

Item

**Cambridgeshire and Peterborough Combined
Authority - Update**



To:

Councillor Lewis Herbert, Leader and Executive Councillor for Strategy and Transformation

Strategy & Resources Scrutiny Committee 19 March 2018

Report by:

Antoinette Jackson, Chief Executive

Tel: 01223 457001 Email: antoinette.jackson@cambridge.gov.uk

Wards affected:

Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey,

Not a Key Decision

1. Executive Summary

1.1 This report provides an update on the activities of the Cambridgeshire and Peterborough Combined Authority (CPCA) since the 22 January meeting of Strategy and Resources Scrutiny Committee.

2. Recommendations

2.1 The Executive Councillor is recommended:

To provide an update on issues considered at the meetings of the Combined Authority held on 31 January, 14 February and 28 February 2018.

3. Background

- 3.1 Meetings of the Cambridgeshire and Peterborough Combined Authority were held on 31 January, 14 February and 28 February. The decision sheets from the meetings are attached in the appendices for the committee's consideration.
- 3.2 The Chief Executive of the Combined Authority and Local Enterprise Partnership has also provided a recent update about the Greater Cambridge Greater Peterborough Enterprise Partnership. His letter is attached at Appendix D.

4. Implications

(a) **Financial Implications**

There are no direct financial implications.

(b) **Staffing Implications**

There are no direct staffing implications from this update report.

(c) **Equality and Poverty Implications**

An EqIA has not been produced as there are no direct equality and poverty implications from this update report.

(d) **Environmental Implications**

There are no environmental implications from this update report.

(e) **Procurement**

There are no procurement implications from this update report.

(e) **Consultation and communication**

The Combined Authority will continue to issue communications about its activities and consult on its work.

(f) **Community Safety**

There are no community safety implications from this update report.

5. Background papers

- 5.1 The background papers used in the preparation of this report are listed in the appendices below.

6. Appendices

Appendix A Decision sheet for CPCA meeting 31.01.2018

Appendix B Decision sheet for CPCA meeting 14.02.2018

Appendix C Decision sheet for CPCA meeting 28.02.2018

Appendix D Letter from Chief Executive of the Cambridgeshire and Peterborough Combined Authority and Local Enterprise Partnership dated 21.02.2018

7. Inspection of papers

To inspect the background papers or if you have a query on the report, please contact Antoinette Jackson, Chief Executive. Tel: 01223 457001, email: antoinette.jackson@cambridge.gov.uk.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 31st January 2018

Published: 1st February 2018

Decision review deadline: 5.00p.m. on 8th February 2018

Each decision set out below will come into force, and may then be implemented at 5.00pm on the fifth full working day after the publication date, unless it is subject of a decision review. [see note on call in below].

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor G Bull (Councillor R Fuller substituting) and J Ablewhite (Police and Crime Commissioner) (Councillor R Bisby substituting).

Item	Topic	Decision
1.2	Minutes – 20 December 2017	<p>It was resolved:</p> <p style="padding-left: 40px;">to approve the minutes of the meeting of 20th December 2017 as a correct record.</p>
1.3	Petitions	None received.
1.4	Public Questions	<p>Two questions received, questions and responses published at the following link: <u>Cambridgeshire and Peterborough Combined Authority meeting 31/01/2018</u></p>
1.5	Forward Plan	<p>It was resolved to:</p> <p style="padding-left: 40px;">approve the Forward Plan of Executive Decisions dated to be published on 29 January 2018.</p>
1.6	Corporate Governance Framework	<p>It was resolved to:</p> <p style="padding-left: 40px;"><u>Member Complaints Procedure</u></p> <p>(a) Approve the process for dealing with complaints about the Mayor, Members of the Combined Authority or its Committees for breach of the Code of Conduct (Appendix 1);</p> <p>(b) Delegate authority to the Legal Counsel and Monitoring Officer to select a suitable Independent Person for Member Complaints and approve a proposed allowance of £250 per annum (in lieu of expenses claims);</p> <p>(c) Request the Legal Counsel and Monitoring Officer to seek to set up a panel of Independent Persons for Member Complaints from amongst Constituent Council Independent Persons;</p> <p>(d) Agree to amend the constitution to include the member complaints procedure;</p>

		<p><u>Corporate Complaints</u></p> <p>(e) Approve and adopt the complaints procedure;</p> <p>(f) Request Legal Counsel and Monitoring Officer to notify the Local Government and Social Care Ombudsman of the Combined Authority's complaints procedure and to make any changes recommended by the Ombudsman; and</p> <p><u>Data Protection Policy and Freedom of Information</u></p> <p>(g) Approve the Data Protection Policy (Appendix 3), the Freedom of Information Policy (Appendix 4) and the publication scheme listing the types of information that is available or will be made available on the Combined Authority website (Appendix 5).</p>
1.7	Appointment of Interim Chief Finance Officer and Section 151 Officer	<p>It was resolved to:</p> <p>appoint Rachel Musson as interim statutory Chief Finance Officer and S151 Officer to the Combined Authority.</p>
	Part 2 – Key Decisions	
2.1	Mass Rapid Transport – Strategic Options Assessment	<p>It was resolved to:</p> <p>(a) Note the findings of the Cambridgeshire Mass Transit Strategic Options Assessment and the recommendation that the Cambridgeshire Autonomous Metro be carried forward for further development.</p> <p>(b) Approve £600,000 to develop a Strategic Outline Business Case and an Options Appraisal Report for the Cambridgeshire Autonomous Metro proposal.</p> <p>(c) agree to liaise with the Greater Cambridge Partnership (GCP) to ensure GCP's current and future plans for high quality public transport corridors were consistent and readily adaptable to the emerging proposition for a CAM Metro network.</p>

Part 3 – Non Key Decisions		
3.1	Housing: Off Site Manufacture	It was resolved to: - defer the report detailing the contents of the Outline Business Case and the potential medium to long term commercial opportunity.
3.2	Establishing a new Stronger Public and Private Sector Partnership in Cambridgeshire and Peterborough – Business Board	It was resolved to agree: (a) in principle to the establishment of a single shared Chief Executive role across the Combined Authority and the new Local Enterprise Partnership; (b) that the single staffing structure be reported to the February Board meeting; (c) that, in principle, the Combined Authority should explore new terms and conditions of employment for its new staffing structure; (d) that the salaries for the new staffing structure were to be met by the Combined Authority and the new Local Enterprise Partnership Business Board. (e) that Councillor Charles Roberts be appointed as the Chair of the Shadow Business Board.
Part 4 – Date of Next Meeting		
4.1	Date of Next Meeting	It was resolved to note the date of the next meeting – Wednesday, 14 February 2018 at 10.30 am in the Civic Suite, Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN

Notes:

(a) Statements in bold type indicate additional resolutions made at the meeting.

(b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

For more information contact: Michelle Rowe Telephone: 01223 699180 /e-mail: michelle.rowe@cambridgeshire.gov.uk



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 14th February 2018

Published: 15th February 2018

Decision review deadline: 5.00p.m. on 22nd February 2018

Each decision set out below will come into force, and may then be implemented at 5.00pm on the fifth full working day after the publication date, unless it is subject of a decision review. [see note on call in below].

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor K Reynolds (Chairman, Cambridgeshire and Peterborough Fire Authority) (Councillor J Peach substituting).

Item	Topic	Decision
1.2	Minutes – 31 January 2018	It was resolved to: approve the minutes of the meeting of 31st January 2018 as a correct record.
1.3	Petitions	None received.
1.4	Public Questions	None received.
	Part 2 – Key Decisions	
2.1	Budget 2018/19	It was resolved to: approve the 2018/19 Combined Authority budget as set out in Appendix 2.
	Part 3 – Non Key Decisions	
3.1	Budget 2018/19 (Mayor's Budget)	It was resolved to note the Mayor's budget for 2018/19.
	Part 4 – Date of Next Meeting	
4.1	Date of Next Meeting	It was resolved to note the date of the next meeting – Wednesday, 28 February 2018 at 10.30 am in the Civic Suite, Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN

Notes:

(a) Statements in bold type indicate additional resolutions made at the meeting.

(b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

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**CAMBRIDGESHIRE
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CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 28th February 2018

Published: 1st March 2018

Decision review deadline: 5.00p.m. on 8th March 2018

Each decision set out below will come into force, and may then be implemented at 5.00pm on the fifth full working day after the publication date, unless it is subject of a decision review. [see note on call in below].

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor S Count (Councillor R Hickford substituting), Councillor J Holdich, Jason Ablewhite (Councillor R Bisby substituting), and J Bawden (Dr Gary Howsam substituting)

Item	Topic	Decision
1.2	Minutes – 14 February 2018	<p>It was resolved to:</p> <p>approve the minutes of the meeting of 14th February 2018 as a correct record subject to the deletion of “Huntingdonshire” on the first page, third sentence, of the Mayor’s announcement.</p>
1.3	Petitions	None received.
1.4	Public Questions	<p>Two questions were received, the questions and the response to the second question are published at the following link:</p> <p>Cambridgeshire and Peterborough Combined Authority meeting 28/02/2018</p>
1.5	Forward Plan	<p>It was resolved to:</p> <p>approve the Forward Plan of Executive Decisions dated to be published on 26 February 2018.</p>
1.6	Membership of the Combined Authority and Committees - Amendments	<p>It was resolved to:</p> <p>(a) note the appointment of Councillor Chris Seaton made by Fenland District Council to replace Councillor John Clark as its Member to the Combined Authority for the remainder of the municipal year 2017/2018 and Councillor Mike Cornwell as substitute.</p> <p>(b) note the changes in membership of the Overview and Scrutiny Committee and the Audit and Governance Committee made by Fenland District Council – Councillor Chris Boden appointed to the former and Councillor Anne Hay to the latter.</p>
Part 2 – Key Decisions		
2.1	Cambridgeshire & Peterborough 2030 Prospectus	It was resolved to agree to withdraw this report and bring it back to a future meeting.

	Part 3 – Non Key Decisions	
3.1	A10 Corridor – Key Findings and Next Steps	<p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the findings of the Cambridge to Ely Transport Feasibility Study and the strong case for dualling the A10. (b) agree to delegate authority to the Chief Executive to approve this spend and update the Board at the March meeting. (c) Delegate authority to the Director of Transport to award the contract for the development of the Strategic Outline Business Case. (d) Authorise the Director of Transport to commence procurement for the Options Appraisal Report subject to approval of the contract being made at a future meeting of the Board before an appointment was made.
3.2	Senior Staffing Structure – Combined Authority and Local Enterprise Partnership	<p>It was resolved to:</p> <ul style="list-style-type: none"> (a) approve the proposals in respect of the senior officer structure as set out in the report; (b) approve the following posts creating the Chief Officer structure of the Combined Authority: <ul style="list-style-type: none"> 1) Legal Counsel 2) Director of Infrastructure 3) Director of Business and Skills 4) Director of Strategy and Planning 5) Director of Finance (c) Note the intention to agree the job descriptions, salary grades for the posts and to proceed to recruit to the posts through the Employment Committee.
3.3	Highways and Transport Capital Grants – Supplementary Allocations 2017/18	<p>It was resolved to consult the Combined Authority Board regarding the Mayor’s intention to allocate Pothole Action Fund grants totalling £974,047 to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula</p>

		as set out in the table below.								
		<table border="1"> <thead> <tr> <th>Constituent Council</th> <th>Allocation £'s</th> </tr> </thead> <tbody> <tr> <td>Peterborough City Council</td> <td>£167,536</td> </tr> <tr> <td>Cambridgeshire County Council</td> <td>£806,511</td> </tr> <tr> <td>Total</td> <td>£974,047</td> </tr> </tbody> </table>	Constituent Council	Allocation £'s	Peterborough City Council	£167,536	Cambridgeshire County Council	£806,511	Total	£974,047
Constituent Council	Allocation £'s									
Peterborough City Council	£167,536									
Cambridgeshire County Council	£806,511									
Total	£974,047									
	Part 4 – Financial Management and Audit									
4.1	Statutory Instrument for Borrowing	<p>It was resolved to:</p> <ol style="list-style-type: none"> (1) note the agreement of the Interim Chief Finance Officer (s.151 officer) to the Cambridgeshire and Peterborough Combined Authority Agreement and Debt Cap to 2019-20 (2) agree to a Statutory Instrument permitting the Combined Authority to extend its borrowing powers on condition that the Statutory Instrument did not require constituent councils to underwrite any borrowing of the Combined Authority (3) note that the Combined Authority would be requesting consent from its constituent councils to the making of the Statutory Instrument 								
	Part 5 – Local Enterprise Partnership Item (Key Decision)									
5.1	Greater South East Local Energy Hub (the 'hub')	<p>It was resolved to:</p> <ol style="list-style-type: none"> (a) Agree that with immediate effect the Combined Authority becomes the Accountable Body for the Greater South East Local Energy Hub. (b) Authorise the Chief Executive to employ staff as required to meet the administrative and technical requirements of administering the Greater South East Local Energy Hub. (c) Note the consent of the LEPs and their local authorities within the Greater South East Local Energy Hub area to the Combined Authority acting as the Accountable 								

		Body on its behalf.
	Part 6 – Date of Next Meeting	
6.1	Date of Next Meeting	It was resolved to note the date of the next meeting – Wednesday, 28 March 2018 Peterborough City Council, Town Hall, Bridge Street, Peterborough, PE1 1HF

Notes:

- (a) Statements in bold type indicate additional resolutions made at the meeting.
- (b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

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21 February 2018

Dear Leaders and Chief Executives,

I wanted to provide you with an update on the position of the Greater Cambridge Greater Peterborough Local Enterprise Partnership and the activity we have undertaken since December 2017.

Since December 2017 we have been primarily concentrating on:

- Resolving the financial and governance issues surrounding the business;
- Maintaining existing programmes and support for businesses; and
- Creating a new Business Board and integrated the Combined Authority and LEP organisation from 29th March 2018.

As a result of this focus we have secured the following:

- Government and the Accountable Body have released short term funding – this has provided a total of £780k
- The LEP now operates with greater transparency in the way it is managed, including more robust core governance strategies and systems. It will pass the aspects of the Mary Ney review and we are working with the Accountable Body (Cambridgeshire County Council) for them to be in a position to confirm this with Government;
- We continue to work towards Member Voluntary Liquidation (MVL) by 31st March 2018, as agreed by the LEP board in December 2017;
- Government has agreed to work with the LEP to ensure all and final funding can be released before the end of February 2018;
- Government has approved the principles of the new arrangements for the LEP from 29 March 2018;
- Plans for LEP staff to TUPE to the CA and establishing a new unified organisation have been advanced and will be completed by 31 March 2018;
- A new Shadow Business Board is being established that provide the basis for designing the new LEP model.

Here are the key points from the three main strands of work being conducted:

Finance and Governance - What's happened so far?

- Support for all financial work is has been provided by Grant Thornton (GT);
- GT have now produced the first draft of their financial assessment;
- The financial assessment will be critical for the MVL and will inform the assurance statement that will be provided by the Government;
- This will trigger the resignations of all current LEP Board Members (that have been provisionally agreed);
- The assurance is expected from Government in the next two weeks;

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- Government released short term funding in January, and a further £264,000 remains to be paid. This is however expected from the Department for Business Energy and Industrial Strategy by the end of February 2018;
- We have also agreed and received Top Slice funding from our Accountable Body, and will shortly receive the outstanding Growth Hub funding for 2017/18;
- We have reviewed all aspects of governance and have introduced new practices including declarations of interest and updating and publishing policies including Complaints and Whistleblowing;
- These steps will fully meet the requirements of the Mary Ney review and we are working with the Accountable Body to sign these off before 28 February.

Maintaining Business as Usual

- David Edwards has been appointed in a full-time interim capacity to manage the existing business and support the smooth transition of business across to the new organisation. David is working with Kim Sawyer (on legal and governance matters), Paul Smith (on employee matters), and myself. David is very experienced in managing matters of this sort;
- All programmes continue to be supported, the Growth Hub is operating to assist business enquiries alongside ongoing work to support growth in our key industry sectors
- The area remains a very attractive place for investment and innovation;
- The Combined Authority is due to receive a report covering £1.3m of funding (over the next 2 years) to establish Energy Hubs.

The team continues to work effectively across the whole LEP area providing advice and support for businesses looking to grow or just getting started, as well as on major infrastructure schemes.

A New Model of Delivery

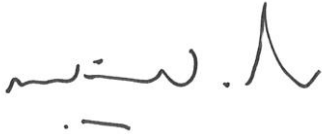
- From 29th March 2018, the LEP will move under the Combined Authority, a single team of specialist officers supporting both the Combined Authority and the LEP;
- A consultation process with LEP staff advance of a formal TUPE process is continuing;
- A Shadow Business Board will be established, and Councillor Charles Roberts has agreed to initially chair this group;
- This will be a short-term appointment for Councillor Charles Roberts, until recruitment for the permanent business and public-sector representatives has been settled;
- The geography for the LEP will remain the same as it is currently;
- Government funding for 2018/19 will reflect the area that is currently covered and therefore be wider than the boundary of the Combined Authority.

Over the coming months a range of reports and strategies will be brought forward – the first being to formally close the Greater Cambridge Greater Peterborough LEP on the 29th March through MVL.

I want to reassure you that we plan to create a new and successful LEP for the area. The first meeting of the LEP Shadow Business Board will be chaired by Cllr Roberts and take place on 22nd February 2018. All reports and minutes will be uploaded onto the LEP website following the meeting.

We will continue to update you on the progresses of the activity, and on the formation of the new LEP.

Kind regards,



Martin Whiteley
Chief Executive
Cambridgeshire and Peterborough Combined Authority and Local Enterprise Partnership