

City Council appointments to the Conservators of the River Cam

Guidance to applicants

A panel of up to four councillors taken from Cambridge City Council's Environment and Community Services Scrutiny Committee will consider your application. This panel will meet in private and applications at this stage will not be published more widely than for the panel.

The panel will make recommendations to the Executive Councillor for Streets and Open Spaces and members of the Environment and Community Services Committee meeting on 4 October 2018.

The panel's recommendations will be included in the agenda, which is due to be published on Monday 24 September 2018. All applications will remain confidential. If the Environment and Community Services Scrutiny Committee wishes to debate the merits of each application, it may choose to do so in a closed session, which means that the public will not be present in the room.

Applicants will not be able to address the Scrutiny Committee or any other meeting on any application made so that the selection process is based purely on the written applications received.

Closing date

Friday 31 August 2018. Applications should be emailed to the officer below or marked for their attention at Cambridge City Council, The Guildhall, Market Square, Cambridge, CB2 3QJ.

Officer contact

If you require any further information or assistance with the process please contact:
Claire Tunnicliffe 01223 457013
claire.tunnicliffe@cambridge.gov.uk

Application form

Name:

Address:

Email:

Telephone number:

Preferred method of contact:

Your skills, abilities, knowledge and experience

(Please read the person specification before you complete this section. This is the most important part of your application. In particular please illustrate your interest in, and/or evidenced knowledge of, some aspect of river use. You do not have to cover employment history unless you wish to.)

Do you or have you previously had a contractual relationship with the Council (eg as a supplier or a developer) or are you currently negotiating a contract?

YES

NO

If **YES**, please enclose details with your application.

Under the criteria set by this authority, you have confirmed that:

- You are not a Councillor or officer of Cambridge City Council, Cambridgeshire County Council, other District or Parish Councils in Cambridgeshire. Or, not be a relative or close friend of any current elected member or officer of the City Council.
- You will sign up to a Code of Conduct applicable to members of the public made Council appointees
- You have declared any party political membership on the application form
- You have not been declared bankrupt.

Please tick here to confirm that you comply with these requirements:

Please note: The canvassing of councillors or officers in relation to this appointment will disqualify you.

Declaration

I declare that all the above information is correct. If I am successful in obtaining this position and the information is later discovered to be incorrect I understand that the appointment can be terminated by the Council.

Signature..... Date.....

Please note: If you do not sign, your application will not be considered further.

Person specification

1. An interest in, and/or evidenced knowledge of, some aspect of river use.
2. Not a Councillor or officer of Cambridge City Council, Cambridgeshire County Council, other District or Parish Councils in Cambridgeshire. Not a relative or close friend of any current elected member or officer of the Council.
3. Live or work in the City of Cambridge.
4. Commitment to serve the community, attend meetings and a willingness to take any training and to offer requisite time to perform the duties to the satisfaction of the City Council. Committed to a three year term of office.
5. Willingness to sign up to a Code of Conduct applicable to members of the public made Council appointees.
6. Must declare any party political membership on the application form.
7. Not been declared bankrupt.
8. Will have disclosed to the Council during the application process any matter in his/her background which, if it became public, might cause the council to reconsider the appointment.