



To: Executive Councillor for Planning Policy and Transport: Councillor Kevin Blencowe
Report by: Director of Environment
Relevant scrutiny committee: Development Plan Scrutiny Sub Committee 08/12/15
Wards affected: All Wards

Annual Monitoring Report 2015

Key Decision

No

1. Executive summary

- 1.1 Monitoring is an important part of the planning process, providing feedback on the performance of development plan policies in terms of their use and implementation. The Council is required to produce an Annual Monitoring Report (AMR) on at least a yearly basis.
- 1.2 The draft AMR is attached as Appendix A for agreement.

2. Recommendations

The Executive Councillor for Planning Policy and Transport is recommended:

- a) To agree the content of the AMR (Appendix A);
- b) To agree that if any amendments are necessary, these should be agreed by the Executive Councillor in consultation with Chair and Spokes of Development Plan Scrutiny Sub Committee.

3. Background

- 3.1 Comprehensive monitoring is essential in order to establish whether the Council is succeeding in promoting and managing the future development of Cambridge. The Localism Act 2011 and Section 34 of the Town and Country Planning Act (Local Planning) (England) Regulations 2012 establish the statutory need for monitoring reports.

3.2 To be a robust and useful document and approach the AMR should:

- cover a period which is no longer than 12 months and cover a period which begins with the end of the period covered by the previous report;
- contain the titles of and a review of the progress for each of the documents in the council's Local Development Scheme (LDS – the project plan for plan and programme making in each council), noting reasons for any delays;
- identify any policies from Development Plan Documents (DPDs) or any previous local plan policies that are still in place but are not being implemented and any measures that are being made to remedy this;
- report on the net annual housing completions for the relevant monitoring period and the net annual completions since the adoption of a housing requirement policy;
- include information on Neighbourhood Development Orders or Plans adopted by the authority, reasons for their creation or reasons for the revocation of such orders;
- Reporting information on the Community Infrastructure Levy specified in regulation 62(4) of the Community Infrastructure Levy Regulations 2010 (as amended);
- Details of cooperation between the local authority and other duty to cooperate bodies which have been undertaken during the monitoring period.

The Council will make the AMR available on the Council's website as soon as possible following completion.

3.3 This AMR is split into the following chapters, which follow the structure of the 2006 Local Plan:

- Introduction;
- Cambridge Today;
- Designing Cambridge;
- Conserving Cambridge;
- Living in Cambridge;
- Enjoying Cambridge;
- Working and Studying in Cambridge;
- Connecting and Servicing Cambridge;
- Areas of Major Change;
- Implementation;
- Local Development Scheme;
- Development Monitoring Framework.

Key Considerations

Housing Trajectory

- 3.4 Previous AMRs have assessed the housing trajectory against a revised Regional Spatial Strategy housing target. The Strategic Housing Market Assessment (part of the evidence base work underpinning the Local Plan 2014: Proposed Submission) has now assessed the housing requirement for Cambridge and identified housing need of 14,000 dwellings. This housing trajectory assesses housing completions and projections against this figure of 14,000, using existing site allocations from the 2006 Local Plan, non-allocated sites with planning permission (windfall) and allocations identified in the Local Plan 2014: Proposed Submission. This demonstrates a surplus in housing of 682 dwellings against the Local Plan 2015: Proposed Submission requirement of 14,000.
- 3.5 14,000 dwellings are to be provided between April 2011 and the end of March 2031, therefore the annualised projected requirement for Cambridge is 700 dwellings per annum. Current completions to date of 352 in 2011/12, 471 in 2012/13, 1,322 in 2013/14 and 715 in 2014/15 total 2,860 dwellings demonstrating that Cambridge is currently meeting its housing requirement. Over the next five years (2015/16 to 2019/20), 3,500 dwellings will be required. Projected completions for Cambridge over the next 5 years are 6,159. Further information on the housing trajectory can be found in Chapter 5 and Appendix D of the AMR.
- 3.6 Chapter 5 of the AMR discusses the Council's five-year land supply (paragraphs 5.16 to 5.20) and illustrates that the council has an adequate five-year housing land supply. Using the Liverpool methodology with a 5% buffer, the council has the equivalent of 7.99 years housing supply.

Local Plan Update

- 3.7 The Cambridge Local Plan 2014 was submitted for examination on 28 March 2014. The Secretary of State appointed Laura Graham BSc MA MRTPI as the Inspector from the Planning Inspectorate to carry out an independent examination of the Cambridge Local Plan. Her task is to establish whether the Local Plan is 'sound', taking into consideration representations made during public consultation on the Proposed Submission Local Plan between July and September 2013. She will then report on her findings, including advising if changes are needed to make the Local Plan sound. The Inspector is being assisted by an Assistant Inspector – Alan Wood MSc.

- 3.8 Four blocks of hearing sessions took place between November 2014 and April 2015 and dealt with joint matters affecting Cambridge City Council and South Cambridgeshire District Council.
- 3.9 The Inspectors wrote to the Councils on 20 May 2015 in relation to three main issues and invited the Councils to undertake additional work to address those issues before the examinations progress further. The Councils agreed to undertake additional work and the examinations were formally suspended on 28 July 2015 until March 2016 whilst further work was undertaken on the following subject areas: objectively assessed need for housing, the inner Green Belt, transport, infrastructure delivery, viability and an update to the Councils' Sustainability Appraisals. Council meetings were scheduled in November 2015¹ to consider the outcome of further work and any proposed modifications. Following this, public consultation is scheduled to start 2 December 2015 to 25 January 2016. It is expected that the Local Plan Examination will resume after public consultation.

Development Plan Document Timetables

- 3.10 Timetables for two development plan documents are currently provided in the council's Local Development Scheme: the Cambridge Local Plan 2014 and the Cambridge Northern Fringe East Area Action Plan (CNFE AAP). Figure 1 below provides the timetable for the Cambridge Local Plan 2014 and Figure 2, a timetable for the CNFE AAP) This is also set out in Figure 14 on page 74 and Figure 16 on page 82 of the AMR respectively.

Figure 1: Cambridge Local Plan 2014: Proposed Submission

Stage	Timescales
Preparation & Completion of Evidence Base	Spring 2011 – June 2012
Issues & Options Consultation	15 June – 27 July 2012
Sites Options Consultation	7 January – 18 February 2013
Draft Submission Plan Consultation	19 July – 30 September 2013

¹ [16 November: Joint Strategic Transport & Spatial Planning Group \(2pm\)](#), [17 November: South Cambridgeshire District Council Planning Portfolio Holder Meeting \(2pm\)](#), [17 November: Cambridge City Council Development Plan Scrutiny Sub-Committee \(5.30pm\)](#), [30 November: South Cambridgeshire District Council Full Council Meeting \(6pm\)](#), [30 November: Cambridge City Council Full Council Meeting \(6pm\)](#)

Submission	28 March 2014
Examination	Hearing sessions commenced on 4 November 2014.
Adoption	2017

Figure 2: Cambridge Northern Fringe East AAP Timetable

Stage	Timescales
Issues & Options Consultation	8 December 2014 – 2 February 2015
Members consider Submission Draft AAP prior to public consultation	November 2016
Publication of Submission Draft AAP and Public Consultation	January 2017 to March 2017
Submission	June 2017
Examination	From June 2017
Adoption	December 2017

3.11 Work is underway to produce various SPDs that will support policies in the Local Plan 2014: Proposed Submission. These SPDs will be adopted around the same time as the Local Plan. The Council is currently working with partners on the following SPDs: Ridgeons SPD, Betjeman House SPD, Mill Road Depot SPD, GB1 and 2 SPD. Public consultation has been undertaken on the following draft SPDs: Affordable Housing SPD, Planning Obligations Strategy SPD, New Museums Site SPD.

Next Steps

3.12 The Council will make the AMR available to the public via the Council's website after approval from committee.

4. Implications

(a) Financial Implications

4.1 There are no direct financial implications arising from this report.

(b) Staffing Implications (if not covered in Consultations Section)

4.2 There are no direct staffing implications arising from this report.

(c) Equality and Poverty Implications

4.3 There are no direct equal opportunities implications arising from this report, community engagement is a key part of the planning function already.

(d) **Environmental Implications**

4.4 Nil: Climate change implications are assessed as part of the council's planning functions. This report is not directly related to climate change.

(e) **Procurement**

4.5 There are no direct procurement implications arising from this report.

(f) **Consultation and communication**

4.6 It is not a legal requirement to consult on this document

5. Background papers

These background papers were used in the preparation of this report:

- Cambridge Local Plan 2006, which can be accessed at: <https://www.cambridge.gov.uk/local-plan-2006>
- Cambridge Local Plan 2014: Proposed Submission, which can be viewed at: <https://www.cambridge.gov.uk/draft-local-plan-2014>
- Cambridge Local Plan: Examination: <https://www.cambridge.gov.uk/local-plan-review-examination>

A bibliography is also included in the AMR illustrating further sources that were used to inform the production of this document.

6. Appendices

- Appendix A: Annual Monitoring Report

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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