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**Environmental  
Services**

[www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Monday 20<sup>th</sup> November 2017

Dear Licence Holder,

### **Taxi Licensing Fees - Consultation**

I am writing to notify you that as a holder of a licence issued by Cambridge City Council that the Council has undertaken an annual review of its fees and charges, which is a mandatory requirement for all licences for which it is the responsible issuing authority.

During the fees review process the Council has ensured that the basis for which the charges are made are reasonable, accurate and soundly based in law. The Council is required to ensure that the administration costs associated with the issuing of licences neither make a surplus nor subsidises the individuals or organisations requiring a licence.

Under the Local Government (Miscellaneous Provisions) Act 1976, the Council is required to consult on any changes to the fees and charges in respect of Hackney Carriage and Private Hire Licensing.

**A Public Consultation Period of 28 days will take place from Monday 20<sup>th</sup> November 2017 to Sunday 17<sup>th</sup> December 2017.**

If you have any comments which you would like to be taken into account in the setting of the fees and charges for 2018-19 then please send these to me by e-mail at [taxi@cambridge.gov.uk](mailto:taxi@cambridge.gov.uk), or write to me at the address given at the bottom of this letter by Sunday 17<sup>th</sup> December 2017.

The Licensing Committee will be asked to consider a report concerning the level of charges in each case, at a meeting on Monday 29<sup>th</sup> January 2018. I have enclosed a list of the charges that the Committee will be asked to consider approving and implementing alongside the current charges.

**Please be advised that we are also seeking your views on how the costs incurred from providing the taxi marshalling service at the Market Square rank should be split between licence holders. Please see page 2 of the enclosed document for further details.**

The fees adopted by the Council will be applicable to all licences issued with a commencement date of 1<sup>st</sup> April 2018 onwards.

If you have any queries, please contact the Commercial & Licensing Team.

Yours faithfully,

A black rectangular redaction box covering the signature of Yvonne O'Donnell.

Yvonne O'Donnell  
Environmental Health Manager

*Enc. Current and proposed fees for Hackney Carriage and Private Hire licensing  
2018/19*

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## Fees for Hackney Carriage and Private Hire licensing – 2018/19

Type of licence	Current fee	Proposed fee
<b>Drivers</b>		
Disclosure & Barring Service Check (DBS)	£44	<b>£44</b>
Knowledge Test	£65	<b>£65</b>
Licence fee (new)	£230	<b>£240</b>
Annual renewal fee	£80	<b>£80</b>
3 yearly renewal fee	£220	<b>£220</b>
Replacement badge	£20	<b>£20</b>
Replacement licence	£10	<b>£10</b>
Change of Details	£15	<b>£15</b>
DVLA Data Check	£8	<b>£8</b>
<b>Vehicles</b>		
Change of ownership	£70	<b>£70</b>
Hackney Carriage Vehicle licence (new)	£270	<b>£270</b>
Private Hire Vehicle licence (new)	£270	<b>£270</b>
Hackney Carriage Vehicle licence renewal	£230	<b>£235</b>
Private Hire Vehicle licence renewal	£220	<b>£220</b>
Private Hire Vehicle Plate Deposit	£50	<b>£50</b>
Door crests (magnetic)	£8	<b>£8</b>
Door crests (adhesive)	£6	<b>£6</b>
Replacement plate	£25	<b>£25</b>
Replacement licence	£10	<b>£10</b>
Change of Details	£15	<b>£15</b>
<b>Training</b>		
Fee for Customer Awareness: Safeguarding, Equality & Protection Training	£50	<b>£50</b>
<b>Operators</b>		
Private Hire Operator's licence (new)	£200	<b>£280</b>
Private Hire Operator's licence (renewal – 1 yearly)	£170	<b>£210</b>
Private Hire Operator's licence (renewal – 5 yearly)	£800	<b>£860</b>
Replacement Licence	£10	<b>£10</b>
Change of Details	£15	<b>£15</b>

**PLEASE TURN OVER**

## Taxi Marshalling Service

The estimated annual cost of providing three taxi marshals at the Market Square rank every Friday and Saturday night is £30,000.

We have proposed three options for you to consider how the cost is split between licence holders. We do, however, welcome other suggestions on how the costs could be split. The figures below reflect the estimated cost per year that will be added to the licence fees shown overleaf should the provision of the taxi marshalling service go ahead.

- |   |         |
|---|---------|
| 1. Hackney Carriage, Private Hire and Dual Licence drivers: | £40-50  |
| 2. Hackney Carriage and Private Hire vehicles:              | £60-70  |
| 3. Hackney Carriage vehicles only:                          | £90-100 |