



THE FORWARD PLAN

1 September 2021 - 31 December 2021

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Executive Councillors 2021/22

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<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 September 2021 - 31 December 2021

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000 (£1,000,000 for procurement). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award). OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR

3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR

4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
- to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget. OR
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
Environment and Community	10	07/10/21	27/09/21
Housing Scrutiny Committee	15	23/09/21	13/09/21
Planning and Transport	22	28/09/21	16/09/21
	24	16/11/21	04/11/21
Strategy and Resources	27	11/10/21	29/09/21
Civic Affairs	33	22/09/21	14/09/21
Licensing	37	27/09/21	17/09/21
East Area	39	16/09/21	08/09/21
	40	02/12/21	24/11/21
North Area	41	02/09/21	24/09/21
	42	18/11/21	10/11/21
South Area	43	06/09/21	26/08/21
	44	29/11/21	19/11/21
West/Central Area	45	09/09/21	01/09/21
	46	25/11/21	17/11/21

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

Committee reports will be available one week before the meeting [on the City Council website](#).

Forward Plan

Environment and Community Scrutiny Committee – 07/10/21 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Single Equality Scheme 2021-2024</p> <p>To approve objectives of the Single Equality Scheme 2021-2024, and actions under the objectives set for services to undertake in 2021/22.</p>		<p>The new Single Equality Scheme will set out equality objectives on how the Council will meet its Public Sector Equality Duty (Section 149 of the Equality Act 2010), including tackling discrimination, harassment and victimisation (and any other conduct prohibited by the Equality Act), promoting equality of opportunity, and promoting good relations between communities.</p>	<p>Executive Councillor for Communities</p>	<p>Helen Crowther Equality & Anti-Poverty Officer</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>S106 Funding Round 2021: Community Services</p> <p>To approve the S106 Community Facility Grants following assessment of applications received.</p>		<p>Applications are invited to improve community facilities in Cambridge via a grant fund of generic, off-site developer contributions to help mitigate the impact of the local development. The fund has specific eligibility criteria that organisations and projects must meet.</p>	<p>Executive Councillor for Communities</p>	<p>Jackie Hanson Community Funding and Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>S106 Funding Round 2021: Public Art</p> <p>Based on an assessment of which of the Public Art applications received in Summer 2021 meet the selection criteria, to identify which of the proposals should be awarded grants (subject to appropriate conditions) from S106 funding available.</p>	<p>The S106 funding report to Environment and Community Services Scrutiny Committee in March 2019 set out the standard process for future S106 generic funding rounds</p> <p>In Summer 2021, the Council, is seeking proposals about how to use the remaining generic S106 contributions which are still available in particular parts of the city for improvements to public art.</p> <p>The report will contain an assessment of applications for S106 monies received and assessed, with recommendations.</p> <p>Please note S106 funding is unevenly distributed across the City. For more information visit www.cambridge.gov.uk/s106</p>	<p>Executive Councillor for Communities</p>	<p>Alistair Wilson Streets and Open Spaces Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>S106 Funding Round 2021: Open Spaces and Play Provision</p> <p>Based on an assessment of which of the Play Area and Open Space applications received in Summer 2021 meet the selection criteria, to identify which of the proposals should be prioritised from the (subject to appropriate conditions) S106 funding available.</p>	<p>The S106 funding report to Environment and Community Services Scrutiny Committee in March 2019 set out the standard process for future S106 generic funding rounds.</p> <p>In Summer 2021, the Council, is seeking proposals about how to use the remaining generic S106 contributions which are still available in particular parts of the city for improvements to open spaces and play areas.</p> <p>The report will contain an assessment of applications for S106 monies received and assessed, with recommendations.</p> <p>Please note S106 funding is running low and is unevenly distributed across the City. For more information visit www.cambridge.gov.uk/s106</p>	<p>Executive Councillor for Open Spaces, Sustainable Food and Community Wellbeing</p>	<p>Alistair Wilson Streets and Open Spaces Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Visit Cambridge Destination Management Organisation</p> <ol style="list-style-type: none"> 1. Approve the establishment of Visit Cambridge as a legally incorporated destination management organisation 2. Approve the City Council's representation on the Board of Visit Cambridge 3. Approve Visit Cambridge's proposal to appoint an official walking tours partner(s) 	<p>In June 2020, the city's destination management organisation (DMO), Visit Cambridge and Beyond (VCB), ceased trading and went into liquidation. The Council had provided financial grant and rent relief support to VCB at the start of the pandemic, while the organisation's board reviewed its business plan. However, despite the VCB Board approving, what it felt to be, a viable new commercial operating model, the actual impact of COVID on returning visitor numbers was so great, that the new model's income targets were not able to be met and so, the Board had no option but to close the business. The Council, in partnership Cambridge BID, Fitzwilliam Museum Enterprises Ltd (the trading arm of the University of Cambridge) and King's College, successfully acquired the liquidated assets of VCB, including its web domain name and brand identity. The Council and its asset owning partners have since been working to establish a new DMO to fill the gap left by VCB.</p>	<p>Executive Councillor for Climate Change, Environment and City Centre</p>	<p>Joel Carré Head of Environmental Services</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Environment and Community Scrutiny Committee – 07/10/21 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 23/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Climate Change Strategy and Carbon Management Plan Update Report</p> <ul style="list-style-type: none"> • Approve updated and amended actions for the Council's Climate Change Strategy. • Note progress achieved during 2020/21 in implementing the existing actions in the Climate Change Strategy and Carbon Management Plan. 		<p>This report provides updates on actions delivered during 2020/21, which was the final year of the Council's previous Climate Change Strategy and Carbon Management Plan for 2016-2021. A new Climate Change Strategy and Carbon Management Plan for 2021-2026 were approved by the Executive Councillor on 25 March 2021.</p>	<p>Executive Councillor for Climate Change, Environment and City Centre</p>	<p>David Kidston Strategy and Partnerships Manager</p>	<p>Requested for pre-scrutiny by Cllrs Payne, Porrer and Copley.</p>
<p>Decisions to Support Community Services Reviews</p> <p>A review of certain areas of the Children and Young People's Participation service.</p>			<p>Executive Councillor for Communities</p>	<p>Allison Conder Community Review Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Housing Scrutiny Committee – 23/09/21 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Housing Revenue Account (HRA) Medium Term Financial Strategy</p> <p>Approval of latest financial assumptions for the HRA financial forecasts, of any in year budgetary changes for the HRA and of the approach to setting the budget for 2022/23.</p>		<p>Strategic review of the financial forecasts for the HRA, review of financial assumptions, recommendations for in year budgetary changes and for the budget setting strategy for the upcoming financial year.</p> <p>Approval of latest financial assumptions for the HRA financial forecasts, of any in year budgetary changes for the HRA and of the approach to setting the budget for 2022/23.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Assistant Head of Finance and Business Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Management of Residents Car Parking Spaces Provided on Housing Land Within Neighbourhoods and on Future New Builds Across the City</p> <p>To agree menu of car parking arrangements options with associated charges where applicable.</p>		<p>City Homes is aware that parking can be a major factor when people consider where they choose to live. Report aims to provide a menu of options which will set out how we will allocate the parking places available on a fair and equitable basis.</p>	<p>Executive Councillor for Housing</p>	<p>Anna Hill Housing Services Manager (City Homes)</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Report on progress toward HRA Estate Regeneration programme Including a report on a proposed scheme at Aylesborough Close</p> <p>This report updates the committee on work undertaken to date toward outlining regeneration opportunities across the councils stock, and recommends approval by the Executive Councillor of proposed approaches to regeneration activities. This report is accompanied by an updated regeneration policy detailing the council's approach to engaging with local residents and stakeholders.</p>	<p>Approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This report builds on the councils ambition to develop the new housing programme and details work undertaken to date investigating how regeneration of existing stock may be best built into the new housing delivery programme, in order to ensure that all council tenants have access to quality homes of a high environmental standard</p>	<p>Executive Councillor for Housing</p>	<p>Claire Flowers Head of Housing Development Agency</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Report on Net Zero Carbon Pilot Schemes at Paget Road and St Thomas Road</p> <p>This report outlines work undertaken toward development of two housing infill schemes as a first pilot Net Zero Carbon development project, and seeks approval by the Executive Councillor for the proposed developments and associated budgets.</p>	<p>Approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This report outlines two schemes proposed to be brought forward to Net Zero Carbon Standard as a pilot package, with external funding of the uplift against current building standards. This pilot will allow experiential learning within the council and facilitate the agreed step up to net zero carbon housing delivery across the new programme.</p>	<p>Executive Councillor for Housing</p>	<p>Ben Binns Interim Development Project Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Changes to Under Occupation Assistance Scheme</p> <p>Approve revised Under Occupation Assistance Policy.</p>	<p>This report presents the revised Under Occupation Scheme Policy. The proposed changes reflect the Council's intention to increase the number of tenants, suffering financial hardship, who benefit from the Under-Occupation Scheme and committee is being asked to approve a change in the way in which applications are assessed and the amounts awarded.</p>	<p>Executive Councillor for Housing</p>	<p>Anna Hill Housing Services Manager (City Homes)</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Housing Scrutiny Committee – 23/09/21 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 09/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Estates & Facilities Compliance Data</p> <p>The report provides an update on the Estates & Facilities on compliance related work within the service, including a summary on gas servicing, electrical testing and fire safety.</p>		<p>The report provides an update on the Estates & Facilities compliance related work within the service, including a summary on gas servicing, electrical testing and fire safety.</p>	<p>Executive Councillor for Housing</p>	<p>Lynn Thomas Head of Housing Maintenance and Assets</p>	<p>Requested for pre-scrutiny Cllrs Dalzell and Bennett.</p>

<p>Complaint Upheld by the Housing Ombudsman Service relating to Housing Repairs</p> <p>The Exec Cllr is recommended to note the findings of the Housing Ombudsman Service in respect of this case and the actions taken by the Council in response</p>	<p>A Council tenant raised a complaint re. the Council's handling of 1.Repairs made at his property, 2.His request for an adaptation to the bath, 3.His reports of a rat infestation in the loft, 4.His concerns of potential asbestos in the property. The Housing Ombudsman noted a service failure in respect of the Council's handling of repairs at the property & in the handling of the request for adaptation to the bath & in the handling of the resident's concerns of potential asbestos. No maladministration was found re. the handling of the reports of a rat infestation. The Housing Ombudsman Service has made a number of orders and recommendations in relation to the service failure.</p>	<p>Executive Councillor for Housing</p>	<p>Lynn Thomas Head of Housing Maintenance and Assets</p>	<p>This item will automatically appear on the agenda.</p>
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Housing Scrutiny Committee – 23/09/21 (Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Combined Update on New Build Council Housing Delivery</p> <p>Regular update on the delivery of new council homes under the 500 programme, together with an update on the work being undertaken to deliver an additional 1,000 Council homes. This update report includes feedback on the Homes England Strategic Partnership Bid.</p>		<p>Cambridge HDA was set up using a Cambridgeshire & Peterborough Combined Authority devolution grant with the target to build 500 new Council homes in Cambridge. Additional approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This combined report serves to update the members on progress to date.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Flowers Head of Housing Development Agency</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Housing Scrutiny Committee – 23/09/21 (Non Key Decisions)

Part 2 - Strategic Housing

Non key items will only appear on the agenda if requested for pre-scrutiny by 09/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Review of the Council's Empty Homes Policy</p> <p>To approve the revised Empty Homes Policy for adoption.</p>		<p>The Council's Empty Homes Policy has not been reviewed since 2017. Operational changes which have taken place since 2017, including the withdrawal of the Empty Homes Loan Scheme, make it necessary to review and update the policy to reflect these changes.</p>	<p>Executive Councillor for Housing</p>	<p>Simonetta Macellari Empty Homes Officer</p>	<p>Requested for pre-scrutiny Cllrs Dalzell and Bennett.</p>
<p>Shared Ownership Policy</p> <p>To agree a Shared Ownership Policy for current shared ownership stock held by Cambridge City Council.</p>		<p>The City has a number of shared ownership units currently in stock. This policy outlines the Council's position in regard to the management of this stock.</p>	<p>Executive Councillor for Housing</p>	<p>Catherine Buckle Strategy Officer</p>	<p>Requested for pre-scrutiny Cllrs Dalzell and Bennett.</p>

Planning and Transport Scrutiny Committee – 28/09/21 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Greater Cambridge Local Plan: Preferred Options (Regulation 18) – For consultation</p> <p>To agree the Greater Cambridge Local Plan: Preferred Options and supporting documents and evidence for public consultation.</p>		<p>This is the next stage in the preparation of the Greater Cambridge Local Plan, being prepared jointly with South Cambridgeshire District Council. It develops Preferred Options having regard to the initial evidence and options that were published in November 2020 and includes consideration of the results of consultation on the First Conversation in respect of Issues and Options for the Local Plan that was held in 2020.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Jonathan Dixon Planning Policy Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Planning and Transport Scrutiny Committee – 28/09/21 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 14/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Creating a vision for the Oxford-Cambridge Arc - response to consultation and OxCam ARC Environmental Principles</p> <ul style="list-style-type: none"> - To agree a joint response to the government consultation 'Creating a vision for the Oxford-Cambridge Arc' with Cambridge City Council - Endorse the shared environment principles; and, - Supports the future development of an Arc Environment Strategy which will provide for how the principles can be delivered. 	<p>The consultation document, 'Creating a vision for the Oxford-Cambridge Arc', sets out the government's first public consultation on the Oxford-Cambridge Arc Spatial Framework. Government are seeking views to help create a vision for the Oxford-Cambridge Arc Spatial Framework, and in doing so guide the future growth of the area to 2050. The Spatial Framework will set national planning policy and national transport policy for the area, which covers Oxfordshire, Buckinghamshire, Bedfordshire, Northamptonshire and Cambridgeshire. At a strategic scale, this is intended to coordinate and focus investment in the area and shape future local planning decisions. The consultation closes on 12 October 2012. The environmental principles are not formal policy but rather a shared statement of ambition for the Arc. They are intended to:</p> <ul style="list-style-type: none"> • support our position with respect to the environment policies emerging from the Arc Spatial Framework • allow use of the Arc as a place for DEFRA to test and apply 	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Stephen Kelly, Claire Tunnicliffe Director of Planning and Economic Development, Committee Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
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Planning and Transport Scrutiny Committee – 16/11/21 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>North East Cambridge Area Action Plan: Proposed Submission (Regulation 19)</p> <p>To agree the North East Cambridge Area Action Plan: Proposed Submission (regulation 19) and supporting documents, topic papers and evidence for future public consultation, contingent upon the separate Development Control Order being undertaken by Anglian Water for the relocation of the Waste Water Treatment Plant being approved.</p>	<p>This is the next stage in the preparation of the North East Cambridge Area Action Plan, being prepared jointly with South Cambridgeshire District Council. It will seek agreement of the Proposed Submission Plan and its supporting evidence as being appropriate for publication for representations to be made, but making clear that publication would only take place if the separate Development Control Order application for the relocation of the Waste Water Treatment Plant being undertaken by Anglian Water is ultimately approved. The report will include consideration of the results of public consultation on the draft Area Action Plan that was held in 2020. The Area Action Plan is contingent on the site being available and deliverable, which therefore requires the DCO to have been approved before the Area Action Plan is published for representations to be made. The agreement of the Reg 19 Area Action Plan by the two Councils will inform the DC process.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Julian Sykes Urban Extensions Project Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Officer Delegations for Major Infrastructure Projects</p> <p>To delegate authority to the Joint Director for Planning and Economic development to determine the Councils formal response in respect of specific matters associated with forthcoming statutory processes for the consideration and consenting of infrastructure in the Greater Cambridge Area</p>	<p>Over the next 36 months, the City Council will be asked to input into a number of statutory processes associated with the submission and examination of new infrastructure. This report seeks to provide, where appropriate, for the Joint Director of Planning and Economic Development to act on behalf of the Council and to determine under delegated powers, the Council's position in respect of specific matters at defined stages in those statutory processes, where statutory timescales or practical considerations would make securing a decision through members impractical.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Stephen Kelly Director of Planning and Economic Development</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Planning and Transport Scrutiny Committee – 16/11/21 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 02/11/21

Currently no non key items scheduled for 16/11/21

Strategy and Resources Scrutiny Committee - 11/10/21 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Treasury Management Half Yearly Update Report 2021/22</p> <p>Recommend the report to Council, which includes the Council's estimated Prudential and Treasury Indicators 2021/22 to 2024/25. Also, to revise any counterparty limits as applicable.</p>		<p>The Council is required to comply with the CIPFA Prudential Code (December 2017 edition) and the CIPFA Treasury Management Code of Practice (Revised December 2017). The Council is required to set and monitor prudential and treasury indicators, including an Authorised Limit for borrowing, for a three year period and should ensure that its capital plans are affordable, prudent and sustainable.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>General Fund Medium Term Financial Strategy 2021</p> <p>To agree the budget strategy and timetable for 2022/23, the net savings requirements by year for the next 5 years, and the revised General Fund revenue, funding and reserves projections.</p>		<p>This annual report identifies the likely budgetary pressures and consequent savings requirement for the next 5 years. This informs the 2022/23 Budget Setting Report to be considered by Council in February 2022 which will recommend the level of Council Tax together with individual budget items that will make up the savings requirement.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>UK Municipal Bonds Agency Framework Agreement</p> <p>To recommend that the UK Municipal Bonds Agency (UKMBA) Framework Agreement is approved</p>	<p>The council will need to borrow to fund capital expenditure in future years. The report provides information on borrowing options available through the UKMBA and recommends that the UKMBA Framework Agreement is approved, enabling the council to borrow from the Agency, if required.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Cherry Hinton Library Community Hub</p> <p>To approve capital funding and underwriting conditions for funding from the Royal British Legion, for a scheme to extend Cherry Hinton Library to create a new community hub.</p>	<p>Cherry Hinton Library (council owned) is ideally located right in the commercial centre of Cherry Hinton for development as a new community hub. In 2016 the Royal British Legion (RBL) demolished Fisher Lane Hall for housing and the Ward lost a valued community facility and base for local RBL branch activity. The Council's Community Centres Strategy has also identified Cherry Hinton as having a gap in access to community facilities. The funding contributions will be; council £200k S106 funding, community £50k, County £28k S106, and the RBL Branch Property Trust has approved £165k of upfront capital funding, in exchange for £6,609pa of hub use. However, an RBL condition of funding is to claw back any residual funding at yr 10, if value for their ongoing investment can no longer be justified by the local branch activity, i.e. a maximum £89k to be repaid by the council. There will be Head lease with the Cherry Hinton Community Benefit Society who will then sub lease to County and CH RBL.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Allison Conder Community Review Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Update on Recovery</p> <p>Update on progress following report to July Committee</p>			<p>Executive Councillor for Finance and Resources</p>	<p>Fiona Bryant Director of Enterprise and Sustainable Development</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Strategy and Resources Scrutiny Committee - 11/10/21 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 27/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Combined Authority Update</p> <p>To enable the Committee to scrutinise the Council's representative on the Combined Authority.</p>		<p>The report will update the Committee on the Combined Authority's activities since its last meeting.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This item will automatically appear on the agenda for scrutiny.</p>

Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Civic Affairs - 22/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Calendar of Meetings 2022/23</p> <p>To approve calendar of meetings in 2022/23.</p>		<p>Committee agrees the annual calendar of Council, Scrutiny and Regulatory Committee meeting.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Statement of Accounts 2020/21</p> <p>Approval for the Chair of Civic Affairs to sign the Statement of Accounts and Letter of Management Representation on behalf of the Committee following presentation of the audited accounts and the report of the external auditors.</p>		<p>Before Ernst and Young give their formal opinion on the accounts there is a requirement to present their audit findings and to obtain a letter of management representation.</p>	<p>Civic Affairs</p>	<p>Jody Etherington Deputy Head of Finance</p>	<p>This item will automatically appear on the agenda.</p>

<p>Annual Governance Statement</p> <p>To note and approve any changes made to the draft Annual Governance Statement in advance of the Statement of Accounts.</p>	<p>The Annual Governance Statement (AGS) was approved by Civic Affairs Committee at the meeting held on 24th July 2019. The AGS accompanies the Statement of Accounts, which is reviewed by the externally appointed auditors. If any material matters are highlighted during this review, they may need to be reported in the Annual Governance Statement. The Committee agreed that, If any material changes to the AGS are made, a revised AGS would be presented for approval. This process is set by the Accounts and Audit Regulations 2015.</p>	<p>Civic Affairs</p>	<p>Jonathan Tully Head of Shared Internal Audit Service</p>	<p>This item will automatically appear on the agenda.</p>
<p>Annual Report on Counter Fraud and Corruption</p> <p>Members of Civic Affairs Committee are asked to note the contents of the annual report on counter fraud and corruption.</p>	<p>The Council introduced the Prevention of Fraud and Corruption policy in 1998. The Policy sets out the culture for the organisation, in terms of not tolerating any act of fraud or corruption, and also sets out the reporting and investigation arrangements. It is regularly reviewed, and progress is reported to the committee as good practice.</p>	<p>Civic Affairs</p>	<p>Jonathan Tully Head of Shared Internal Audit Service</p>	<p>This item will automatically appear on the agenda.</p>

<p>Internal Audit Plan: Progress Report</p> <p>The purpose of this report is to provide members with an update on progress in delivering the Annual Internal Audit Plan.</p> <p>** Item submitted by Committee Manager. Officer to please check wording is correct.</p>		<p>A continuous risk based internal audit plan is prepared and updated at least annually. The results of the internal audit work provides assurance which is used to support the Annual Governance Statement. The Civic Affairs Committee approved the current plan. The committee is requested to note:</p> <ul style="list-style-type: none"> - Progress against the original audit plan together with the associated assurance levels established; and - Any proposed amendments / re-phrasing of the audit plan. 	Civic Affairs	Jonathan Tully Head of Shared Internal Audit Service	This item will automatically appear on the agenda.
<p>Freedom Of Information, Data Protection And Transparency: Annual Report 2020/21</p> <p>The report will give information to councillors on our performance on Freedom of Information Regulations and Data Protection Act over the preceding year (2020/21 municipal year).</p> <p>** Item submitted by Committee Manager. Officer to please check wording is correct.</p>		<p>The report provides Civic Affairs Committee with an annual report on performance and activity during 2020/21 on transparency all issues in relation to DPA and FOIA.</p>	Civic Affairs	Fiona Bryant, Eleanor Dent Director of Enterprise and Sustainable Development, Acting Deputy Data Protection Officer/ Senior Information Governance Specialist	This item will automatically appear on the agenda.

<p>Risk Management Strategy and Framework</p> <p>To agree the Council's strategy.</p>	<p>The strategy was last approved in 2014 and has been revised and reviewed. The committee will be asked to comment on and approve the new strategy.</p>	<p>Civic Affairs</p>	<p>Jonathan Tully Head of Shared Internal Audit Service</p>	<p>This item will automatically appear on the agenda.</p>
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Licensing - 27/09/21

Currently no non key items scheduled for 27/09/21

Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area	Abbey, Coleridge, Petersfield and Romsey
North Area	Arbury, East Chesterton, Kings Hedges and West Chesterton
South Area	Cherry Hinton, Queen Edith's and Trumpington
West/Central Area	Castle, Market and Newnham

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 16/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - EAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, in the previous six months.</p>	<p>East Area Committee</p>	<p>Wendy Johnston Community Engagement and Enforcement Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Cambridge Eastern Access Project</p> <p>For information only</p>		<p>To receive a short update on this project and the planned next steps.</p>	<p>East Area Committee</p>	<p>Claire Tunnicliffe Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Chisolm Trail</p> <p>This item is for information only.</p>		<p>To receive an update on phase 1 and phase 2 of the Chisolm Trail</p>	<p>East Area Committee</p>	<p>Claire Tunnicliffe Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>

East Area - 02/12/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>To advise on the local areas of concern for adoption for the next neighbourhood policing report period.</p>		<p>A profile of local crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to recommend local areas of concern to be adopted for the next reporting period. The final decision on which local areas of concern will be adopted will be made by the relevant agencies, following the area committee meeting.</p>	<p>East Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Local Plan – consultation</p> <p>Not applicable.</p>		<p>Presentation by the Local Plan Team regarding the broad outline of the Plan and signpost to how residents and businesses can comment.</p>	<p>East Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>

North Area - 02/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - NAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, in the previous six months.</p>	<p>North Area Committee</p>	<p>Wendy Johnston Community Engagement and Enforcement Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Partnership (GCP) - Update on Histon Road and Milton Road Projects</p> <p>No decision.</p>			<p>North Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Partnership (GCP) Fen Road update on the schedule of works</p> <p>No decision, oral update.</p>			<p>North Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Working from Home - Implications for the Environment</p> <p>No decision.</p>			<p>North Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>

North Area - 18/11/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>To advise on the local areas of concern for adoption for the next neighbourhood policing report period.</p>		<p>A profile of local crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to recommend local areas of concern to be adopted for the next reporting period. The final decision on which local areas of concern will be adopted will be made by the relevant agencies, following the area committee meeting.</p>	<p>North Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Local Plan - consultation</p> <p>Not applicable.</p>		<p>Presentation by the Local Plan Team regarding the broad outline of the Plan and signpost to how residents and businesses can comment.</p>	<p>North Area Committee</p>	<p>Hana Loftus Engagement and Communications Lead</p>	<p>This item will automatically appear on the agenda.</p>

South Area - 06/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>To advise on the local areas of concern for adoption for the next neighbourhood policing report period.</p>		<p>A profile of local crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to recommend local areas of concern to be adopted for the next reporting period. The final decision on which local areas of concern will be adopted will be made by the relevant agencies, following the area committee meeting.</p>	<p>South Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>

South Area - 29/11/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Greater Cambridge Local Plan – consultation</p> <p>Not applicable.</p>		<p>Presentation by the Local Plan Team regarding the broad outline of the Plan and signpost to how residents and businesses can comment.</p>	<p>South Area Committee</p>	<p>Hana Loftus Engagement and Communications Lead</p>	<p>This item will automatically appear on the agenda.</p>
<p>Environmental Report - SAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, in the previous six months.</p>	<p>South Area Committee</p>	<p>Wendy Johnston Community Engagement and Enforcement Manager</p>	<p>This item will automatically appear on the agenda.</p>

West/Central - 09/09/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Greater Cambridge Partnership - Cambourne to Cambridge Project</p> <p>Oral report</p>			<p>West Central Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Environmental Report - WCAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, in the previous six months.</p>	<p>West Central Area Committee</p>	<p>Wendy Johnston Community Engagement and Enforcement Manager</p>	<p>This item will automatically appear on the agenda.</p>

West/Central - 25/11/21

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>To advise on the local areas of concern for adoption for the next neighbourhood policing report period.</p>		<p>A profile of local crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to recommend local areas of concern to be adopted for the next reporting period. The final decision on which local areas of concern will be adopted will be made by the relevant agencies, following the area committee meeting.</p>	<p>West Central Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Local Plan – consultation</p> <p>Not applicable.</p>		<p>Presentation by the Local Plan Team regarding the broad outline of the Plan and signpost to how residents and businesses can comment.</p>	<p>West Central Area Committee</p>	<p>Hana Loftus Engagement and Communications Lead</p>	<p>This item will automatically appear on the agenda.</p>