



THE FORWARD PLAN

1 January 2017 - 28 February 2017

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Executive Councillors 2014/15

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Executive Councillor for Streets and Open Spaces	Councillor Anna Smith	07855 182232 anna.smith@cambridge.gov.uk

Contact details for all Councillors is available at
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 January 2017 - 28 February 2017

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or

- for the annual budget; or
- which would otherwise be contrary to or not in accordance with the policy framework or budget. OR

5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
The Executive	10	26/01/17	18/01/17
Community Services	11	19/01/17	05/01/17
Development Plan Scrutiny Sub	15	25/01/17	17/01/17
	18	28/02/17	20/02/17
Environment	19	17/01/17	05/01/17
Housing Scrutiny Committee	22	18/01/17	05/01/17
Strategy and Resources	26	23/01/17	05/01/17
	32	13/02/17	01/02/17
Licensing	34	30/01/17	20/01/17
Civic Affairs	35	15/02/17	07/02/17
East Area	38	12/01/17	04/01/17
South Area	40	16/01/17	06/01/17

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Public Participation

Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the working day before the meeting.

Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

The City Council petition scheme is available at <https://www.cambridge.gov.uk/petitions>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

The Executive - 26 January 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Budget Setting Report 2017/18</p> <p>(i) To propose revenue and capital budget for all General Fund portfolios for the financial years 2017/18 (estimate), 2018/19, 2019/20, 2020/21 and 2021/22 (forecast).</p> <p>(ii) To recommend the level of Council Tax for 2017/18.</p>		<p>The report recommends to the Council bids to be funded from internal or external funds, non-cash limit items, revenue savings and proposals and changes to the capital plan. This report also recommends the proposed level of Council Tax for 2017/18.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

The Executive - 26 January 2017 (Non Key Decisions)

Currently no non key items scheduled for 26 January 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 18 January 2017

Community Services Scrutiny Committee – 19 January 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Communities Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked reserves proposed.</p> <p>(iv) To approve any delegations arising from items above.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Communities</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Community Grants 2017-18 and Voluntary Sector Support</p> <ol style="list-style-type: none"> 1. Approve the awards for 2017-18 Community Grants. 2. Note the Volunteer for Cambridge Programme 2017. 3. Note the work programme for outcomes monitoring and 2018-19 Community Grants. 		<p>Annual Community Grant report, enhanced programme developing the Volunteer for Cambridge activity and preparation for next year's Community Grants process.</p>	<p>Executive Councillor for Communities</p>	<p>Jackie Hanson Community Funding and Development Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Strategic Review of Community Provision</p> <p>Approve the draft recommendations, strategy and vision for city council community centre provision across the city.</p>		<p>Following an evidence based review of community facilities approval is sought on a draft strategy and vision for city council community centre provision across the city.</p>	<p>Executive Councillor for Communities</p>	<p>Jackie Hanson Community Funding and Development Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Streets & Open Spaces Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked reserves proposed.</p> <p>(iv) To approve any delegations arising from items above.</p>	<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Community Services Scrutiny Committee – 19 January 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 3 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Live - Review of Performance</p> <p>To note the performance of the contract.</p>		<p>The report provides an overview of performance to date for the second year of the Council's contract for services with Cambridge Live.</p>	<p>Executive Councillor for Communities</p>	<p>Debbie Kaye Head of Community Services</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>City Centre Accessibility Review: Advertising 'A' boards</p> <p>A new policy is being developed for advertising 'A' boards in Cambridge. This report sets out an update on the proposals.</p>		<p>Further to the City Centre Accessibility Review, an update of the proposed advertising 'A' boards policy and subsequent planned consultation with stakeholders will be presented.</p>	<p>Executive Councillor for Streets and Open Spaces</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>Not currently requested for pre-scrutiny.</p>

Development Plan Scrutiny Sub Committee 25 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Study on Student Housing Demand and Supply for Cambridge City Council and Consequential Modifications Proposed to the Emerging Cambridge Local Plan</p> <p>To endorse the findings of the study on student housing demand and supply and agree consequential modifications proposed to the emerging Cambridge Local Plan.</p>		<p>The study investigates the levels of demand for and supply of student accommodation in Cambridge, and its impact on the local housing market. The results of the new study will support the council in dealing with Local Plan hearing sessions on student accommodation, which should take place in 2017. The study helps the council understand whether it is making adequate provision for students over the plan period and may require consequential modifications to the emerging Local Plan to be agreed by Development Plan Scrutiny Sub-Committee prior to the modifications going forward to Full Council.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Mitcham's Corner Development Framework Supplementary Planning Document</p> <p>To review representations made to the draft development framework and agree any necessary changes to the document prior to it being put forward for adoption pending the adoption of the emerging Local Plan.</p>		<p>Cambridge City Council has produced this supplementary planning document to guide the redevelopment of Mitcham's Corner. The consultation on the draft document took place between 5 September and 17 October 2016. The report sets out the content of these representations along with the Council's draft responses and amendments made to the document as a result of the consultation. The SPD cannot be adopted as an SPD until the emerging Local Plan has been adopted.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Mill Road Depot Supplementary Planning Document</p> <p>To review representations made to the draft development framework and agree any necessary changes to the document prior to it being put forward for adoption pending the adoption of the emerging Local Plan.</p>		<p>Cambridge City Council has produced this supplementary planning document to guide the redevelopment of the Mill Road Depot site. The consultation on the draft document took place between 3 June 2016 and 22 July 2016. The report sets out the content of these representations along with the Council's draft responses and amendments made to the document as a result of the consultation. The SPD cannot be adopted as an SPD until the emerging Local Plan has been adopted.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Julian Sykes Urban Extensions Project Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>Draft Land North of Cherry Hinton Supplementary Planning Document</p> <p>To endorse the draft Land North of Cherry Hinton Supplementary Planning Document for public consultation.</p>	<p>Cambridge City Council and South Cambridgeshire District Council have produced this draft Supplementary Planning Document (SPD) to guide the development of Land North of Cherry Hinton. The report sets out the process for the SPD, including findings of workshops with the developers and with local stakeholders. Once agreed for consultation, public consultation is likely to take place in February and March 2017.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>
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Development Plan Scrutiny Sub Committee - 28 February 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Fitzroy / Burleigh Street / Grafton Area of Major Change Supplementary Planning Document (SPD)</p> <p>To endorse the draft Fitzroy / Burleigh Street / Grafton Area of Major Change Supplementary Planning Document for public consultation.</p>		<p>The emerging Local Plan allocates the area covered by this document as the primary focus for meeting comparison retail needs, as well as public realm improvements. The SPD will look at the key issues and development opportunities in the area. The Council has produced this draft Supplementary Planning Document (SPD) to guide the development of the Fitzroy / Burleigh Street / Grafton Area of Major Change. The report sets out the process for the SPD, including findings of workshops with the developers and with local stakeholders. Once agreed for consultation, public consultation is likely to take place in Spring 2017.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

Environment Scrutiny Committee – 17 January 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Services and City Centre Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked reserves proposed.</p> <p>(iv) To approve any delegations arising from items above.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Fleet Replacements 2017/18</p> <p>The replacement of out of life vehicles and plant and those with unsustainable maintenance costs.</p>		<p>Rolling programme of replacement vehicles and plant as per capital programme PRO17 for out of life assets.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>David Cox Fleet Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Planning, Policy and Transport Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked reserves proposed.</p> <p>(iv) To approve any delegations arising from items above.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Grand Arcade Deck Coating and Drainage Repairs/Replacement</p> <p>Proceed subject to budget agreement to seek approval for procurement and award for drainage improvements and deck coating replacement at the Grand Arcade car park.</p>		<p>Drainage improvements to reduce/eliminate flooding problems and replace worn deck coating to prevent water ingress and protect the structure.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sean Cleary Commercial Operations Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Grand Arcade and Queen Anne Terrace Car Parks Sprinkler System Replacement</p> <p>Proceed subject to budget agreement to seek approval for procurement and award for the replacement of sprinkler systems.</p>		<p>Current sprinkler systems are 30+ years old and need replacing due to corrosion and on-going failures.</p>	<p>Executive Councillor for Planning Policy and Transport</p>	<p>Sean Cleary Commercial Operations Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Environment Scrutiny Committee – 17 January 2017 (Non Key Decisions)

Currently no non key items scheduled for 17 January 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 30 December 2016

Housing Scrutiny Committee – 18 January 2017 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Housing Revenue Account Budget Setting Report</p> <p>Setting of the HRA budget, rents and service charges for 2017/18.</p>		<p>The report provides an update of the financial position for the HRA and recommends a budget for 2017/18 alongside proposals for rent and service charge levels.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Housing General Fund Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to the Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of revenue and capital, together with approval of the capital plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked funds proposed.</p> <p>(iv) To approve any delegations arising from the above items.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny Committee in January for eventual recommendation to Council and this sets the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the capital plan and financing of the capital plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Procurement of a new Housing Management Information System</p> <p>Seek approval for the authority to proceed with this joint procurement exercise</p>		<p>The Officer's report proposes a joint procurement exercise with South Cambridgeshire District Council, to provide a Housing Management Information.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager & Principal Accountant</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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Housing Scrutiny Committee – 18 January 2017 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 3 January 2017

Currently no non key items scheduled for 18 January 2017

Housing Scrutiny Committee – 18 January 2017 (Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Adaptations Policy for HRA Property</p> <p>Approval of a Policy for the delivery of adaptations in properties managed within the Housing Revenue Account.</p>		<p>Policy required to provide clear and consistent guidance, for the standards of delivery in all types of adaptations requested by tenants with disabilities living in of HRA funded housing.</p>	<p>Executive Councillor for Housing</p>	<p>Trevor Burdon Head of Estates & Facilities</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Cambridgeshire Home Improvement Agency - Service Changes</p> <p>Approval of revised arrangements for the Home Improvement Agency.</p>		<p>Report on changes to funding and options for the Home Improvement Agency in response to reductions in direct revenue support from the County Council.</p>	<p>Executive Councillor for Housing</p>	<p>Trevor Burdon Head of Estates & Facilities</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Housing Transformation Programme 2017/18</p> <p>Agree a programme of change to deliver service improvement objectives and achieve a balanced budget.</p>		<p>This is the second year of a fundamental review of housing services, responding to government policy, designing services fit for the future, and identifying savings.</p>	<p>Executive Councillor for Housing</p>	<p>Liz Bisset Strategic Advisor - Housing and Welfare Reform</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Housing Scrutiny Committee – 18 January 2017 (Non Key Decisions)

Part 2 - Strategic Housing

Currently no key items scheduled for 18 January 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 3 January 2017

Strategy and Resources Scrutiny Committee - 23 January 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Council Tax Reduction Review 2017/18</p> <p>To agree the Council Tax Reduction Scheme for 2017/18.</p>		<p>Following the abolition of Council Tax Benefit the Council has been required to have a local support scheme which should be considered for review each year.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Alison Cole Head of Revenues and Benefits</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Annual Treasury Management Strategy Statement 2017/18</p> <p>Recommend to Council the approval of the Annual Treasury Management Strategy Statement.</p>		<p>The statement includes the Council's Prudential Indicators, Borrowing and Investment Strategies and the investment counterparty list.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Steve Bevis Accountant (VAT & Treasury)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Finance & Resources Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding. (ii) To agree revised charges, where appropriate, for the year ended 31 March 2018. (iii) To approve remits of any earmarked reserves proposed. (iv) To approve any delegations arising from items above.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>ICT Provision at Cambridge City Council</p> <p>The Executive Councillor will be asked to confirm the future direction of the ICT Service.</p>		<p>The Council is currently reviewing the ICT Service and the report contains several options on future provision.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>David Edwards Interim Strategic Director</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Budget Setting Report 2017/18</p> <p>To propose revenue and capital budgets for all portfolios for the financial years 2017/18 (estimate), 2018/19, 2019/20, 2020/21 and 2021/22 (forecast).</p>		<p>The report recommends to the Executive bids to be funded from internal or external funds, non-cash limit items, revenue savings and proposals and changes to the capital plan.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Strategy & Transformation Portfolio Revenue and Capital Budget Proposals for 2017/18 to 2021/22</p> <p>(i) To recommend to The Executive that they recommend to Council budget proposals for the financial year ended 31 March 2018 in respect of Revenue and Capital, together with approval of the Capital Plan and its associated funding.</p> <p>(ii) To agree revised charges, where appropriate, for the year ended 31 March 2018.</p> <p>(iii) To approve remits of any earmarked reserves proposed.</p> <p>(iv) To approve any delegations arising from items above.</p>		<p>The Budget Setting Report is reviewed by each Scrutiny committee in January for eventual recommendation to Council and thus set the level of council tax for the forthcoming financial year. The report also contains proposals for capital bids, their inclusion in the Capital Plan and financing of the Capital Plan. In addition, budget proposals may contain delegations to officers to make decisions throughout the financial year. Fees and Charges for services provided and also for housing rents are agreed at this committee cycle.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Chris Humphris Principal Accountant (Services)</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Housing Development Agency as a Company</p> <p>Approve the set-up of the HDA as a company.</p>		<p>Consider and approve whether to move the H DA forward as a company.</p>	<p>Leader of the Council</p>	<p>Alan Carter Managing Director of the Housing Development Agency</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Shared Internal Audit Service (SIAS)</p> <p>Agreement to proceed with a SIAS with South Cambridgeshire District Council.</p>		<p>The report contains a proposal to enter into a shared service arrangement with South Cambridgeshire District Council for the delivery the Internal Audit service.</p>	<p>Leader of the Council</p>	<p>David Edwards Interim Strategic Director</p>	<p>This is a key issue and will automatically appear on the agenda.</p>

Strategy and Resources Scrutiny Committee - 23 January 2017 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 3 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Public Spaces Protection Orders for Dog Control</p> <p>To review the results of the consultation on dog control in Cambridge and to provide an update on the proposals to make a Public Spaces Protection Order for dog control.</p>		<p>Dog Control Orders automatically convert to Public Spaces Protection Orders in October 2017. The current orders require review and new areas considered. Officers will present results of the consultation results so far and provide an update on further work recommended to be undertaken.</p>	<p>Leader of the Council</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Review Of Use Of The Regulation Of Investigatory Powers Act</p> <p>To review the Council's use of powers under the Regulation of Investigatory Powers Act.</p>		<p>A Home Office Code of Practice recommends an annual review of the Council's use of the Regulation of Investigatory Powers Act 2000 (RIPA) and its surveillance policy.</p>	<p>Leader of the Council</p>	<p>Tom Lewis Head of Legal Practice</p>	<p>This item will automatically appear on the agenda for discussion / debate.</p>

<p>Update on Devolution Combined Authority</p> <p>To note progress with the Devolution Combined Authority following decisions taken at Council in November.</p>	<p>In November 2016, Cambridge City Council and its partners in Cambridgeshire and Peterborough agreed to proceed with a devolution deal to create a Mayoral Combined Authority. This report provides an update on progress since then. Further detail will be provided orally at the meeting by the Leader and Chief Executive.</p>	<p>Leader of the Council</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>Not currently requested for pre-scrutiny.</p>
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Strategy and Resources Scrutiny Committee - 13 February 2017 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Amendments to the Budget Setting Report 2017/18</p> <p>To consider amendments, if any, from the Executive and Opposition Groups to the Budget Setting Report.</p>		<p>This meeting of the Scrutiny Committee will examine, and where appropriate, comment on, amendments being proposed to the Budget Setting Report. The comments, along with the amendments, will feed through the Council's budget meeting on 23 February 2017. The Executive is entitled to change its budget recommendations in the light of discussions at the Scrutiny Committee.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Strategy and Resources Scrutiny Committee - 13 February 2017 (Non Key Decisions)

Currently no key items scheduled for 13 February 2017

Non key items will only appear on the agenda if requested for pre-scrutiny by 27 January 2017

Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Licensing - 30 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Review of Licensing Fees & Charges 2017/18</p> <p>The Council is required to review the charges which it makes for licences and other associated items, from time to time. Council policy is that an annual review will be undertaken.</p>		<p>Following a 28 consultation period, Members will be asked to approve the level of fees and charges with effect from 1 April 2017.</p>	<p>Licensing Committee</p>	<p>Vickie Jameson Assistant Licensing Officer</p>	<p>This item will automatically appear on the agenda.</p>

Civic Affairs - 15 February 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Internal Audit Plan & Strategy 2017 / 2018</p> <p>To examine, scrutinise and approve the draft Internal Audit Plan and Strategy and identify any areas for further consideration.</p>		<p>Internal Audit Plan and Strategy sets out our programme of works as to how we will look to provide assurance that key risks throughout the Council are being managed.</p>	<p>Civic Affairs</p>	<p>Steve Crabtree Head of Internal Audit</p>	<p>This item will automatically appear on the agenda.</p>
<p>Ernst & Young Annual Audit Letter</p> <p>To receive the 2015-16 Ernst and Young Annual Audit Letter.</p>		<p>The Accounts and Audit Regulations require the Annual Audit letter to be considered by a committee of the Council.</p>	<p>Civic Affairs</p>	<p>Charity Main Principal Accountant (Technical & Financial Accounting)</p>	<p>This item will automatically appear on the agenda.</p>
<p>Ward Boundaries for the City Council</p> <p>To comment on the implications for the city council ward boundaries following the implementation of County Council boundaries which are no longer co-terminus.</p>		<p>The committee can decide if it wishes to request the local government boundary commission to review the city council ward boundaries.</p>	<p>Civic Affairs</p>	<p>Gary Clift Democratic Services Manager</p>	<p>This item will automatically appear on the agenda.</p>

<p>Polling District Review</p> <p>To agree revised polling districts to be in place for the County Council Elections in May 2017.</p>		<p>Following the report to committee in September 2016, a public consultation has been undertaken and the committee will consider the responses and the officer recommendations for polling districts for County Council elections only.</p>	<p>Civic Affairs</p>	<p>Vicky Breading Electoral Services Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Arrangements for Scrutiny of the Council's Representative on the Combined Authority</p> <p>To agree proposals for scrutiny of the Leader's role on the Combined Authority and to confirm detailed arrangements for the Combined Authority Overview and Scrutiny and Audit Committee.</p>		<p>At its meeting on 22 November 2016, as part of its consideration of proposals to create a Combined Authority for Cambridgeshire and Peterborough, Council noted that a report would come to Civic Affairs making proposals for City Council scrutiny of its representative on the Combined Authority, and to confirm detailed arrangements for the Combined Authority Overview and Scrutiny and Audit Committee.</p>	<p>Civic Affairs</p>	<p>Antoinette Jackson Chief Executive</p>	<p>This item will automatically appear on the agenda.</p>
<p>Draft Pay Policy Statement 2017/18</p> <p>To consider a draft Pay Policy Statement for 2017/19.</p>		<p>To consider a draft Pay Policy Statement for 2017/18 and a change to the Council's existing pay structure (JNC2), for recommendation to Full Council in February 2017.</p>	<p>Civic Affairs</p>	<p>Deborah Simpson Head of Human Resources</p>	<p>This item will automatically appear on the agenda.</p>

Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area	Abbey, Coleridge, Petersfield and Romsey
North Area	Arbury, East Chesterton, Kings Hedges and West Chesterton
South Area	Cherry Hinton, Queen Edith's and Trumpington
West/Central Area	Castle, Market and Newnham

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 12 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Reports - EAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	<p>East Area Committee</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>This item will automatically appear on the agenda.</p>
<p>EAC Policing & Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and anti-social behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.-</p>	<p>East Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Palmer's Walk Consultation</p> <p>Report back results of October 2016 consultation.</p>		<p>Recommendations on whether to widen the path route and add a ban to cycling along this route.</p>	<p>East Area Committee</p>	<p>Anthony French Senior Asset Development Officer</p>	<p>This item will automatically appear on the agenda.</p>

<p>Oral report - PCC Jason Ablewhite</p> <p>Oral report</p>		<p>The PCC will discuss his role, what his plans are over the next 4 years and then will be open to questions.</p>	<p>East Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>East Area Committee Dates 2017/18</p> <p>The Committee is asked to agree the East Area dates for 2017/18.</p>			<p>East Area Committee</p>	<p>Sarah Steed Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>

South Area - 16 January 2017

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Reports - SAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	<p>South Area Committee</p>	<p>Wendy Young Operations Manager – Community Engagement and Enforcement</p>	<p>This item will automatically appear on the agenda.</p>
<p>Anstey Way Bungalows</p> <p>Information report requested by Area Committee.</p>		<p>This item will automatically appear on the agenda.</p>	<p>South Area Committee</p>	<p>Nicola Hillier Housing Development Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Addenbrookes Station, Cambridge Biomedical Campus</p> <p>Update report requested by Area Committee.</p>		<p>County representative to be invited to update committee.</p>	<p>South Area Committee</p>	<p>Sharon Brown New Neighbourhoods Development Manager</p>	<p>This item will automatically appear on the agenda.</p>
<p>Children's Feedback</p> <p>No decision is required.</p>		<p>Children have come together to voice their views on how to make Cambridge a better place to live. They will be feeding back their thoughts.</p>	<p>South Area Committee</p>	<p>Steph Burwitz Senior Project Worker</p>	<p>This item will automatically appear on the agenda.</p>

<p>Footbridge Across Hobson's Brook - Update</p> <p>Following Priority Setting approval in 2015 to proceed with utilizing s106 monies for project implementation.</p>		<p>The committee is being asked to approve the use of s106 for the project, now planning permission, project appraisal and public approval are in place.</p>	<p>South Area Committee</p>	<p>James Ogle Project Officer</p>	<p>This item will automatically appear on the agenda.</p>
<p>South Area Committee Dates 2017/18</p> <p>The Committee is asked to agree the SAC dates for 2017/18.</p>			<p>South Area Committee</p>	<p>James Goddard Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>