



To: Executive Councillor for Planning Policy and Transport: Councillor Kevin Blencowe  
Report by: Head of Planning Services  
Relevant scrutiny committee: Development Plan Scrutiny Sub Committee 09/12/2014  
Wards affected: All Wards

## **ANNUAL MONITORING REPORT 2014**

### **Key Decision**

No

### **1. Background**

- 1.1 Monitoring is an important part of the planning process, providing feedback on the performance of development plan policies in terms of their use and implementation. The Council is required to produce an Annual Monitoring Report (AMR) on at least a yearly basis.
- 1.2 The draft AMR is attached as Appendix A for agreement.

### **2. Recommendations**

- 2.1 This report is being submitted to the Development Plan Scrutiny Sub Committee for prior consideration and comment before a decision by the Executive Councillor for Planning and Climate Change.
- 2.2 The Executive Councillor is recommended:
  - a) To agree the content of the AMR (Appendix A);
  - b) To agree that if any amendments are necessary, these should be agreed by the Executive Councillor in consultation with Chair and Spokes of Development Plan Scrutiny Sub Committee.

### **3. Annual Monitoring Report**

- 3.1 Comprehensive monitoring is essential in order to establish whether the council is succeeding in promoting and managing the future development of Cambridge. The Localism Act 2011 and Section 34

of the Town and Country Planning Act (Local Planning) (England) Regulations 2012 establish the statutory need for monitoring reports.

### 3.2 To be a robust and useful document and approach the AMR should:

- cover a period which is no longer than 12 months and cover a period which begins with the end of the period covered by the previous report;
- contain a the titles of and a review of the progress for each of the documents in the council's Local Development Scheme (LDS – the project plan for plan and programme making in each council), noting reasons for any delays;
- identify any policies from Development Plan Documents (DPDs) or any previous local plan policies that are still in place but are not being implemented and any measures that are being made to remedy this;
- report on the including net annual housing completions for the relevant monitoring period and the net annual completions since the adoption of a housing requirement policy;
- include information on Neighbourhood Development Orders or Plans adopted by the authority, reasons for their creation or reasons for the revocation of such orders;
- Reporting information on the Community Infrastructure Levy specified in regulation 62(4) of the Community Infrastructure Levy Regulations 2010 (as amended).
- Details of cooperation between the local authority and other duty to cooperate bodies which have been undertaken during the monitoring period.
- make the AMR available on the council's website as soon as possible following completion.

### 3.3 This AMR is split into the following chapters, which follow the structure of the 2006 Local Plan:

- Introduction
- Cambridge Today
- Designing Cambridge
- Conserving Cambridge
- Living in Cambridge
- Enjoying Cambridge
- Working and Studying in Cambridge
- Connecting and Servicing Cambridge
- Areas of Major Change
- Implementation
- Local Development Scheme

- Development Monitoring Framework

## **Key Considerations**

### *Housing Trajectory*

- 3.4 The previous AMR assessed the housing trajectory against a revised Regional Spatial Strategy (RSS) housing target. The RSS has now been revoked. The evidence base work underpinning the Local Plan 2014: Proposed Submission has now assessed the housing requirement for Cambridge and identified housing need of 14,000 dwellings.
- 3.5 This housing trajectory has assessed housing completions and projections using:
- existing site allocations from the 2006 Local Plan;
  - sites of 10 or more dwellings with planning permission
  - allocations identified in the Local Plan 2014: Proposed Submission.
- 3.6 Preparation of the housing trajectory is not an exact science and relies upon data from developers and house builders predicted build rates.
- 3.7 The trajectory has been based on consultation with developers/ agents/ owners of sites in Cambridge and where possible their suggested figures have been used to set out the most likely phasing of development. For allocations with no immediate prospect of an application, it has been assumed that there will be no completions within the next 5 years.
- 3.8 As required by the National Planning Policy Framework, the council has sufficient five year housing supply. The housing trajectory setting out this five year supply position for Cambridge is set out in Appendix D of the Annual Monitoring Report. Cambridge City Council and South Cambridgeshire District Council's joint housing trajectory is also set out in Appendix D of the Annual Monitoring Report.
- 3.9 14,000 dwellings are to be provided between April 2011 and the end of March 2031, therefore the annualised projected requirement for Cambridge is 700 dwellings per annum. Current completions to date are 352 in 2011/12 ; 481 in 2012/13 and 1,299 in 2013/14. The years 2011/12 to 2013/14 provide a total of 2,132 dwellings, demonstrating that Cambridge is currently meeting its housing requirement. Over

the next five years (2014/15 to 2018/19), 3,500 dwellings will be required to meet the 700 dwellings per annum target. Cambridge's urban extensions are under development and will contribute 4,420 units towards the council's projected completions over the next 5 years of 6,225.

### *Progress on Planning Policy Documents*

3.10 Timetables for two development plan documents are currently provided in the council's Local Development Scheme: the Cambridge Local Plan 2014 and the Cambridge Northern Fringe East Area Action Plan. Figure 2 below provides the timetable for the Cambridge Local Plan 2014. This is also set out in Figure 15 on page 65 of the Annual Monitoring Report.

**Figure 2: Local Plan Timetable**

Stage	Timescales
Preparation & Completion of Evidence Base	Spring 2011 – June 2012
Issues & Options Consultation	15 June 2012 – 27 July 2012
Sites Options Consultation	7 January – 18 February 2013
Draft Submission Plan Consultation	19 July – 30 September 2013
Submission	28 March 2014
Examination	Hearing sessions commenced on 4 November 2014
Adoption	2015

3.11 The hearing sessions of the Cambridge and South Cambridgeshire Local Plans started on 4 November 2014. Block One of the hearing sessions included joint matters common to Cambridge and South Cambridgeshire such as legal process and requirements; overall spatial vision; housing need; employment and retail; and infrastructure, monitoring and viability.

3.12 There are no further hearings programmed. The Council is still waiting for clarification of the rest of the examination hearings programme, but the Inspector confirmed that there will not be any more hearings until the New Year. The council will post this information on its hearing sessions page as soon as information is available. This page can be found at:

<https://www.cambridge.gov.uk/local-plan-review-hearing-sessions>

3.13 In addition to the Local Plan, the development of the Cambridge Northern Fringe East Area Action Plan is also included in the council's Local Development Scheme. The Cambridge Northern Fringe East Area Action Plan will set out a vision and planning framework for Cambridge Northern Fringe East to ensure the

coordinated development of the area. The development of the Area Action Plan is underway, with public consultation on the Issues and Options stage of the Cambridge Northern Fringe East Area Action Plan scheduled to begin on 8 December 2014 and close on 2 February 2015. The timescales for the preparation of the Cambridge Northern Fringe East Area Action Plan are as follows and can be found in Figure 17 on page 69 of the Annual Monitoring Report:

**Figure 3: Cambridge Northern Fringe East AAP Timetable**

Stage	Timescales
Issues & Options Consultation	8 December 2014 – 2 February 2015
Draft Submission AAP Consultation	September 2015 – October 2015
Submission	April 2016
Examination	April 2016 to September 2016
Adoption	October 2016

#### **4. Conclusions and Next Steps**

**4.1** The AMR will be published on the Council’s website.

5. Implications

##### **(a) Financial Implications**

5.1 There are no direct financial implications arising from this report.

##### **(b) Staffing Implications**

5.2 There are no direct staffing implications arising from this report.

##### **(c) Equal Opportunities Implications**

5.3 There are no direct equal opportunities implications arising from this report, community engagement is a key part of the planning function already.

##### **(d) Environmental Implications**

5.4 There are no direct environmental implications arising from this report.

##### **(e) Consultation**

5.5 It is not a legal requirement to consult on this document.

**(f) Community Safety**

5.6 There are no direct community safety implications arising from this report.

**6. Background papers**

These background papers were used in the preparation of this report:

- Cambridge Local Plan 2006, which can be accessed at: <https://www.cambridge.gov.uk/local-plan-2006>
- Cambridge Local Plan 2014: Proposed Submission, which can be viewed at: <https://www.cambridge.gov.uk/draft-local-plan-2014>
- Cambridge Local Plan: Examination: <https://www.cambridge.gov.uk/local-plan-review-examination>

**7. Appendices**

- Appendix A: Annual Monitoring Report

**8. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Frances Schulz

Author's Phone Number: 01223 457175

Author's Email: [frances.schulz@cambridge.gov.uk](mailto:frances.schulz@cambridge.gov.uk)