



## THE FORWARD PLAN

1 September 2017 - 31 December 2017

Contact Officer: James Goddard

Telephone: 01223 457013

Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)

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## Executive Councillors 2017/18

Leader and Executive Councillor for Strategy and Transformation	Councillor Lewis Herbert	01223 721027 <a href="mailto:lewis.herbert@cambridge.gov.uk">lewis.herbert@cambridge.gov.uk</a>
Executive Councillor for Communities	Councillor Richard Johnson	07712 129529 <a href="mailto:Richard.Johnson@cambridge.gov.uk">Richard.Johnson@cambridge.gov.uk</a>
Executive Councillor for Environmental Services and City Centre	Councillor Rosy Moore	07709 222026 <a href="mailto:rosy.moore@cambridge.gov.uk">rosy.moore@cambridge.gov.uk</a>
Executive Councillor for Finance and Resources	Councillor Richard Robertson	07746 117791 <a href="mailto:richard.robertson@cambridge.gov.uk">richard.robertson@cambridge.gov.uk</a>
Executive Councillor for Housing (and Deputy Leader)	Councillor Kevin Price	07964 280689 <a href="mailto:kevin.price@cambridge.gov.uk">kevin.price@cambridge.gov.uk</a>
Executive Councillor for Planning Policy and Transport	Councillor Kevin Blencowe	07914 700602 <a href="mailto:kevin.blencowe@gmail.com">kevin.blencowe@gmail.com</a>
Executive Councillor for Streets and Open Spaces	Councillor Anna Smith	07855 182232 <a href="mailto:anna.smith@cambridge.gov.uk">anna.smith@cambridge.gov.uk</a>

Contact details for all Councillors is available at  
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

## The Forward Plan: 1 September 2017 - 31 December 2017

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000 (£1,000,000 for procurement). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award). OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR

3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR

4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
- to change any plan or strategy included in the Policy framework; or
  - to develop any major new plan or strategy; or
  - for the annual budget; or
  - which would otherwise be contrary to or not in accordance with the policy framework or budget. OR
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

## Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
Community Services	9	05/10/17	25/09/17
Development Plan Scrutiny Sub	11	12/09/17	04/09/17
	12	05/12/17	27/11/17
Environment	13	03/10/17	21/09/17
Housing Scrutiny Committee	15	21/09/17	11/09/17
Strategy and Resources	21	09/10/17	27/09/17
	25	13/11/17	01/11/17
Licensing	27	16/10/17	06/10/17
Civic Affairs	29	13/09/17	05/09/17
East Area	33	12/10/17	04/10/17
North Area	34	14/09/17	06/09/17
	35	14/12/17	06/12/17
South Area	36	02/10/17	22/09/17
West/Central Area	37	28/09/17	20/09/17
	38	06/12/17	28/11/17

## Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format [firstname.lastname@cambridge.gov.uk](mailto:firstname.lastname@cambridge.gov.uk)

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)

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## **Forward Plan - Decisions of the Executive**

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked \* are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.





## Forward Plan

### Community Services Scrutiny Committee – 5 October 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Anti-Poverty Strategy Review</p> <p>To approve the Council's Anti-Poverty Strategy for 2017-2020.</p>		<p>The report will provide a review of progress in delivering the Council's Anti-Poverty Strategy for 2014-2017 and set out a proposed approach for the next 3 years.</p>	<p>Executive Councillor for Communities</p>	<p>David Kidston Strategy and Partnerships Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Streets and Open Spaces Development Strategy Implementation Plan (Phase 1)</p> <p>To approve the proposed phase 1 implementation plan of the Streets and Open Spaces Development Strategy 2017-21.</p>		<p>The Streets and Open Spaces Development Strategy 2017-21 (as approved on 29.06.17) will be delivered through an implementation plan of proposed projects and activities to be brought forward in phases over the life of the strategy. This decision relates to the implementation plan's first phase of delivery proposals.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Joel Carré Head of Environmental Services</p>	<p>This is a key item and will automatically appear on the agenda.</p>

## Community Services Scrutiny Committee – 5 October 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 21 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Arbury Court Local Centre Improvements</p> <ul style="list-style-type: none"> <li>- Note the results of public consultation on improvements to Arbury Court.</li> <li>- Asked to agree the proposed improvements to Arbury Court Local Centre.</li> </ul>		<p>As per recommendation at Community Services Scrutiny Committee (Oct 2014 - 14/59/CS) that the Project Appraisal for Local Centre Improvements is considered for approval by Executive Councillor at a future committee meeting.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>James Ogle Project Officer</p>	<p>Requested for pre-scrutiny by Cllrs Austin and O'Connell.</p>
<p>Review of Events on Parks and Open Space</p> <p>To approve changes relating the management of events on Parks and Open Space.</p>		<p>To note the outcomes of the review and approve recommendations relating to how events are managed on Parks and Open Space</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Alistair Wilson Streets and Open Spaces Development Manager</p>	<p>Requested for pre-scrutiny by Cllrs Austin and O'Connell.</p>

## Development Plan Scrutiny Sub Committee - 12 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Grafton Area of Major Change – Masterplan and Framework Supplementary Planning Document</p> <p>To review the draft SPD and agree any changes prior to consultation.</p>		<p>The emerging Local Plan allocates the area covered by this document as the primary focus for meeting comparison retail needs, as well as public realm improvements. The SPD will look at the key issues and development opportunities in the area.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sharon Brown, Bruce Waller New Neighbourhoods Development Manager, Senior Planning Policy Officer</p>	<p>This item will automatically appear on the agenda.</p>

## Development Plan Scrutiny Sub Committee 5 December 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Land North of Cherry Hinton SPD		The SPD will look at the key issues and development opportunities in the area.	Executive Councillor for Planning Policy and Transport	Sharon Brown, Frances Schulz, Bruce Waller New Neighbourhoods Development Manager, Senior Planning Policy Officer, Senior Planning Policy Officer	This item will automatically appear on the agenda.
Annual Monitoring Report 2017  To approve the draft Annual Monitoring Report for publication.		The Council is required to produce a Monitoring Report Annually. This contains information on the progress of preparing a new Local Plan, and the extent to which the policies set out in current Development Plan Documents are being achieved.	Executive Councillor for Planning Policy and Transport	Frances Schulz Senior Planning Policy Officer	This item will automatically appear on the agenda.

## Environment Scrutiny Committee – 3 October 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Shopmobility Services Review</p> <p>Review of Shopmobility Services.</p>		<p>Review of Shopmobility Services. ShopMobility has previously received £50k funding from the County Council, this funding has been withdrawn. Exc Cllr has requested to be provided with a number of options that could close that funding shortfall.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sean Cleary Commercial Operations Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Procurement of a Security Contract for the Car Parks and Mill/Cowley Road Depot</p> <p>Approve procurement and award of Cambridge City Council Security contract.</p>		<p>Existing security contract expires 31 March 2018. This is a single security contract that will allow other Council services to join. This approach will allow economies of scale and improve efficiencies.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sean Cleary Commercial Operations Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>

## Environment Scrutiny Committee – 3 October 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 19 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Withdrawal of Community Infrastructure Levy Draft Charging Schedule</p> <p>To withdraw the submitted Community Infrastructure Levy (CIL) Draft Charging Schedule from examination by the Planning Inspectorate.</p>		<p>Since the Charging Schedule was submitted government (2014), there have been a number of changes which means that it is now out of date. The Government has also announced that the Autumn Budget Statement will include an announcement about the future of CIL.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Ian Poole Planning Consultant</p>	<p>Requested for pre-scrutiny by Cllrs Bick and Tunnacliffe.</p>
<p>Cycleways Capital Programme</p> <p>To consider cycleways investment priorities funded through the Council's Capital Plan.</p>		<p>A significant block of capital funding for cycling facilities awaits allocation towards improvement projects. Committee is asked to consider priorities.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>John Richards Senior Engineer</p>	<p>Requested for pre-scrutiny by Cllrs Bick and Tunnacliffe.</p>

## Housing Scrutiny Committee – 21 September 2017 (Key Decisions)

### Part 1 - Management of the Council's Housing Stock

Currently no key items scheduled for 21 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Housing Revenue Account Medium Term Financial Strategy</p> <p>To agree the budget strategy and timetable for 2018/19, the net savings requirements, by year for the next 5 years, and revised HRA revenue, funding and reserves projections.</p>		<p>An annual budget strategy for the HRA is presented to inform the next year's budget process in the form of a formal plan known as the Medium Term Financial Strategy (MTFS). This looks at current funding, identifies current assumptions and risks together with any spending pressures, before forming recommendations for consideration of savings. Recommendations to be covered under parts 1 &amp; 2 of the agenda.</p>	<p>Executive Councillor for Housing</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

## **Housing Scrutiny Committee – 21 September 2017 (Non Key Decisions)**

### **Part 1 - Management of the Council's Housing Stock**

Currently no non key items scheduled for 21 September 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 7 September 2017



## Housing Scrutiny Committee – 21 September 2017 (Key Decisions)

### Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>New Social Housing on Housing Revenue Account Infill Site at Colville Road Garages</p> <p>The redevelopment of garages at Colville Road to provide new housing for rent</p>		<p>Development of Colville Road Garages site.</p>	<p>Executive Councillor for Housing</p>	<p>Mark Wilson Development Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>New Social Housing on Housing Revenue Account Infill Site at Wulfstan Way Garages</p> <p>Development of land to the rear of 53-55 Wulfstan Way to provide new housing for rent.</p>		<p>Development of rental housing.</p>	<p>Executive Councillor for Housing</p>	<p>Amelia Norman Trainee Housing Development Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>The Homelessness Reduction Act - Service Implementation</p> <p>Approval of additional staffing resource and grants programme to support the implementation of the Act.</p>		<p>Executive Councillor for Housing</p>	<p>David Greening Housing Advice Service Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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## Housing Scrutiny Committee – 21 September 2017 (Non Key Decisions)

### Part 2 - Strategic Housing

Non key items will only appear on the agenda if requested for pre-scrutiny by 7 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Fee Structure for Fixed Penalty Notices for Housing Act 2004 Offences</p> <p>To agree the introduction of a new fee structure to allow for the service of fixed penalty notices for Housing Act 2004 offences.</p>		<p>The Housing and Planning Act 2016 has introduced new enforcement options to deal with certain offences under The Housing Act 2004 including the service of fixed penalty notices.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Adelizzi Environmental Health Officer</p>	<p>Requested for pre-scrutiny by Ms Powell-Hardy and Mrs Harris.</p>
<p>Proposed Changes to the Residential Team Structure within Environmental Health</p> <p>1. Cessation of none statutory Property Accreditation Scheme. 2. To increase enforcement activity facilitating further improvements of the private rented sector.</p>		<p>With the proposed introduction of extended HMO Licensing Scheme increased enforcement will be required to meet our statutory duties and make further improvements to housing standards in the private sector. Therefore it is proposed to move resources from a non-statutory scheme to increased enforcement within the Residential Team.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Adelizzi Environmental Health Officer</p>	<p>Requested for pre-scrutiny by Ms Powell-Hardy and Mrs Harris.</p>

<p>Conversion Of Kingsway Clinic into Units of Social Housing</p> <p>Agree for the Kingsway Clinic to be converted into 2, 1-bed and 2, 2-bed flats for use as general needs housing.</p>	<p>A clinic has been provided on the ground floor at Kingsway Flats in Arbury since 1965. The current tenants, the NHS, are vacating the premises at the end October 2017. A current lack of demand for this type of property, combined with the poor layout and condition of the clinic and the re-provision of these NHS services elsewhere, makes it unlikely that a new tenant will be able to be found.</p>	<p>Executive Councillor for Housing</p>	<p>Suzanne Hemingway Strategic Director</p>	<p>This item will automatically appear on the agenda.</p>
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## Strategy and Resources Scrutiny Committee - 9 October 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Treasury Management Half Yearly Update Report 2017/18</p> <p>Recommend this report to Council, which includes the estimated Prudential &amp; Treasury Indicators for 2017/18 to 2020/21.</p>		<p>The Council is required to comply with the CIPFA Prudential Code of Practice &amp; Treasury Code of Practice (both under review).</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Steve Bevis Accountant (VAT &amp; Treasury)</p>	<p>This is a key item and will automatically appear on the agenda</p>
<p>Procurement of Corporate frameworks</p> <p>Approval to procure a number of corporate frameworks, total value exceeding £1,000,000.</p>		<p>The Council wishes to let a number of corporate arrangements. Frameworks for: 1. construction consultants 2. Framework for non-construction consultants 3. Construction trades dynamic purchasing system (DPS) 4. Construction framework - minor works 5. Organisation &amp; Development DPS 6. Fleet Management DPS</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Heidi Parker Strategic Procurement Officer</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>General Fund Medium Term Financial Strategy</p> <p>To agree the budget strategy and timetable for 2018/19, the net savings requirements, by year for the next 5 years, and revised General Fund revenue, funding and reserves projections.</p>		<p>A five year budget strategy for the GF is presented to inform the next year's budget process in the form of a formal plan known as the Medium Term Financial Strategy (MTFS). This looks at current funding, identifies current assumptions and risks together with any spending pressures, before forming recommendations for consideration of savings.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Arrangements for Disposal of Council Land and Payment for Social Housing to the Cambridge Investment Partnership</p> <p>Approval for the favoured land disposal route from the Council to CIP, and the approach for the payment by the HRA to CIP for socially rented housing.</p>		<p>In January 2017 the Council entered into an investment partnership to deliver an affordable housing programme and the development of general fund sites with a 50:50 profit share. The Council needs to agree an approach to land transfer and a methodology for payment for socially rented housing following external legal advice on these matters.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Liz Bisset Strategic Advisor - Housing and Welfare Reform</p>	<p>This is a key item and will automatically appear on the agenda</p>

## Strategy and Resources Scrutiny Committee - 9 October 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 25 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Climate Change Strategy Annual Progress Report</p> <p>To consider progress in delivering the Council's Climate Change Strategy.</p>		<p>The report will provide an update on progress during 2016/17, including progress in delivering the Council's Carbon Management Plan, along with wider objectives and actions to reduce carbon emissions by residents and businesses and to manage climate change risks.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>David Kidston Strategy and Partnerships Manager</p>	<p>Requested for pre-scrutiny by Cllrs Cantrill and Bick.</p>
<p>Combined Authority Update</p> <p>To enable the Committee to scrutinise the Council's representative on the Combined Authority.</p>		<p>The report will update the Committee on the Combined Authority's activities since its last meeting.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Antoinette Jackson Chief Executive</p>	<p>This item will automatically appear on the agenda for scrutiny.</p>
<p>Review of Corporate Enforcement Policy 2014</p> <p>To adopt the revised Corporate Enforcement Policy 2017.</p>		<p>Changes in legislation and a need for improved clarity around fixed penalty notices have resulted in amendments being necessary to allow the Council to fulfil its enforcement duties.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Yvonne O'Donnell Environmental Health Manager</p>	<p>Requested for pre-scrutiny by Cllrs Cantrill and Bick.</p>

<p>PSPO (Touting) 2016: Update and Review</p> <p>Consider the update and review report on the first year of the PSPO (Touting) 2016.</p>		<p>The PSPO (Touting) 2016 came into force from 15 September 2016 and this is the first year update and review.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>Requested for pre-scrutiny by Cllrs Bick and Cantrill</p>
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## Strategy and Resources Scrutiny Committee - 13 November 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Strategic Site Development of Mill Road Depot</p> <p>Recommendation for approval of strategic scheme for site development ahead of transfer of land to Cambridge Investment Partnership and the associated submission of a planning application.</p>		<p>Report will outline the consideration and options for the strategic development of Mill Road Depot.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Fiona Bryant Strategic Director</p>	<p>This is a key item and will automatically appear on the agenda</p>
<p>Strategic Site Development of Park Street Car Park</p> <p>Recommendation for approval of strategic scheme for site development ahead of transfer of land to Cambridge Investment Partnership and the associated submission of a planning application.</p>		<p>Report will outline the considerations and options for the strategic development Park Street Car Park.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Fiona Bryant Strategic Director</p>	<p>This is a key item and will automatically appear on the agenda.</p>

## **Regulatory Committees**

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

## Licensing - 16 October 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Review of Statement of Licensing Policy</p> <p>Approve the revised statement of licensing policy under the Licensing Act 2003.</p>		<p>The Licensing Act 2003 requires all Council's for formally review their Statement of Licensing Policy at least every 5 years.</p>	<p>Licensing Committee</p>	<p>Karen O'Connor</p>	<p>This item will automatically appear on the agenda.</p>
<p>Review of Hackney Carriage and Private Hire Licensing Policy - Consultation Results</p> <p>To consider the results of consultation undertaken, and decide if and how to amend the current policy.</p>		<p>The Hackney Carriage and Private Hire Licensing Policy is subject to review as requests arise or requirements change. Following requests, July Committee are likely to request a formal consultation on the proposed amendments.</p>	<p>Licensing Committee</p>	<p>Karen O'Connor</p>	<p>This item will automatically appear on the agenda.</p>
<p>Hackney Carriage Table of Fares</p> <p>To consider representations made to the proposed changes to the table of fares.</p>		<p>Following approval from Members to consult on the proposed changes to the Hackney Carriage Table of Fares, we consulted on those proposed changes. We have received representations from this consultation and Members are asked to consider these on their merits and determine what changes may be appropriate.</p>	<p>Licensing Committee</p>	<p>Karen O'Connor</p>	<p>This item will automatically appear on the agenda.</p>

<p>Review of Licensing Fees and Charges</p> <p>To determine the fees and charges to be applied to Licences issued by Cambridge City Council Licensing Team.</p>		<p>The fees and charges are required to be reviewed annually in order to ensure that they are set at an adequate level and representative of the costs of providing the service.</p>	<p>Licensing Committee</p>	<p>Karen O'Connor</p> <p>This item will automatically appear on the agenda.</p>
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## Civic Affairs - 13 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Report on Freedom of Information, Data Protection and Transparency</p> <p>To note the annual report on Freedom of Information, Data Protection and transparency.</p>		<p>This report provides an overview of the Council's compliance with legislation regarding data protection and freedom of information, issues arising and the steps officers have taken to address those issues.</p>	Civic Affairs	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This item will automatically appear on the agenda.</p>
<p>Annual Complaints Report 2016-17</p> <p>Consider the Annual Complaints Report for 2016-17, and approve for publication on the Council's website.</p>			Civic Affairs	<p>Jonathan James Head of Customer Services</p>	<p>This item will automatically appear on the agenda.</p>
<p>Statement of Accounts 2016-17</p> <p>Approval for the Chair of Civic Affairs to sign the Statement of Accounts and Letter of Management Representation on behalf of the Committee following presentation of the audited accounts and the report of the external auditors.</p>		<p>It is a statutory requirement for the Statement of Accounts to be approved by the 30 September. Before Ernst and Young give their formal opinion on the accounts there is a requirement to present their audit findings and to obtain a letter of management representation.</p>	Civic Affairs	<p>Charity Main Principal Accountant (Technical &amp; Financial Accounting)</p>	<p>This item will automatically appear on the agenda.</p>

<p>Internal Audit Plan: Progress Report</p> <p>Report for information, providing Members with details of Internal Audit activity.</p>		<p>To provide Committee with an update on progress at delivering the agreed Audit Plan together with implementation, or otherwise, of agreed actions.</p>	<p>Civic Affairs</p>	<p>Steve Crabtree Head of Internal Audit</p>	<p>This item will automatically appear on the agenda.</p>
<p>Review of Elections - 4 May &amp; 8 June 2017</p> <p>To note report and provide feedback to the Returning Officer.</p>		<p>This is the annual report on the conduct and management of elections in the city.</p>	<p>Civic Affairs</p>	<p>Antoinette Jackson Chief Executive</p>	<p>This item will automatically appear on the agenda.</p>
<p>Council Calendar of Meetings 2018/19 (Indicative)</p> <p>To agree the committee calendar for 2018/19.</p>		<p>Committee agrees the annual calendar of Council, Scrutiny and Regulatory Cttee meeting. Report will explain it's indicative as there is a review of number/purpose of council's committees which may lead to some diary change.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>Cambridge City Council's Independent Person</p> <p>To agree to place on record the Committee's thanks to Mr Brady (Independent Person) for his work to the Council following his resignation.</p>	<p>Mr Sean Brady has given notice of his resignation as the Council's independent Person with effect from 25th September. Mr Brady has been in post since February 2013. The Committee is asked to place on record its thanks to Mr Brady for his valuable contribution. The Monitoring Officer recommends that the Deputy Independent Person takes up the role until February 2018 when the term of office ends.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>
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## **Area Committees**

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area	Abbey, Coleridge, Petersfield and Romsey
North Area	Arbury, East Chesterton, Kings Hedges and West Chesterton
South Area	Cherry Hinton, Queen Edith's and Trumpington
West/Central Area	Castle, Market and Newnham

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.



## East Area - 12 October 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - EAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	<p>East Area Committee</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>This item will automatically appear on the agenda.</p>

## North Area - 14 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - NAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	<p>North Area Committee</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>This item will automatically appear on the agenda.</p>

## North Area - 14 December 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods - NAC</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	<p>North Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Environment Improvement Programme Proposals</p> <p>Progress of EIP proposal applications.</p>		<p>Reporting the progress of EIP proposal applications received to date.</p>	<p>North Area Committee</p>	<p>John Richards Senior Engineer</p>	<p>This item will automatically appear on the agenda.</p>
<p>Cycle Scheme Update</p> <p>Receiving an update from County Officers on the Cycle Scheme</p>		<p>Mike Davies and Grant Weller: Cambridgeshire County Council</p>	<p>North Area Committee</p>	<p>Emily Watts Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>

## South Area - 2 October 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods - SAC</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	<p>South Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>

## West/Central Area - 28 September 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - WCAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	<p>West Central Area Committee</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>This item will automatically appear on the agenda.</p>
<p>Managing Tourism in the City Centre</p> <p>No decision. The intention is to have an officer (verbal) presentation followed by a discussion by Councillors and members of the public in attendance.</p>		<p>Information item.</p>	<p>West Central Area Committee</p>	<p>James Goddard Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Partnership Greenway Projects</p> <p>No decision required. WCAC would be interested in a general briefing on process (eg consultation) and how greenway schemes (eg cycleways) are designed (eg materials).</p>			<p>West Central Area Committee</p>	<p>James Goddard Committee Manager</p>	<p>This item will automatically be on the agenda.</p>

## West/Central Area - 6 December 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods - WCAC</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	<p>West Central Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Greater Cambridge Partnership</p> <p>WCAC would be interested in a general update to summarise autumn (board) meeting discussions for those who were not able to attend. For example, the Cambourne-Cambridge bus route, city centre-Histon Road access.</p>		<p>Draft agenda item at present.</p>	<p>West Central Area Committee</p>	<p>James Goddard Committee Manager</p>	<p>This item will automatically be on the agenda.</p>