



To: Executive Councillor for Planning Policy and Transport

Report by: Joint Director of Planning and Economic Development for Cambridge and South Cambridgeshire

Relevant scrutiny committee: Development Plan Scrutiny Sub Committee

Wards affected: Newnham

**Application to designate South Newnham Neighbourhood Area and South Newnham Neighbourhood Forum**

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Not a Key Decision

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## **1. Executive summary**

- 1.1 The Localism Act 2011 introduced neighbourhood plans and neighbourhood development orders as a statutory part of the planning system. In order to produce neighbourhood plans or neighbourhood development orders, a neighbourhood area must be designated, defining the area in which the plan or order operates. In addition, in non-parished areas, a neighbourhood forum must also be designated as the “appropriate body” that will prepare the plan or order. The designation of areas and forums must be in accordance with the Neighbourhood Planning Regulations.
- 1.2 A prospective Neighbourhood Forum has applied to designate an area known as South Newnham, identified on the map in Appendix A of this report, as a Neighbourhood Area. The forum has also applied to be formally designated as the appropriate body that will prepare a neighbourhood plan for the area applied for.
- 1.3 In accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended), the applications have been subject to consultation for a period of six weeks between 20 January and 6 March 2017. A total of 28 responses were received to the proposed area designation and 26 to the forum proposal. Appendix B provides summaries of the representations received to the neighbourhood area application and the neighbourhood forum application.
- 1.4 The Neighbourhood Planning Regulations require the Council to determine applications for neighbourhood areas and neighbourhood forums within 13 weeks of their receipt. The membership of the neighbourhood forum should reflect the geography and demographics of the neighbourhood area and, as such an area should be designated before a forum, even if this decision is taken at the same meeting.

- 1.5 This report seeks to approve the designation of the South Newnham Neighbourhood Area and, subsequently, the South Newnham Neighbourhood Forum. The Council is required to publicise the decision as part of the designation process.

## **2. Recommendations**

- 2.1 This report is being submitted to the Development Plan Scrutiny Sub-Committee for prior consideration and comment before decision by the Executive Councillor for Planning Policy and Transport.
- 2.2 The Executive Councillor is recommended:
- a) To approve the designation of the South Newnham Neighbourhood Area, as identified in Appendix A of this report; and
  - b) Subject to the approval of a), to approve the designation of the South Newnham Neighbourhood Forum as the appropriate body for the preparation of a neighbourhood plan for the South Newnham Neighbourhood Area.

## **3. Background**

- 3.1 The Localism Act 2011 made provision for local communities to create plans and policies to guide development within a designated area. Neighbourhood plans, once approved through referendum, become part of the statutory development plan and carry the same weight as a Local Plan in determining planning applications.
- 3.2 The legislation requires local planning authorities to provide such advice or assistance to qualifying bodies as, in all the circumstances, they consider appropriate for the purpose of, or in connection with, facilitating the making of proposals for neighbourhood development plans orders. Planning guidance<sup>1</sup> states that a local authority should:
- be proactive in providing information to communities about neighbourhood planning;
  - fulfil its duties and take decisions as soon as possible, particularly regarding applications for area and forum designation;
  - set out a clear and transparent decision making timetable and share this with those wishing to prepare a neighbourhood plan or order; and
  - constructively engage with the community throughout the process
- 3.3 The initial stage of preparing a neighbourhood plan is for prospective neighbourhood forums to seek the formal designation of the both the neighbourhood area and the forum. Applications have to be made to the Council, who are required to publicise the applications for a specified period and invite comments before determining the applications.
- 3.4 In January 2017, a group of residents from the South Newnham area applied for the designation of South Newnham Neighbourhood Area and the South Newnham Neighbourhood Forum. The proposed area to be covered by the designation is identified in Appendix A of this report. The appendix also contains copies of the

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<sup>1</sup> ParagraphReference: 41-022-20150209, National Planning Practice Guidance

applications. In accordance with the Neighbourhood Plan Regulations, a six-week public consultation was undertaken by the Council, ending at 5.00pm on Monday 6 March 2017. The application documents were placed on the Council's website and all relevant statutory bodies were notified. In addition, residents' groups in the area were contacted, notices were displayed in public places in the prospective area and a public notice was placed in the Cambridge Evening News.

- 3.5 A total of 28 comments were received on the proposed neighbourhood area and 26 comments on the proposed neighbourhood forum.
- 3.6 In terms of designating the area, only one respondent questioned the proposed boundary, requesting that it be changed "so that the part of Grange Road which is south of the northernmost properties in Barton Close and Champneys Walk be included in the area". In an urban area such as Cambridge it is often difficult to define distinct boundaries between identifiable areas. This is particularly the case in the proposed South Newnham Neighbourhood Area and the proposed South Newnham Neighbourhood Forum, as a result of a number of community consultation events, has concluded that the area submitted is their preferred area. It is for the Council, as local planning authority, to determine whether the proposed area is coherent, consistent and appropriate in planning terms and having regard to comments received during the consultation. In this instance, it is considered that there are no reasons to amend the proposed boundary from that which has been consulted on. Detailed letters offering information and advice were received from Historic England and Natural England. These will be passed on to the forum for their information.
- 3.7 In order to be designated as a neighbourhood forum, it must be demonstrated that the body:
- i. Is established for the purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood concerned;
  - ii. Has a membership which is open to people who either live in the area, who work there, or who are ward councillors for the area has at least 21 members each of whom falls into one of these categories; and
  - iii. Has a written constitution.

All responses to the designation of the forum were supportive of the proposal. As such, the prospective South Newnham Neighbourhood Forum satisfies the requirements of the Regulations.

- 3.8 The Council is required to publicise the decision on the applications with a map identifying the areas to which these apply. Those that responded to the consultation will be notified and a formal decision notice will be posted on the new Neighbourhood Planning pages of the Council's website.
- 3.9 As noted above, local planning authorities have a duty to provide support to bodies preparing neighbourhood plans. In many instances, local authorities prepare a service level agreement with neighbourhood plan groups to agree what support will be provided and, in the light of the emerging shared planning service with South Cambridgeshire, work has commenced to agree a unified approach across both districts. The implications of this approach will be reported to a future meeting of this committee.

## **4. Implications**

### **(a) Financial Implications**

There are no significant financial issues arising from the designation of the neighbourhood area and forum. Project and staffing resources are already committed through the budget and service plan process. Funding for consultation is allowed for in existing consultation budgets. The Government is currently making available a grant of £5,000 for each of the first five neighbourhood areas designated and a further £5,000 for each of the first neighbourhood forums designated in local planning authority areas. In addition, for every neighbourhood plan that proceeds to a referendum, a further £20,000 can be claimed. This funding arrangement has recently been extended to the 2017/18 financial year.

### **(b) Staffing Implications (if not covered in the Consultations Section)**

There are no direct staffing implications arising from this report. The duties referred to in paragraph 3.2 above can be met from within existing staff resources.

### **(c) Equality and Poverty Implications**

There are no poverty or equality implications arising from the designation of a neighbourhood area or neighbourhood forum. However, any neighbourhood plan that is produced will, as part of the requirement to meet “basic conditions”, need to demonstrate that it is compatible with the fundamental rights and freedoms guaranteed under the European Convention on Human Rights and complies with the Human Rights Act 1998. This would be tested by an independent examiner.

### **(d) Environmental Implications**

The redevelopment of the Mill Road Depot should provide for the development of energy efficient buildings as well as the inclusion of renewable and low carbon energy generation.

### **(e) Procurement**

There are no direct procurement implications arising from this report.

### **(f) Consultation and communication**

Consultation on the proposed neighbourhood area and forum was carried out in accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended).

### **(g) Community Safety**

There are no direct community safety implications arising from this report.

## 5. Background papers

5.1 The following background papers were used in the preparation of this report:

- National Planning Policy Framework:  
<https://www.gov.uk/government/publications/national-planning-policy-framework--2>
- National Planning Practice Guidance:  
<https://www.gov.uk/government/collections/planning-practice-guidance>

## 6. Appendices

- Appendix A: Proposed South Newnham Neighbourhood Area and Neighbourhood Forum application.
- Appendix B: Summary of consultation responses received to neighbourhood area and neighbourhood forum consultation.

## 7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	Ian Poole
Author's Phone Number:	01223 457442
Author's Email:	<a href="mailto:ian.poole@cambridge.gov.uk">ian.poole@cambridge.gov.uk</a>

**APPENDIX A:**

**SOUTH NEWNHAM NEIGHBOURHOOD AREA AND NEIGHBOURHOOD FORUM  
APPLICATION**



## Application to designate a Neighbourhood Area

Town and Country Planning Act 1990  
Neighbourhood Planning (General) Regulations 2012 and (Amendment) Regulations 2015

**NOTE:** The information provided on this application form and any submitted attachments will be published on the City Council's website and made available for public inspection.

Please complete the form either electronically or in black ink in block capitals.

Please refer to the Neighbourhood Area Designation Guidance Note on the City Council's website when completing the form.

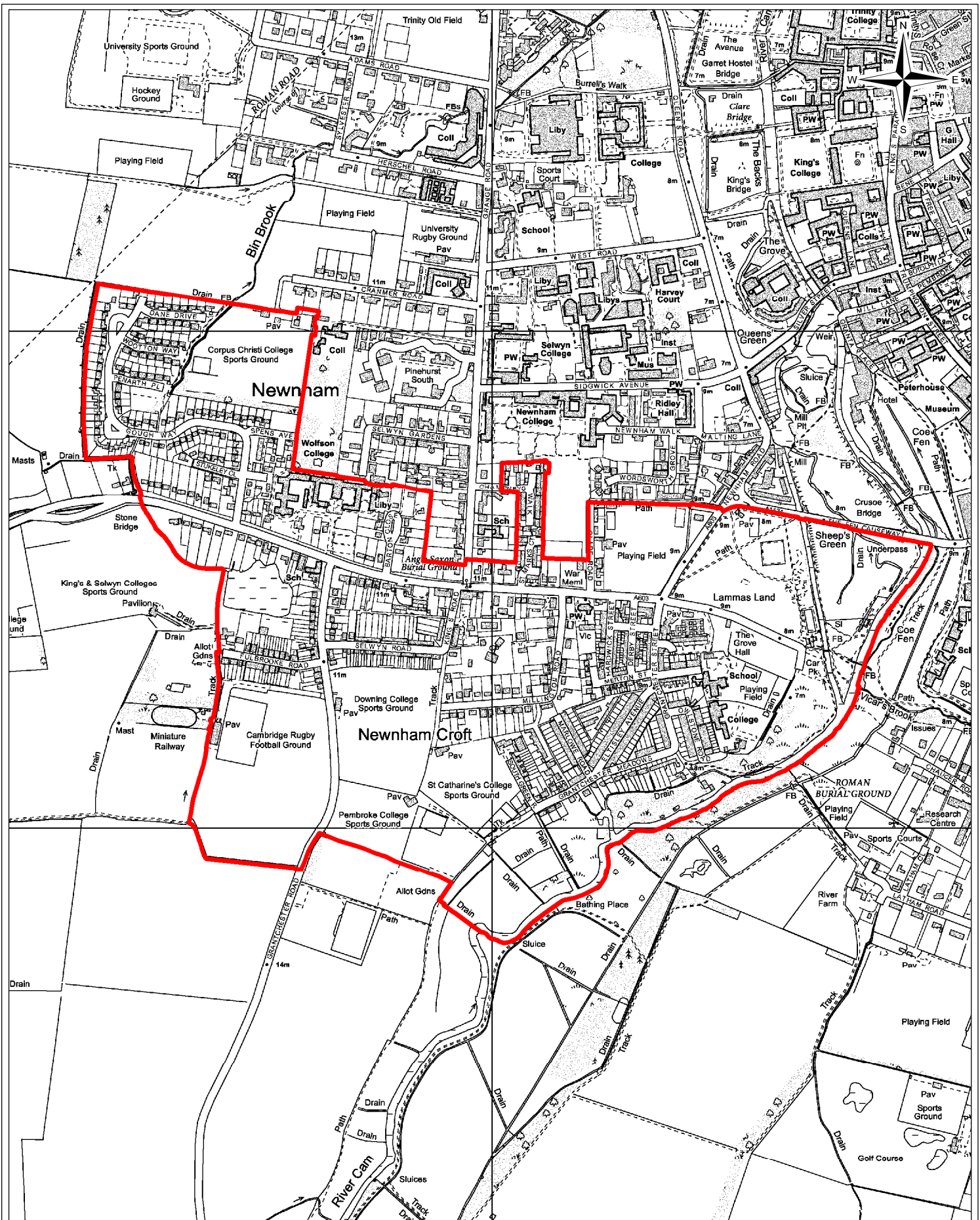
1.	Name of Submitting Body	South Newnham (Cambridge City) Neighbourhood Forum				
2.	<table border="1"> <thead> <tr> <th>Applicant details: Principal Contact Details</th> <th>Additional Contact Details</th> </tr> </thead> <tbody> <tr> <td> Title Mrs  First name Lynn  Last name Hieatt  House number / name 16  Address 1 Grantchester Road  Address 2  Town / City Cambridge  Postcode CB3 9ED   Email: lynn.hieatt@gmail.com  Daytime Tel. No: 01223 523703 </td> <td> Title Mrs  First name Jean  Last name Glasburg  House Number / name 45  Address 1 Eltisley Avenue  Address 2  Town / City Cambridge  Postcode CB3 9JQ   Email: j.glasberg@btinternet.com  Daytime Tel. No: 01223 321504 </td> </tr> </tbody> </table>		Applicant details: Principal Contact Details	Additional Contact Details	Title Mrs First name Lynn Last name Hieatt House number / name 16 Address 1 Grantchester Road Address 2 Town / City Cambridge Postcode CB3 9ED  Email: lynn.hieatt@gmail.com Daytime Tel. No: 01223 523703	Title Mrs First name Jean Last name Glasburg House Number / name 45 Address 1 Eltisley Avenue Address 2 Town / City Cambridge Postcode CB3 9JQ  Email: j.glasberg@btinternet.com Daytime Tel. No: 01223 321504
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3.	<p>Please state why the organisation submitting the Neighbourhood Area application is, or is capable of being designated as, a 'Relevant Body' for the purposes of section 61G of the Town &amp; Country Planning Act 1990.</p> <p>We believe that the South Newnham Neighbourhood Forum complies with the requirements of a 'relevant body' for this purpose. (See Neighbourhood Forum Application submitted to the Council.)</p>					
4.	Proposed name of Neighbourhood Area:	South Newnham (Cambridge City) Neighbourhood Area				
5.	<p>Extent of the area: Please attach an Ordnance Survey map which clearly identifies the area and boundary (in red) to which this application relates.</p>					
6.	<p>Statement as to how the area has been defined and what local engagement has been undertaken to define the proposed boundary and why it is appropriate to designate the identified area (continue on separate page if necessary).</p> <p>Initial discussion with original 'steering group' of 7 people interested in beginning the process, then discussed principles with our local City Councillor and then Cambridge City Planning Dept.</p>					

	<p>We began with the whole of Newnham Ward, but concluded that was too big, ungainly and – perhaps most importantly – that the character of the neighbourhood alters once you leave the boundaries we have proposed. We adjusted the area over time to include another street, Champney's Walk, which naturally follows from our principles of all dwellings/businesses on roads leading off of Barton Road..</p> <p>Geographical description as follows and as on map:</p> <p>All Cambridge city streets south of Barton Road;          All dwellings/businesses on north side of Barton Road;          All dwellings/businesses on roads leading off of Barton Road to the north, i.e. Gough Way, Barton Close, St Mark's Court, Champney's Walk * and Clare Road.          * Champney's Walk has pedestrian and cycle access to Barton Road via a snicket at the northern end of St Mark's Court</p> <p>This geographical area has been explained at each of our workshops to date (4 events thus far), on posters and on fliers.</p>	
7.	Does the proposed neighbourhood area lie partly within South Cambridgeshire district?	<b>NO</b>
8.	Does any part of the proposed neighbourhood area lie within an area already designated as a neighbourhood area?	<b>NO</b>
	If yes, please identify the date of designation, the name given to the area and the name of the applying body.	
9.	<p><b>Declaration:</b></p> <p>I hereby apply to designate a Neighbourhood Area as described on this form, any accompanying statements and the accompanying plan.</p> <p>Name Lynn Hieatt. <span style="float: right;">Date 9 January 2017</span></p>	

ATTACHMENTS: The following information should be attached to this application form. See Guidance Notes for an explanation of what is required:

Attachments		Included (Y/N)
1	A copy of the written constitution of the existing / proposed forum.	Y
2	An Ordnance Survey Map identifying the neighbourhood area boundary in red.	Y
3	A Membership Statement	Y
4	A completed Forum Membership List	Y





Information Systems  
Team

## South Newnham Neighbourhood Plan

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Date:	04/01/17
Produced by:	Steve Udall
Section/Department:	Informations Systems Team
Scale:	1:10,000 @ A4



## Application to designate a Neighbourhood Forum

Town and Country Planning Act 1990

Neighbourhood Planning (General) Regulations 2012 and (Amendment) Regulations 2015

**NOTE:** The information provided on this application form and any submitted attachments will be published on the City Council's website and made available for public inspection.

Please complete the form either electronically or in black ink in block capitals.

Please refer to the Neighbourhood Forum Designation Guidance Note on the City Council's website when completing the form.

1.	Name of Proposed Neighbourhood Forum	South Newnham (Cambridge City) Neighbourhood Forum
2.	Applicant details:	
	Primary Contact Details	Additional Contact Details
	Title Mrs First name Lynn Last name Hieatt House number / name Address 1 16 Grantchester Road Address 2 Town / City Cambridge Postcode CB3 9ED  Email: lynn.hieatt@gmail.com Daytime Tel. No: 01223 523703	Title Mrs First name Jean Last name Glasberg House Number / name Address 1 45 Eltisley Avenue Address 2 Town / City Cambridge Postcode CB3 9JQ  Email: j.glasberg@bitinternet.com Daytime Tel. No: 01223 321504
3.	Name of the Neighbourhood Area to which this Application relates: South Newnham, Cambridge City <i>Please attach a map of the Neighbourhood Area to this application</i>  Has the Neighbourhood Area been formally designated by the City Council <b>NO</b>  Date of designation – where applicable	
4.	Has a Neighbourhood Forum been designated in the past for this area (whole or part)? <b>NO</b>  If YES, please state the date of designation and the name of Forum	
5.	<b>Declaration:</b>  I hereby apply to designate a Neighbourhood Forum as described on this form, any accompanying statements and the accompanying plan.   Name..... Lynn Hieatt Date 9 January 2017	

ATTACHMENTS: The following information should be attached to this application form. See Guidance Notes for an explanation of what is required:

<b>Attachments</b>		<b>Included (Y/N)</b>
<b>1</b>	A copy of the written constitution of the proposed forum.	<b>Y</b>
<b>2</b>	An Ordnance Survey Map identifying the neighbourhood area boundary in red.	<b>Y</b>
<b>3</b>	A Membership Statement	<b>Y</b>
<b>4</b>	A completed Forum Membership List	<b>Y</b>

## **South Newnham (Cambridge City) Neighbourhood Forum Constitution**

### **Name**

The name of the Forum shall be the *South Newnham (Cambridge City) Neighbourhood Forum* ('South Newnham Neighbourhood Forum').

### **Area of benefit**

The area in which the Forum will pursue its objects is the *South Newnham (Cambridge City) Neighbourhood Area* ('South Newnham Neighbourhood Area') which is the area designated by Cambridge City Council for which the Forum will produce a Neighbourhood Plan. A map showing the boundaries is attached.

### **Purposes**

The purposes of the South Newnham Neighbourhood Forum are:

- To promote and improve the social, economic and environmental well-being of the area defined as 'South Newnham';
- To prepare a Neighbourhood Plan for the South Newnham Neighbourhood Area;
- Any other appropriate purpose agreed by the Forum, through the Annual General Meeting (AGM) or Extraordinary General meeting (EGM).

### **Powers**

In furtherance of its purposes the South Newnham Neighbourhood Forum may:

- Invite and receive contributions and raise funds where appropriate, to finance the work of the Forum, and to open a bank account to manage such funds;
- Publicise and promote the work of the Forum and organise meetings, training courses, events or seminars etc.;
- Work with groups of a similar nature and exchange information, advice and knowledge with them, including cooperation with other voluntary bodies, charities, statutory and non-statutory organisations;
- Employ staff and volunteers as are necessary to conduct activities to meet the objects of the Forum;
- Take any form of action that is lawful, which is necessary to achieve the objects of the Forum, including taking out any contracts which it may see fit.

*Note – The above are indicative of the powers which the Forum may employ. It may be considered appropriate to delegate some of these powers to a Management Committee, whose membership would need to be defined in this constitution.*

### **Membership**

The South Newnham Neighbourhood Forum is open to any resident, community group, property-owner business, or person who works in the geographical area. At a minimum it will comprise at least 21 individuals who live or work in the South Newnham Neighbourhood Area or who are elected members of a city or county council, any of whose area falls within the South Newnham Neighbourhood Area.

Membership shall be drawn from different parts of the South Newnham Neighbourhood

Area and different sections of the community in the South Newnham Neighbourhood Area.

Membership is open to all constituted voluntary and community groups which operate in the neighbourhood area. Voluntary and Community groups may nominate up to two people in their membership application but they may only exercise one voting right at Annual or Extraordinary General Meetings

Members shall be accepted by the Forum and resignations from membership shall be received by the Forum. If the number falls below 21, new members will be sought by the Forum.

There are no membership fees. Members may be asked for donations to help defray costs;

### **Working arrangements**

#### **Annual General Meeting (AGM)**

- An Annual General Meeting of the Forum will be held in May of each year.
- Notices of the AGM shall be published at least 21 days beforehand and a report on the Forum's financial position for the previous year will be made available at the same time.
- The quorum for the Forum AGM elections and decisions will be 8 members, voting in person.
- Each Annual General Meeting shall:
  - Appoint the Management Committee for the forthcoming year;
  - Elect a chairperson, vice-chair, secretary and treasurer;
  - Deal with any matter that the Management Committee wishes to put before the membership; and
  - Deal with any issues the members wish to put before the Management Committee provided not less than 10 days notice has been given.

#### **Extraordinary General Meetings (EGM)**

- An Extraordinary General Meeting may be called at any time at the request of the Management Committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members at least 21 days beforehand.
- Such a meeting may be called to:
  - Consider and approve changes to the constitution
  - Deal with any matter that the Management Committee wishes to put before the membership
  - Deal with any issues the members requesting the meeting wish to put before the Management Committee.
- Notice of the Extraordinary General Meeting shall be provided in the same way as for the Annual General Meeting.
- Notices and procedure shall be the same as for the Annual General Meeting as appropriate.

### **Management Committee**

- There will be a Management Committee of a minimum of 6 members, elected annually at the Forum AGM.
- The Management Committee shall include a chairperson, vice-chair, secretary and treasurer, these officers being elected each year at the AGM.
- Any vacancies on the Management Committee occurring by resignation or otherwise can be filled by co-option of Forum members, pending the next General Meeting.
- The Management Committee exists to coordinate, implement and monitor the work of the Forum including developing a Neighbourhood Plan for the South Newnham Neighbourhood Area. It will prioritise, schedule and publicise the work of the forum.
- The Management Committee will, where consulted, formulate and agree any response on behalf of the Forum to planning applications and planning policy documents as they affect the neighbourhood area.
- The Management Committee may submit applications to the City Council or other nominated body for the registration of Community Assets within the neighbourhood area.
- Any meetings will be convened by the Chair by giving at least 7 days notice to members of the Management Committee.
- The quorum for Management Committee meetings will be 3 members.
- The Management Committee may establish sub-committees to carry out specific functions. All such sub-committees shall be chaired by a member of the management committee.
- The quorum for elections and decisions on any major matters will be 8 members, voting in person or by email/paper ballot.
- There will be one formal meeting (AGM) each calendar year to enable members to get to know each other (and there may be other social occasions on which the membership may meet), but otherwise the communications usually will take place via email/social media/website (+ telephone/in person for those not using the web).
- Notes will be kept of meetings of the Management Committee, to include any agreed actions and made available on the Forum website and to the mailing list.
- Each Forum Management Committee member, including co-opted members, will declare any sign a 'conflicts of interest' including personal and/or business interests which could be deemed to have an influence on decisions likely to come before the Management Committee. Members will abstain from voting on any matter in which they have a conflicting interest.

## **Finance**

The Forum will have the power to raise funds as necessary for its activities, by grant, donation or any other appropriate means.

The Forum will open one or more bank accounts as necessary. All funds raised for the Forum will be held in such accounts. If it is a requirement of grant funding that the funds should be held by an incorporated body, then the Forum will enter into an agreement with a suitable organisation. All financial transactions will require two signatories. The signatories shall not reside in the same household.

The financial year will run to the 31st March.

Subject to funding, the Management Committee may commission advisory services, surveys or any other activity in support of the Purposes.

The Forum will seek insurance cover, or other provision, through any independent institution to protect its members and officers from any action which may arise from the legitimate exercise of the functions of the Forum.

### **Duration**

For the purposes of the preparation of a Neighbourhood Plan for the designated South Newnham Area and in accordance with the Neighbourhood Planning Regulations, the duration of the South Newnham Neighbourhood Forum is 5 years from the date of designation of the Forum by Cambridge City Council.

A formal review of the functions and achievements of the Forum will be carried out five years after its designation. Following such review, and consultation with its members, the Forum will decide to continue, amend or dissolve itself as considered appropriate. Such decision will be tabled for the fifth Annual General Meeting.

The Forum may be dissolved by decision of an Extraordinary General Meeting specifically called for this purpose.

In the event of dissolution, any unused grants should be returned to the granting organisation.

Any remaining property or funds held by the Forum will, subject to the agreement of the Members at the Extraordinary General Meeting, be allocated to one or more nominated organisations set up to continue the work of the Forum, or in the absence of any such organisation and subject to any statutory regulations, be donated to charities or organisations whose objects benefit local residents.

DATE 9 January 2017

## **South Newnham (Cambridge City) Neighbourhood Forum Membership Statement**

South Newnham Neighbourhood Forum membership is drawn from different parts of the geographical area.

Members are generally representative of the community, including the professions of: business owner, university academic, researcher, publisher, school teachers, journalist & author, retired physician, barrister, lawyer, retired librarian, architect, home-maker, part-time office worker, art historian writing from home, retired teacher & volunteer garden guide, management accountant. One owns and runs a business in the area (the Red Bull pub).

Membership is open to all those who live in the area, work in the area, are elected members for the area or are representatives of community groups in the area.

Letters, posters, handouts, conversations and announcements at events have invited people to express an interest in becoming members. We will continue throughout the process to ensure that all eligible community members are aware of the opportunity.

9 January 2017



## South Newnham Neighbourhood Forum

### List of Members as at 9 Jan 2017

	Name	Address	Postcode	Affiliation to Neighbourhood Area				
				Resident	Employer/ Employee	Councillor	Land Owner	Comment
1	Lynn Hieatt		CB3 9ED	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Jean Glasberg		CB3 9JQ	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Pamela Gatrell		CB3 9JH	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Hugh Clough		CB3 9EE	x	x	<input type="checkbox"/>	<input type="checkbox"/>	
5	Veronica Spooner		CB3 9LQ	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Fiona Crawford		CB3 9JB	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Alexandra Mercer		CB3 9JG	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	Agnes Hctor		CB3 9ED	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Maggie Smith		CB3 9ED	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Tania Elliott		CB3 9HP	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Richard Andrewes		CB3 9ED	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Neil Petersen		CB3 9ED	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	Angie Cole		CB3 9LH	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	Tim Cole		CB3 9LH	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15	Steffan Adfelt		CB3 9JQ	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Name	Address	Postcode	Affiliation to Neighbourhood Area				
				Resident	Employer/ Employee	Councillor	Land Owner	Comment
16	Emma Waugh		CB3 9JZ	X	X	<input type="checkbox"/>	<input type="checkbox"/>	
17	Susanne Bullivant		CB3 9AW	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18	Martin Thompson		CB3 9LE	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19	Henrietta Ryan		CB3 9ED	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20	Judith Graham		CB3 9ED	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21	Dr Conrad Guettler		CB3 9ED	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

The persons named above have agreed to have their name and affiliation published by the City Council for the purposes of consulting on the designation of a Neighbourhood Area or Neighbourhood Forum on the understanding that their addresses will be removed from any such publication.

## APPENDIX B

### Comments received on Neighbourhood Area Designation

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31528	I support this designation as a resident of the area.	Dr Roger Sewell	Dr Roger Sewell		
31530	I would like to support the proposals in this document defining the neighbourhood area.	Ms Sian Reid	Ms Sian Reid [5924]		
31531	I support this proposal. The organisers have gone to much trouble to engage residents. The process and outputs will be of interest to other parts of Cambridge too.	Ms Gillian Moore	Residents' Association of Old Newnham (RAON) (Ms Gillian Moore)		
31533	I wholeheartedly support the application to designate South. Newnham as a Neighbourhood Area for the purposes of setting up a Neighbourhood Plan, because provides an ideal opportunity for the residents of South Newnham to be proactively involved in any decision making regarding the built, natural and social environment they live in and to shape it. Such involvement also assists the City Planners in reaching equitable and meaningful recommendations inasmuch as Neighbourhood Plans sit alongside the Local Plan. Finally, it marks an important part of the process whereby residents are recognised as central stakeholders in the changes taking place in Cambridge.	Mrs Tania Elliot	Mrs Tania Elliot		

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31534	I am writing as a resident at the southern end of Grange Road. It is unclear why the properties here are specifically excluded when those north of us in Barton Close and Champneys Walk which are adjacent are included. I propose that the boundary be changed so that the part of Grange Road which is south of the northernmost properties in Barton Close and Champneys Walk be included in the area.	David Good	David Good		
31536	I am writing to support the plan to have a designated Neighbourhood Area encompassing South Newnham.	Ms Lindsay Dyer	Ms Lindsay Dyer		
31538	An excellent proposal presented by a group that has a good understanding of their area and the issues affecting South Newnham. Worthy of full support and an approach that should be adopted in Cambridge.	David Blake	David Blake		
31540	I am satisfied with the area boundary. My Resident's Association has been fully informed and involved in the process.	Dr Veronica Spooner	Barton Close Residents' Association (Dr Veronica Spooner)		
31542	The designation seems fine to me. No other comment.	Miss Gabriele Reifenberg	Miss Gabriele Reifenberg		
31544	I support this proposal. The geographical area seems sensible and proposed boundaries reasonable.	Mrs Henrietta Ryan	Mrs Henrietta Ryan		

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31546	Based on the information provided, I can confirm that Energetics does not have any plant within the area(s) specified in your request.	Energetics Design and Build	Energetics Design and Build		
31548	No objection. Advises consulting Cambridgeshire County Council. Environment Agency no longer able to provide comprehensive bespoke advice on screening and scoping opinions.	Mr Tony Waddams	Environment Agency (Mr Tony Waddams)		
31550	Natural England does not wish to comment on the suitability of the Area or Forum. Takes opportunity, in response letter, to provide information sources that the Forum may wish to use and highlight some of the potential environmental risks and opportunities that neighbourhood plans may present.	Miss Carla Jackson	Natural England (Miss Carla Jackson)		
31552	No objection to designation. Neighbourhood Plan should safeguard heritage assets identified in letter and should take advice from Council's Historic Buildings and Conservation Officer. Forum should also speak to County Archaeology Service and refer to Historic England's published guidance on how heritage can best be incorporated into Neighbourhood Plans.	Joanne Robinson	Historic England (Joanne Robinson)		
31554	I agree with the designated area	Mrs Fay Bendall	Mrs Fay Bendall		
31556	I agree with the proposed designation of the South Newnham Neighbourhood Area.	Sarah Bendall	Sarah Bendall		

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31558	<p>I am a local resident. The South Newnham Neighbourhood Area is a designation I support.</p> <p>The creation of this area together with a forum and the formulation of a local plan will enable residents of the area to give informed response to planning proposals affecting the area and to ensure that proposals are in keeping with the character of the neighbourhood area.</p>	Mr Lewis Neil Petersen	Mr Lewis Neil Petersen		
31560	Bidwells, on behalf of Corpus Christi College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Corpus Christi College	Alison Wright	Bidwells (Alison Wright)
31562	Bidwells, on behalf of Gonville and Caius College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Gonville and Caius College	Alison Wright	Bidwells (Alison Wright)

<b>REP ID</b>	<b>REPRESENTATION SUMMARY</b>	<b>RESPONDENT NAME</b>	<b>RESPONDENT COMPANY / ORGANISATION</b>	<b>AGENT NAME</b>	<b>AGENT COMPANY</b>
31565	Bidwells, on behalf of King's College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		King's College	Alison Wright	Bidwells (Alison Wright)
31566	Bidwells, on behalf of Newnham College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Newnham College	Alison Wright	Bidwells (Alison Wright)
31569	Bidwells, on behalf of Pembroke College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Pembroke College	Alison Wright	Bidwells (Alison Wright)
31570	Bidwells, on behalf of Peterhouse, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Peterhouse	Alison Wright	Bidwells (Alison Wright)

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31573	Bidwells, on behalf of Queens' College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Queens' College	Alison Wright	Bidwells (Alison Wright)
31574	Bidwells, on behalf of St Catharine's College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		St Catharine's College	Alison Wright	Bidwells (Alison Wright)
31577	Bidwells, on behalf of the Pemberton Family, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Pemberton Family	Alison Wright	Bidwells (Alison Wright)
31578	Bidwells, on behalf of Trinity College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Trinity College	Alison Wright	Bidwells (Alison Wright)



<b>REP ID</b>	<b>REPRESENTATION SUMMARY</b>	<b>RESPONDENT NAME</b>	<b>RESPONDENT COMPANY / ORGANISATION</b>	<b>AGENT NAME</b>	<b>AGENT COMPANY</b>
31581	Bidwells, on behalf of Wolfson College, which has an interest in land and or buildings within the proposed South Newnham Neighbourhood Plan area, request that we as the landowner's representative are consulted at every stage throughout the Neighbourhood Plan process.		Wolfson College	Alison Wright	Bidwells (Alison Wright)

## Comments received on Neighbourhood Forum Designation

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31529	Having met the people setting up this forum, and being a resident of the proposed designated area, I support this forum being designated.	Dr Roger Sewell	Dr Roger Sewell		
31532	I support this proposal. (See my response to the related Neighbourhood Plan proposals.)	Ms Gillian Moore	Residents' Association of Old Newnham (RAON) (Ms Gillian Moore)		
31535	I firmly support the existence of a South Newnham Neighbourhood Area. Obviously, this will need a Neighbourhood Forum to oversee any developments and planning applications. I am writing to give written support.	Ms Lindsay Dyer	Ms Lindsay Dyer		
31537	I support this document and process to designate a neighbourhood forum.	P Heath	P Heath		
31539	An excellent proposal presented by a group that has a good understanding of their area and the issues affecting South Newnham. Worthy of full support and an approach that should be adopted in Cambridge.	David Blake	David Blake		
31541	I am satisfied with the Designation of the South Neighbourhood forum. We have been notified about the process and invitations have been issued to all households to attend meetings.	Dr Veronica Spooner	Barton Close Residents' Association (Dr Veronica Spooner)		
31543	The designation of the South Newnham Neighbourhood Forum is perfectly acceptable in my view.	Miss Gabriele Reifenberg	Miss Gabriele Reifenberg		
31545	I support this proposal. it is a good idea to be open to all in the neighbourhood.	Mrs Henrietta Ryan	Mrs Henrietta Ryan		

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31547	Based on the information provided, I can confirm that Energetics does not have any plant within the area(s) specified in your request.	Energetics Design and Build	Energetics Design and Build		
31549	No objection. Advises consulting Cambridgeshire County Council. Environment Agency no longer able to provide comprehensive bespoke advice on screening and scoping opinions.	Mr Tony Waddams	Environment Agency (Mr Tony Waddams)		
31551	Natural England does not wish to comment on the suitability of the Area or Forum. Takes opportunity, in response letter, to provide information sources that the Forum may wish to use and highlight some of the potential environmental risks and opportunities that neighbourhood plans may present.	Miss Carla Jackson	Natural England (Miss Carla Jackson)		
31553	No objection to designation. Neighbourhood Plan should safeguard heritage assets identified in letter and should take advice from Council's Historic Buildings and Conservation Officer. Forum should also speak to County Archaeology Service and refer to Historic England's published guidance on how heritage can best be incorporated into Neighbourhood Plans.	Joanne Robinson	Historic England (Joanne Robinson)		
31555	I agree with the Forum list.	Mrs Fay Bendall	Mrs Fay Bendall		
31557	I am happy with the proposed designation of the South Newnham Neighbourhood Forum.	Sarah Bendall	Sarah Bendall		

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31559	As a local resident of the South Newnham Neighbourhood Area I support the designation of the South Newnham Neighbourhood Forum as this will enable informed discussion about issues concerning local planning and other matters which effect the character and style of this neighbourhood and locality. Such a forum is essential for effective discussion and monitoring of local issues which affect the environment and impact on the lives of all living within the neighbourhood area.	Mr Lewis Neil Petersen	Mr Lewis Neil Petersen [5942]		
31561	On behalf of Corpus Christi College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Corpus Christi College [1354]	Alison Wright	Bidwells (Alison Wright) [5945]
31563	On behalf of Gonville and Caius College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Gonville and Caius College [4158]	Alison Wright	Bidwells (Alison Wright) [5945]
31564	On behalf of King's College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		King's College [5946]	Alison Wright	Bidwells (Alison Wright) [5945]
31567	On behalf of Newnham College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Newnham College [5189]	Alison Wright	Bidwells (Alison Wright) [5945]

REP ID	REPRESENTATION SUMMARY	RESPONDENT NAME	RESPONDENT COMPANY / ORGANISATION	AGENT NAME	AGENT COMPANY
31568	On behalf of Pembroke College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Pembroke College [1340]	Alison Wright	Bidwells (Alison Wright) [5945]
31571	On behalf of Peterhouse, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Peterhouse [1349]	Alison Wright	Bidwells (Alison Wright) [5945]
31572	On behalf of Queens' College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Queens' College [1357]	Alison Wright	Bidwells (Alison Wright) [5945]
31575	On behalf of St Catharine's College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		St Catharine's College [1065]	Alison Wright	Bidwells (Alison Wright) [5945]
31576	On behalf of the Pemberton Family, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Pemberton Family [2650]	Alison Wright	Bidwells (Alison Wright) [5945]
31579	On behalf of Trinity College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Trinity College [5678]	Alison Wright	Bidwells (Alison Wright) [5945]
31580	On behalf of Wolfson College, we would very much like to be involved in the Neighbourhood Plan Process and we would like to be consulted at every stage throughout the process.		Wolfson College [2034]	Alison Wright	Bidwells (Alison Wright) [5945]