

# Public Document Pack

## NOTICE OF COUNCIL MEETING - 23 MAY 2013

Dear Councillor,

A meeting of Cambridge City Council will be held in the Council Chamber - Guildhall on Thursday, 23 May 2013 at **1.00 pm** and I hereby summon you to attend.

Dated 15 May 2013

Yours faithfully

A handwritten signature in black ink, appearing to read 'AP Jackson', written in a cursive style.

Chief Executive

### **Agenda**

- 1 TO ELECT A MAYOR FOR THE MUNICIPAL YEAR 2013/14**
  
- 2 TO ELECT A DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2013/14**
  
- 3 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 18 APRIL 2013**

To follow

**4 TO NOTE THE RETURNING OFFICER'S REPORT THAT THE FOLLOWING HAVE BEEN ELECTED TO THE OFFICE OF COUNCILLOR**

Abbey Ward - Peter Roberts

**5 TO NOTE THE APPOINTMENT OF THE MAYOR'S CHAPLAIN FOR THE ENSUING YEAR**

**6 TO NOTE THE APPOINTMENT OF THE MAYOR'S CADET FOR THE ENSUING YEAR**

**7 TO PASS A RESOLUTION OF THANKS TO THE OUTGOING MAYOR AND CONSORT**

**8 MAYOR'S ANNOUNCEMENTS**

**9 TO ELECT FROM AMONG THE MEMBERS OF THE COUNCIL FOUR BAILIFFS OF THE CITY FOR THE MUNICIPAL YEAR 2013/14**

**10 TO CONSIDER RECOMMENDATIONS OF COMMITTEES FOR ADOPTION**

**Civic Affairs (13 May 2013)**

- Executive Councillors and Allocation of Portfolios
- Appointment of Committees 2013/14

- Appointment of Chairs and Vice Chairs 2013/14
- Appointment of an Employment (Senior Officer) Committee

(The Mayor will call a recess so that the Special Meetings of Committees can meet to make their appointments)

*(Pages 11 - 24)*

## **11 ANNUAL STATEMENTS**

Group Leaders will each have the opportunity to speak for not more than 15 minutes on their Group's priorities for action and objectives for the forthcoming municipal year in the following order:

Councillor Bick  
Councillor Herbert  
Councillor Hipkin

The Annual Statement of the Liberal Democrat Group and the Labour Group are appended to this summons.

*(Pages 25 - 56)*

## **12 ADOPTION OF ANNUAL POLICIES AND PRIORITIES**

The scheme for Annual Statements provides that the Statement of the Leader of the largest group on the Council shall be deemed to be a motion for adoption. It may therefore be debated and amendments proposed after which it shall be put to the vote and, if carried, shall be adopted as Council policy for the municipal year.

The Council will therefore consider the Annual Statement of the Liberal Democrat Group as a motion for adoption.

If the adopted Annual Statement contains proposals which fall outside the Council's budgetary or policy framework, the proposals shall not be acted upon until there has been a report to the relevant Scrutiny Committee(s) and Executive Councillor(s) in the normal way and approval at a subsequent meeting of the Council.

**13 PUBLIC QUESTIONS TIME - SEE AT THE FOOT OF THE AGENDA FOR DETAILS OF THE SCHEME**

**14 TO DEAL WITH ORAL QUESTIONS**

**15 TO CONSIDER THE FOLLOWING NOTICES OF MOTION, NOTICE OF WHICH HAS BEEN GIVEN BY:**

**15a Councillors Owers and Bird**

This Council acknowledges the incredibly valuable job done by kinship carers in Cambridge, relatives and friends (most often grandparents) who care for children informally because their parents are no longer able to look after them, usually because of bereavement, ill-health, imprisonment, or addiction problems.

This Council acknowledges that, whilst foster carers and social care workers may make a significant contribution to the care of children unable to remain with their families, children raised by kinship carers typically have better educational and social outcomes relative to children brought up in non-kinship foster or social care. Each child raised by kinship carers also saves the taxpayer up to £56,000 a year.

This Council notes the existence of two Kinship Care support groups in Cambridge: Cambridge Kinship Carers, which meets at Bewick Bridge Primary School in Cherry Hinton, and Kinship United, which meets at Nutfield Children's Centre in Chesterton.

This council notes that these support groups currently receive no community development funding from the City Council, due to problems with the constitution and status of their organisation.

This Council notes the problems faced by such carers, such as the following:

- Although children raised by kinship carers tend to progress better than children raised by non-kinship carers, they still typically experience much higher than average levels of anxiety and mental health problems, usually related to the high levels of adversity they have suffered in their early life. 88% have been abused or neglected.
- Most kinship carers are either on low-fixed incomes, such as pensions, or have to give up work to become carers. 70% of kinship carers themselves have a longstanding health condition or disability. Due to these factors, and the financial burden placed on kinship carers by the responsibilities of bringing up a child, the majority of kinship carers experience severe poverty. They also suffer from a lack of respite care and the difficulties of caring for children who usually have emotional, educational or behavioural problems.
- Local authorities tend to provide support on the basis of legal status, rather than need, which disadvantages the 95% of kinship carers who care informally. LAs tend to discourage kinship carers from becoming formal kinship foster carers, who are entitled to higher levels of support, to keep down costs. This leaves the majority of kinship carers entitled to less help than foster carers, and unclear as to what support they are entitled to.

This Council notes that the 2011 Family and Friends Care Statutory Guidance statutory guidance requires all responsible local authorities to produce a policy outlining a consistent approach to supporting kinship carers based on need, rather than legal status.

This council notes that Cambridgeshire County Council has failed to produce such a policy.

This Council resolves to:

- Request the Cambridge City Council Community Development team to liaise with the Cambridge Kinship support groups to advise them on how they may access support and funding.
- Write to Cambridgeshire County Council, specifically the Cabinet member for Children and Young People's Services, to request the County Council to produce a policy on Family and Friends Care which outlines how they intend to provide consistent and transparent support to kinship carers based on need rather than legal status, and which addresses the discrepancies between the levels of support that kinship carers receive relative to foster carers.

## **15b Councillors Cantrill and Rosenstiel**

This Council:

- notes the results of the recent Cambridgeshire County Council elections and its new political composition
- welcomes any proposed changes in governance structure that increases the democratic accountability and transparency of the County Council
- hopes that any changes in governance will ensure that the residents and representatives of the City will be more effectively involved in decision-making affecting the City
- Calls on the Leader of the Council and Chief Executive to explore the support present at the County Council and neighbouring district authorities to further simplify local democratic accountability for the benefit of the residents of Cambridge

## **16 WRITTEN QUESTIONS**

No discussion will take place on this item. Members will be asked to note the written questions and answers document as circulated around the Chamber.

## **17 TO NOTE THE RECORD OF MEMBER'S ATTENDANCES AT COMMITTEE, SUB-COMMITTEE AND WORKING PARTY MEETINGS DURING 2012/13**

*(Pages 57 - 58)*

### **Information for the Public**

**Location** The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

**Public Participation** Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning or Licensing Applications is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

Further information about speaking at a City Council meeting can be found at;

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Filming,  
recording  
and  
photography**

The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is permitted at council meetings, which are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chair of the meeting will facilitate by ensuring that any such

request not to be recorded is respected by those doing the recording.

Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=42096147&sch=doc&cat=13203&path=13020%2c13203>

**Fire Alarm** In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

**Facilities for disabled people** Level access to the Guildhall is via Peas Hill.  
A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request.

For further assistance please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Queries on reports** If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**General Information** Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk/>

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## **CIVIC AFFAIRS**

13 May 2013  
6.00pm - 6.25 pm

**Present:** Councillors Boyce (Chair), Rosenstiel (Vice-Chair), Marchant-Daisley, Herbert, Benstead and Pitt

### **Officers Present:**

Chief Executive: Antoinette Jackson

Head of Legal Services: Simon Pugh

Head of Human Resources: Deborah Simpson

Democratic Services Manager: Gary Clift

<b>FOR ADOPTION BY COUNCIL</b>
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### **13/22/CIV Apologies for absence**

There were no apologies for absence.

### **13/23/CIV Minutes of previous meeting**

The minutes of the meeting held on 20 March 2013 were approved as an accurate record and signed by the Chair.

### **13/24/CIV Declarations of Interest**

There were no declarations of interest.

### **13/25/CIV Public Questions**

There were no public questions.

**13/26/CIV Executive Councillors and Allocation of Portfolios**

The Committee noted the following councillor appointments and changes to Executive Councillor portfolio responsibilities made by the Leader of the Council:

<b>Portfolio name</b>	<b>Changes made</b>	<b>Scrutiny Committee</b>
Executive Councillor for Community Wellbeing (previously community development and health): Councillor Brown	Includes arts and sport	Community Services
Executive Councillor for Customer Services & Resources: Councillor Smith	As before minus tourism and city centre management	Strategy & Resources
Executive Councillor for Public Places (previously Arts, sport and public places): Councillor Reiner	Includes: Tourism city centre management (inc CbiD Director) Bereavement Services	Environment

In addition to the Leader's portfolio covering Strategy, there were no changes to the following portfolios/personnel:

Executive Councillor for Environmental & Waste Services: Councillor Swanson

Executive Councillor for Housing: Councillor Smart (and Deputy Leader of the Council)

Executive Councillor for Planning and Climate Change: Councillor Ward

The committee requested that the Leader provide a commentary to explain the changes made for the Annual Meeting of the Council.

## Council is recommended

i) To amend the terms of reference of scrutiny committees to reflect the changes to portfolios made by the Leader of the Council and to make Environment Scrutiny Committee responsible for scrutiny of the Public Places portfolio.

ii) To authorise the Head of Legal Services to update the Constitution to reflect the changes to portfolios and the recommended change to the terms of reference of scrutiny committees.

## 13/27/CIV Nominations For Committees For The Municipal Year 2013/14

The Committee considered a paper setting out the proposed size of committees, the allocations by party and the nominations received. The Committee considered the rules on political balance set out in the Local Government & Housing Act 1989 in developing the recommendations set out below.

### Council is recommended (by 3 votes to 0) –

To agree to the number and size of committees and to note the nominations as listed below:

SCRUTINY COMMITTEE	GROUP	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
Community Services	Liberal Democrats	4 (1)	Blackhurst, Kerr, Kightley, Tucker  Alt: Brierley
	Labour	4 (1)	Johnson, Moghadas (Community Wellbeing Spokes), Price (Housing Spokes), Roberts  Alt: Todd-Jones

<b>Environment</b>	Liberal Democrats	4 (1)	Kightley, Reid, Saunders, Tunnacliffe Alt: Brierley
	Labour	4 (1)	Blencowe (Planning and Climate Change Spokes), Owers (Environmental and Waste Services Spokes), O'Reilly (Public Places Spokes), Marchant-Daisley Alt: Herbert
<b>Strategy &amp; Resources</b>	Liberal Democrats	4 (1)	Boyce, Cantrill, Pitt, Rosenstiel Alt: Stuart
	<b>Labour</b>	4 (1)	Ashton, Benstead (Customer Services and Resources Spokes), Herbert (Strategy Spokes), O'Reilly Alt: Bird
<b>Housing Management Board</b>	Liberal Democrats	4 (1)	Blackhurst, Brierley, Pippas, Rosenstiel Alt: Pitt
	Labour	4 (1)	Bird, Blencowe, Price (Spokes), Johnson Alt: Todd-Jones

**REGULATORY COMMITTEES**

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	PROPOSED CHANGES AND NOMINATIONS
<b>PLANNING</b>	Liberal Democrat	4 (1)	Rosenstiel, Saunders, Stuart, Tunnacliffe  Alt: TBC

	Labour	3 (1)	Blencowe, Dryden, Marchant-Daisley  Alt: Herbert
	Ind&Con	1	Hipkin
<b>JOINT DEVELOPMENT CONTROL COMMITTEE</b>	Liberal Democrat	3 (2)	Reid, Smart, Tucker  Alts: Tunnacliffe + 1
	Labour	3 (2)	Blencowe, Dryden, Price, Alts: Herbert and O'Reilly
<b>LICENSING</b>	Liberal Democrat	6 (1)	Brierley, Pippas, Rosenstiel, Saunders, Stuart <b>+1 TBC</b>  Alt: Brown
	Labour	5 (1)	Benstead, Gawthrope, McPherson, Owers, O'Reilly  Alt: Bird
	Ind&Con	1	Meftah
<b>CIVIC AFFAIRS</b>	Liberal Democrat	3 (1)	Cantrill, Pitt, Rosenstiel  Alt: Boyce
	Labour	3 (1)	Benstead, Herbert, Johnson  Alt: Ashton

<b>EMPLOYMENT APPEALS SUB</b>	Liberal Democrat	5	Brierley, Boyce, Pippas, Smart, Stuart
	Labour	4	Bird, Gawthrop, Price + 1 TBC
	Ind&Con	1	Hipkin

### 13/28/CIV Nominations For Chairs And Vice Chairs Of Scrutiny & Regulatory Committees

The committee received nominations for Chairs and Vice Chairs of Scrutiny and Regulatory Committees.

#### Resolved

to note the nominations for Chairs and Vice Chairs of Scrutiny and Regulatory Committees as follows:

Committee	Lib Dem Nomination		Labour Nomination	
	Chair	Vice Chair	Chair	Vice Chair
<b>Community Services</b>	Kerr	Blackhurst	Johnson	-
<b>Environment</b>	Kightley	Saunders	Marchant-Daisley	-
<b>Strategy and Resources</b>	Pitt	Cantrill	Ashton	-

<b>HMB</b>	Tenant Rep	Blackhurst	-	Price
<b>Planning</b>	Stuart	-	-	Blencowe
<b>JDCC</b>	Reid (City Lead)	-	Blencowe (City Lead)	-
<b>Licensing</b>	Rosenstiel	-	-	Benstead
<b>Civic Affairs</b>	Rosenstiel	Cantrill	Herbert	-
<b>Employment Appeals Sub Committee</b>	Smart	N/A	Price	N/A

### **13/29/CIV Nominations for Honorary Councillors**

There were no nominations from the Committee.

### **13/30/CIV Appointment of a standing Employment (Senior Officer) Committee**

The Committee considered a report from the Head of Human Resources recommending the establishment of an Employment (Senior Officer) Committee to deal with the employment matters of the Chief Executive, Directors, section 151 officer and Monitoring Officer.

**Council is recommended –**

To establish an Employment (Senior Officer) Committee with the terms of reference set out below and that the Constitution is amended accordingly.

Appointed by:	From time to time in accordance with the wishes of the political groups.
Membership:	6 members allocated between political groups in accordance with the rules on political balance set out in the Local Government and Housing Act 1989
Chair/Vice Chair:	To be appointed by the members of the Committee.
Decision making:	By the majority of members present and voting. The Chair has a casting vote if required.
Terms of Reference:	<ol style="list-style-type: none"> <li>1. To deal with the recruitment to the post of Chief Executive and to recommend a selected applicant to Council for appointment.</li> <li>2. To recruit, appoint, take disciplinary action against and dismiss Directors</li> <li>3. To suspend and keep under review the Chief Executive, Directors, the Monitoring Officer or section 151 Chief Finance Officer whilst an investigation takes place into alleged misconduct.</li> <li>4. To appoint a designated independent person under regulation 7 of the Local Authorities (Standing Orders) (England) Regulations 2001</li> <li>5. To take disciplinary action against the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer in accordance with a recommendation in a report made by a designated independent person under regulation 7 of the Local Authorities (Standing Orders) (England) Regulations 2001.</li> <li>6. To consider and if necessary recommend to Council to dismiss or terminate the employment of the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer.</li> </ol>

Note: The committee will be governed by the provisions contained within Part 4I of the Constitution (Officer Employment Procedure Rules)

**13/31/CIV AOB**

The committee placed on record its appreciation of the Chair during his years of service in the role.

The meeting ended at 6.25 pm

**CHAIR**

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## CAMBRIDGE CITY COUNCIL

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REPORT OF: Head of Human Resources  
TO: Civic Affairs Committee 13/5/2013  
WARDS: None directly affected

### **APPOINTMENT OF A STANDING EMPLOYMENT (SENIOR OFFICER) COMMITTEE**

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#### **1 INTRODUCTION**

- 1.1 This report recommends following the practice of other authorities to put arrangements in place, should the need arise to deal with the appointment or dismissal of senior officers or with disciplinary matters affecting them.
- 1.2 The Chief Executive will shortly be consulting on proposed changes to the structure of the Resources Department and it is also good practice to have arrangements in place to avoid delay or the need for a special Council meeting to summon an ad hoc committee.
- 1.3 It recommends the creation of a committee and proposes terms of reference. The report suggests that appointments are made to the committee in accordance with the wishes of group leaders as the need arises, rather than having a standing membership.

#### **2. RECOMMENDATIONS**

- 2.1 To recommend the Council to establish an Employment (Senior Officer) Committee with terms of reference set out in paragraph 4
- 2.2 To amend the Constitution to reflect the proposals in 4.

#### **3. BACKGROUND**

- 3.1 The Council has in recent years set up Appointment Sub-Committees on an ad-hoc basis when Chief Executive and Directors were recruited (2009 and 2010). Having reviewed other local authority

practice it is recommended that rather than continue with the ad-hoc arrangement, the Council should instead establish an Employment Committee which can deal with appointments and other employment matters concerning senior officer posts of the Council. The Council's procedures are set out in the Officer Employment Procedure Rules, which form part of the Constitution.

#### 4. PROPOSED TERMS OF REFERENCE

4.1 The following terms of reference for the committee are proposed:

Appointed by:	From time to time in accordance with the wishes of the political groups.
Membership:	6 members allocated between political groups in accordance with the rules on political balance set out in the Local Government and Housing Act 1989
Chair/Vice Chair:	To be appointed by the members of the Committee.
Decision making:	By the majority of members present and voting. The Chair has a casting vote if required.
Terms of Reference:	<ol style="list-style-type: none"> <li>1. To deal with the recruitment to the post of Chief Executive and to recommend a selected applicant to Council for appointment.</li> <li>2. To recruit, appoint, take disciplinary action against and dismiss Directors</li> <li>3. To suspend and keep under review the Chief Executive, Directors, the Monitoring Officer or section 151 Chief Finance Officer whilst an investigation takes place into alleged misconduct.</li> <li>4. To appoint a designated independent person under regulation 7 of the Local Authorities (Standing Orders) (England) Regulations 2001</li> <li>5. To take disciplinary action against the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer in accordance with a recommendation in a report made by a designated independent person under regulation 7 of the Local Authorities (Standing Orders) (England) Regulations 2001.</li> <li>6. To consider and if necessary recommend to Council to dismiss or terminate the employment of the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer.</li> </ol>

Note: The committee will be governed by the provisions contained within Part 4I of the Constitution (Officer Employment Procedure Rules)

## 5. **CONSULTATIONS**

The Chief Executive, Directors and the Head of Legal Services have been consulted on the content of this report.

## 6. **OPTIONS**

The Council could continue with the current arrangement of appointing sub-committees on an ad-hoc basis.

## 7. **IMPLICATIONS**

- (a) **Financial Implications** - None
- (b) **Staffing Implications** - This report concerns the appointment, disciplinary action and dismissal procedures for senior officers.
- (c) **Equal Opportunities Implications** - None
- (d) **Environmental Implications** - None
- (e) **Procurement** - None
- (f) **Consultation and communication** - None
- (g) **Community Safety** - None

**BACKGROUND PAPERS:** The following are the background papers that were used in the preparation of this report:

The Constitutions of Aylesbury Vale, Cherwell, Ipswich and Oxford District Councils which are all available of each of the Council's websites.

The author and contact officer for queries on the report is Deborah Simpson, Head of Human Resources, on extension 8101.

Report file:

Date originated: 14 May 2013

Date of last revision: 14 May 2013

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## **Annual statement – Liberal Democrat Group**

Cambridge is one of the most prosperous cities in the UK. Aware that the difference between moving forward and backwards can be very slight in uncertain economic times, the Council will continue to create the conditions for success.

Yet Cambridge also possesses pockets of real disadvantage. It will remain this Council's determination to use its powers to help remove obstacles to the inclusion of the whole population in the success of the city.

In doing this, the council is obliged to continue its planning to account for the steep and ongoing reduction in central government financial support that is faced by all councils and restrictions in its own tax raising powers.

Through its contribution and influence, the council will continue to shape a liberal city of the 21st century:

- Which celebrates its diversity, unites in its priority for the disadvantaged and strives for community wellbeing;
- Whose citizens feel they can influence public decision-making and are equally keen to pursue individual community initiatives;
- Where people behave with consideration for others and where harm and nuisance are confronted wherever possible without constraining the lives of all;
- Which recognises and meets needs for housing of all kinds - close to jobs and neighbourhood facilities;
- Which draws inspiration from its iconic historic centre and achieves a sense of place in all its parts with generous urban open spaces and well-designed buildings;
- With a thriving local economy that benefits the whole community and builds on its global pre-eminence in learning and discovery;
- Where getting around is primarily by public transport, bike and on foot;
- In the forefront of low carbon living and minimising its impact on the environment from waste and pollution.

Agreed Portfolio Plans for 2013-14 will drive our detailed agenda. These objectives are appended.

Overarching this will be:

### **Shaping the Cambridge of the future**

We will oversee the continued delivery of additional homes in the city. Included in this will be the planning of our own standard-setting development at Clay Farm. We will also revise and extend our local plan out to 2031, ensuring that further housing and employment provision matches forecast need in relation to the city and its surrounding area in a co-ordinated manner. We will do this while respecting the essential characteristics of the city and its setting which help to make its quality of life so attractive. We will reinforce this through projects to improve cycle parking in the city centre and progressing our initiative for 20mph speed limits on residential roads.

### **Addressing our financial challenges**

We will maintain our challenge to established ways of operating and provoke new thinking on alternative methods of organisation and delivery. In so doing we will strive to safeguard basic universal services, services to the disadvantaged and getting right the decisions for

the future for which we have only one chance. Focused not only on the next budget, but future ones, we will bring forward plans in relation to sharing services with other councils, increasing income and building utilisation. We will also formulate plans for integrating our Community Development and Arts & Recreation services, creating a new mix of great established strengths, from which we can consider new ways of empowering communities.

### **Responding to Welfare Reform**

We will continue to implement those aspects of welfare reform for which we have been given responsibility by central government as sensitively as we are able. We will carefully monitor their impact on people within the city and manage our other services supportively, in particular through our role as a self-financing housing authority. We will challenge central government on elements of the reforms that do not work fairly or reasonably. We will work to ensure our service centre provides an excellent service at a time of increased uncertainty and we will maintain our longstanding close co-ordination with the Citizens Advice Bureau and our new relationship with local Credit Unions.

### **Seeking a new deal for the Greater Cambridge area**

We will engage in negotiations with central government to try and secure a 'City Deal'. If successful this would see a share of national taxation arising from the growth in the local economy returned to the area for the improvement of local infrastructure, particularly transport. It would require the pooling of some strategic powers between the City, South Cambridgeshire and the County Council, for the first time formally recognising the importance of this city region and its contribution to the national economy. This can help us to make better sense of the restrictive boundaries and multiple tiers of local government that beset us. We will also explore the support available to further simplify local democratic accountability through a unitary council based on the south of Cambridgeshire.

13.05.2013

**Cambridge City Council**

**Portfolio Plans 2013-14**

**May 2013**

<b>Environmental &amp; Waste Services</b>	
<b>Strategic Objective EW 1:</b>	<b>Make the most of opportunities to use the waste generated within the City as a resource</b>
<b>By March 2014 we will have:</b>	<p>EW 1.1 Implemented a programme of activities to increase the proportion of waste that is recycled within the City</p> <p>EW 1.2 Increase the percentage of commercial waste recycled from the 2012/13 baseline by offering businesses competitive rates for our recycling services which are considerably less than the cost of refuse prices.</p> <p>EW 1.3 Successfully negotiated a specification on a joint Materials Recycling Facility (MRF) contract.</p> <p>EW 1.4 Delivered a programme of joint projects with partner authorities in the RECAP Advanced Waste Partnership, subject to the approval of an overall business case for the project.</p>
<b>Strategic Objective EW 2:</b>	<b>Improve local environmental quality within the City</b>
<b>By March 2014 we will have:</b>	<p>EW 2.1 Increased the number of street litter and recycling bins and dog litter bins</p> <p>EW 2.2 Introduced a rapid response team to respond quickly to environmental emergencies outside the</p>

	<p>city centre</p> <p>EW 2.3 Explored opportunities to provide an enhanced street cleansing service in the city centre for the CBID partnership</p> <p>EW 2.4 Worked with the Police and PCSOs to take enforcement action against dog fouling, following the introduction of dog control orders</p> <p>EW 2.5 Developed a programme of continued refurbishment of our public toilets and investigated opportunities for providing community toilets</p> <p>EW 2.6 Worked with businesses and residents to secure, maintain and develop compliance with environmental health legislation in alternative ways such as business forums or targeted communication</p>
<p><b>Strategic Objective EW 3:</b></p>	<p><b>Ensure that environmental quality and service standards are maintained as the City grows and the population increases</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>EW 3.1 Agreed cross-border refuse and recycling collection arrangements with South Cambridgeshire District Council to meet the needs of new developments which cross administrative boundaries</p> <p>EW 3.2 Completed the 'Cambridge Real Emissions Project' in partnership with our external partners and the County Council in order to provide detailed evidence of the air quality impacts of City Centre transport options.</p> <p>EW 3.3 Ensured that current standards of street cleanliness in the city are extended to newly adopted streets in the growth areas</p> <p>EW 3.4 In Cab technology installed in refuse trucks to improve services to customers</p>

<b>Housing</b>	
<b>Strategic Objective HS 1:</b>	<b>Maximise the delivery of new sustainable housing in a range of sizes, types and tenures - at least maintaining current standards and driving energy efficient homes for residents</b>
<b>By March 2014 we will have:</b>	<p>HS 1.1 Worked with developers, Registered Providers (housing associations) and planners to ensure that the city's social and market housing (including private rented housing) stock continues to grow, including 40% Affordable Housing in most new developments and the delivery of the Council's own new build programme.</p> <p>HS 1.2 Worked with Registered Providers to ensure the current standard of new build housing is maintained in terms of size, construction, layout and to at least Level 4 of the Code for Sustainable Homes.</p> <p>HS 1.3 Established the extent that new specialist housing is supported by the new Health and Well-being Board; the Local Health Partnership and the County Council in terms of the prioritisation of revenue funding.</p> <p>HS 1.4 Assessed the potential for the provision of additional Gypsy and Traveller sites, as part of the local plan development and in discussion with South Cambridgeshire District Council and the County Council.</p>
<b>Strategic Objective HS2:</b>	<b>Make the best use of existing homes</b>

<p><b>By March 2014 we will have:</b></p>	<p>HS 2.1 Increased staff capacity in City Homes to mitigate the most adverse impact of welfare reforms and to settle people moving on to alternative housing from existing housing that is to be redeveloped.</p> <p>HS 2.2 Completed our annual planned maintenance programme of works that ensure City Homes continue to be maintained to the best possible standard.</p> <p>HS 2.3 Maintained and promoted services to take action effectively against private sector landlords that do not comply with housing health and safety matters as well as landlord and tenant issues.</p> <p>HS 2.4 Prioritised bringing back into occupation long standing empty homes in the private sector.</p>
<p><b>Strategic Objective HS 3:</b></p>	<p><b>Deliver good quality housing related advice to help prevent homelessness</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>HS 3.1 Focused our housing advice to keep homelessness to a minimum and help prevent homelessness by offering early advice on alternative housing options.</p> <p>HS 3.2 Increased the range of temporary housing available to minimise the impact on households who become homeless or who are threatened with homelessness and reinforced our work with partner organisations to support people with a history of homelessness to find a settled home.</p>

<b>Planning &amp; Climate Change</b>	
<b>Strategic Objective PCC 1:</b>	<b>To have made progress on developing a new spatial vision for Cambridge to 2031 specifically through the formal review of the Cambridge Local Plan 2031 to the submission and examination stages</b>
<b>By March 2014 we will have:</b>	<p>PCC1.1 Consulted on the submission stages of the new local plan consistent with current legislation and national planning policy and guidance. Developed and consulted at key stages on the council's approach to the Community Infrastructure Levy. Submitted the new local plan for examination by the Secretary of State.</p> <p>PCC1.2 Taken a lead role under the duty to co-operate in the delivery of the emerging strategic planning function at the sub-regional level and in the ongoing working arrangements with the Local Enterprise Partnership</p> <p>PCC1.3 Worked jointly with the County and South Cambridgeshire on the review of the local plans and County Transport Strategy</p> <p>PCC1.4 Delivered ongoing the statutory planning function and growth commitments in accordance with the existing local plan (2006), to agreed time and quality of outcome (e.g. by application and use of relevant charters, design codes and standards). Ensured ongoing review of quality outcomes and emphasis on design quality through involvement of Cambridgeshire Quality Panel, Design and Conservation Panel and annual post-hoc development review by the Planning, Area and Joint Committees</p> <p>PCC1.5 Implemented principles of the Localism agenda relating to community engagement in the</p>

	<p>development plan process and the neighbourhood planning responsibilities</p> <p>PCC1.6 Built upon the earlier review and restructure of the planning service, further improving performance and efficiency, especially in the area of planning application processing.</p>
<p><b>Strategic Objective PCC 2:</b></p>	<p><b>To protect and enhance the unique character of the city and to safeguard the quality of green spaces and trees through the planning and delivery of high quality and sustainable new developments</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>PCC2.1 Worked closely with developers and other stakeholders to ensure that new development is of a high design quality and environmental sustainability and contributes positively to the character of the built and green space of the city.</p> <p>PCC2.2 Continued to secure funding for a range of public art projects across the City. Approved the Public Art Commissioning Strategy and devolved some decision making for public art projects down to area committees.</p> <p>PCC2.3 Developed and adopted a tree strategy, in consultation with key stakeholders, that sets out the council's overarching policy for trees within the city and how they will be preserved for future generations.</p> <p>PCC2.4 Ensured that the planning enforcement function is more responsive (meeting reasonable expectations of those making complaints), more visible and that enforcement activities are given a higher priority by the planning service.</p>

<p><b>Strategic Objective PCC 3:</b></p>	<p><b>To reduce carbon emissions from the Council's estate and operations and work with local partners to address the causes and effects of climate change</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>PCC3.1 Reduced carbon emissions from our estate and operations by delivering the second-year projects identified in our Carbon Management Plan</p> <p>PCC 3.2 Identified opportunities to set high sustainability standards for the design and construction of new developments through the Local Plan</p> <p>PCC 3.3 Taken forward a joint programme with partner local authorities to deliver a Green Deal model for Cambridgeshire.</p> <p>PCC 3.4 Worked with stakeholders in the Cambridge Retrofit project to explore a long-term model for financing and delivering energy efficiency improvements to existing properties in Cambridge.</p> <p>PCC 3.5 Worked with partner organisations including the University of Cambridge, Anglia Ruskin University and the private sector to develop options for a commercially viable district-heating scheme.</p>
<p><b>Strategic Objective PCC 4:</b></p>	<p><b>To work with partners, businesses and transport operators to improve accessibility within the city, including the new neighbourhoods, to promote and support convenient and safe movement by foot, cycle and public transport by taking advantage of opportunities such as Local Sustainable Transport fund. To secure the implementation of new 20mph zones in residential areas and local centres across the city (subject to the outcome of consultation).</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>PCC4.1 Delivered new transport measures and actions to improve facilities for pedestrians, cyclists and public transport users, including in the new developments through (for instance) provision of guidance and advice to developers on cycling.</p>

	<p>PCC4.2 Contributed to the review of area transport plans and proposed projects for investment, supporting the local process of bidding for new and implementing relevant funding sources including the Regional Growth Fund, Local Sustainable Transport and Better Bus Area Funds.</p> <p>PCC4.3 Subject to the outcome of consultation, the delivery of additional new 20mph zones across the City with partners, increasing road safety for all users and facilitating increased use of alternative modes of travel.</p> <p>PCC4.4 Undertaken a public consultation on the preferred options for the redevelopment of the Park Street car park site and determined a plan of action.</p> <p>PCC 4.5 Deliver the additional cycle parking spaces within timescales and as per the budget set out in the cycle parking project.</p>
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<b>Strategy</b>	
<b>Strategic Objective S 1:</b>	<b>Leverage both the City Council's own role and its partnership relationships to strengthen preventative measures against anti-social behaviour</b>
<b>By March 2014 we will have:</b>	<p>S 1.1 Contributed to a continued reduction in recorded anti-social behaviour incidents</p> <p>S 1.2 Reviewed the impact of current interventions with the street life community and developed a refreshed action plan with our partners to maximise our transformative role with vulnerable individuals</p> <p>S 1.3 Given victims a say in the solutions to anti-social behaviour and low level crime by increasing the number of referrals to the Neighbourhood Resolution Panels from the City Council Anti-social Behaviour (ASB) and Housing Teams and our partner agencies</p> <p>S 1.4 Secured ongoing resources for the Community Safety Partnership to enable continued strong inter-agency sponsorship of projects supporting the city's priorities at a local level</p>
<b>Strategic Objective S 2:</b>	<b>Working in partnership to promote economic growth and development</b>
<b>By March 2014 we will have:</b>	S2.1 Strengthened our partnership with the Local Enterprise Partnership and other partners to foster sustainable growth in the Greater Cambridge economy

	<p>S2.2 Negotiated a City Deal for the Greater Cambridge sub-region with Government, established effective governance arrangements; and begun implementation of key projects</p>
<p><b>Strategic Objective S 3:</b></p>	<p><b>Work with colleagues to advance cross-Council initiatives to address long term resource challenges</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>S3.1 Explored the potential to generate additional income from council services.</p> <p>S3.2 Explored the feasibility of sharing services with partners in the local public sector, and come to a decision on the way forward on key services.</p> <p>S3.3 Explored, and decided on, the accommodation strategy and any associated savings.</p>

<b>Customer Services &amp; Resources</b>	
<b>Strategic Objective CSR 1:</b>	<b>To achieve the efficiencies and savings required as set out in the February 2013 Budget Setting Report (covering the period 2013-14 to 2016-17)</b>
<b>By March 2014 we will have:</b>	<p>CSR 1.1 Integrated the Council's information systems effectively</p> <p>CSR 1.2 Reviewed the approach to and delivery of services common to all departments</p> <p>CSR 1.3 Obtained greater value for money from the Council's spending on procurement</p> <p>CSR 1.4 Simplified internal processes and delegations to improve efficiency and reduce cost.</p> <p>CSR 1.5 Identified further opportunities to work in collaboration, or share services, with other public sector organisations in order to create efficiencies or improve resilience; including carrying out a comprehensive review of all our back office support services with a view to maximising opportunities through sharing those services with other local authorities.</p>
<b>Strategic Objective CSR 2:</b>	<b>To ensure that the Council's assets are used to deliver the maximum possible benefit to the Council and to the citizens of Cambridge</b>
<b>By March 2014 we will have:</b>	<p>CSR 2.1 Developed, and implemented with partner organisations (in particular through the Making Assets Count initiative), a common approach to the management of public sector owned</p>

	<p>property assets to reduce costs and maximise their use.</p> <p>CSR 2.2 Agreed a strategy for the optimum use of the Council's accommodation for the period 2013-2017 that also supports our CO<sub>2</sub> reduction targets.</p> <p>CSR 2.3 Developed a planned maintenance programme for the Council's administrative buildings that reduces the Council's running costs and levels of CO<sub>2</sub> emission through investing-to-save in its accommodation e.g. through further energy efficiency measures, and commenced delivery of the programme.</p> <p>CSR 2.4 Enabled more staff to work more effectively and flexibly, and therefore more efficiently by providing appropriate support in terms of buildings, technology and working practices.</p> <p>CSR 2.5 Maximise the commercial return from the development of the growth sites on the southern and north-eastern fringes of the city, subject to the Council's other objectives for these developments.</p> <p>CSR 2.6 Undertaken focussed work to improve electoral registration rates in the Cambridge City electoral area and made preparations for the implementation of Individual Electoral Registration.</p>
<p><b>Strategic Objective CSR 3:</b></p>	<p><b>To ensure the efficient and effective implementation of welfare reforms, whilst supporting the most vulnerable in the city</b></p>
<p><b>By March 2014 we will have:</b></p>	<p>CSR 3.1 Implemented a local scheme for Council Tax Support for implementation in accordance with the Government's timetable (to commence in April 2013).</p> <p>CSR 3.2 Monitored and reviewed the local scheme for Council Tax Benefit as implemented from April 2013, and identified any future scheme amendments required.</p>

	<p>CSR 3.3 Implemented the required changes to the Council's own systems and liaised effectively with partners such as the Department of Work and Pensions and advocacy and support agencies</p> <p>CSR 3.4 Ensured a high-level of take-up by, in particular, those who are most vulnerable and in need.</p> <p>CSR 3.5 Effectively co-ordinated and provided support for debt advice and information, minimising the number of people who, as a result of welfare reforms, are at risk of becoming homeless or whose financial circumstances could be exploited by others.</p>
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<b>Community Wellbeing</b>	
<b>Strategic Objective CW 1:</b>	<b>Strive to continue to provide high quality and sustainable services in neighbourhoods across the city in a time of austerity</b>
<b>By March 2014 we will have:</b>	<p>CW 1.1 Implemented Year 1 of the Children and Young People's Participation Service Business Plan and completed an annual review of progress.</p> <p>CW 1.2 Agreed a strategy for the future management of the Council's community facilities which protects them in the long term for Cambridge residents and responds to the localism agenda and future pressures on public sector funding.</p> <p>CW 1.3 Effectively promoted and managed a comprehensive grants programme that supports the city's thriving voluntary sector.</p>
<b>Strategic Objective CW 2:</b>	<b>Ensure new communities in the southern fringe and north west Cambridge growth sites are well integrated with existing communities</b>
<b>By March 2014 we will have:</b>	<p>CW 2.1 Maintained and strengthened effective and well supported community engagement structures across the southern fringe growth sites and established effective structures across the north west Cambridge growth sites.</p> <p>CW 2.2 Involved stakeholders and residents in the design and future management arrangements for new community facilities at Clay Farm, the University site and NIAB1.</p>

	<p>CW 2.3 Participated actively with partners to open the new community facilities on Trumpington Meadows.</p>
<b>Strategic Objective CW 3:</b>	<b>Work strategically with local partners to deliver key local priorities</b>
<b>By March 2014 we will have:</b>	<p>CW 3.1 Ensured that the Local Health Partnership sets priorities on public health work within the City Council linked to the priorities of the Cambridgeshire Health and Well being strategy.</p> <p>CW 3.2 Implemented plans for ultra fast broadband coverage within the city area, as part of the Connecting Cambridgeshire initiative, subject to successful bids for Government funding.</p>
<b>Strategic Objective CW 4:</b>	<b>Enable all City residents to have the opportunity to influence, access and benefit from arts and sports, and in particular, to increase our focus on the delivery of growth related services to existing and new communities across the City</b>
	<p>CW 4.1 Put in place mechanisms to encourage and support more local groups to apply for Area Committee funding</p> <p>CW 4.2 Implemented Year 1 of the 3-year business plan for the Guildhall and Corn Exchange including undertaking essential improvements and marketing activity.</p> <p>CW 4.3 Awarded a new 7 year leisure management contract</p> <p>CW 4.4 Organise activity to celebrate 150<sup>th</sup> Anniversary of the Football Association and 400<sup>th</sup> Anniversary of Parker's Piece</p> <p>CW 4.5 Identified and implemented methods for increasing participation by under-represented groups and people with protected characteristics</p> <p>CW 4.6 Developed the role of the Cambridge Arts Network to better coordinate and promote the city's</p>

	<p>arts and cultural offer and improve networking and support for arts providers and practitioners</p> <p>CW 4.7 Produced new 5-year plans for Sports Development, Open Space and Play.</p> <p>CW 4.8 Continued to work with all parties to explore proposals for a community stadium for Cambridge.</p> <p>CW 4.9 Implemented plans to support new communities living in major growth areas – through arts, events and sport provision</p> <p>CW 4.10 Undertaken a facilities audit and needs analysis of creative workspace and identified a process for addressing arts needs within the new Local Plan</p>
<b>Strategic Objective CW 5:</b>	<b>Maintain and enhance the City's reputation and identity through provision of high-quality, accessible arts and sports activities</b>
	<p>CW 5.1 Plan and coordinate multi-agency arrangements for the Tour de France: Grand Depart third leg start from Cambridge to London on 7 July 2014.</p>
<b>Strategic Objective CW 6:</b>	<b>Protect the environment and tackle the causes and consequences of climate change</b>
	<p>CW 6.1 Implemented measures to improve waste management and energy efficiency measures in leisure facilities</p>

<b>Public Places</b>	
<b>Strategic Objective PP 1:</b>	<b>Enable all City residents to have the opportunity to influence, access and benefit from public places and, in particular, to increase our focus on the delivery of growth related services to existing and new communities across the City</b>
<b>By March 2014 we will have:</b>	<p>PP 1.1 Encouraged a more strategic use of open space for events.</p> <p>PP 1.2 Introduced new allotment sites and community orchards</p> <p>PP 1.3 Delivered developer contribution-funded Public Art projects as prioritised by Area and Scrutiny Committees.</p> <p>PP 1.4 Made improvements to open space, sport &amp; recreation provision by delivering 3 new developer contribution-funded projects for each part of the City as approved by Area Committees.</p> <p>PP 1.5 Implemented plans to support new communities living in major growth areas – through public open space provision</p>
<b>Strategic Objective PP 2:</b>	<b>Maintain and enhance the City's reputation and identity through provision of well-managed public places</b>
<b>By March 2014 we will have:</b>	<p>PP 2.1 Reviewed and updated licensing arrangements for activities on parks and open spaces</p> <p>PP 2.2 Introduced a revised Tree Management Protocol which aligns with devolved decision making to Area Committees</p> <p>PP 2.3 Reviewed the quality and quantity of benches, recycling/litter and dog waste bins and improve</p>

	<p>as required</p> <p>PP 2.4 Undertaken a review of riverbank management</p> <p>PP 2.5 Explored options for renovation or rebuilding of Rouse Ball Pavilion on Jesus Green</p> <p>PP 2.6 Worked with stakeholders to develop a management plan for Coldham's Common</p>
<b>Strategic Objective PP 3:</b>	<b>To ensure that projects within the City Council's Capital &amp; Revenue Projects Plan are prioritised and delivered in a cost effective and timely manner</b>
<b>By March 2014 we will have:</b>	<p>PP 3.1 Delivered prioritised schemes in relation to Council and Area Committee objectives</p> <p>PP 3.2 Produced management plans for every approved project, including timetables for delivery</p> <p>PP 3.3 An in-house management approach that oversees delivery of designated projects</p> <p>PP 3.4 Monitoring mechanisms in place for scrutinising and reporting progress of the Council's Capital &amp; Revenue Projects Plan, including revised budget forecasts</p>
<b>Strategic Objective PP 4:</b>	<b>Protect the environment and tackle the causes and consequences of climate change</b>
<b>By March 2014 we will have:</b>	<p>PP 4.1 Identified opportunities to improve biodiversity, sustainability and waste management on our parks and open spaces and mitigate against surface water flooding by retro-fitting drainage solutions</p> <p>PP 4.2 Supported corporate engagement with proposals for a community district heating/combined heat &amp; power scheme</p> <p>PP 4.3 Reviewed environmental control within outdoor events and set new improvement targets</p>

<p><b>Strategic Objective PP 5:</b></p>	<p><b>To achieve the efficiencies and savings required as set out in the February 2013 Budget Setting Report (covering the period 2013-14 to 2016-17)</b></p>
	<p>PP 5.1 Continued development of a more commercial approach to the tourism service and identifying a sustainable model of tourism management which is less reliant on the City Council.</p>
<p><b>Strategic Objective PP 6:</b></p>	<p><b>To ensure that the Council's assets are used to deliver the maximum possible benefit to the Council and to the citizens of Cambridge</b></p>
	<p>PP 6.1 To support the new Business Improvement District to deliver the projects as set out in its Business Proposal. This will be delivered following the guiding principles of equalities and community engagement as agreed with the City Council.</p>
<p><b>Strategic Objective PP 7:</b></p>	<p><b>Strive to continue to provide high quality and sustainable services in neighbourhoods across the city in a time of austerity</b></p>
	<p>PP 7.1 Developed the commemorations service to extend choices to the bereaved and improve the council's commercial performance</p> <p>PP 7.2 Rationalised the operational side of the cremation services to improve efficiency and reduce costs.</p>

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## LABOUR GROUP ANNUAL STATEMENT 2013

### ‘CREATING A UNITED CAMBRIDGE’

1. Introduction
2. Equality, Jobs and Social Justice
3. Community Safety
4. Quality of Life and Environment
5. Housing, Planning and Transport
6. Creating a 'United Greater Cambridge' – and paying for our programme

#### 1. Introduction

Cambridge City Council needs new direction - based on principles **of social justice and co-operation, recognising the rights of all residents and all parts of the city and economic ambition** - Labour principles. Currently, the Liberal Democrat-run council fails to give the bold and robust partnership-building leadership that a dynamic and world-leading city like Cambridge requires to prosper, and focuses more on the needs of parts of the city.

The Lib Dems have stopped listening to all the people of Cambridge; they have become complacent and tired. Labour is developing the **ideas and energy** to get on with the hard work of solving Cambridge's problems and spreading the city's prosperity, opportunity and safety more equally.

Despite the financial crisis, Cambridge continues to be a city with economic opportunities and growth. However, this prosperity is both fragile and not equally shared around the city.

As a recent study shows, Cambridge is a place **divided by inequality**, as reflected by life-expectancy which varies greatly between Abbey and Newnham, King's Hedges and Castle. Although jobs are relatively abundant, increasingly few people can afford housing here.

Many residents are struggling with the impact of government cuts and attacks on the welfare state, such as the Bedroom Tax. For those doing crucial jobs in our community, especially in retail, public services and education, wages are often too low and rents too high. Young professionals and students suffer from a poorly-regulated and expensive private-housing sector. Without action to address long-term problems of affordable housing provision for rent and purchase, and serious transport and planning measures, everyone's prosperity is at risk.

There are also no grounds for complacency in terms of Cambridge's environment and quality of life. Cambridge is the country's leading cycling city; yet huge improvements need to be made to infrastructure and cycling provision, coupled with action to address the problems posed by the tiny minority of inconsiderate cyclists. Although generally a safe city, many in

Cambridge **suffer from the blight of public nuisance**. Some areas suffer particularly from problem-drinking and associated anti-social behaviour. Cambridge has excellent quality green public spaces and parks, but those who litter and show little consideration for their community face no consequences for their action.

We need to make everyone feel that the city council is working for them and tackle the impression that there is one Cambridge for some and another for others, '**a two-tier city**'. Instead of the Lib Dem approach of blocking ideas and initiatives from others and treading water in face of these challenges, Labour will get to work on the side of the Cambridge people, and build in their ideas for their city into a plan for the city's future.

Where the Lib Dem administration currently offers excuses, Labour has solutions.

Where the Lib Dems have reasons why we can't, Labour will give reasons why we can.

Here is an outline of our current top priorities for a **United Cambridge**. We plan further work ahead of preparing, and consulting on, our detailed 2014 manifesto for Cambridge.

## **2. Equality, Jobs and Social Justice**

- We need to provide bold action to minimise the effects of **the cruel and uneconomic Bedroom Tax**. Local Lib Dems are not united against the Bedroom Tax, and have refused to condemn it. We will loudly lobby against it and work with others to oppose it. Instead of just hoping that the discretionary housing payments will be enough to help people hit by it, Labour will look to take innovative action to lessen the impact. We will remove the unnecessary bedroom classification from rooms that are really too small to be bedrooms, and avoid unnecessary financial penalties. We will refuse to evict tenants who fall into arrears solely because of the Bedroom Tax.
- We want to minimise the impact of the whole range of wider damaging cuts and welfare 'reforms' that the Lib Dem-Tory government are forcing onto the poorest, including housing benefit cuts and the currently chaotic introduction of Universal Credit. We will fund **extra benefits advice training** for council staff and ensure that those in need get the personal touch to help them in every way possible, not mail-merged letters informing them that their benefits have been slashed. We will also ensure that the Citizens' Advice Bureau, and other local community organisations, have the assistance to respond to increased demand for their services.
- Cambridge families worry for their children's prospects in the context of high youth unemployment and the national Lib Dem double-whammy of tripling tuition fees and abolishing EMA. We will conduct a review with a view to expanding the number of apprenticeship places provided by the council and other organisations to **provide extra jobs for local young people**. We will also look into setting up a Cambridge Jobs and Business Partnership with the support of local leading business people,

educational institutions and social enterprise to support local firms and assist education and skills development.

- We are glad that after years of pressure, the Lib Dems caved into Labour's repeated demand for a **Living Wage** for all council employees. We now need to work to ensure that the council aggressively promotes the Living Wage for contractors and to develop a campaign to persuade other employers in the city that it helps them as well as staff.
- We are committed to assisting the **expansion of city credit unions**. The initiative was our idea, and we will build on it extensively. For example, we will look at working with Cambridge student volunteer groups to provide help with the expansion of local credit union branches. We will also look at using the innovative system of jam-jar accounting to help residents with rent accounts and adjusting to the Universal Credit system.
- Some of the most vulnerable members of our community, such as the elderly and disabled, need help with looking after their gardens, to ensure they can retain pride in their surroundings. The current **Green Fingers scheme** has been slashed to the bone and does not accept new customers. We will conduct a review to examine the possibility of expanding and targeting the service, and accepting new customers in need.
- Some of the poorest residents of Cambridge struggle with **bulky waste collections** due to high charges. We will review the existing disposal policy of bulky waste to see if we can raise income from items disposed. This could then be ploughed back into the service to cut charges. We will also see if we can expand the system where City Homes conduct 'clear out days', using skips, to assist council tenants with disposal of bulky items.

### **3. Community Safety**

- On street consumption of alcohol, to tackle antisocial street drinking in Cambridge, we need to address the supply of high-strength alcohol, which is highly addictive and peddled by big drinks companies to profiteer off the back of the most vulnerable. Labour will set up a voluntary code of conduct, called '**Reduce the Strength**', with a view to persuading local off-licences to stop stocking super-strength beers, lagers and ciders. In Ipswich, this approach has resulted in a 49% decrease in street-drinker incidents; we will look to replicate it.

- We will look to make a more **pro-active use of Licence Reviews** to address the problem of licensed premises that break the licensing objectives.
- We will investigate the practicality of opening a centre to give street drinkers an off-street environment where they can get support and access to treatment while still drinking.
- We will work with police to introduce targeted alcohol-free zones via **Designated Public Places Orders** where there is evidence of a problem and where local communities want it.
- Work with police around the whole city **to tackle dangerous driving, dangerous parking, and dangerous cycling**, such as cycling on the pavement and not wearing lights, and to tackle bike theft.

#### **4. Quality of Life and Environment**

- We will set up a **Cambridge Energy Purchasing Co-operative**. This will allow local residents to pool their buying power so they can get access to cheaper energy on wholesale markets. We will examine several options, including a co-operative along the lines of the Co-operative Party's 'Collective Power', assisting all, not just businesses and central city users, in contrast to the council's proposed District Heating Scheme which will benefit large organisations but not residents. This would also target increasing the percentage of electricity derived from renewable sources, eventually achieving a fully sustainable-only supply. This would help also to tackle Climate Change.
- Review **Climate Change policy**. The Lib Dems have a lack of ambition on tackling Climate Change. Their calculations on carbon emissions have been shown to be useless. We will set up a review, involving interested local residents and groups including Transition Cambridge, to establish radical action that can be taken to address the climate change footprint not only of the city council itself, but of all Cambridge residents.
- At the moment, on issues such as fly-tipping and littering there is effectively **zero enforcement** in Cambridge. Zero fixed penalty notices have been issued in recent years. Although we need to educate people, there needs to be some sense of deterrence. As such, we will look to refocus the enforcement team on pro-active issuing of fixed penalty notices where necessary. We will scrap the ineffective Lib Dem 'Street Champion' scheme and use the funds to create a new enforcement officer.

- Shops, pubs and other private landowners/occupiers also need to be aware of their responsibilities in making provision for the disposal of waste, especially cigarette ends. As such, we will consider making great use of **litter clearing notices** in enforcement action to incentivise businesses to ensure that they provide disposal facilities, if informal approaches fail.
- Parts of Cambridge are blighted by the problem of **dog mess**. For years, the Lib Dems did not even bother to adopt the necessary legal provisions to enforce against this problem at all. Now, on Labour's initiative, the council has adopted Dog Control Orders. We will seek to make sure that these are enforced by setting up a '**Clear it Up**' **Campaign**. We will do this by making the Dog Warden full-time and ensuring that they work flexible hours. We will also conduct a media campaign to warn irresponsible dog-owners that they can be fined for not clearing up after their dog. We will also seek to use the funds in the capital bin replacement scheme to place new bins in dog-mess hotspots, and ensure that the fact that ordinary litter bins can be used for dog mess is advertised.
- We will seek to expand the council's use of **Community payback schemes**, so that offenders give something back to the community by helping clear up mess and grotspots.
- We will set up a **Community Snow and Ice Clearing Partnership**. The elderly and children often struggle to get about when there is snow and ice, and current gritting efforts are inconsistent and insufficient. We will set up grit containers in strategic locations to improve the speed of snow and ice clearance in residential areas.
- **Rangers** are an excellent resource, but co-ordination between them and local councillors are currently poor. We will ensure that meetings between local councillors and rangers are prioritised over the centralised 'Rangers Steering Group' so that councillors can report issues more effectively to rangers.
- We will continue the emphasis that Labour councillors pushed for, and achieved, in recycling policy to ensure that **temporary residents and residents of HMOs** are targeted with information and encouragement to recycle. We will work to expand recycling and ensure that more innovative technology is used to communicate with people to remind them to recycle and put their rubbish out, for example using smartphone apps and social networking. Overall, we will look to tackle the inertia on recycling rates, which have been stagnating for years.
- We will **improve access and the quality of experience for all in the city centre**. Currently, the city centre can be an intimidating place for residents, particularly the elderly and vulnerable. There is a lack of seating. A-boards and over-extended

pavement cafes can make it difficult for the disabled. We will work with CBID to improve seating. We will work with the county council to ensure that A-boards are not obstructive. We will also deliver a full review and consultation on the Market Square including to ask if it is properly used at night, by reviewing the possibility of opening it up for a wider range of uses, as well as using Section 106 public art funds to make a feature of the neglected fountain.

## **5. Housing, Planning and Transport**

- Cambridge faces a **housing crisis**. There are over 8000 people on our needs register. Lack of provision means that people in high need, due to housing benefit cuts, are being put up in unsatisfactory B & Bs as far away as Peterborough, which is terrible for families and children's schooling. In conjunction with South Cambs, in the context of the Local Plan process, Labour will get down to the business of identifying new and replacement sites that can be used for **significant house-building**.

This will involve committing to clear joint housing targets for the Cambridge area with South Cambridgeshire – targeting 33,000 new homes overall, with targets of 14,000 in Cambridge City and 19,000 in the wider South Cambridgeshire area by 2031. In this context, we will use the opportunities provided by housing self-financing to build as many new council homes as is possible, using new rules to ensure that a percentage are allocated to local families.

- We will not accept commuted sums in lieu of affordable house-building in major new developments, and set the Council an overall target of **at least 40% affordable housing** in new development in the city.
- We will continue to press for **improvements to the emerging Cambridge Local Plan** to 2031, and ensure that it shapes the city to meet the needs of all its residents including:
  - additional new housing and delivering the 40% affordable housing target, primarily for social rent
  - new employment opportunities, ensuring a full range of future jobs locally
  - improved transport infrastructure, which also switches more journeys to public transport, cycling and walking
  - wider improvements to our environment, recreation spaces, community facilities and infrastructure.

Cambridge needs strong and well balanced planning policies, agreed through a genuine dialogue with residents and business, which will shape high quality development. Our city has little remaining undeveloped space, but opportunities must be taken to identify and improve land uses whilst protecting the interests of local

communities.

In addition, we will work to ensure ‘Greater Cambridge’ develops an effective and consultative three way partnership between the City, South Cambridgeshire and the County Council able to deliver a robust, integrated and sustainable joint planning and transport plan for the sub-region. The closer the integration and the better it involves local residents and businesses, the more we will achieve and deliver together.

- Some of the schemes in the Affordable Housing Development Programme are popular and sensible. We support those. Some, such as those in Water Lane, Campkin Road and Lichfield Road are unnecessary. They are causing real distress to vulnerable and elderly tenants. They involve selling off prime bits of land to profiteering private development. **A Labour council would stop those unimplemented schemes that our consultation deems to be unacceptable.**
  
- We will investigate the possibility of launching a **Cambridge Community Land Trust** together with small, community based housing co-operatives, with the objective of building co-operatively owned, low cost housing to allow people to get onto the housing ladder.
  
- Private rented housing in Cambridge is expensive, poorly regulated, and precarious. We will look closely into the evidence and options provided by the upcoming review of **regulation of the private rented sector** and implement robust policies to ensure that tenants are not exploited. We will also look to tackle the outrageous rip-offs perpetrated by letting agents in terms of hidden fees.
  
- Cycling is crucial to Cambridge. It cuts congestion, is environmentally sustainable, and helps address public health challenges. We will **reinstate a full-time Cycling Officer** with a remit of promoting safer cycling through planning and infrastructural projects, working jointly with the County Council. We will also look to work through area committees, with the County Council, to develop a plan to **implement a major strategic North-South cycle route** (including the option of the Chisholm Trail route) to connect the new Chesterton Station, the Science Park and Addenbrookes. This will require a concerted effort to get on with securing funding for the initial stages, taking into account land ownership difficulties and delivering sensitive local design.
  
- We support the Council proposals, subject to the outcome of the staged public consultation, for **20mph speed limit zones** covering most residential and shopping streets areas, in each part of Cambridge, but want to ensure any scheme then implemented is accompanied by appropriate additional measures including the

3Es – effective education, enforcement including by Cambridgeshire police, and engineering where extra road safety works are needed.

- We support the urgent need for a **major upgrade to the A14** to ensure it is safe and reliable for our residents and businesses, and for all other users. We also foresee major risks both to the quality and quantity and location of new housing, and to the prosperity of Cambridge and ‘Greater Cambridge’, if it is significantly delayed.

We want to see the City Council at the table, fully involved in decisions on its design and delivery. This will be essential to ensure the design, including that directly affecting Cambridge, switches more journeys and more journeys within Cambridge to public transport, cycling and walking. These essential, additional Cambridge measures, including a new North West Park and Ride and new cycle routes, need to be funded from, and integral to, the overall scheme.

- We will examine funding and partnership options to **restore the City Centre Shuttle Bus**, rather than blaming the County Council as an excuse for inaction, as the Lib Dems have done. This will be a key component in developing transport policy for the City Centre.

## **6. Creating a ‘United Greater Cambridge’ – and paying for our programme**

- We need to give the Cambridge area real power over its own fate by working towards a single **unitary council** covering the ‘Cambridge City Region’, preferably a single council with South Cambridgeshire, incorporating county responsibilities. We can’t do this without resident and South Cambridgeshire support, and government policy changes, but we will explain why and seek resident and South Cambridgeshire backing to lobby Government for this change. In the meantime we will pioneer constructive close partnership working with the county and South Cambridgeshire with the aim of working towards a ‘Virtual Unitary Authority’. This should create savings from co-operation, ceasing service duplication and combining delivery teams.
- At the moment, the council’s policy towards commercial property management is shambolic, which was epitomised by the damaging delay in appointing a permanent head of property services. There is clear potential in **maximising our income from our commercial property** by being more entrepreneurial and ensuring that we have a consistent approach to property management and marketing. Each portfolio should have to have a plan for maximising income from their services by being innovative.
- We will **undertake a review of unnecessary spending and opportunities for efficiency savings**, and propose changes as part of our 2014 budget amendment, with wider proposals for 2014 and beyond to ensure responsible budgeting.

- The hotch-potch of **council specialist funds** is confusing. We have a Climate Change Fund, a Policy Priority Fund, an Efficiency Fund, a Repair and Renewal Fund, a Property Strategy fund, a Technology Investment fund, a Project Facilitation fund etc. Some of the earmarked funds may be worthwhile – but they contain a lot of resources which in reality are underused and could be earning us interest or being better invested in services. We need to examine how these resources can be used far more efficiently for Cambridge residents.
- The recent embarrassing £2.3m budget shortfall error exposed shortcomings in budget scrutiny processes and resources management. This comes on the back of the Lib Dem Icelandic Bank saga and their earlier Folk Festival ticket loss fiasco. We will make sure that the implementation of new financial accountability processes is robust and that **financial management is sound**.
- We will **reform Area Committees**. We will remove planning from them and refocus them towards genuine engagement of communities including ward based plans and neighbourhood planning. We will make the public forum central to area committees, where residents can air their views and problems, and councillors can report back. We would invite executive councillors to attend each area committee at least once a year. We would devolve more ward budgets via area committees, and make them genuinely responsive to the priorities of residents.
- We need greater **transparency and consultation** on the council. The Lib Dems consult as an afterthought, such as with the recent Affordable Housing Development Programme fiasco. We will not consult after decisions are taken, and will ensure that consultations are available to those with or without the internet. We will also seek to maximise transparency on the council, for example by looking into webcasting key council and committee meetings.
- Ward councillors need more opportunities to stand up for their residents. We would introduce a city-wide system of ‘**ward walks**’, which work well in other authorities and already in some wards in Cambridge. This involves all ward councillors, and interested local residents, having regular opportunities to walk around their ward with a range of officers, such as the ranger, public realm enforcement, the dog warden, and potentially highways officers from the County Council, pointing out issues which can then be followed up.

### **Concluding Points**

The previous pages list a wide range of our policies. We would not publish these

policies unless we were happy for the current administration also to implement them. As happened with a list of our recent policies that we were glad to see implemented, we will challenge their false claims to have thought them up.

The sooner these policies are above implemented, the sooner that people in Cambridge will benefit, and the sooner we can move on to our next set of service and policy improvements, working with our quality staff, a real sense of partnership and the ambition we share with partners and with the wider community of our great city.

# Agenda Item 17

2012/13

User Name	Party	Total Meetings	Present	% Present
Councillor Shapour Meftah	Conservative	37	35	95%
Councillor John Hipkin	Independent	26	23	88%
Councillor Margery Abbott	Labour	22	16	73%
Councillor Mark Ashton	Labour	22	21	95%
Councillor Jeremy Benstead	Labour	49	49	100%
Councillor Gerri Bird	Labour	26	19	73%
Councillor Sue Birtles	Labour	26	23	88%
Councillor Kevin Blencowe	Labour	59	59	100%
Councillor Robert Dryden	Labour	38	32	84%
Councillor Nigel Gawthrop	Labour	32	23	72%
Councillor Caroline Hart	Labour	32	21	66%
Councillor Lewis Herbert	Labour	41	36	88%
Councillor Richard Johnson	Labour	27	25	93%
Councillor Gail Marchant-Daisley	Labour	58	51	88%
Councillor Russ McPherson	Labour	24	20	83%
Councillor Zoe Moghadas	Labour	23	21	91%
Councillor Carina O'Reilly	Labour	27	23	85%
Councillor George Owers	Labour	36	35	97%
Councillor Adam Pogonowski	Labour	21	11	52%
Councillor Kevin Price	Labour	41	39	95%
Councillor Mike Todd-Jones	Labour	19	19	100%
Councillor Tim Bick	Liberal Democrat	18	17	94%
Councillor Andy Blackhurst	Liberal Democrat	26	26	100%
Councillor Max Boyce	Liberal Democrat	35	33	94%
Councillor Simon Brierley	Liberal Democrat	39	38	97%

Councillor Sarah Brown	Liberal Democrat	48	44	92%
Councillor Rod Cantrill	Liberal Democrat	21	17	81%
Councillor Susannah Kerr	Liberal Democrat	23	22	96%
Councillor Simon Kightley	Liberal Democrat	28	24	86%
Councillor George Pippas	Liberal Democrat	31	31	100%
Councillor Mike Pitt	Liberal Democrat	37	33	89%
Councillor Sian Reid	Liberal Democrat	39	33	85%
Councillor Andrea Reiner	Liberal Democrat	30	26	87%
Councillor Colin Rosenstiel	Liberal Democrat	58	58	100%
Councillor Paul Saunders	Liberal Democrat	65	63	97%
Councillor Catherine Smart	Liberal Democrat	40	37	93%
Councillor Julie Smith	Liberal Democrat	27	26	96%
Councillor Sheila Stuart	Liberal Democrat	32	29	91%
Councillor Jean Swanson	Liberal Democrat	27	26	96%
Councillor Philip Tucker	Liberal Democrat	44	38	86%
Councillor Damien Tunnacliffe	Liberal Democrat	30	27	90%
Councillor Tim Ward	Liberal Democrat	26	25	96%

**This table only includes Committees, Meetings and Sub-Committees administered by the City Council. Councillors are also involved in a range of partnerships, cross authority, informal bodies and meetings for which attendance information is not always readily available.**