

CIVIC AFFAIRS

17 February 2016

6.00pm - 7.45 pm

Present: Councillors McPherson (Chair), Benstead (Vice-Chair), Cantrill, Holt, Robertson and Sinnott

FOR ADOPTION BY THE COUNCIL**16/63/CIV - Constitutional changes, for Council meetings, procedure rules, amending the Constitution / Terms of Reference for Review of Local Democratic Engagement.**

The committee received a report from the Head of Legal Services which sought approval for changes to the Council Procedure Rules to better manage the time spent at council meetings, agreement to the Terms of Reference for a review of local democratic engagement and approval for the Monitoring Officer to make routine changes to the Constitution to keep it up to date.

Resolved (unanimously):

Constitution changes:

- i. To recommend to Council the changes to Council Procedure Rules as set out in Appendix 1 of the officer's report.
- ii. That the Committee review the effect of these changes in Spring 2017.

Motion on public engagement in local democracy:

- iii. To agree a member working party with terms of reference, composition and delivery timetable as set out in paragraphs 4.2 to 4.3

Updating the Constitution

- iv. To recommend to Council the changes to the Constitution as set out in Appendix 2 to allow the Monitoring Officer to keep the Constitution Updated. The Monitoring Officer would also keep Members informed of changes to the Constitution.