



CAMBRIDGE
CITY COUNCIL

THE FORWARD PLAN

1 June 2017 - 31 August 2017

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Executive Councillors 2014/15

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Contact details for all Councillors is available at
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The Forward Plan: 1 June 2017 - 31 August 2017

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or

- for the annual budget; or
- which would otherwise be contrary to or not in accordance with the policy framework or budget. OR

5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
Community Services	10	29/06/17	19/06/17
Development Plan Scrutiny Sub	15	19/06/17	09/06/17
	16	27/07/17	19/07/17
Environment	17	27/06/17	15/06/17
Housing Scrutiny Committee	20	20/06/17	09/06/17
Strategy and Resources	24	03/07/17	21/06/17
Licensing	31	24/07/17	14/07/17
Civic Affairs	32	28/06/17	20/06/17
East Area	36	20/07/17	12/07/17
North Area	38	22/06/17	14/06/17
South Area	39	17/07/17	07/07/17
West/Central Area	41	18/07/17	10/07/17

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Public Participation

Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the working day before the meeting.

Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

The City Council petition scheme is available at <https://www.cambridge.gov.uk/petitions>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

Community Services Scrutiny Committee – 29 June 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Communities Portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Communities</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Review of Community Provision</p> <p>To approve the Council's:</p> <p>a) Facility strategy.</p> <p>b) Approach to community development.</p>		<p>The report provides a summary of: feedback from consultation on draft proposals; results of feasibility studies; and outlines a future approach to community development.</p>	<p>Executive Councillor for Communities</p>	<p>Debbie Kaye Head of Community Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Streets and Open Spaces Portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Tree Maintenance Framework</p> <p>To authorise the Head of Streets and Open Spaces to invite and evaluate tenders for contractors to provide tree maintenance services for 2017 to 2021.</p>		<p>The current framework agreement for tree maintenance services will expire at the end of October 2017. Officers are seeking permission to commence a formal tender process for the provision of tree maintenance services for a period of 4 years from 1st November 2017.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Alistair Wilson Streets and Open Spaces Development Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Streets and Open Spaces Service Review and Development Strategy</p> <ol style="list-style-type: none"> 1. To note the key findings of the Streets and Open Spaces service review; and 2. To approve the proposed future service vision and development strategy (2017-21) for Streets and Open Spaces 	<p>A Streets and Open Spaces service review was commissioned in 2016. This report sets out the key findings of that review and proposes a future service vision and supporting development strategy for the period, 2017-2020. A follow up report, to be presented to a future Scrutiny Committee, will detail the proposed service changes, in accordance with the strategy, for implementation, 2018-2019.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Joel Carré Head of Environmental Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Community Services Scrutiny Committee – 29 June 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 15 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Update on the Work of the Health and Wellbeing Board and Children's Trust</p> <p>To confirm our continued involvement with the partnerships, acknowledging that through joint working we can help address some of the strategic issues affecting Cambridge.</p>		<p>Strategy and Resources Scrutiny Committee asked that Community Services Scrutiny Committee be given the opportunity to consider the partnerships relevant to its work – Cambridgeshire's Health and Wellbeing and the Children's Trust - in more detail and to also take into account how growing concerns about homelessness in the City are presently feeding into them.</p>	<p>Executive Councillor for Communities</p>	<p>Debbie Kaye Head of Community Services</p>	<p>Requested for pre-scrutiny by Cllrs O'Connell and Holt.</p>
<p>Formal Open Space Awards to External Sports Facilities</p> <p>To consider sums currently provisionally allocated to Cambridge Rugby Club and Kings School.</p>		<p>To consider the provisionally allocated sums of £200,000 to Cambridge Rugby Club and £125,000 to Kings School for community use of their facilities.</p>	<p>Executive Councillor for Communities</p>	<p>Ian Ross Community, Sport & Recreation Manager</p>	<p>Requested for pre-scrutiny by Cllrs O'Connell and Holt.</p>

<p>City Centre Accessibility Review: Advertising 'A' Board and Sign Policy</p> <p>A new policy has been developed for advertising 'A' board and signs in Cambridge. This report sets out the results of the consultation and recommendations for implementation.</p>		<p>Further to the draft policy presented at committee in January 2017, the final advertising 'A' board and policy and results of the consultation with stakeholders will be presented.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p> <p>Requested for pre-scrutiny by Cllrs O'Connell and Holt.</p>
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Development Plan Scrutiny Sub Committee - 19 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Land North of Cherry Hinton Supplementary Planning Document</p> <p>To endorse the draft Land North of Cherry Hinton Supplementary Planning Document for public consultation.</p>		<p>Cambridge City Council and South Cambridgeshire District Council have produced this draft Supplementary Planning Document (SPD) to guide the development of Land North of Cherry Hinton. The report sets out the process for the SPD, including findings of workshops with the developers and with local stakeholders. Once agreed for consultation, public consultation is likely to take place in Summer 2017.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

Development Plan Scrutiny Sub Committee 27 July 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Fitzroy / Burleigh Street / Grafton Area of Major Change Supplementary Planning Document</p> <p>To endorse the draft Fitzroy / Burleigh Street / Grafton Area of Major Change Supplementary Planning Document for public consultation.</p>		<p>The emerging Local Plan allocates the area covered by this document as the primary focus for meeting comparison retail needs, as well as public realm improvements. The SPD will look at the key issues and development opportunities in the area. The Council has produced this draft Supplementary Planning Document (SPD) to guide the development of the Fitzroy / Burleigh Street / Grafton Area of Major Change. The report sets out the process for the SPD, including findings of workshops with the developers and with local stakeholders. Once agreed for consultation, public consultation is likely to take place in Summer 2017.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

Environment Scrutiny Committee – 27 June 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Environmental Services & City Centre portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Planning Policy & Transport</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Environment Scrutiny Committee – 27 June 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 13 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Business Regulation Plan 2017/18 and Out-Turn Report</p> <p>To approve the 2017/18 Business Regulation Plan and note the 2016/17 Out-Turn report.</p>		<p>The Annual Plan sets out the Food and Health & Safety enforcement activities for 2017/18, and fulfils our legal duties to produce such a plan It additionally provides a summary of work undertaken in 2016/17.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Karen O'Connor</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Provision of Civil Parking Enforcement Services for the City Council</p> <p>Approval to award contract for civil parking enforcement services for the City Council provided by the County Council for the areas covered by The City of Cambridge (Off-Street Parking Spaces) Order 2016.</p>		<p>To award contract to Cambridgeshire County Council to conduct civil parking enforcement services for the City Council for the areas covered by The City of Cambridge (Off-Street Parking Spaces) Order 2016.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Sean Cleary Commercial Operations Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Annual Report on Single Shared Waste Service (SSWS)</p> <p>To note the progress made and lessons learned in the annual report on Single Shared Waste Service (SSWS), including review of bin day collection changes</p>		<p>As part of the on going delivery of the SSWS an annual report on progress and forward look is provided to CCC and SCDC. This will include a review of the bin day collection changes as it has been a major project for the service in 2017/18.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Suzanne Hemingway Strategic Director</p>	<p>Requested for pre-scrutiny by Cllrs Bick and Tunnacliffe.</p>
<p>3C Building Control 2017/18 Business Plan</p> <p>Endorse the 2017/18 Business Case for 3C Building Control service</p>		<p>The Officer's report will set out the 2017/18 business cases for the shared 3C Building Control service for endorsement, the principles of which were approved on 13th July 2015 and 12th October 2015.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Stephen Kelly, Brian O'Sullivan Director of Planning and Economic Development, Transformation Programme Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Cambridge Historic Core Conservation Area Appraisal</p> <p>To approve the Cambridge Historic Core Conservation Area Appraisal review incorporating the amendments set out in the report appendices.</p>		<p>The report concerns the results of consultation on the review of the Cambridge Historic Core Conservation Area Appraisal. It sets out the consultation responses and proposes consequential amendments for the final document.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Christian Brady Principal Conservation and Design Officer</p>	<p>Not currently requested for pre-scrutiny.</p>

Housing Scrutiny Committee – 20 June 2017 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Housing Revenue Account</p> <p>a) To approve carry forward requests in revenue funding from 2016/17 to 2017/18.</p> <p>b) Approval of carry forward requests of HRA and General Fund Housing capital resources from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>This report presents, for the Housing Revenue Account: a) A summary of actual income and expenditure compared to the final budget for 2017/18 (outturn position) b) Revenue and capital budget variances with explanations c) Specific requests to carry forward funding available from budget underspends into 2017/18. d) Where applicable, a summary of housing debt which was written off during 2016/17.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Housing Scrutiny Committee – 20 June 2017 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 6 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Appointment of Employers Agent Delegate authority to appoint an Employers Agent.		An Employers Agent is required to independently verify value for money on HRA schemes delivered through the Cambridge Investment Partnership.	Executive Councillor for Housing	Alan Carter Managing Director of the Housing Development Agency	Requested for pre-scrutiny by Mrs Harris and Ms Powell-Hardy.

Housing Scrutiny Committee – 20 June 2017 (Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Housing (General Fund) portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Development Options for Land at Hills Avenue</p> <p>Approve the development option for land at Hills Avenue.</p>		<p>To consider the development options for the land at Hills Avenue.</p>	<p>Executive Councillor for Housing</p>	<p>Nicola Hillier Housing Development Manager</p>	<p>This is a key decision and will automatically appear on the agenda</p>

<p>Development Options for Land at Queens Meadow</p> <p>To approve the development option for land at Queens Meadow.</p>		<p>To consider the development options for the land at Queens Meadow.</p>	<p>Executive Councillor for Housing</p>	<p>Nicola Hillier Housing Development Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>New Build Housing Programme</p> <p>Note the position of schemes on the current programme and approve the new Rolling Programme.</p>		<p>Up-date on schemes in progress and forward look at potential schemes in the programme.</p>	<p>Executive Councillor for Housing</p>	<p>Alan Carter Managing Director of the Housing Development Agency</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Housing Scrutiny Committee – 20 June 2017 (Non Key Decisions)

Part 2 - Strategic Housing

Currently no non key items scheduled for 20 June 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 6 June 2017

Strategy and Resources Scrutiny Committee - 3 July 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Treasury Management (Outturn) Report 2016/17</p> <p>Recommend this Report to Council, which includes the Council's actual Prudential and Treasury Indicators.</p>		<p>Capital expenditure and financing activity during the year including the impact on the Council's 'need to borrow' (Capital Financing Requirement).</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Steve Bevis Accountant (VAT & Treasury)</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances (All Portfolios)</p> <p>Executive Councillor for Finance and Resources is recommended to seek Council approval for the following:</p> <p>a) Revenue carry forward requests from 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>The outturn reports presented in this Committee cycle meets the requirement to report outturn on the basis of portfolios in place during 2016/17. Members of all committees have been asked to consider proposals to carry forward budgets and make their views known to the Executive Councillor for Finance and Resources, for consideration at Strategy and Resources Scrutiny Committee prior to his recommendations to Council.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Finance and Resources portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Office Accommodation Strategy</p> <p>Recommendation to council for additional capital funding, approval for the scope and award of contracts.</p>		<p>The report presents the outcomes of the design and procurement stages for the schemes and furnishings and makes recommendation to Executive Member for Strategy and Resources regarding the final schemes, contract award and the capital funding implications of the recommendations.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Trevor Burdon, David Edwards Head of Estates & Facilities, Interim Strategic Director</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Guildhall Energy Efficiency Works</p> <p>To seek delegated approval for the Strategic Director to award a contract for energy efficiency works at the Guildhall up to the value agreed in the Budget Setting Report in February 2017.</p>		<p>A range of energy efficiency measures are proposed for installation at the Guildhall, which would deliver energy and financial savings and help reduce carbon emissions from the building.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>David Kidston Strategy and Partnerships Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2016/17 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Strategy & Transformation portfolio</p> <p>To approve the following, where relevant:</p> <p>a) Revenue carry forward requests 2016/17 to 2017/18.</p> <p>b) Capital carry forward requests from 2016/17 to 2017/18 to fund rephased net capital spending.</p>		<p>To review and consider for approval, where relevant: a) A summary of actual income and expenditure compared to the final budget for 2016/17 (outturn position). b) Revenue and capital budget variances with explanations. c) Specific requests to carry forward funding available from revenue and capital budget underspends into 2017/18.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Shared Planning Service - Business Case</p> <p>Approval of business case to set up a Shared Planning Service.</p>		<p>Approval for shared planning service between Cambridge City Council and South Cambridgeshire District Council.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Stephen Kelly, Brian O'Sullivan Director of Planning and Economic Development, Transformation Programme Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>

<p>Single Equality Scheme</p> <p>Agree actions for 2017/18 on equalities strategy.</p>		<p>This is our second annual report on the Single Equality Scheme strategy from 2015 to 2018.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Helen Crowther Equality & Anti-Poverty Officer</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Development of Riverside Car Park - Abbey Road</p> <p>Approval to develop the land at Abbey Road for housing.</p>		<p>To agree a final scheme appraisal for the development into housing.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Nicola Hillier Housing Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>Redevelopment Site</p> <p>Approve the scheme for redevelopment.</p>		<p>It is recommended that the committee resolves to exclude the press and public during for this item (report) by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Nicola Hillier Housing Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Strategy and Resources Scrutiny Committee - 3 July 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 19 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Public Spaces Protection Order For Dog Control in Cambridge</p> <p>To review the results of the consultation on dog control in Cambridge and to make a Public Spaces Protection Order for dog control.</p>		<p>Dog Control Orders automatically convert to Public Spaces Protection Orders in October 2017. The current orders have been reviewed and new areas considered. The results of the consultation will be presented along with the Public Spaces Protection Order for dog control The PSPO is not a means of unduly restricting the exercising or recreation of dogs across the city, but to address the irresponsible behaviour of a small minority of dog owners; and to set out a clear standard to which all dog owners are required to follow.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Cambridge BID Second Term Ballot</p> <p>Whether the City Council votes in favour of a second term.</p>		<p>Existing BID term expires at end of financial year. Renewal vote takes place in Autumn 2017.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Daniel Ritchie CCM Markets & Street Trading Development</p>	<p>Requested for pre-scrutiny by Cllrs Sarris and Sinnott.</p>

<p>2016-17 Annual Report on the Corporate Plan</p> <p>To note progress made during 2016-17 against the objectives in the Corporate Plan.</p>		<p>The Council's Corporate Plan was approved at Strategy and Resources scrutiny committee in January 2016, including a commitment to report back on progress in the summer of 2017.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Update on Cambridgeshire & Peterborough Combined Authority</p> <p>To note progress and activity of the Cambridgeshire and Peterborough Combined Authority and review the contribution of the City Council's representative on that body.</p>		<p>The Leader has committed to report developments with the Combined Authority to each meeting of Strategy and Resources scrutiny committee, as proposed in the Chief Executive's report to Civic Affairs Committee in October 2016.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Antoinette Jackson Chief Executive</p>	<p>This item will automatically appear on the agenda.</p>
<p>3C Shared Services - Annual Report 2016/17</p> <p>No decision required.</p>		<p>3C Shared Services - Annual Report 2016/17 as agreed in the 3C Partnership Agreement.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>David Edwards, Brian O'Sullivan Interim Strategic Director, Transformation Programme Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Licensing - 24 July 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Hackney Carriage Table of Fares</p> <p>To consider the proposed increase in hackney carriage fares.</p>		<p>Cambridge City Licensed Taxis have asked for a 1.7% increase in hackney carriage fares.</p>	<p>Licensing Committee</p>	<p>Alex Beebe</p>	<p>This item will automatically appear on the agenda.</p>
<p>Enhanced DBS Checks for Non-Driver Operators and Proprietors</p> <p>Changing the required level of DBS check for non-driver proprietors and operators.</p>		<p>To revert to requiring non-driver licence holders of vehicle and operator licences to undertake a Basic DBS check only.</p>	<p>Licensing Committee</p>	<p>Alex Beebe</p>	<p>This item will automatically appear on the agenda.</p>
<p>Review of the Hackney Carriage and Private Hire Licensing Policy</p> <p>To decide whether officers may go out to consult on the proposed changes.</p>		<p>The trade have proposed changes some significant changes to the policy so it is felt prudent there should be a consultation.</p>	<p>Licensing Committee</p>	<p>Alex Beebe</p>	<p>This item will automatically appear on the agenda.</p>

Civic Affairs - 28 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Timetable and Process for Approval of the Statement of Accounts From 2017/18</p> <p>Review and approval of the proposed process and timetable for the Statement of Accounts for the 2017/18 financial year onwards.</p>		<p>From the 2017/18 financial year the final accounts must be externally audited and approved by the Committee by a new statutory deadline of 31 July. This will require a change in the Committee timetable.</p>	Civic Affairs	Charity Main Principal Accountant (Technical & Financial Accounting)	This item will automatically appear on the agenda.
<p>Statement of Accounts 2016-17</p> <p>Review and approval of required changes in accounting policy and presentation in respect of the 2016-17 Statement of Accounts.</p>		<p>There is a statutory requirement for Civic Affairs to approve the accounts by 30 September. However, they are asked to note the draft accounts and approve any required changes in accounting policy.</p>	Civic Affairs	Charity Main Principal Accountant (Technical & Financial Accounting)	This item will automatically appear on the agenda.
<p>Annual Report on Fraud and Corruption 2016 / 2017</p> <p>Scrutinise works undertaken to minimise the risk of fraud and corruption.</p>		<p>Details of the works undertaken by the Council in 2016 / 2017 to prevent, detect and investigate fraud and corruption, together with a review of the current anti-fraud policies.</p>	Civic Affairs	Steve Crabtree Head of Internal Audit	This item will automatically appear on the agenda.

<p>Annual Head of Internal Audit Opinion 2016 / 2017</p> <p>Scrutinise works of Internal Audit.</p>		<p>Details of the works undertaken by Internal Audit in 2016 / 2017 and an assessment on the effectiveness of the governance and systems operating across the Council.</p>	<p>Civic Affairs</p>	<p>Steve Crabtree Head of Internal Audit</p>	<p>This item will automatically appear on the agenda.</p>
<p>Contract Procedure Rules Update</p> <p>Adoption of new Procurement Procedure Rules; as a stand-alone document to facilitate future legal updates.</p>		<p>The Public Contracts Regulation 2015 imposed a variety of new obligations and process requirements on the Public Sector and these need to be incorporated.</p>	<p>Civic Affairs</p>	<p>Heidi Parker Strategic Procurement Officer</p>	<p>This item will automatically appear on the agenda.</p>
<p>Special Responsibility Allowances</p> <p>To consider and make recommendations to Council on special responsibility allowances.</p>		<p>This is the second and final part of a review of allowances by the Independent Remuneration Panel on members' allowances.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Mayoral Allowance</p> <p>To review the Mayor's Allowance.</p>		<p>The allowance provided to the Mayor and Deputy Mayor has not been reviewed since 2004. The report will make recommendations for the committee to consider.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>Financial Regulations and Procedure Rules update</p> <p>Adoption of revised Financial Regulations and Procedure Rules.</p>		<p>The Regulations and Procedures will be reviewed to ensure that they are fit for purpose, have been streamlined where possible and monetary limits have been updated.</p>	<p>Civic Affairs</p>	<p>Caroline Ryba Head of Finance</p>	<p>This item will automatically appear on the agenda.</p>
<p>Draft Annual Governance Statement and Local Code of Corporate Governance</p> <p>Approval of the AGS for inclusion in the draft statement of accounts</p>		<p>Review of Council governance arrangements and areas identified for management attention.</p>	<p>Civic Affairs</p>	<p>Steve Crabtree Head of Internal Audit</p>	<p>This item will automatically appear on the agenda.</p>

Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area	Abbey, Coleridge, Petersfield and Romsey
North Area	Arbury, East Chesterton, Kings Hedges and West Chesterton
South Area	Cherry Hinton, Queen Edith's and Trumpington
West/Central Area	Castle, Market and Newnham

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 20 July 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Election of Chair and Vice Chair - EAC</p> <p>Election of Chair and Vice Chair.</p>			East Area Committee	James Goddard Committee Manager	This item will automatically appear on the agenda.
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	East Area Committee	Lynda Kilkelly Safer Communities Manager	This item will automatically appear on the agenda.

<p>Appointment of Outside Bodies</p> <p>To appoint to the following:</p> <ul style="list-style-type: none"> · Cambridge International Airport Consultative Committee · East Barnwell Community Centre 			<p>East Area Committee</p>	<p>Claire Tunncliffe Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Mill Road Railway Legacy Public Art - Cavendish Road</p> <p>No decision required. Information only.</p>		<p>The Public Art team would like to have a display stand at the East Area Committee to present the concept of local artist Harry Gray for the Mill Road Railway Heritage project.</p>	<p>East Area Committee</p>	<p>Ceri Ann Littlechild Public Art Officer (Support)</p>	<p>This item will automatically appear on the agenda.</p>

North Area - 22 June 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Election of Chair and Vice Chair - NAC</p> <p>Election of Chair and Vice Chair.</p>			North Area Committee	James Goddard Committee Manager	This item will automatically appear on the agenda.
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	North Area Committee	Lynda Kilkelly Safer Communities Manager	This item will automatically appear on the agenda.
<p>Cambridge North Station Update</p> <p>Information report to give an update on the Station and wider developments in the North Area.</p>		<p>Station will have been in operation for a month and this will be an opportunity to review the initial period.</p>	North Area Committee	Toni Birkin Committee Manager	This item will automatically appear on the agenda.

South Area - 17 July 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Election of Chair and Vice Chair - SAC</p> <p>Election of Chair and Vice Chair.</p>			South Area Committee	James Goddard Committee Manager	This item will automatically appear on the agenda.
<p>Environmental Report - SAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.	South Area Committee	Wendy Young Operations Manager – Community Engagement and Enforcement	This item will automatically appear on the agenda.

<p>S106 Funding Allocations - Update</p> <p>To confirm the de-allocation of devolved S106 funding from two previously prioritised local projects, as recommended in the S106 report to the Area Committee in April 2017.</p>	<p>The S106 report to South Area Committee on 24 April 2017 included an explanation of why two project proposals originally prioritised in December 2015 (Accordia junior fit kit and multi-purpose community meeting space at St Paul's Primary School) were no longer in a position to go ahead. As the Committee's decision-making on S106 matters in April focussed on 2016/17 S106 funding round priorities, the de-allocation recommendation was not explicitly addressed. This follow-up item in June 2017 aims simply to address this 'loose end'.</p>	<p>South Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>
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West/Central Area - 18 July 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Election of Chair and Vice Chair - WCAC</p> <p>Election of Chair and Vice Chair.</p>			West Central Area Committee	James Goddard Committee Manager	This item will automatically appear on the agenda.
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	West Central Area Committee	Lynda Kilkelly Safer Communities Manager	This item will automatically appear on the agenda.
<p>Street Scene in Historic City Centre</p> <p>No decision required.</p>		<p>Members of the public requested a review of street scene in historic city centre to be an agenda item. Officer presentation to be followed by discussion by members of the public and committee.</p>	West Central Area Committee	James Goddard Committee Manager	This item will automatically appear on the agenda.