



To: Executive Councillor for Planning & Climate Change: Councillor Tim Ward
Report by: Chief Executive, Director of Customer and Community Services, Director of Environment and Director of Resources
Relevant scrutiny committee: Environment Scrutiny Committee
Wards affected: All Wards
14 January 2014

**Environment – Planning & Climate Change Portfolio
Revenue and Capital Budget Proposals - 2013/14 to 2017/18**

Key Decision

1. Executive Summary

Revenue and Capital Budgets

- 1.1 The following report details the budget proposals which relate to this portfolio that are included in the Budget-Setting Report (BSR) 2014/15 to be considered at Strategy & Resources Scrutiny Committee on 20 January 2014.
- 1.2 This report also includes any recommendations concerning the review of charges, project appraisals and capital re-phasing for schemes in the Capital & Revenue Projects Plan for this portfolio.

2. Recommendations

The Executive Councillor is recommended to:

Review of Charges:

- a) Approve the proposed charges for this portfolio's services and facilities, as shown in Appendix A to this report.

Capital:

- b) Approve, where relevant, project appraisals (shown in Appendix D).

- c) Seek approval from the Executive to carry forward resources from 2013/14, as detailed in Appendix C, to fund re-phased capital spending.

3. Background

- 3.1 The overall BSR to Strategy & Resources Scrutiny Committee on 20 January 2014 will include a review of all the factors relating to the overall financial strategy that were included in the Mid-Year Financial Review (MFR) 2013, considered at Council on 24 October 2013.
- 3.2 Further work may be required on detailed budgets therefore delegation to the Section 151 Officer will be sought from Council for authority to finalise changes, for example those relating to technical adjustments to departmental administration, support service and central costs, in accordance with the CIPFA Service Reporting Code of Practice for Local Authorities (SeRCOP).

Budget Proposals

- 3.3 Council will consider budget proposals at its meeting on 27 February 2014. Detailed proposals are included in the appendices listed on the table below.

Appendix	Proposal Type	Included
A	Scale of Fees & Charges	✓
B	Budget Proposals	✓
C	Capital & Revenue Projects Plan re-phasing	✓
D	Project Appraisals	x

Capital

- 3.4 Appendix C shows the latest position against the 2013/14 Capital & Revenue Projects Plan at November 2013 for projects within this portfolio, with variances explained in detail in the accompanying notes.

4. Implications

All budget proposals have a number of implications. A decision not to approve a revenue bid will impact on managers' ability to deliver the service or scheme in question and could have staffing, equal opportunities, environmental and/or community safety implications. A decision not to approve a capital or external bid will impact on managers' ability to deliver the developments desired in the service areas.

Implication		Comment
a	Financial	Financial implications of budget proposals are summarised in the Budget-Setting Report 2014/15.
b	Staffing	See text above.
c	Equal Opportunities	Equality Impact Assessments have been conducted on all budget proposals where there is a significant service change proposed and, where relevant, will be reported to each Scrutiny Committee. A consolidated Assessment for the Council's Budget Setting Report will be submitted to the Executive at its meeting on 23 January 2014.
d	Environmental	Where relevant, officers have considered the environmental impact of budget proposals which are annotated as follows: <ul style="list-style-type: none">• +H / +M / +L: to indicate that the proposal has a high, medium or low positive impact.• Nil: to indicate that the proposal has no climate change impact.• -H / -M / -L: to indicate that the proposal has a high, medium or low negative impact.
e	Budget Consultation	Details of the results of the 2013 survey can be found on the internet at: http://alturl.com/h9jgw
f	Community Safety	See text above.

5. Background Papers

These background papers were used in the preparation of this report:

- Mid-Year Financial Review (MFR) 2013
- Budget Papers 2014/15

6. Inspection of Papers

To inspect the background papers or if you have a query on the report please contact:

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PROPOSED OFF-ST PARKING CHARGES 2014/15

MULTISTOREY CAR PARKS (Pay on foot)	2014/15	2014/15	2013/14	2013/14	2014/15	2014/15
	Weekdays	Saturdays	Weekdays	Saturdays	% change (Weekday)	% change (Saturday)
Grand Arcade	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm		
1hr	£2.20	£2.50	£2.10	£2.40	4.8%	4.2%
2hrs	£4.50	£5.00	£4.30	£4.80	4.7%	4.2%
3hrs	£6.80	£7.50	£6.50	£7.20	4.6%	4.2%
4hrs	£10.00	£11.50	£10.00	£10.80	0.0%	6.5%
5hrs	£19.00	£20.00	£18.50	£19.50	2.7%	2.6%
over 5 hrs	£25.00	£26.00	£25.00	£26.00	0.0%	0.0%
evenings & overnight	£1.20	£1.20	£1.00	£1.00	20.0%	20.0%

Queen Anne Terrace	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£1.40	£1.40	£1.20	£1.20	16.7%
2hrs	£2.80	£2.80	£2.50	£2.50	12.0%	12.0%
3hrs	£4.00	£4.00	£3.80	£3.80	5.3%	5.3%
4hrs	£5.00	£5.00	£4.70	£4.70	6.4%	6.4%
5hrs	£6.50	£6.50	£6.30	£6.30	3.2%	3.2%
6hrs	£10.00	£10.00	£10.00	£10.00	0.0%	0.0%
over 6 hrs	£13.00	£13.00	£12.50	£12.50	4.0%	4.0%
evenings & overnight	£0.80	£0.80	£0.70	£0.70	14.3%	14.3%

Park Street	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.00	£2.20	£1.90	£2.10	5.3%
2hrs	£3.70	£4.50	£3.60	£4.30	2.8%	4.7%
3hrs	£5.60	£6.40	£5.50	£6.10	1.8%	4.9%
4hrs	£9.50	£10.40	£9.10	£10.00	4.4%	4.0%
5hrs	£17.00	£17.50	£16.50	£17.00	3.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.70	£0.70	14.3%	14.3%

Grafton East	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.00	£2.20	£1.90	£2.10	5.3%
2hrs	£3.60	£4.30	£3.60	£4.30	0.0%	0.0%
3hrs	£5.50	£6.10	£5.50	£6.10	0.0%	0.0%
4hrs	£9.10	£10.40	£9.10	£10.00	0.0%	4.0%
5hrs	£16.50	£17.50	£16.50	£17.00	0.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.70	£0.70	14.3%	14.3%

Grafton West	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.00	£2.20	£1.90	£2.10	5.3%
2hrs	£3.60	£4.30	£3.60	£4.30	0.0%	0.0%
3hrs	£5.50	£6.10	£5.50	£6.10	0.0%	0.0%
4hrs	£9.10	£10.40	£9.10	£10.00	0.0%	4.0%
5hrs	£16.50	£17.50	£16.50	£17.00	0.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.70	£0.70	14.3%	14.3%

Sundays

Price per hour Sundays 10am to 5pm	2014/15	2013/14	% change
Grand Arcade	£2.00	£2.00	0.0%
Queen Anne Terrace	£1.20	£1.10	9.1%
Park Street	£2.00	£1.90	5.3%
Grafton East	£2.00	£1.90	5.3%
Grafton West	£2.00	£1.90	5.3%

SURFACE CAR PARKS

ADAM AND EVE STREET Monday to Friday 8am to 7pm Monday to Saturday 9am to 7pm Sunday 10am to 5pm		Pay and display		
Maximum stay 2 hours	2014/15	2013/14	% change	Evenings and overnight
Charges	£1 for 30 mins (£2/hr)	60p for 20 mins (£1.80/hr)	11.1%	Free

CASTLE HILL CAR PARK Monday to Friday 8am to 7pm Saturday 9am to 7pm Sunday 10am to 5pm		Pay and display		
Charges	2014/15	2013/14	% change	Evenings and overnight
Up to 2 hours	£2.50	£2.20	13.6%	Free
2-4 hours	£4.50	£4.00	12.5%	
over 4 hours	£8.00	£7.50	6.7%	
Sunday - all day charge	£4.00	£4.00	0.0%	
Weekly ticket (7 days) NEW	£35.00	n/a	n/a	

GWYDIR STREET Monday to Friday 8am to 5pm Saturday 9am to 5pm		Pay and display		
Maximum stay 2 hours	2014/15	2013/14	% change	Evenings, overnight and Sundays
Charges	80p for 30 mins (£1.60/hr)	50p for 20 mins (£1.50/hr)	6.7%	Free

RIVERSIDE CAR PARK Monday to Friday 8am to 5pm Saturday 9am to 5pm		Pay and display		
Maximum stay 8 hours	2014/15	2013/14	% change	Evenings, overnight and Sundays
Charges	50p for 30 mins (£1/hr)	50p for 30 mins (£1/hr)	0.00%	Free

SEASON TICKET CHARGES - Business Permits**New rates for 2014/15**

New Options for Park Street Queen Anne and Grafton Centre car parks	Quarterly fee inclusive of VAT	20% Discount for low emission [Group A] vehicles	Discounted fee
'Night Owl' 7 days 5pm-9am (one car park*)	£187.50	£37.50	£150.00
24/7 Premium (Grafton car parks, Park St, Queen Anne)	£450.00	£90.00	£360.00
Monday-Friday 24/7 access (one car park*)	£420.00	£84.00	£336.00
Monday-Friday 8am -6pm (one car park*)	£325.00	£65.00	£260.00

Note * excluding Grand Arcade car park

DISABLED BADGE HOLDERS

First three hours parking free, on production of a valid Blue Badge to a City Council car park attendant at **Grand Arcade, Park Street, Grafton East, Grafton West and Queen Anne Terrace car parks.**

Three hours free parking between 8am and 7pm Monday to Friday, between 9am and 7pm on Saturday at **Adam and Eve Street car park** on display of a valid Blue Badge.

Three hours free parking between 8am and 7pm Monday to Friday, between 9am and 7pm on Saturday and between 10am and 5pm on Sundays at **Castle Hill car park** on display of a valid Blue Badge.

Three hours free parking between 8am and 5pm Monday to Friday, between 9am and 5pm Saturday at **Gwydir Street and Riverside car parks**, on display of a valid Blue Badge

For durations of stay in excess of three hours the normal car park charges will apply as if from the first hour, i.e. the fourth hour will be charged as if it were the first hour, the fifth hour as if it were the second. At all other times the normal car park charges will apply.

2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Capital Bids

Planning & Climate Change

C3393	Grand Arcade car park stairwell refurbishment	0	50,000	0	0	0	Paul Necus	Nil
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Grand Arcade car park stairwell refurbishment

C3394	A programme of essential structural holding repairs and lift refurbishment at Queen Anne Terrace	0	170,000	360,000	15,000	35,000	Paul Necus	Nil
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A programme of essential structural holding repairs and lift refurbishment at Queen Anne Terrace - in advance of Park Street redevelopment.

C3477	Cambridge City 20mph Zones Project - additional funding	0	0	140,000	0	0	Andy Preston	+H
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*The original budget was costed on the basis of similar schemes elsewhere, however recent detailed prices for the first phase show that the scheme will require additional funding in 2015/16 of £140k, which will include a commuted sum (£82.8k) for maintenance payable to the County Council.
[Funding from New Homes Bonus]*

Total Capital Bids in Planning & Climate Change

0	220,000	500,000	15,000	35,000
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Total Capital Bids

0	220,000	500,000	15,000	35,000
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2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Non-Cash Limit Items

Planning & Climate Change

NCL3402	Increase contributions to Car Parks Structural R & R Fund	0	100,000	220,000	220,000	220,000	Paul Necus	Nil
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The long term investment programme shows there will be a shortfall in the car parks structural R & R fund which will affect future income streams. This is an essential investment to protect and repair car park structures.

Total Non-Cash Limit Items in Planning & Climate Change

0	100,000	220,000	220,000	220,000
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Total Non-Cash Limit Items

0	100,000	220,000	220,000	220,000
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2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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PPF Bids

Planning & Climate Change

PPF3446	Provision of additional covered cycle parking within the Grand Arcade Car Park	0	21,400	44,000	44,000	44,000	Andy Preston	+H
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Redesignation, through negotiation, of an area within the car park from car to cycle use. This is costed as foregone car parking income. The bid is premised on the provision of 300 additional cycle places.

Total PPF Bids in Planning & Climate Change

0	21,400	44,000	44,000	44,000
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Total PPF Bids

0	21,400	44,000	44,000	44,000
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2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Revised Budget

Planning & Climate Change

RB3322	Planning Appeal costs 2013/14	398,000	0	0	0	0	Patsy Dell	Nil
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Recent planning appeals have resulted in awards of costs against the council totalling approximately £428,000 in addition to the council's own costs and staff time. These costs exceed the existing budget provision and a further contribution of £398,000 is required.

RB3397	Underachievement of Parking income	490,000	0	0	0	0	Paul Necus	Nil
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Adjustment to base line budgets in line with analysis of historic performance and revised forecasts

RB3398	Shopmobility staffing costs underprovision	43,900	0	0	0	0	Paul Necus	Nil
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Relates to delayed redundancy costs (in 2013/14) following the Shopmobility Service restructure and an underprovision from 2012/13 when a duplicate savings bid was submitted in error. (Linked to UR3401)

Total Revised Budget in Planning & Climate Change

931,900	0	0	0	0
931,900	0	0	0	0

Total Revised Budget

2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Savings

Planning & Climate Change

S3324	Revised Pre-application charging income	0	(10,000)	(10,000)	(10,000)	(10,000)	Patsy Dell	Nil
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Income from pre-application charging has been above budget estimates for the last 12 months and given the anticipated growth related workload and a proposed rise in fees, predictions can be increased by £10,000 pa across the City Development and New Neighbourhoods service areas.

S3406	Cash limit Sustainable City Grants	0	(1,000)	(1,000)	(1,000)	(1,000)	Jackie Hanson	Nil
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Retain the existing budget for Sustainable City Grants and do not uplift by inflation (2% assumed)

S3478	One-off reduction in the Sustainability Grants for 2014/15 of £20,000	0	(20,000)	0	0	0	Jackie Hanson	Nil
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This sum represents the amount unallocated following the annual grants round.

Total Savings in Planning & Climate Change		0	(31,000)	(11,000)	(11,000)	(11,000)		
Total Savings		0	(31,000)	(11,000)	(11,000)	(11,000)		

2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Service Reviews

Planning & Climate Change

SR3285	Review of the Sustainable City budget	0	(40,000)	(40,000)	(40,000)	(40,000)	David Kidston	+L
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Ongoing savings from the Sustainable City budget, to be achieved through a reduction in the project and/or staff budgets within the service. The review will reflect the extent to which work on the team's original objectives are now mainstreamed and resourced in other services, and will build on the service review carried out in 2010/11. Remaining resources would be focussed on those activities delivering the most tangible added value to the Council's objectives.

SR3320	Planning Services review and resource optimisation saving	0	(25,000)	(25,000)	(25,000)	(25,000)	Patsy Dell	Nil
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Saving commitment from resource optimisation across the planning service. No negative impact upon service delivery.

SR3428	Car Parking - On line services	0	(2,500)	(5,000)	(10,000)	(10,000)	Paul Necus	Nil
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Enabling and promoting online pre-booking of car parking to be paid for in advance for multistorey car parks.

SR3429	Managing other external car parks	0	0	(9,000)	(12,000)	(12,000)	Paul Necus	Nil
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Developing capacity to become a contractor of off-street parking management

Total Service Reviews in Planning & Climate Change		0	(67,500)	(79,000)	(87,000)	(87,000)		
Total Service Reviews		0	(67,500)	(79,000)	(87,000)	(87,000)		

2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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Unavoidable Revenue Bids

Planning & Climate Change

UR3401	Shopmobility staffing costs underprovision	0	22,600	22,600	22,600	22,600	Paul Necus	Nil
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Relates to delayed redundancy costs (in 2013/14) following restructure and underprovision from 2012/13 when duplicate savings bid was submitted. (Linked to RB3398)

UR3403	Underachievement of Parking income		498,000	498,000	498,000	498,000	Paul Necus	Nil
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Adjustment to base line budgets in line with analysis of historic performance and revised forecasts

UR3464	Additional contribution to LEP subscription	0	0	7,680	7,680	7,680	Patsy Dell	Nil
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Additional funding to increase current LEP subscription budget to £16,000 pa. Increased cost in 2014/15 to be met from existing budgets.

Total Unavoidable Revenue Bids in Planning & Climate Change

0	520,600	528,280	528,280	528,280
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Total Unavoidable Revenue Bids

0	520,600	528,280	528,280	528,280
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Planning and Climate Change Portfolio / Environment Scrutiny Committee

2013/14 Capital Budget Position

Capital Ref	Description	Lead Officer	Original Budget 2013/14 £000	2013/14 Budget as at November 2013 £000	2013/14 Spend to the end of November 2013 £000	Anticipated Spend December 2013 to March 2014	Anticipated Variance £000	Re-phase Spend £000	Forecast Over / (Under) Spend £000	Variance Explanation / Comments
SC416	UNiform e-consultee Access Module	P Boucher	10	10	0	0	(10)	6	(4)	Implementing of Measuring Tool for online planing is dependent on Corporate Upgrade of IDOX Document Management System to V4. No date scheduled for this upgrade. Funding transferred to cover additional costs of SC417.
SC417	Development of UNiform System	P Boucher	6	6	0	10	4	0	4	Enforcement Module live from December 2013. Additional costs on data loading mean that this project will overspend by approx £4K. Additional costs to be covered from SC416.
SC505	Land Explorer Software/3D Modelling ESRI	G Richardson	10	3	0	0	(3)	3	0	Further technical discussions on use of 3D modelling on going with ESRI, options being considered include purchase of ESRI consulting time to add data and/or snag issues encountered in using model.
SC506	Replacement Grand Arcade Car Park Pay on Foot Machines	S Cleary	383	347	12	372	37	0	37	Works commenced, completion date mid November. Overspend due to sale of old equipment falling through. Reported to Members. Decision approved. See item elsewhere on this agenda.
SC516	Relocation Grand Arcade Car Park Control Room	S Cleary	0	1	0	0	(1)	0	(1)	Project complete.
SC535	Repairs to Grafton West Car Park	S Cleary	150	178	152	16	(10)	10	0	Refurbishment complete. £10k roll over into 2014/15. This is for CCTV approval and installation as this has been deferred until then. Budget £150k plus £30k Climate Change funding. Total £180k

Planning and Climate Change Portfolio / Environment Scrutiny Committee

2013/14 Capital Budget Position

Capital Ref	Description	Lead Officer	Original Budget 2013/14 £000	2013/14 Budget as at November 2013 £000	2013/14 Spend to the end of November 2013 £000	Anticipated Spend December 2013 to March 2014	Anticipated Variance £000	Re-phase Spend £000	Forecast Over / (Under) Spend £000	Variance Explanation / Comments
PV007	Cycleways	A Preston	350	422	78	108	(236)	236	0	The projects relating to Green Dragon Bridge and Jesus Green have proven to be complex projects hence they are not predicted to be complete this financial year. The Jesus Green project is also impacted upon by the County Council's proposed works to the bridge at Jesus Green Lock. The Fen Road Project is a new project which will take considerable time to deliver and will not be complete this financial year.
PV018	Bus Shelters	A Preston	192	250	116	134	0	0	0	Issues with specification of the bench provided by the suppliers have delayed completion of the project. Now expected to be complete by the end of the financial year.
PV033B	Street Lighting	A Preston	40	40	0	0	(40)	40	0	Budget has been held to contribute to Street Lighting in the City Centre.
PV532	Cambridge City 20mph Zones Project	P Dell	350	153	14	139	0	0	0	Project on programme, four objections have been received in response to the statutory order, which will be determined by County Cabinet on 28th January 2014. Works are due to start in mid February for completion by the end of March.

Planning and Climate Change Portfolio / Environment Scrutiny Committee

2013/14 Capital Budget Position

Capital Ref	Description	Lead Officer	Original Budget 2013/14 £000	2013/14 Budget as at November 2013 £000	2013/14 Spend to the end of November 2013 £000	Anticipated Spend December 2013 to March 2014	Anticipated Variance £000	Re-phase Spend £000	Forecast Over / (Under) Spend £000	Variance Explanation / Comments
PV549	City Cycle Park	A Preston	485	232	16	151	(65)	65	0	A significant number of cycle stands around the Guildhall were not approved at Environment Scrutiny Committee on 08/10/13 due to issues with disabled parking and the subsequent request for further work to be carried out on the proposals. This will delay implementation of these proposals which are estimated to amount to £65k.
Total Provisions			1,417	1,097	224	532	(341)	341	0	
Total for Planning and Climate Change			2,359	1,978	488	1,096	(394)	420	26	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Mid-year Financial Review (MFR))
- in the January committee cycle (as part of the budget setting report)