

Item

## Municipal Year 2019/20 (Indicative)



**To:**

Civic Affairs Committee 10/10/18

**Report by:**

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**Wards affected:**

None directly affected

### 1. Introduction

- 1.1 The report seeks comments and approval of the Council's meeting calendar for the Municipal Year 2019/20 (indicative).

### 2. Recommendations

- 2.1 To comment on the meetings calendar 2019/20 and, if required, to delegate final approval to the Chief Executive in consultation with Group Leaders by the end of October.

### 3. Background

- 3.1 This committee sets the forward programme of dates for the Council and committee meetings, with Group Leaders having seen the draft calendar for any prior comment. The four Area Committees agree dates at respective meetings in February-April each year.
- 3.2 The calendar avoids main school holidays and political party conferences where possible. Liaison with external partners is done so the calendar seeks to avoid date clashes wherever possible. . The

calendar takes into account the proposals to alter the budget cycle from January 2019.

#### **4. OPTIONS**

The Committee can suggest alternatives to the calendar proposed.

#### **5. Implications**

**(a) Financial Implications** - none

**(b) Staffing Implications**-none

**(c) Equality and Poverty Implications**

The calendar spreads the meetings across days of the week (Monday-Thursday) and hours of the day. There are more meetings in the late afternoon/evening to suit current councillor preferences.

**(d) Environmental Implications** - none

**(e) Procurement Implications** - none

**(f) Community Safety Implications** - none

#### **5. Consultation and communication considerations**

Group Leaders, the Monitoring Officer and s151 Officer have been consulted on the proposed calendar.

#### **6. Background papers**

GCP, Combined Authority and SCDC and County Council draft meetings calendars and published meeting dates.