art - NIE Theatre, tales from the Edge of Town	Nadine Black	0	9	10	1	0	1	Project complete
100229 - PR042h	\$106 Public art grant - Cambridge Junction: News News News	Nadine Black	0	5	5	0	0	0	Project complete
100231 - PR042k	\$106 Public art grant - Rowan Humberstone: Ecology sculpture	Nadine Black	0	15	14	(1)	0	(1)	Project complete
100232 - PR042m	Public art grant - Chesterton village sign (\$106)	Nadine Black	0	10	0	(10)	10	0	Resources have not allowed project to move forward plus community involvement has not been progressed due to Covid
100233 - PR042n	Public art grant - HistoryWorks: Travellers and Outsiders	Nadine Black	0	15	0	(15)	15	0	Applicant has not engaged with the Council to date. Budget to be rephased.
100234 - PR042l	\$106 Public art grant - Faith and Hope	Nadine Black	0	33	18	(15)	0	(15)	Project complete
100236 - SC678	Crematorium - additional car park	Glyn Theobald	325	348	9	(339)	339	(0)	There has been delays in pre-planning from the LPA. We are 95% complete to go for full planning awaiting further ecological appraisals. The remaining budget will be required to be rephased to 20/21 for the completion of the project.

<i>Capital Ref</i>	<i>Description</i>	<i>Lead Officer</i>	<i>Original Budget £'000's</i>	<i>Final Budget £'000s</i>	<i>Outturn £'000s</i>	<i>Variance - Outturn to Final Budget £'000s</i>	<i>Rephase Spend £'000s</i>	<i>Over / (Under) Spend £'000s</i>	<i>Variance Explanation</i>
100237 - SC679	Crematorium - cafe facilities	Glyn Theobald	310	323	16	(307)	307	(0)	There has been delays in pre-planning from the LPA. We are 95% complete to go for full planning awaiting further ecological appraisals. The remaining budget will be required to be rephased to 20/21 for the completion of the project.
100241 - SC646	Redevelopment of Cambridge Junction	Jane Wilson	0	250	0	(250)	250	0	Delayed due to Covid 19
100244 - PR042a	S106 St Clement's Church community grant	Jackie Hanson	0	30	30	0	0	0	Project complete
100245 - PR042b	S106 Museum of Technology meeting space community grant	Jackie Hanson	0	2	2	(0)	0	(0)	Project complete
100246 - PR042c	S106 grant for Netherhall School meeting space	Jackie Hanson	0	24	24	0	0	0	Project complete
100247 - PR042d	Romsey Mill community facility grant (S106)	Jackie Hanson	0	21	0	(21)	21	0	Delayed due to Covid 19
100248	Grant for Arbury Community Centre:	Jackie Hanson	25	0	0	0	0	0	Project complete
100256 - SC692	CHUB - community extension to Cherry Hinton library	Jackie Hanson	767	767	1	(766)	766	(0)	Delayed due to Covid 19. EHO recommendation at pre-app - commissioning acoustic report. Looking to proceed to approval with condition as alternative. Funding with RBL still to be negotiated. Local community fundraising commitment. Underwritten by £750k general reserves
100262 - SC697	S106 Grant for St John's Church improvement	Jackie Hanson	0	100	100	0	0	0	Project complete
100264 - SC699	Corn Exchange fire doors	Jane Wilson	0	37	38	1	0	1	Project complete
100265 - SC700	S106 Nightingale community garden hut	Guy Belcher	0	15	4	(11)	11	(0)	The project is complete, subject to snagging. Further costs are expected in 20/21 - the charge in 19/20 is based on 95% of the total estimated cost.
100269 - SC704	S106 grant for community facility improvement at Brownsfield	Jackie Hanson	0	15	15	0	0	0	Project complete
100271 - SC706	S106 Chesterton sports centre - grant for outdoor courts	Ian Ross	0	65	65	0	0	0	Project complete
100272 - SC707	Cambridge Rugby Club - grant for floodlights (S106)	Ian Ross	0	45	45	0	0	0	Project complete
100302 - SC734	Grant for Arbury Court meeting room - voluntary services	Jackie Hanson	0	3	0	(3)	3	0	Project completed but grant not yet awarded
100303 - SC735	Grant for Chesterton Methodist Church improvements (S106)	Jackie Hanson	0	15	0	(15)	15	0	Grant agreement signed. Delayed due to Covid 19
100304 - SC736	Grant for St George's Church improvements (S106)	Jackie Hanson	0	15	0	(15)	15	0	Grant agreement signed. Project delayed due to Covid 19
100305 - SC737	S106 Grant for Nun's Way pavilion storage space	Jackie Hanson	0	1	1	(0)	0	(0)	Project complete
100306 - SC738	Wilberforce Road artificial pitches (S106)	Ian Ross	0	250	0	(250)	250	0	CUA in progress to be agreed and sums Paid. Astroturf open for hire - Additional changing room works underway to be completed April 2020 - may be postponed to Sept - Post Covid
Total Projects			1,427	2,777	803	(1,974)	2,127	153	

Capital Budget 2019/20 - Outturn

<i>Capital Ref</i>	<i>Description</i>	<i>Lead Officer</i>	<i>Original Budget £'000's</i>	<i>Final Budget £'000s</i>	<i>Outturn £'000s</i>	<i>Variance - Outturn to Final Budget £'000s</i>	<i>Rephase Spend £'000s</i>	<i>Over / (Under) Spend £'000s</i>	<i>Variance Explanation</i>
100048 - SC597	Empty Homes Loan Fund	Yvonne O'Donnell	0	200	0	(200)	0	(200)	This is a recyclable fund to support empty home owners bring their property back into use. The loan would be returned once the property became occupied. However there has been no take up of the scheme since it started in 2016 and therefore it is proposed to delete this fund as part of the Interim MTFS.
100258 - SC694	Meadows Community Hub and Buchan St retail outlet	Claire Flowers	554	554	128	(426)	426	0	Spend related to design work Split between HRA and GF agreed. Potential delay due to Covid 19
Total Projects			554	754	128	(626)	426	(200)	

Capital Budget 2019/20 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £'000's	Final Budget £'000s	Outturn £'000s	Variance - Outturn to Final Budget £'000s	Rephase Spend £'000s	Over / (Under) Spend £'000s	Variance Explanation
100001 - PR010a	Environmental Improvements Programme - North Area	John Richards	0	69	28	(41)	41	0	Delivery of rolling programme has slipped due to need to prioritise other areas of work; including development of new 2 year programme. Several projects completed in recent months and others nearing completion. Delivery expected to continue through 2020 into 2021/ 22.
100002 - PR010b	Environmental Improvements Programme - South Area	John Richards	0	77	10	(67)	67	0	Delivery of rolling programme has slipped due to need to prioritise other areas of work; including development of new 2 year programme. Delivery expected to continue through 2020 into 2021/ 22.
100003 - PR010c	Environmental Improvements Programme - West/Central Area	John Richards	0	127	5	(122)	122	0	Delivery of rolling programme has slipped due to need to prioritise other areas of work; including development of new 2 year programme. Delivery expected to continue through 2020 into 2021/ 22.
100004 - PR010d	Environmental Improvements Programme - East Area	John Richards	0	110	8	(102)	102	0	Delivery of rolling programme has slipped due to need to prioritise other areas of work; including development of new 2 year programme. Delivery expected to continue through 2020 into 2021/ 22.
100006 - SC648	Local Centres Improvement Programme	John Richards	0	0	4	4	0	4	Minor spend in 2019/ 20 to close down retention on the Arbury Court improvement work. No further spend on scheme anticipated. Further (third) local centre improvement will be Mitcham's Corner, if an appropriate way forward can be found.
100025	Procurement of IT System to Manage Community Infrastructure	Stephen Kelly	0	20	0	(20)	20	0	Delay in progress of scheme. Rephasing of budget is requested
100033 - PR037	Local Centres Improvement Programme	John Richards	0	7	0	(7)	7	0	Rolling programme of agreed schemes; with 2 of 3 now completed (Cherry Hinton High St. and Arbury Court). Third priority, Mitcham's Corner, dependent on Urban Design team lead and other inputs including Spaces & Movement SPD. Progress during 2020/ 21 hoped for.
100035 - PR030h	S106 Romsey 'town square' public realm improvements	John Richards	0	49	7	(42)	7	(35)	Project substantially completed with decorative element to conclude during 2020/21 following Covid-19 lockdown. This is anticipated to require c£7k, with remaining funds able to be returned to s106 budgets.
100088 - SC615	S106 Cherry Hinton Grounds improvements Phase 2	Alistair Wilson	0	49	52	3	0	3	This project is now complete
100093 - PR042b	S106 Mill Road cemetery access and main footpath improvement	Alistair Wilson	0	20	3	(17)	0	(17)	Project substantially completed end 2018/ 19 with some minor spend in 2019/ 20 on final close-down arrangements, construction retention payments etc. No further costs anticipated. Scheme has been delivered to good quality and with savings on financial allocations.
100105 - SC633	S106 Reinforcing grass edges along paths across Parker's	Alistair Wilson	0	135	58	(77)	77	0	Project substantially completed with some finishing and snagging to address post Covid-19 restrictions. Further spend therefore envisaged during 2020/21, but expectation that out-turn will deliver savings against budget provision.
100122 - PR032s	S106 Footbridge across Hobson's Brook (Accordia development)	John Richards	52	52	52	0	0	0	Project substantially completed with just construction retention cost to finalise and pay during 2020/21. 2019/20 officer costs to be recharged.
100187 - PR033s	S106 Histon Rd Rec play area: paths, surfacing & landscaping	Alistair Wilson	0	1	0	(1)	0	(1)	Project complete
100196 - SC661	Adaptions to Riverside Railings	Alistair Wilson	0	37	45	8	0	8	Project substantially completed during 2019/ 20 with defects now addressed and new mooring pontoons being brought into use. Additional costs arising from unforeseen river bank conditions. Further costs to accrue which will increase out-turn; including for officer time and securing the fourth mooring position. Further funding therefore needed with budget of remaining allocated monies during 2020/ 21.
100197	Shared Planning Service software and implementation	Stephen Kelly	0	59	0	(59)	59	0	Delay in progress of scheme. Rephasing of budget is requested

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100209 - SC675	Bateman Street tree replacement	John Richards	0	17	0	(17)	17	0	Project approved as part of EIP South area programme; set up as a separate capital cost centre. Project now completed with substantial savings against earlier expectations, with savings returned to cost centre 100002.
100215 - PR032t	S106 Fulbourn Road open space improvements	Alistair Wilson	0	10	9	(1)	0	(1)	Project complete. No further spend
100216 - PR032w	S106 Accordia open space improvements	Alistair Wilson	0	6	1	(5)	5	0	There is a commitment to deliver 2 on site information boards, for the tree trail, at an estimated 5k
100218 - PR031q	S106 Bramblefields nature reserve: to improve biodiversity	Alistair Wilson	0	5	3	(2)	2	0	Further spend on interpretation signage planned
100219 - PR033t	S106 St Clement's churchyard open space on Bridge Street	Alistair Wilson	0	9	(1)	(10)		(10)	Project has proven not deliverable in 2019/ 20; with primary stakeholder unable to commit to requirements of s106 open spaces financial allocation. It is therefore proposed it be abandoned; with guidance from Urban Growth Manager. Nevertheless, significant officer time has been accrued working on the project to this point (with costs in 2019/ 20 still to be recharged) - with a means of covering these needed.
100224 - PR032z	S106 Trumpington Rec Ground trim trail and climbing frame	Alistair Wilson	0	12	5	(7)	7	0	Project delivered during 2019/ 20 with savings against budget. Officer costs still to be recharged, with rephasing of budget requested to enable payment of construction retention during 2020/ 21.
100226 - PR032y	S106 Trumpington Rec Ground skate park	John Richards	0	78	75	(3)	3	0	Project completed with minor costs around construction retention etc to conclude during 2020/ 21. Officer costs incurred during 2019/ 20 still to be recharged.
100227 - PR031r	S106 Chesterton Rec Ground skate and scooter park	John Richards	0	48	(2)	(50)	50	0	Project development deferred from 2019/20 to 2020/21.
100259 - PR010	Environmental Improvements Programme	Alistair Wilson	0	70	0	(70)	70	0	First year of two year programme 2019-21, with projects now identified between Exec Cllr and Area Committees and a start made on development and delivery.
100267 - SC702	S106 Jesus Green - perennial meadow	Guy Belcher	0	18	12	(6)	0	(6)	Project complete
100270 - SC705	S106 Redevelopment of Alexandra Gardens play area	John Parrott	0	35	35	0	0	0	Project complete
100274 - SC709	S106 Redevelopment of St Matthew's Piece play area	John Parrott	0	35	35	0	0	0	Project complete
100310 - SC742	S106 Newnham residents' parking scheme	Tim Wetherfield	0	70	70	0	0	0	CCC historic S106 contributions towards the completed County Council Newnham residents' parking scheme in West Cambridge
100311 - SC743	S106 Grant for Nightingale Garden polytunnel	Guy Belcher	0	1	1	0	0	0	Polytunnel purchased, awaits installation by supervised volunteer group post Covid lockdown
Total Projects			52	1,226	515	(711)	656	(55)	

Capital Budget 2019/20 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £'000's	Final Budget £'000s	Outturn £'000s	Variance - Outturn to Final Budget £'000s	Rephase Spend £'000s	Over / (Under) Spend £'000s	Variance Explanation
100019 - PV549	City Centre Cycle Parking	John Richards	0	2	2	(0)	0	(0)	Agreed improvements largely completed but some minor finishing off to conclude.
100032 - SC590	Structural Holding Repairs & Lift Refurbishment - Queen Anne	Sean Cleary	0	193	17	(176)	176	0	Grafton East MSCP capital repair funds were amalgamated into the QAT 5 year repair project. This allowed the remaining capital funds to allow repairs across the whole parking portfolio therefore preventing any further capital bids.
100050 - PR039	Minor Highway Improvement Programme	John Richards	0	40	22	(18)	18	(0)	Rolling programme predominantly delivered by County Council with City making financial contribution towards agreed schemes. County Council invoices for contribution at year end.
100074 - SC611	Grafton East car park essential roof repair	Sean Cleary	0	33	9	(24)	24	(0)	Main works were completed in 2017. There was a retention for a further 1 year period. Remaining residual works planned following recent structural survey (£10k). Though project is closed as of March 2020 remaining budget is being transferred to both Grafton East and QAT holding repair budget that covers works over next 4 years.
100147 - SC670	Lammas Land car parking infrastructure	Anthony French	0	27	33	6	0	6	Slightly outside project owing to unanticipated element of work to remedy uneven car park surfaces, in interests of public safety. First year income pre-Covid achieving budget projections. A recommendation is included to request funding for this overspend.
100150 - SC634	Grand Arcade and Queen Anne Terrace car parks sprinkler	Sean Cleary	0	8	0	(8)	0	(8)	Project complete
100156 - PV007	Cycleways	John Richards	0	397	10	(387)	387	0	Rolling programme with significant underspend against aspirations during 2019/ 20, due to dependencies outside of Council control.
100158 - PV018	Bus Shelters	John Richards	0	4	3	(1)	1	(0)	Slight understand on budget in 2019/ 20 with some minor finishing off to complete during 2020/ 21.
100193 - SC658	Cambridge City CCTV infrastructure	Joel Carre	0	188	203	15	0	15	Variance relates to costs associated with outstanding project delivery work to connect the remainder (x7) of the new cameras via new network 'node' sites on Microsoft and DWP buildings in city centre. Programme on completing these has slipped into 2020/21, due to protracted legal wayleave agreement negotiations with two property owners for the installation of the required network 'node' equipment on the roof space.
100238 - SC680	CCTV equipment upgrade	Joel Carre	0	30	0	(30)	30	0	QSG have now completed all the practical equipment replacement of all cameras and new radio network and control room equipment etc that is functioning now and is deemed ready to be signed off. There are several areas of installation that QSG cannot install due to permissions and access and although we have got the equipment in storage they will be completed once City has arranged legal access and this is protracted and unknown as to when it will be completed.
100240 - SC682	Pay and display equipment upgrade	Sean Cleary	18	18	11	(7)	0	(7)	Project complete
100250 - SC686	Car park server replacement (LAPE)	Sean Cleary	20	20	20	0	0	0	Replacement of old centralised servers at the Grand Arcade. Project complete.
100268 - SC703	King's Parade - temporary barriers	John Richards	0	35	57	22	0	22	Initial phase of project substantially completed with some additional costs anticipated during 2020/ 21 to deal with issues arising from experimental aspects. Officer costs for 2019/ 20 to be recharged. Invoice request for £35k contribution from GCP raised, with payment awaited. Funding plan for permanent solution to be developed.
Total Projects			38	995	387	(608)	636	28	

Capital Budget 2019/20 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £'000's	Final Budget £'000s	Outturn £'000s	Variance - Outturn to Final Budget £'000s	Rephase Spend £'000s	Over / (Under) Spend £'000s	Variance Explanation
100020 - PV554	Development Of land at Clay Farm	Dave Prinsep	96	393	69	(324)	324	(0)	A contractual agreement is in place whereby we contribute 7% of the net costs incurred in respect of the Collaboration Agreement with Countryside Properties. Rate of invoices from Countryside Properties relate directly to rate of house-building which is variable and beyond our control. Forecast end date for the scheme is currently December 2024. Budget of £324k to be carried forward to the 2020/21 financial year.
100030 - PV583	Clay Farm Commercial Property Construction Costs	Dave Prinsep	0	20	(0)	(20)	20	(0)	Enabling works to facilitate tenants' fit out are scheduled to take place during the 2020/21 financial year.
100068 - SC605	Replacement Building Access Control System	Will Barfield	0	8	8	(0)	0	(0)	Project complete
100095 - PR052	RE:FIT 3 Energy performance improvement	Will Barfield	0	294	307	13	0	13	Suppliers' price resulted in the project overspend. This is to be funded from Climate Change fund as are all works for the solar PV and LED refits across various council buildings, and were costs that were identified as part of the project. There was additional work covered for the customer service centre LED upgrade to the lighting behind the centre rooms going up to the training room and back corridors.
100109 - SC627	Guildhall Large Hall Windows refurbishment	Will Barfield	0	101	0	(101)	101	0	Project not delivered due to long term staff absence
100139 - PR050	Office Accommodation Strategy Phase 2 (OAS)	Dave Prinsep	0	473	0	(473)	473	0	Investigating opportunities to inform the office accommodation strategy and some short term decisions that may be required.
100141 - PR038	Investment in commercial property portfolio	Dave Prinsep	0	5,279	5,277	(2)	0	(2)	Following the acquisition of the long leasehold for Units 1-10 Nuffield Close, the scheme has now been completed.
100142 - PR050a	Relocation of services to 130 Cowley Road (OAS)	Will Barfield	0	20	37	17	0	17	Some additional works and services resulted in overspend
100143 - PR050b	Mandela House refurbishment (OAS)	Will Barfield	0	0	29	29	0	29	A budget should have been set up to pay for main contractor retention payment that was due.
100145 - PR050e	Cowley Road Compound ex-Park and Ride site (OAS)	Will Barfield	0	27	27	(0)	0	(0)	Project complete
100146 - PR050d	Mobile working (OAS)	Dave Prinsep	0	52	37	(15)	15	0	Final moves to be concluded and possible additional work as a result.
100149 - SC639	Re-roofing the Guildhall	Will Barfield	0	164	164	0	0	0	Project complete
100155 - PR051	Building works at the Guildhall to reduce carbon emissions	Will Barfield	0	228	170	(58)	58	0	£58k required to pay for main contractor retention payment and contractual "measurement and verification" stage
100170 - SC601	Replacement Telecommunications & Local Area Network	Tony Allen	0	21	0	(21)	14	(7)	The final payment for the implementation milestone is outstanding circa £14k.
100190 - SC655	Resealing the roof at Robert Davies Court	Will Barfield	0	177	0	(177)	177	0	This work was put on hold due to long term review of the site. Roofing work is still required including fascia and gutter replacement work.
100191 - SC656	Barnwell Business Park remedial works to the roofs	Will Barfield	0	90	111	21	0	21	Roofing work is completed. Tenders were above budget and some additional unforeseen work on site increased costs further. A recommendation is included to request funding for this overspend and the expected retention fee of £2,756.86.
100194 - SC659	My Cambridge City online customer portal	Elissa Rospigliosi	76	154	108	(46)	46	0	The original completion date shows completion of the software installation. However, the programme has been rebaselined to take into account the requirement to integrate the portal with other systems and the transformation activity which accompanies this. The remaining budget will be carried forward for spend in 2020/21.
100195 - SC660	Council Anywhere - desktop transformation	Fiona Bryant	211	329	143	(186)	186	(0)	Project is in closedown phase.
100201 - PR050f	Guildhall Welfare Improvements (OAS)	Will Barfield	0	189	35	(154)	154	0	1st phase of work completed on site but remainder of work has not been completed as it requires tendering, and this has been delayed due to long term staff absence.

<i>Capital Ref</i>	<i>Description</i>	<i>Lead Officer</i>	<i>Original Budget £'000's</i>	<i>Final Budget £'000s</i>	<i>Outturn £'000s</i>	<i>Variance - Outturn to Final Budget £'000s</i>	<i>Rephase Spend £'000s</i>	<i>Over / (Under) Spend £'000s</i>	<i>Variance Explanation</i>
100202 - PR050g	Office optimisation (OAS)	Will Barfield	0	275	0	(275)	275	0	Budget was allocated to make alterations to office spaces in admin buildings as part of office accommodation strategy. this work has not taken place in 19/20 but may be required in 20/21 as part of ongoing OAS review and coronavirus impacts
100205 - SC672	Mill Road Redevelopment - Development Loan to CIP	Caroline Ryba	7,947	9,446	4,900	(4,546)	4,546	0	CIP loan drawdown dependent on progress on site and overall cash balances. The structure of the cash flows associated with the Affordable Housing Agreement has allowed CIP to delay drawdowns.
100206 - SC674	Mill Road Redevelopment - Equity Loan to CIP	Caroline Ryba	2,774	4,265	0	(4,265)	4,265	0	At present, all drawings have been taken under the development loan facility, there have been no requests for an equity contribution and none are currently expected.
100225 - SC692	Cromwell Road Redevelopment (GF)	Claire Flowers	0	0	2,142	2,142	0	2,142	This is an technical accounting adjustment due to a reallocation of resources between HRA and GF. Project in delay- but not stopped due to Covid 19
100235 - SC677	AV equipment upgrade for Committee Rooms	Gary Clift	125	125	126	1	0	1	Project complete
100243 - SC684	Property Management software	Philip Doggett	100	100	4	(96)	96	0	The tender has been issued. Supplier to be awarded the contract in June 2020 and anticipated go live date of August 2020. The underspend at the end of the 2019/20 financial year to be requested to be carried forward for completion of the project in the 2020/21 financial year.
100251 - SC687	Customer Service Centre improvements	Clarissa Norman	61	61	9	(52)	26	(26)	An underspend of £26,000 has been highlighted for this capital budget reducing the variance to £26,000. Budget is still required. Opportunity to progress procurements has been delayed because of COVID19 but will resume, and be reviewed, once the new model of working post lockdown is known.
100253 - SC689	Income management software	Clarissa Norman	47	47	0	(47)	47	0	3c's submitted a 3LA bid for capital funds to re-procure an income management system. The bid was successful and funds were made available in 2019. 3C's have not yet progressed the project and therefore the capital budget has not been spent. The priority of the project is increasing and is due to start in 2020-2021.
100254 - SC690	Secure phone payments	Clarissa Norman	24	24	0	(24)	24	0	PM has been appointed and solutions are being investigated by 3C's ICT.
100255 - SC691	HRIS new system	Deborah Simpson	0	20	21	1	(1)	(0)	Project on target for completion in 20/21
100257 - SC693	Lion Yard shopping centre investment	Dave Prinsep	4,200	4,200	0	(4,200)	4,200	0	In discussion with long leasehold tenant about commencement date for works.
100260 - SC695	Cromwell Road Redevelopment - equity loan to CIP	Caroline Ryba	850	1,963	0	(1,963)	1,963	0	To date, all drawings have been made under the development loan facility.
100261 - SC696	Cromwell Road Redevelopment - development loan to CIP	Caroline Ryba	1,324	3,700	1,500	(2,200)	2,200	0	Draw downs from this loan facility have been lower than originally expected, due to payments to CIP under the Affordable Housing Agreement providing the cash flow requirements of the project.
100266 - SC701	Dales Brewery fire alarm system	Clare Mitchell	0	24	22	(2)	2	0	Work substantially completed but delayed due to Coronavirus lockdown. Once interior construction work is able to resume there is some final connection work required and the upgraded system will then be able to go live.
100290 - PV682	Local investment bond	Caroline Ryba	0	2,800	0	(2,800)	2,800	0	The remaining balance of the investment bond is expected to be drawn down by the end of the calendar year, reflecting the construction plans of the borrower.
100301 - SC733	Loan to CIP for the purchase of land at L2 Orchard Park	Caroline Ryba	0	1,132	1,129	(3)	0	(3)	Project complete
Total Projects			17,835	36,201	16,375	(19,826)	22,011	2,185	

2019/20 Housing Capital Investment Plan - HRA & General Fund Housing

	Original Budget £000's	Current Budget £000's	Outturn £000's	Variance £000's	Re-phase Spend £000's	Notes	Re-Phasing Year				Budget
							2020/21 £000's	2021/22 £000's	2022/23 £000's	Post 2022/23 £000's	2019/20 £000's
General Fund Housing Capital Spend											
Investment in Non-HRA Affordable Housing	0	0	0	0			0	0	0	0	0
Other General Fund Housing	848	949	619	(330)	284	1	284	0	0	0	1,161
Total General Fund Housing Capital Spend	848	949	619	(330)	284		284	0	0	0	1,161
HRA Capital Spend											
Decent Homes Programme	7,134	8,897	7,039	(1,858)	1,825	2	628	0	0	1,197	14,766
Other Spend on HRA Stock	3,467	4,089	2,779	(1,310)	1,102	3	1,102	0	0	0	4,864
HRA New Build	37,863	28,996	26,771	(2,225)	1,930	4	1,930	0	0	0	42,052
HRA Acquisition	0	1,000	18	(982)	982	5	982	0	0	0	2,482
Sheltered Housing Capital Investment	936	915	810	(105)	15	6	15	0	0	0	15
Other HRA Capital Spend	630	928	324	(604)	422	7	422	0	0	0	752
Inflation Allowance	1,947	0	0	0	0		0	0	0	0	266
Total HRA Capital Spend	51,977	44,825	37,741	(7,084)	6,276		5,079	0	0	1,197	65,197
Total Housing Capital Spend	52,825	45,774	38,360	(7,414)	6,560		5,363	0	0	1,197	66,358
Housing Capital Resources											
Right to Buy Receipts (General Use)	(411)	(474)	(358)	116	0	8	0	0	0	0	(478)
Right to Buy Receipts (Retained for New Build / Acquisition)	(8,775)	(6,545)	(3,346)	3,199	0	8	0	0	0	0	(10,217)
Right to Buy Receipts (Debt Set-Aside)	0	0	(834)	(834)	0	8	0	0	0	0	0
Other Capital Receipts (Land and Dwellings)	0	0	(97)	(97)	0	9	0	0	0	0	0
Other Capital Receipts (Shared Ownership)	(1,588)	(936)	(416)	520	0	9	0	0	0	0	(300)
MRA / MRR	(20,750)	(16,943)	(12,136)	4,807	(4,807)	10	(4,467)	0	0	(340)	(10,345)
Client Contributions	0	0	(436)	(436)	0	11	0	0	0	0	0
Direct Revenue Financing of Capital (Including R&R)	0	(2,568)	(1,672)	896	(896)	12	(896)	0	0	0	(15,078)
Other Capital Resources (Grants /Loan Repayments)	(21,127)	(15,615)	(27,682)	(12,067)	11,827	13	11,827	0	0	0	(11,641)
Prudential Borrowing	0	0	0	0	0		0	0	0	0	0
Total Housing Capital Resources	(52,651)	(43,081)	(46,977)	(3,896)	6,124		6,464	0	0	(340)	(48,059)
Net (Surplus) / Deficit of Resources	174	2,693	(8,617)	(11,310)			11,827	0	0	857	18,299
Capital Balances b/f	(33,708)	(33,708)	(33,708)								(21,834)
Use of / (Contribution to) Balances in Year	174	2,693	(8,617)				11,827	0	0	857	18,299
Set-aside for future Debt Redemption	9,031	9,031	9,856			8					
Ear-marked for specific Retained Right to Buy Receipts 1-4-1 Investment	13,932	13,932	10,635			8					
Residual capital resources remaining to fund future Housing Investment Programme	(10,571)	(8,052)	(21,834)								(3,535)

Notes to the Housing Capital Investment Plan

Note	Reason for Variance
1	Disabled Facilities Grants were underspent by £272,000 due to a combination of reduced demand for the service coupled with a vacancy in the Grants Officer role for part of the year, which delayed the approval process. When grossed up for the income received from clients, £284,000 will require re-phasing into 2020/21 to ensure that we can comply with the grant conditions under which we received the funding. Private Sector Grants and Loans also reported an underspent (£58,000), where demand has reduced in recent years.
2	A net underspend of £1,858,000 in decent homes expenditure during 2019/20 is a combination of under and overspending against the specific decent homes elements. Overspending in wall structure (£81,000) and roof structure (£70,000) is more than offset by underspending in bathrooms (£24,000), kitchens (£139,000), re-wiring (£49,000), energy and insulation works (£115,000), central heating (£465,000), sulphate (£102,000), other health and safety (£40,000), roof coverings (£181,000) decent homes work to new builds (£467,000), HHSRS (£168,000), capitalised officer fees (£19,000), contractor overheads (£222,000) and external doors (£18,000). These variances are before accounting for leaseholder income, which is reported separately. Re-phasing of underspending in 2019/20 into 2020/21 is requested in respect of energy improvements (£40,000), roofing works (£181,000), HHSRS (£168,000), other health and safety works (£40,000), contractor overheads (£181,000) and external doors (£18,000) Re-phasing of the budget for sulphate works is requested to be re-allocated to 2028/29 to the end of the existing sulphate programme, whilst re-phasing to the end of the 10 year investment programme is requested in respect of decent homes works to new build homes (£467,000), central heating and boilers (£465,000), kitchens (£139,000) and bathrooms (£24,000), when the budget is now expected to be required.
3	A net underspend of £1,310,000 was evident in 2019/20. Fire prevention works were underspent (£704,000), with the need to carry this forward into 2020/21, works to communal areas was underspent by £321,000, but with the need to carry this resource forward to specifically meet the cost of external wall structure works to flats. Underspending of £163,000 in respect of contractor overheads combines some slippage with the impact of underspending in other areas and £109,000 is requested to be re-phased. Underspending in Disabled Adaptations (£206,000), garage improvements (£27,000), lifts (£20,000) and capitalised officer fees (£7,000) do not require re-phasing. Overspending in asbestos removal of £20,000 and hard-surfacing works (£92,000) was also reported at year end. The capital funding for Estate Investment works, which was re-profiled in January 2020, spent marginally ahead of the profile, with the need to bring forward £32,000 of the budget allocated in 2020/21 to meet the 2019/20 expenditure.
4	The net underspend of £2,225,000 in the new build programme in 2019/20 relates predominantly to delays in 3 schemes. Securing vacant possession of the sites at both Colville Road and Campkin Road is taking longer than anticipated, with underspending of £508,000 and £2,127,000 respectively. Delays have also been experienced in the project at Kingsway, which is being delivered in-house by Maintenance and Assets, with an underspend of £331,000 reported for 2019/20. Spending ahead of profile has also occurred in respect of a few schemes and costs have also been incurred in respect of schemes that are complete and occupied, but where there are now some quality issues that are being addressed. Net re-phasing of £1,930,000 is required. Re-phasing of budget for Colville Road (£508,000), Campkin Road (£2,127,000), Kingsway (£331,000), Queensmeadow (£4,000), Colville Road Garages (£17,000), Kendal Way (£45,000), Gunhild Way (£7,000) and Teddar Way (£9,000), is partially offset by negative re-phasing where spend is ahead of profile for Wulfstan Way (£153,000), Cromwell Road (£39,000), Mill Road (£714,000) Meadows and Buchan (£256,000), and Markham Close (£6,000). The profile of spending on all of these schemes will be reviewed again as part of the HRA Medium Term Financial Strategy.

5	Budget of £1,000,000 was approved in January / February 2020 to allow the strategic acquisition of a number of small land parcels for potential development. The acquisitions all progressed during 2019/20, but none completed by 31 March, and as such the resource will require re-phasing into 2020/21 to allow this to take place.
6	Spending in respect of the refurbishment of Ditchburn Place has now concluded, with the site handed back in the autumn of 2019. An underspend of £105,000 is reported, with £15,000 of this requested as a carry forward to meet the costs of final employer's agent fees and any costs incurred during the retention period.
7	A net underspend of £604,000 in this area of the programme comprises reduced activity in respect of shared ownership re-purchase in 2019/20, giving rise to a £112,000 underspend, and underspending due to the need to recognise the revised timeframe required to implement the new Housing Management Information System (£422,000), with the latter requiring re-phasing into 2020/21. The balance of funding for the project to relocate stores (£40,000) will not now be required, nor will funding for works to HRA commercial premises (£29,000).
8	29 properties were sold in total during 2019/20. £358,000 of the capital receipt is available for general use (after all costs have been deducted from each receipt), while £834,000 of the overall capital receipt is identified as set-aside to be offset against the debt associated with the unit no longer owned. A further £3,346,000 of right to buy receipts have been retained by the local authority in 2019/20, but must be re-invested in financing up to 30% of additional social housing units, provided this is done within a 3 year time frame. The authority is again required to invest a significant sum during 2020/21 to ensure that it meets its responsibilities under the retention agreement, and this may mean the acquisition of further dwellings on the open market, if new build schemes do not progress as anticipated, to avoid passing the receipts to central government. With the number of schemes on site, and subject to their ability to proceed in the current climate, it is anticipated that market acquisitions can be avoided in 2020/21.
9	Capital receipts totalling £97,000 in respect of funds due for Hundred Houses under the terms of a lease agreement were accounted for in 2019/20. The receipts were used to finance investment in affordable housing in 2019/20. The 4 remaining shared ownership homes on the Virido, Clay Farm site were sold in 2019/20, alongside one re-cycled older shared ownership dwelling. The net receipt was lower than anticipated as a result of less re-cycling activity than estimated coupled with the need to account for receipts from some sales as retained right to buy receipts due to the level of share sold.
10	The major repairs reserve was used to finance capital expenditure in the housing stock in 2019/20, including investment in decent homes work, other investment in the housing stock and investment in new homes, particularly where an element of re-provision is required. Where less of this funding was utilised in 2019/20 than anticipated, it will instead be utilised in 2020/21 and beyond.
11	Income was recovered from leaseholders in 2019/20 in relation to their share of the cost of major improvements undertaken as part of the decent homes programme (£405,000) and was also received from private residents in relation to contributions towards DFG's or private sector housing repair grants (£31,000).
12	The use of revenue funding for capital purposes was less than anticipated, due to underspending across the capital programme. This resource will instead be required in 2020/21 to meet the cost of the re-phased capital expenditure.
13	Devolution Grant received in 2019/20 was significantly greater than anticipated as a direct result of MHCLG making a payment of £17,000,000 to the Council directly, as opposed to paying via the Combined Authority. Funds were received from the Combined Authority for the first 3 quarters, and then from MHCLG in quarter 4. The grant received in advance of incurring expenditure (£11,543,000 after financing quarter 4 expenditure) will be used in 2020/21, with a reduced amount being claimed from the Combined Authority until this resource has been exhausted. The use of £284,000 of the DFG grant will also need to be re-phased into 2020/21 to ensure that grant can be invested appropriately (see note 1).

The capital underspend in respect of decent homes and other investment in the housing stock for 2019/20 can be summarised as follows, with more in depth explanations provided in the tables below:

Slippage – works ordered to be delivered in 2020/21	(£1,762,000)
Refusals / No access / No requirement - boilers, kitchens and bathrooms, sulphate	(£730,000)
Savings (from energy works, re-wiring, disability adaptations, garages, lifts, fees and overheads)	(£504,000)
Overspending (wall and roof structures, asbestos, hard-surfacing works, estate investment)	£295,000
"New build allocation" – a capital allocation to allow for future works to new build property	(£467,000)
	(£3,168,000)

Decent Homes expenditure

A net underspend of £1,858,000 in decent homes expenditure during 2019/20 is a combination of under and overspending against the specific decent homes elements.

	Value	Rephasing to 20/21	Rephasing to 29/30	Explanation
Overspending				
Wall structure	£81,000			Additional high level concrete and brickwork repairs at Hanover Court and Princess Court were completed in 2019/20.
Roof structure	£70,000			The extent of structural roofing repair work at Carlow, Donegal and Brooks Road flats cost more than the allocated budget.
Underspending				
Bathrooms	(£24,000)		£24,000	There were 23 bathrooms ordered where there was no access or response. The work will still be required at some point in the future, or when the property becomes void. We have already planned our programme of work for 2020/21 so we propose to move the underspend to later years in the capital programme.
Kitchens	(£139,000)		£139,000	There were 29 kitchens ordered where there was no access or response. The work will still be required at some point in the future, or when the property becomes void. We have already planned our programme of work for 2020/21 so we propose to move the underspend to later years in the capital programme. If tenants subsequently change their mind and want their kitchen replaced the work will be added into the next years programme.
Re-wiring	(£49,000)			Over 280 planned installations were completed. The cost of the work carried out was less than the budget.
Energy and insulation works	(£115,000)	£40,000		The planned loft insulation programme in 2019/20 was reviewed to ensure data was correct. This has now been ordered as part of a larger programme of loft insulation in 20/21.
Central heating	(£465,000)		£465,000	There were 448 boilers / heating installations ordered where there was no access or response. The work will still be required at some point in the future, when the heating fails, or when the property becomes void. The 2019/20 heating programme was a very large programme and over 900 boiler / central heating replacements were successfully completed. The level of no access / refusals was unusually high.
Sulphate attack	(£102,000)		£102,000	This work is undertaken when a property becomes void - no affected property became void in 2019/20 so the budget is requested to be moved to later in the capital programme.
Balconies (Other health and safety)	(£40,000)	£40,000		This underspend relates to unfinished structural work and associated repairs at Albemarle Way flats. Work is 90% complete, but has been on hold due to coronavirus.
Roof coverings	(£181,000)	£181,000		Work is on site at Brooks Road flats. This is a large project and is programmed to complete in September 2020.
Decent homes work to new builds	(£467,000)		£467,000	This is not actually an "underspend." When new build properties are added to our stock an allowance is made for planned maintenance work that will be required over the next 30 years. This is then profiled in the 30 year plan once a stock survey is completed. This budget will be re-profiled as part of the HRA Medium Term Financial Strategy.
HHSRS	(£168,000)	£168,000		This budget was set aside from the HHSRS budget predominantly to install fire doors at Hanover Court and Princess Court flats. There were unavoidable delays in the authority's ability to order this work as a result of national debate about the standard of fire doors which would be subject to certification following the Grenfell fire. Following issue of the new standards, surveys / investigations were conducted from Autumn 2019. This work was ordered and commenced in 2019/20 and will be completed in 2020/21, although it should be noted that the current pandemic may result in supply chain issues in respect of the manufacture of these doors. All remaining previously identified HHSRS failures within individual properties are programmed to be delivered in 2020/21, subject to property access. In some cases these works have been timetabled to coincide with the delivery of other structural work to specific blocks.
External doors	(£18,000)	£18,000		Some of the 2019/20 external doors replacement programme was not completed and these will be completed when coronavirus restrictions are lifted. Some of these doors are fire doors and there were delays in fire door installation following the Grenfell fire. It was not clear which manufacturers' fire doors had been tested and fully met the fire safety standards.
Capitalised officer fees	(£19,000)			The value of officer time that can be capitalised each year depends upon the nature of work that is carried out by each member of the team. In 2019/20 there was an increase in the level of officer time spent on revenue activity, resulting in an underspend against the capital allocation.
Contractor overheads	(£222,000)	£181,000		Underspending in specific decent homes elements results in a corresponding underspend in contractor overheads.
Total	(£1,858,000)	£628,000	£1,197,000	

Other Investment in the Housing Stock

A net underspend of £1,310,000 in other capital expenditure was evident in 2019/20.

	Value	Rephasing to 20/21	Rephasing to 29/30	Explanation
Overspending				
Asbestos removal	£20,000			There is an annual budget of £50,000 for asbestos removal. It is difficult to predict exactly how much the cost of asbestos removal will be due to the nature of refurbishment work carried out. In 2019/20 the cost of asbestos removal projects exceeded the budget.
Hard-surfacing works	£92,000			Additional works were carried out at Hazelwood and Molewood Close drying areas where there were trip hazards. Also the extent of work at Tuscan Court was greater than expected.
Estate investment programme	£32,000	(£32,000)		The capital funding for Estate Investment works, which was re-profiled in January 2020, spent marginally ahead of the profile, with the need to bring forward £32,000 of the budget allocated in 2020/21 to meet the 2019/20 expenditure.
Underspending				
Fire prevention works were underspent, with the need to carry this forward into 2020/21	(£704,000)	£704,000		The fire safety / prevention works programme contained a number of different elements in 2019/20. Some of these were delayed and this is why the request is made to carry the budget forward to 2020/21.
				Emergency lighting (£78,000) - the planned programmed works are at the Hawkins Road estate. These are going to be designed and delivered by the contractor carrying out the planned structural works. This is being tendered and the work completed in 2020.
				Non-compliant fire doors replacement (£223,000). This programme to replace 300+ non-compliant Manse fire doors started at end of September 2019 but is now on hold due to coronavirus. The money needs to be carried forward to complete the work. There was a delay starting this work following the Grenfell fire. It was not clear which manufacturers' fire doors had been tested and fully met the fire safety standards.
				Fire escape from maisonettes 4.5m above ground level. (£339,000). This is a large programme of work to fit internal fire doors and additional fire protection in 188 maisonettes. The project was designed and tendered in 2019/20. Pilot installations were halted by coronavirus. The money needs to be carried forward to complete the work.
				Vents and glazing improvements (£28,000). Fire risk assessments have identified works to vents and windows that open on to fire escape routes. Some more survey work is required and this was not completed in 2019/20.
				Fire compartment improvements (£36,000) - This is work that is required to improve fire compartments in five houses that have been converted into flats. There have been delays caused by assess and lease issues. The money needs to be carried forward to complete the work.
Works to communal areas was underspent, but with the need to carry this forward to specifically meet the cost of external wall structure works to flats.	(£321,000)	£321,000		This budget was allocated to structural works in communal areas. The Council is currently tendering structural works and associated repairs at Ekin Road flats, Hawkins Road maisonettes and Colville Road shops / flats. Work was planned to start in February 2020 but there was some additional survey work to complete that delayed the tender. Work is expected to start late summer.
Contractor overheads - combines some slippage with the impact of underspending in other areas and £109,000 is requested to be re-phased.	(£163,000)	£109,000		Underspending in specific investment elements results in a corresponding underspend in contractor overheads.
Disabled Adaptations	(£206,000)			This work is based on the number and type of Occupational Therapist referrals received. 120 orders were issued to contractors in 19/20 and just 11 are being carried forward to 20/21.
Garage improvements	(£27,000)			Planned work at East Road garages was postponed mid-year; seven new sites were ordered and completed and costs were below the £195,000 budget.
Lifts	(£20,000)			The budget was allocated for lift replacements at Ditchburn Place and the actual cost of the work (£118,000) was less than the budget.
Other	(£6,000)			
Capitalised officer fees	(£7,000)			The value of officer time that can be capitalised each year depends upon the nature of work that is carried out by each member of the team. In 2019/20 there was an increase in the level of officer time spent on revenue activity, resulting in an underspend against the capital allocation.
Total	(£1,310,000)	£1,102,000	£0	