

Cambridge City Council

Civic Affairs and Audit Committee

Date: Monday, 30 June 2025

Time: 5.30 pm

Venue: Council Chamber, The Guildhall, Market Square, Cambridge, CB2 3QJ [access the building via Peashill entrance]

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of the meeting held on 12 May 2025

Minutes of the meeting held on 12 May 2025 to follow.

- 4 Public Questions
- 5 Proposed Amendments to Members Allowances (Pages 3 - 10)
- 6 Internal Audit Update (Pages 11 - 60)
- 7 Civic Affairs & Audit Committee rolling work programme (Pages 61 - 74)

Civic Affairs and Audit Committee Members: McPherson (Chair), Gawthroe Wood (Vice-Chair), Bennett, Bick, Dalzell, Robertson and Sheil

Alternates: Clough, Davey and Young

Emergency Evacuation Procedure

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front St Mary's Church. The duty Officer will assume overall control during any evacuation, however in the unlikely event the duty Officer is unavailable, this responsibility will be assumed by the Committee Chair.

Information for the public

The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457000

This Meeting will be live streamed to the Council's YouTube page. You can watch proceedings on the livestream or attend the meeting in person.

Those wishing to address the meeting will be able to do so virtually via Microsoft Teams, or by attending to speak in person. You must contact Democratic Services democratic.services@cambridge.gov.uk by 12 noon two working days before the meeting.

The full text of any public question must be submitted in writing by noon two working days before the date of the meeting or it will not be accepted. All questions submitted by the deadline will be published on the meeting webpage before the meeting is held.

Further information on public speaking will be supplied once registration and the written question / statement has been received.