



Cambridge City Council

Project Appraisal and Area Committee Recommendation

Project Name: Accordia Scooter Project
(Area priority project under £75k)

To: Area Chair, Vice Chair and Opposition Spokes

Area committee: SOUTH

Report by: Alistair Wilson, Streets & Open Space –
Development Manager

Wards affected: Trumpington

Recommendation/s

Financial recommendations –

- The South Area Committee Chair is asked to approve this scheme, which is included in the Council's Capital & Revenue Project Plan – scheme reference number PR032e.
- The total cost of the project is £30,000 funded from developer contributions.
- Revenue costs of the project would be met out of existing play area maintenance budgets

Procurement recommendations:

- The South Area Committee Chair is asked to note that Officers' have carried out and completed the procurement for improvements to the Accordia open space consisting of a mini scooter track.
 - The quotations do not exceed the estimated contract costs; and
 - Permission from the South Area Committee Chair will be sought before proceeding, if the value exceeds the estimated contract by more than 15%.
- Play Equipment Option A (Appendix B) will be installed.

1 Summary

1.1 The project

Installation of a mini scooter track at Kingfisher Way (Accordia Development), Cambridge.

Target Dates:

Start of procurement	January 2014
Award of Contract	May 2015
Start of project delivery	May 2015
Completion of project	End of June 2015
Date that project output is expected to become operational (if not same as above)	30 th June 2015

1.2 Anticipated Cost

Total Project Cost	£ 30,000
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Cost Funded from:

Funding:	Amount:	Details:
Reserves	£0	
Repairs & Renewals	£0	
Developer Contributions	£30,000	
Climate Change Fund	£0	
Other	£0	

1.3 Procurement process

The procurement of a mini scooter track was achieved through the use of a Request for Quotes exercise (RFQ).

2 Project Appraisal & Procurement Report

2.1 Project Background

2.1.1 In 2010, Officers engaged with local residents to explore the possibility of a scooter facility. Two working designs were created as part of the project's feasibility.

2.1.2 At South Area Committee on Monday 16 September 2013, strong local support was shown for a pre-teen mini wheels facility and it was resolved unanimously to develop the project.

2.1.3 At South Area Committee, Monday 23rd June 2013, it was resolved that further consultation would be undertaken so that residents could have their input on specific design proposals for the scooter facility.

2.1.4 An Request for Quotation (RFQ) was sent out in May 2014 with a closing date for submission of quotes on Friday 20 May 2014. Two companies submitted designs.

2.1.5 A web survey was used to allow local resident feedback and this conducted on the 6 August 2014 and extended until the 17 November 2014 based on 4 submitted designs.

2.1.6 On the 8th of December the South Area Committee considered an update report from Officers and it was agreed that that Chair approved the continuation of project PR032e – Accordia Trim Trail and Scooter Park, which is included on the Council's Capital & Revenue Project Plan.

And that the total cost of the scooter park project remains at £30,000 which is funded from developer contributions.

2.1.7 This project appraisal is the formal request to approve PR032e and the Accordia Scooter Trail

2.2 Aims & objectives (quotes by ACRA members)

2.2.1 The mini-scooter track was requested by the Accordia Residents Association as a “remedy for the current unsatisfactory and dangerous position with children using their scooters on local roads, annoying residents and risking their lives.”

2.2.2 The RFQ respondents were asked to consider previous responses and comments received from consultation and to create a range of options, these resulted in:-

- Option A and C: small concrete scooter track within the existing play area.
- Option B and D: scooting concrete surface provided along the existing path with distinct features including interactive educational themes.

2.3 Major issues for stakeholders & other departments

In scoping this project, Officers’ have liaised with other colleagues to make sure that it is consistent with other uses of the park and the improvement to the entrances, which will be taking place alongside this project

2.4 Consultation undertaken

2.4.1 City Council Planning has stated that the project falls within part 12 of the General Permitted Development Order 1995 (as amended) and constitute permitted development, however it was advised that consultation be taken with the local community which has already taken place.

2.4.2 At South Area Committee on the 8th December 2014. Councillors considered a report from the Asset Manager outlining the consultation results.

2.4.3 Stakeholders included
Local Residents
ACRA;
Pressure groups and
Children and Young Peoples Participation Service

2.5 Summaries key risks associated with the project

2.5.1 There are no further perceived and associated risks with the project.

2.5.2 The installation of the play equipment is dependent on weather conditions, but the project target deadline of June 2015 can be met.

2.6 Financial implications

The Developer Contributions Monitoring team has confirmed that there are sufficient devolved developer contributions available and that there are no particular expiry date issues here

Capital Plan project PR032e is actually a scooter facility (£30k) and a trim trail at Accordia (£20k IOS S106 money). This project appraisal focuses on the scooter facility component. It will be for the Area Committee to consider in due course how/whether to proceed with the trim trail proposal.

2.7 Net revenue implications (costs or savings)

(See also Appendix A for spread across financial years)

Revenue	£	Comments
Maintenance	£500	
R&R Contribution		
Developer Contributions	30,000	
Energy savings		
Income / Savings		
Net Revenue effect	£500	Cost

2.8 VAT implications

None identified.

2.9 Energy and Fuel Savings

None identified.

2.10 Climate Change Impact

Positive Impact			No effect	Negative Impact		
+H	+M	+L	Nil	-L	-M	-H

2.11 Other implications

2.11.1 An Equality Impact Assessment (EqIA) has been carried out for this project with no negative impact identified.

2.12 Staff required to deliver the project

Service	Skills	Total Hours
Streets & OS -	<i>Project Management</i>	10

2.13 Dependency on other work or projects

2.13.1 None

2.14 Background Papers

- i. Agenda and minutes: South Area Committee, 16th September 2013.
- ii. Agenda and minutes: South Area Committee, 23rd June 2013.
- iii. Agenda and minutes: South Area Committee, 13th January 2014.
- iv. Agenda and minutes: South Area Committee, 8th December 2014.

2.15 Inspection of papers

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Date prepared:	29 January 2015
Date revised:	1 st May 2015

Appendix A: Consultation document outlining proposal:

We value your views on these plans and would appreciate your feedback.
Please fill in the survey below or if you would prefer to complete this survey
online please go to

www.surveymonkey.com/s/TX2M2BS

1. Do you support the need for a junior scooter facility in the Kingfisher Way open space?

Yes ☐ No ☐ Not Sure ☐

1b) Please use the space below to explain your answer:

2) If you answered yes to 1a), which one of the design options is your preferred one?

A ☐ B ☐ C ☐ D ☐ None ☐ Go to Question 4

3. What is it about your preferred option that you like?

4. Please use the space below for any other comments or suggestions you have on the proposed facility.

Thank you for completing this survey

Please return this completed survey to Cambridge City Council using the following address.

Freepost RTGU-HXRA-REBZ, Asset Management, Cambridge City Council, Mill Road Depot,
Mill Road, CB1 2AZ

Or drop off in the box at the following address.

Accordia Supermarket, 65 Aberdeen Ave, Cambridge, CB2 8DL

PLEASE COME TO THE PUBLIC CONSULTATION EVENT ON



ACCORDIA JUNIOR SCOOTER FACILITY PROPOSAL

Project: Junior scooter facility proposal

Location: Kingfisher Way open space, Brooklands Avenue, Cambridge.

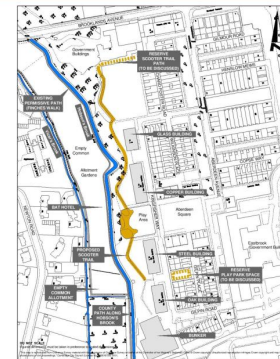
We are interested in obtaining your views on plans to develop a junior scooter facility, for children on the open space off Kingfisher Way. These plans have arisen as a result of residents' concerns over the lack of a safe area for local young children to use their scooters. This is a new scheme as there is no similar facility in the City. Funding for these facilities has come from developer contributions, which we have secured through the major development schemes taking place in the city.

We hope you will use this consultation opportunity to say whether or not you support the plans and to comment on the four associated facility design options, as outlined overleaf. Of the four options, two - A and B - are located within the existing open space play area; and two - C and D - make use of the existing open space wider path network but with additional trail extensions.

To respond to this consultation opportunity, please complete and return the questionnaire on the back of the form by **xxxxxxx** Or complete the survey online at:
<https://www.surveymonkey.com/s/TX2M2BS>
or scan the QR code.

You are also invited to attend a **public consultation event xxxxxxx** at the Cambridge and County Bowling Club on Brooklands Avenue, where you will have the opportunity to see the four design options in full and to talk to us in person.

For more information go to:
<https://www.cambridge.gov.uk/scooter-track-for-kingfisher-way-play-area>



A

Option A. Small concrete track within the play area.

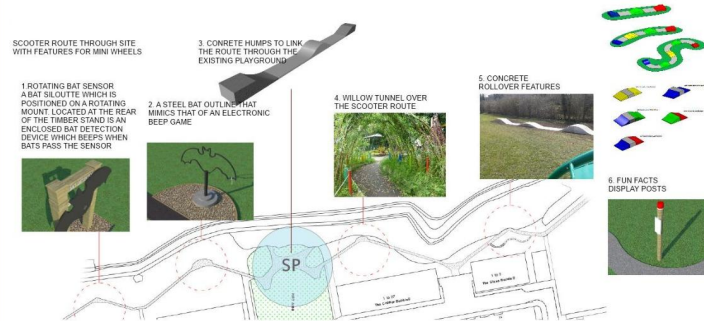
This proposal is based within the existing play area and offers a smooth concrete circuit with low roll over bumps that will be fun for younger children (toddlers to preteens) but defers older user as it will lack challenge. The natural features of the site will be used where possible and excavated material reused to create the mounds.



B

Option B. Scooting surface provided along the existing path.

This proposal creates distinct features for scooter use over a longer route. The trail will include a willow tunnel, low roll over bumps and interactive and educational features themed around the bats in the area. The smooth concrete surface will form scooter friendly sections along the existing path.



C

Option C. Small concrete bowl within the play area.

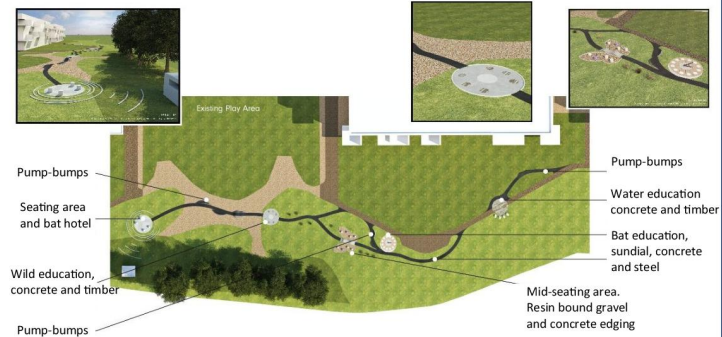
This proposal forms a central feature with a range of transitions and surfaces for the use of scooters and other small wheels. It is specifically designed to suit younger users rather than to attract older children who would seek more challenging spaces.



D

Option D. Scooting surface provided along sections which loop off the existing path.

This proposal forms a tarmac path linking scooting zones with features that include a sundial and butterfly shaped area all made from a range of materials including reclaimed timber, steel and concrete to compliment those materials already present on the Accordia site.



Appendix B:

Option A: Winning design



Site Plan detailing the location of scooter track (red outline with T bars) : scale 1:1250

