

Cambridge City Council

Employment (Senior Officer) Committee

Date: Friday, 14 July 2023

Time: 9.15 am

Venue: The Guildhall

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- 1 Minutes of meeting held 25 April 2023 (Pages 5 - 6)
To approve the minutes of 25 April (attached).
- 2 Apologies for absence and Declarations of Interest
- 3 Exclusion of the Public
The meeting will contain information during which the public is likely to be excluded from the meeting subject to determination by the Committee following consideration of a public interest test. The exclusion would be made under paragraphs 1, 2 and 3 of part 1 of schedule 12A of the Local Government Act 1972.
- 4 Interviews and selection for the Director of Communities
To undertake interviews and a selection process for the post of Director of Communities.

Committee agreed an interview panel of three Councillors for such interviews and Councillors Bick, Davey and Healy will interview candidates for this position.
- 5 Date for Next Meeting
Although there is currently no scheduled next meeting to note if another meeting is required this will be arranged through correspondence.

Committee Terms of Reference are:

Appointed by:	From time to time in accordance with the wishes of the political groups.
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Membership:	6 members allocated between political groups in accordance with the rules on political balance set out in the Local Government and Housing Act 1989
Chair/Vice Chair:	To be appointed by the members of the Committee.
Decision making:	By the majority of members present and voting. The Chair has a casting vote if required.
Terms of Reference:	<ol style="list-style-type: none"> 1. To deal with the recruitment to the post of Chief Executive and to recommend a selected applicant to Council for appointment. 2. To recruit, appoint, take disciplinary action against and dismiss Directors 3. To suspend and keep under review the Chief Executive, Directors, the Monitoring Officer or section 151 Chief Finance Officer whilst an investigation takes place into alleged misconduct. 4. To take disciplinary action short of dismissal against the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer. 5. To consider and if necessary recommend to Council to dismiss or terminate the employment of the Chief Executive, the Monitoring Officer or section 151 Chief Finance Officer. 6. To make recommendations to Council with regard to proposals for salary or severance packages of £100,000 or more

5.1.1 Note: The committee will be governed by the provisions contained within Part 4I of the Constitution (Officer Employment Procedure Rules)

Employment (Senior Officer) Committee Members: Bick, Carling, Davey, Healy, Moore and Porrer