

CIVIC AFFAIRS16 May 2016
6.00pm - 6.15 pm**Present:** Councillors McPherson (Chair), Benstead (Vice-Chair), Cantrill, Holt, Robertson and Sinnott**FOR INFORMATION OF THE COUNCIL****16/69/Civ – Constitutional Changes**

The Committee noted the Leaders approval of the following Councillors to the Executive and noted the revisions made to the Executive Councillor Portfolios. The Opposition Spokes were noted.

The Executive		Opposition Spokes
Leader & Exec Cllr for Strategy & Transformation	Lewis Herbert	Bick
Exec Cllr for City Centre & Public Places	Carina O'Reilly	Austin
Exec Cllr for Finance and Resources	Richard Robertson	Cantrill
Exec Cllr for Housing and Deputy Leader	Kevin Price	Avery
Exec Cllr for Environment & Waste	Peter Roberts	Gehring
Exec Cllr for Planning Policy & Transport	Kevin Blencowe	Bick
Exec Cllr for Communities	Richard Johnson	O'Connell

Changes to Executive Councillor Responsibilities

The Leader of the Council made the following changes to portfolios for 2016/17.

1) From Executive Councillor for Strategy & Transformation (Leader of the Council) to Executive Councillor for Finance & Resources:

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- corporate implementation of improvements and efficiency reviews within the City Council, and the development and monitoring of core performance indicators and targets

The exercise of the Council's functions and the delivery of services including

- Business Transformation – internal service reviews

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- Corporate and support services under "Functions and Services" below.
- Procurement (at a strategic level - oversight of individual procurement exercises will remain with the portfolio-holder for the relevant service area).

Corporate and Other Services

- ~~The main Guildhall Reception and switchboard services~~ [deleted as repeats previous bullet]
- Council strategy to expand trading activities and additional income generation opportunities, including responsibility for those which do not fall within the remit of another Executive Councillor.

Customer Services and ICT

- Delivery of quality customer services and the customer access centre
- Corporate telephony and IT systems to support joined up customer service delivery.
- The ~~corporate~~ delivery of front line services to Council customers through the Council's reception areas and telephone services

[also clarification of the Leader's responsibilities for transformation. Now reads:

- Leading Business Transformation, working with the Executive Councillor for Finance and Resources; specific responsibility for leading externally-facing shared services, trusts, service reviews and joint projects involving

other councils and organisations or which involve the responsibilities of more than one other Executive Councillor]

[also minor heading changes e.g. “Customer Services” under Exec Cllr for Finance and Resources clarified to “Customer Services and ICT”; and addition of discrete heading to cover “Trading Services” – actual wording, transferred from Leader’s portfolio, remains unchanged]

2) From Executive Councillor for Finance & Resources to the Executive Councillor for Communities

- The Sharing Prosperity Fund and the Anti-Poverty Strategy, including the powers and duties of the Council in respect of issues of welfare, disadvantage and provision of opportunities for individuals and communities in the City, including provision of advice relating to citizens’ legal rights and responsibilities, welfare benefits, money advice, employment and immigration.

3) From the Executive Councillor for City Centre & Public Places to the Executive Councillor for Housing (as a Deputy Leader function)

- Council communications and consultation strategy and delivery, including the Council’s website.

4) From the Executive Councillor for City Centre & Public Places to the Executive Councillor for Environment & Waste

The exercise of the Council’s functions and the delivery of services including

- Policy and management of moorings

Resolved (unanimously):

- i. To note the changes to the Executive portfolios. (A clean set of the Executive portfolios is attached for information).