

Transport and Spatial Planning Steering Group

Draft Terms of Reference

Outline

The Group is a non decision making group that will offer steerage at a political level for the development of land use and transport strategy. It will meet in public. The group will facilitate cooperation between the authorities and better decision making through the relevant processes.

Purpose

The group will provide efficient and effective coordination of spatial planning including land use and integrated transport strategy for the Cambridge City and South Cambridgeshire districts.

The group will provide opportunity for three-way discussion on other strategic and cross-boundary issues, at the discretion of the Chair in discussion with Vice Chairs.

The group will provide high level oversight of current Cambridgeshire growth strategy. There will be liaison with bordering authorities when appropriate.

Outcomes

The outcomes from the group will be:

(a) to ensure policy alignment where necessary that will allow the timely development of the new Cambridge City and South Cambridgeshire Local Plans, coordinated with transport policy; and

(b) the development of a long term transport strategy, 2012 - 2050 for the Cambridge City and South Cambridgeshire Area that is consistent with the broader county wide transport strategy that is under development.

Membership

The group will consist of three Members from each of Cambridge City Council, South Cambridgeshire District council and Cambridgeshire County Council. The membership of the group will be determined by each authority. Each authority should also nominate substitutes should the core participants not be able to attend particular meetings.

Frequency of meetings

Every two months, hosted on a rotating basis.

Secretariat

The secretariat for the group will be provided on a twelve month rotating basis, commencing with the County Council. The Chairman should be chosen from the authority managing the meetings. At any one time, two vice chairs (one from each of the other authorities) should be nominated. Chairmanship and vice chairmanship will be determined each year on the anniversary of the first meeting.

Winding Up of the Group

The Group will be wound up:

- (a) (i) three years from today's date; or both:
 - (ii) achievement of long term transport strategy, and
 - (iii) adoption of Plans by the authorities

- (b) on withdrawal of one of partner authorities

- (c) on a simple majority vote by Members

18/04/12