



Cambridge City Council Licensing Sub Committee

Date: Monday, 15 August 2022

Time: 10.00 am

Venue: Council Chamber, The Guildhall, Market Square, Cambridge, CB2 3QJ

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- 1 Appointment of a Chair
- 2 Declarations of Interest
- 3 Meeting Procedure
- 4 Six Six Bar Hearing Report

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Information for the public

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- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457000

Public health and well-being for meeting arrangements

This Meeting will be live streamed to the Council's YouTube page. Those wishing to address the meeting who have made representation and completed a LAR1 form will also be able to do so virtually via Microsoft Teams if they choose.

Should you wish to attend in person, we always ask you to maintain social distancing and encourage face covering unless you are exempt or when speaking at the meeting. Hand sanitiser will be available on entry to the meeting.

Licensing Act 2003 - Licensing Sub-Committee: Hearings Procedure

Preliminary Matters

1. **The Chair** will commence the hearing by introducing him/herself, the other two members of the Sub-Committee and the officers present.
2. **The Chair** will ask the applicant(s)/the responsible authorities/the interested parties present, and their representatives (if applicable), to introduce themselves and identify their interest in the proceedings.

Failure of a party to attend the hearing

3. If a party has informed the licensing authority that he/she does not intend to attend or be represented at a hearing, the hearing may proceed in his/her absence.
4. If a party who has not so indicated fails to attend or be represented at a hearing, the Sub-Committee may –
 - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
5. Where the Sub-Committee holds the hearing in the absence of a party, the Sub-Committee will consider at the hearing the application, representations or notice made by that party.
6. **The Chair** will explain the procedure to be followed at the hearing and will confirm whether the Sub-Committee must reach its decision at the end of the hearing or within 5 working days of the hearing, depending on the application being heard.
7. **The Clerk to the Sub-Committee** will indicate whether any party has requested permission for any other person(s) (other than his/her representative) to appear at the hearing to assist the Sub-Committee in relation to the application, representations or notice of the party making the request. The Sub-Committee will decide whether to grant permission to allow any other person(s) to appear at the hearing on behalf of the party; such permission will not be unreasonably withheld.
8. **The Clerk to the Sub-Committee** will ask whether any party is seeking to introduce any document(s) or other information not previously disclosed to all the other parties to the hearing and the licensing authority. If all the other parties consent, the previously undisclosed document(s) or other information can be produced by a party in support of their application, representations or notice (as applicable).
9. The hearing will take the form of a discussion led by the Chair of the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers that cross-examination is required to

consider the representations, application or notice as the case may require.

10. The Sub-Committee will consider any requests to permit cross-examination on a case-by-case basis. When permission is given to one party, it will also normally be extended to all other parties.

11. The Sub-Committee will decide the equal maximum period of time that each party will have to present their case.

The Hearing

12. *The Licensing Officer will present the report to the Sub-Committee.*

13. Members may ask any relevant questions of the Licensing Officer.

14. *The applicant, or the party who has initiated the hearing, will present their case first.*

15. The party shall be entitled to:

(a) give further information in support of their application, representations or notice (as applicable) in response to a specific request by the licensing authority prior to the hearing;

(b) question any other party (if permission has been given by the Sub-Committee);

(c) address the Sub-Committee.

16. If the Police are a party to the hearing, they will present their case. The Police have the rights listed in paragraph 15 (a) – (c) above.

17. If any other “responsible authority” are a party to the hearing, they will present their case in turn after the Police and have the rights listed in paragraph 15 (a) – (c) above.

18. Any other interested parties will then present their case in turn and have the rights listed in paragraph 15 (a) – (c) above.

19. Members of the Sub-Committee may ask questions of the/each party or any other person permitted to appear at the hearing in support of the party.

20. **The Chair** will invite the applicant, or the party who has initiated the hearing, and any parties making representations, to briefly summarise their points if they wish.

21. **The Chair** will ask the applicant, or the party who has initiated the hearing, and all parties making representations, that they are satisfied that they have said all they wish to.

The Decision

22. In considering any representations or notice made by a party, the Sub-Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

23. In reaching its decision, the Sub-Committee will disregard any information given by a party, or any person who has been permitted to appear at the hearing, which is not relevant to –

- (a) the application, representations or notice (as applicable) or in the case of another person, the application, representations or notice of the party requesting their appearance, and
- (b) the promotion of the licensing objectives or, in relation to a hearing to consider a notice given by the Police, the crime prevention objective.

24. The Sub-Committee may consider its decision in private and may move into private session where it considers that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public. If the Sub-Committee do move into private session then all the parties and their representatives, any other person permitted to appear at the hearing, officers, the public and the press will be asked to leave the room whilst the decision is made.

The Chair will tell those present at the meeting the decision taken by the Sub-Committee and the reasons for the decision.

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Agenda Item



CONSIDERATION OF AN APPLICATION FOR A PREMISES LICENCE TO BE GRANTED The Six Six Bars, 170 East Road, Cambridge, CB1 1DB

To: Licensing Sub-Committee:

Report by: Luke Catchpole

Senior Technical Officer – Commercial & Licensing

Tel: 01223 457818 Email: luke.catchpole@cambridge.gov.uk

Wards affected: Market

INTRODUCTION

- 1.1 An application under Section 17 of the Licensing Act 2003 for a Premises Licence to be issued in respect of The Six Six Bars, 170 East Road, Cambridge, CB1 1DB has been received from The Six Six Bars Ltd. The application was served on Cambridge City Council (the Licensing Authority) on 20th June 2022 and is attached to the report as Appendix A with a proposed plan of the Premises attached at Appendix B.
- 1.2 The applicant is seeking a Premises Licence for the following licensable activities:
 - Sale of Alcohol – Sunday to Wednesday - 12:00 to 00:30 hrs;
Thursday to Saturday - 12:00 to 01:30 hrs.
 - Live Music - Monday to Sunday – 12:00 to 23:00 hrs.
 - Recorded Music - Sunday to Wednesday - 12:00 to 01:00 hrs;
Thursday to Saturday - 12:00 to 02:00 hrs.
- 1.3 In accordance with the regulations of the Act the application was advertised on the premises and in a local newspaper to invite representations from responsible authorities and other persons. The last date for submitting representations was 18th July 2022.
- 1.4 Representations were received from one other Person. This representation is attached as Appendix C.
- 1.5 No representations were received from any of the Responsible Authorities.
- 1.6 Cambridgeshire Constabulary did agree/amend 3 conditions with the applicant. All of the conditions proposed by the applicant and agreed with the Police are attached as Appendix D.
- 1.7 A licensing sub committee hearing was arranged due to the representation being received from a member of the public.

- 1.8 Cambridge City Council received an application on the 21st July 2022 to transfer the existing licence with the existing layout, as Appendix E, and conditions, as Appendix F, from The Snug to the applicant. This takes immediate effect, however there is a consultation period for The Police to object within a 14-day period. This the consultation end date would be 4th August 2022.
- 1.9 At the time of writing this report no representations have been made to the transfer application.
- 1.10 A change of business name and variation form to become the designated premises supervisor was received on 1st August 2022. This takes immediate effect however there is a consultation period for The Police to object within a 14-day period.
- 1.11 The applicant applied to use temporary event notices (TENs) for the 5th, 6th, and 7th of August 2022 to extend the supply of alcohol until 02:00am on all dates requested. The applicant requested for live music to take place from 1900-2245 on Friday 5th August and 1400-2245 on Saturday 6th August 2022. Recorded music was applied for between the hours of 2245-0200 for all 3 days.
- 1.12 The application within Appendix A needs to be determined.

2. RECOMMENDATION

- 2.1 Members must determine the application on its individual merits having reference to the statutory licensing objectives, Cambridge City Council's 'Statement of Licensing Policy' and Cambridge City Council's Cumulative Impact Assessment.

3. BACKGROUND

- 3.1 The proposed premises is located within a Cumulative Impact Area (CIA) and is therefore subject to the Cumulative Impact Assessment. It

creates a presumption for any new premises licence applications or variations within a CIA, that are likely to add to the existing cumulative impact, will normally be refused if relevant representations are received about the cumulative impact on the licensing objectives.

3.2 This is unless the applicant can demonstrate why the operation of the premises involved will not add to the cumulative impact already being experienced.

3.3 In carrying out its licensing functions, the Licensing Authority must have regard to its Statement of Licensing Policy, the Cumulative Impact Assessment and additionally the statutory guidance issued under Section 182 of the Licensing Act 2003. The relevant sections from the Council's Statement of Licensing Policy are:

- Objectives - Section 2
- Fundamental Principles - Section 4
- Cumulative Impact - Section 5
- Licensing Hours - Section 6
- Licence Conditions - Section 8

4. CONSULTATIONS

4.1 The Licensing Act 2003 requires applications made under section 17 of the 'Act' to be served on the Responsible Authorities and they must also advertise on the premises and in a local newspaper circulating within the vicinity of the premises. During the consultation period, Responsible Authorities and Other Persons (any individual, body or business entitled to make representations to licensing authorities) may make a representation in respect of the application.

4.2 Statutory consultation has therefore taken place with Responsible Authorities and interested parties in accordance with the procedures set out in the Licensing Act 2003 and associated regulations made under the 'Act'.

5. OPTIONS

5.1 Whilst having reference to the information provided by the applicant and the information raised in the representation and also Cambridge City Council's Statement of Licensing Policy and Cumulative Impact

Assessment, the Sub-Committee's decision must be made with a view to promoting one or more of the four licensing objectives, namely:

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

5.2 Members should take such steps that they consider are necessary for the promotion of the licensing objectives. The Sub-Committee may resolve:

- (a) to grant the licence subject to the mandatory conditions and those conditions offered by the applicant which may be modified to such extent as the authority considers necessary for the promotion of the licensing objectives;
- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application.

5.3 Members must give reasons for their decision.

6. CONCLUSIONS

6.1 The Licensing Authority has a duty under the 'Act' to promote the Licensing Objectives. Each objective has equal importance. In carrying out its licensing functions, the Licensing Authority must also have regard to its Statement of Licensing Policy, the Cumulative Impact Assessment and the Statutory Guidance under the Licensing Act 2003 and it is bound by the Human Rights Act 1998. The Council must also fulfill its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in Cambridge.

7. IMPLICATIONS

a) **Financial Implications**

Cambridge City Council (the Licensing Authority) has a statutory duty to determine applications made under the Licensing Act 2003. The application fees associated with such applications are set by Central Government and are intended to cover the cost of administering the licensing regime.

There are no specific financial implications associated with this report.

(b) **Staffing Implications**

There are no staffing implications associated with this report.

(c) **Equal Opportunities Implications**

No Equality Impact Assessment has been conducted as the only consideration in reaching a decision is whether the granting of the application will undermine the statutory licensing objectives.

(d) **Environmental Implications**

Any environmental implications that need to be considered must specifically relate to the promotion of the statutory licensing objectives and will be contained in the representations made by the responsible authorities or interested parties.

(e) **Community Safety**

Cambridge Constabulary, Cambridgeshire Fire & Rescue Service, Cambridge City Council's Environmental Health Team, Cambridge City Council's Planning Service, Cambridgeshire County Council's Child Protection & Review Unit, Cambridgeshire County Council's Trading Standards Department and the Public Health Director were consulted as part of the application process and could have made representation if it was considered that the granting of the application would undermine one or more of the statutory licensing objectives.

Those making representations would have raised any relevant community safety implications.

8. BACKGROUND PAPERS: The following are the background papers that were used in the preparation of this report:

- [Licensing Act 2003](#)

- [The Licensing Act 2003 \(Premises licences and club premises certificates\) Regulations 2005](#)
- [Guidance issued under section 182 of the Licensing Act 2003](#)
- [Statement of Licensing Policy - Cambridge City Council](#)
- [Statement of Licensing Policy: Cumulative Impact Assessment - Cambridge City Council](#)
- [Cambridge City Council – Guidance for Applicants](#)

Appendix A – Application form

Appendix B – Plan of premises

Appendix C – Representation

Appendix D – Proposed conditions

Appendix E – Original site plan – The Snug

Appendix F – The Snug Licence – Part A

To inspect these documents either view the above hyperlinks or contact Luke Catchpole on commercial@cambridge.gov.uk.

The author and contact officer for queries on the report is Luke Catchpole on commercial@cambridge.gov.uk

Date originated: 19th July 2022

Late updated: 02nd August 2022

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Adam	
* Family name	O'sullivan	
* E-mail	[REDACTED]	
Main telephone number	[REDACTED]	Include country code.
Other telephone number		
<input type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone		

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	12527764	
Business name	The slx slx bars LTD	If your business is registered, use its registered name.
VAT number	- none	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An Individual or Individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The Bar/Venue will be utilised as a multi-functional venue. The venue is situated on the corner of East road and Burleigh Street in the heart of Cambridge with access points at the front and rear of the premises. In the day the venue will function as a place to eat, revise, work, shop and relax for locals, students, working professionals and tourists in our creative hub. In the evening the venue will be utilised as a music venue with an over 18 restriction in place from 6pm onwards upholding our proof of age policies.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be Amplified controlled by professional sound desks and sound proofing the venue

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Music will be performed inside of the venue at all times

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

DJs will perform at the venue controlled via a professional sound desk and sound proofing the venue
The garden will utilise small outdoor speakers to create the appropriate ambience via spotify. garden music will cut off at 11pm

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- ☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, If the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Drinks will be brought and consumed within the premises including the garden area.
The venue will adhere to a zero tolerance approach to drinks leaving the premises

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

3AM NYE EVE

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

3AM NYE

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I am / We will be member of CAMBAC and a representative will attend meetings and participate in all initiatives.
A Personal Licence holder will be at the premises at all times when alcohol is being sold or regulated entertainment is being provided.

We have a policy on the safe management of large groups, hen and stag parties
Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. This training will include understanding acceptable and unacceptable behaviour and to understand when to refuse excessive alcohol consumption/sales.
Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

b) The prevention of crime and disorder

1. There shall be no entry / re-entry of customers after 2 hours before closing time, except those using the designated smoking area.
2. The premises shall join and be an active member of Cambac / Pubwatch. The person nominated as the DPS will join the Cambac / Pubwatch scheme and support its aims and objectives. This includes support of its agreed banning policy and attending meetings; personally or by sending an authorised representative of the venue. The condition is only binding whilst the Cambac / Pubwatch scheme is in existence.
3. Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas with sufficient numbers of cameras agreed with Cambridgeshire Police. This shall include cameras covering the external frontage of the premises. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at exit points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media. A minimum of 2 continuous recording body cameras with audio capacity, to be in operation all times a licensable activity is being carried out. The footage is to be securely stored on the premises, as per the CCTV condition.
4. Notices stating that CCTV is in operation 24 hours a day will be displayed in the venue
5. SIA licensed door supervisors shall be provided in the premises for every 100 customers, or part thereof. These members

Continued from previous page...

will be clearly noticable with the use of high-vis Identifiers.

6. A dispersal plan is required to ensure a controlled dispersal of customers out onto East Road & Burleigh Street. staff and security will conduct dispersal duties wearing high visible tops, to ensure they are easily identifiable.

7. A formal queuing system will be in operation at all times when licensable activities are permitted to ensure the controlled ingress of customers into the venue.

8. A designated, supervised smoking area will be in operation when licensable activities are permitted.

9. A minimum of two continuous recording body cameras with audio capacity to be in use when licensable activities are permitted. The footage is to be securely stored on the premises as per the CCTV condition.

10. A scanner type ID system will be in operation when licensable activities are permitted at the point of entry to be used by the premises to promote the licensing objective as soon as financially viable.

11. Customer search procedures will be in operation at all times when licensable activities are permitted.

12. All refusals of sales of alcohol shall be recorded and maintained either electronically or on paper.

13. All refusals to the premises shall be recorded either electronically or on paper detailing the reason for the refusal.

14. Use of radios: The equipment will be on at all times the premises is open to

the public, and will be monitored by the Designated Premises

Supervisor or other responsible staff member.

26. All instances of crime and disorder will be reported to the police as soon as reasonably practicable via C.C.T.V. or the radio.

Capacity Limits

We have a capacity limit to prevent overcrowding which could lead to crime and disorder. The capacity limit is based on advice from the Police, Fire Service and own risk assessment.

Door supervisors will ensure the capacity limits are not exceeded, at all times using a hand held tally counter device.

Drugs

We have an anti-drugs policy that has been agreed following discussion with the Police and the Licensing Authority and is in line with the Safer Clubbing Guidance.

A secure facility to store controlled drugs prior to collection is available.

A drugs register will be maintained.

The Police will be notified of all seizures of controlled drugs.

Notices;

Crime prevention notices are displayed warning customers of the possibility of crime which may target them, e.g. "Bags should not be left unattended", "Watch out for Pickpockets".

A detailed "Customer Code of Conduct" poster is conspicuously displayed warning customers that if they act in an inappropriate manner they could be barred from all licensed premises in the vicinity.

c) Public safety

First Aid:

At least one suitable trained First Aider will be on duty when the public are present.

Adequate and appropriate First Aid equipment and materials are available on the premises.

A designated welfare/first aid area shall be provided at all times and a welfare officer shall be employed whenever licensable activities are permitted at times when deemed necessary by management or police. The main responsibility of this person is to identify customers who may have welfare issues and to offer them assistance. Once the welfare officer has identified a person with a welfare need, this should be brought to the attention of the duty manager. Identified welfare issues and subsequent action should be recorded in a welfare book.

Public safety initiatives will be posted around the venue such as the "ask angela" campaign and other responsible drinking initiatives will be promoted throughout the venue.

Free drinking water will be available at all times when the premises is open to the public

Fire safety management;

We will conduct a suitable Fire Risk Assessment at the premises and implement the necessary control measures.

All exit doors are easily operable without the use of a key, card, code or similar means.

Exit doors are regularly checked to ensure they function satisfactorily. Records of all these checks are kept and can be

Continued from previous page...

produced on request.

All fire doors are maintained unobstructed and effectively selfclosing and will not be held open other than with approved devices.

Hangings, curtains and temporary decorations are maintained in a flame retardant condition.

Curtains, hangings and temporary decorations are located so as not to obstruct exits, fire safety signs or fire-fighting equipment.

Notices detailing the actions to be taken in the event of fire or other emergency are prominently displayed and maintained in good condition.

Access is provided for emergency vehicles and kept clear and free from obstruction at all times.

Fire drill and emergency lighting tests are conducted monthly. Records of these tests are available upon request.

All fire exits and means of escape are signed in accordance with BS5499: Part 1: Specification for Fire Safety Signs : 1990.

An evacuation policy is in place that is to the satisfaction of the Fire Authority. All staff members have been trained in fire and emergency evacuation procedures.

Wall and ceiling finishes are fire resistant to the appropriate standard.

Exit doors open outwards or are secured in the open position if this is not the case.

We operate a complete no smoking policy inside the premises. A designated smoking area is provided with the appropriate fire safety control measures surrounding this area.

In the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area accessible to the public

Special Effects;

Special effects including the following will only be used in accordance with the Licensing and/or Fire authorities:-

Dry ice machines and cryogenic fog, Smoke machines and fog generators, Pyrotechnics, including fireworks, Real flame, Firearms, Motor vehicles, Strobe lighting, Lasers, Explosives and highly flammable substances.

The use of special effects or mechanical installations is arranged, operated and stored so as to minimise any risk to the safety of the audience, performers and staff.

Disabled access;

Adequate arrangements exist in the front and rear of the building to enable the safe movement within the premises of disabled people and their safe evacuation in the event of an emergency

d) The prevention of public nuisance

Noise and Vibration:

A noise management plan has been devised and is in operation at the premises.

Appropriate sound proofing measures will be installed in the venue to prevent and minimise sound bleeding from the venue Such as

Entrance and lobby doors replaced with sound proofed doors

Windows on east road boarded up and clad with sound proofing panels

Windows at rear of building will be boarded up and clad with sound proof panels

Noise or vibration from the premises will be maintained at a level that will not be audible at the facade of any neighboring noise sensitive premises.

Doors and windows will be kept closed when regulated entertainment is taking place.

All windows are double glazed to minimise the breakout of noise.

Noise limiters are fitted to amplification equipment and have been set at a level agreed with the local authority.

Prominent, clear and legible notices are displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas is not permitted.

Disposal of empty bottles into waste receptacles outside the premises will not be permitted to take place between the hours of 23:00 hrs and 07:00 hrs to minimise disturbance to nearby occupiers.

For the final hours of opening the music is reduced in volume and is discernibly quieter.

Continued from previous page...

The playing of live or recorded music in garden or outside seating areas of the premises is not permitted after 23:00hrs.
All fixed plant and equipment at the premises e.g. ventilation systems that produce significant levels of noise are fitted with appropriate means of noise suppression and are restricted in their use so as to minimise disturbance to any neighbouring noise sensitive premises.

A full acoustic survey into the impact of noise from the premises has been carried out by a competent person(s)

When public regulated entertainment is held all external doors and windows shall be kept shut at all times (except in the event of an emergency), apart from the main entrance door/s (that allow general ingress and egress)

The Venue will conduct hourly sound checks from the nearest residential points via decibel and video recordings during licensable activities hours of operation and record the findings in a log book and digital .

Customers shall be reminded, where necessary, of the need to depart quietly, either by door staff or by means of a conspicuously placed notice.

Toilets in the premises shall be available for use by patrons during all hours of opening.

Security and designated staff will usher people quietly past any residential areas of concern at closing Focusing on Norfolk street and Burrell Street using high vis vests

Security will be placed in garden area and entrance area post midnight to maintain order and suitable noise levels

No entry or re-entry After 1am

The six six will join CAMBAC effective immediately

e) The protection of children from harm

1. No persons under the age of 16 to be permitted into the venue unless by pre-notification and when accompanied by an adult after 5pm and once acceptable procedures are in place to ensure that they are not served alcohol.

2. On occasions when the venue is open primarily for the sale and consumption of alcohol the DPS or relevant person will actively operate a Challenge 25 Policy. This will include a voluntary agreement to only accept identity cards with a PASS accreditation, passports or photo ID driving licences, or any future identification card as approved by central government, as bona-fide recognised forms of identification.

The premises has clear signs displayed for restricting people under 18 years within certain time frames

The hours of the day during which age restrictions apply: 19:00hrs.

The premises operates a proof of age policy that works in accordance with local laws.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relating to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (I) a local authority, or (II) a school, or (III) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (I) the local authority concerned, or (II) the school or (III) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (I) a local authority, or (II) a school, or (III) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (I) the local authority concerned, or (II) the school proprietor or (III) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises. To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/Index.htm

The national scale of fees is set out below and also available on our website: <http://www.cambridge.gov.uk/ccm/content/ehws/licensing/fees.en> Please enter and pay the appropriate fee. If you are uncertain of the fee enter 0 in the amount field and the City Council will contact you to advise you of the fee. Please note the application will not be processed until the correct fee has been paid.

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I

* understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or

* her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cambridge/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

☐[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

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[REDACTED]
Sent: 15 July 2022 13:10

To: licensing (CCity) <licensing@cambridge.gov.uk>

Subject: Representation for premises at 170 East Road, Cambridge, Cambridgeshire.

To Whom It May Concern,

I wish to submit a representation for the premises at 170 East Road ,Cambridge, Cambridgeshire. (Six Six Bar).

I object to the proposed licence. The premises is situated in a Cumulative Impact Area. It has previously operated as a pub and a restaurant. Whilst still a restaurant (Vegan Vice) they were playing loud recorded music until the early hours of the morning. The new licence proposes to have both recorded and live music. [REDACTED] should this licence be granted then I will be directly affected by excess noise. There is also a problem over weekends of a number of unsociable persons that already loiter around the area causing problems. Should a late night licence be granted then the situation will only escalate.

[REDACTED]

[REDACTED]

Sent from my iPad

Please consider this if/when granting the proposed licence.

[REDACTED]

Kind Regards

[REDACTED]

Appendix 4 – Proposed conditions from Operating Schedule and those agreed with Police

The prevention of crime and disorder

1. There shall be no entry / re-entry of customers after 2 hours before closing time, except those using the designated smoking area.
2. The premises shall join and be an active member of Cambac / Pubwatch. The person nominated as the DPS will join the Cambac / Pubwatch scheme and support its aims and objectives. This includes support of its agreed banning policy and attending meetings; personally or by sending an authorised representative of the venue. The condition is only binding whilst the Cambac / Pubwatch scheme is in existence.
3. Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas with sufficient numbers of cameras agreed with Cambridgeshire Police. This shall include cameras covering the external frontage of the premises. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at exit points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media. A minimum of 2 continuous recording body cameras with audio capacity, to be in operation all times a licensable activity is being carried out. The footage is to be securely stored on the premises, as per the CCTV condition.
4. Notices stating that CCTV is in operation 24 hours a day will be displayed in the venue
5. At all times the Premises Licence Holder will maintain a written risk assessment, ensuring the need for SIA door supervisors on a daily basis has been considered. This document must be made available for inspection upon request by authorised officer of a Responsible Authority. SIA staff will be employed on a Friday and Saturday after 21:00hrs, (including days prior to a bank holiday), and on occasions when live music events are taking place.
6. A dispersal plan is required to ensure a controlled dispersal of customers out onto East Road & Burleigh Street. staff and security will conduct dispersal duties wearing high visible tops, to ensure they are easily identifiable.
7. A formal queuing system will be in operation at all times when licensable activities are permitted to ensure the controlled ingress of customers into the venue.
8. A designated, supervised smoking area will be in operation when licensable activities are permitted.
9. A minimum of two continuous recording body cameras with audio capacity to be in use when licensable activities is permitted. The footage is to be securely stored on the premises as per the CCTV condition.
10. A scanner type ID system will be in operation at the point of entry when SIA staff are employed, and at any other times it is deemed necessary by the manager to promote the licensing objectives.
11. Customer search procedures will be in operation at all times when licensable activities are permitted.

12. All refusals of sales of alcohol shall be recorded and maintained either electronically or on paper.
13. All refusals to the premises shall be recorded either electronically or on paper detailing the reason for the refusal.
14. Use of radios: The equipment will be on at all times the premises is open to the public, and will be monitored by the Designated Premises Supervisor or other responsible staff member.
15. All instances of crime and disorder will be reported to the police as soon as reasonably practicable via C.C.T.V. or the radio.
16. Responsible alcohol sales training/refresher training will take place not more than 6 months apart.

Capacity Limits

We have a capacity limit to prevent overcrowding which could lead to crime and disorder. The capacity limit is based on advice from the Police, Fire Service and own risk assessment. Door supervisors will ensure the capacity limits are not exceeded, at all times using a hand held tally counter device.

Drugs

We have an anti-drugs policy that has been agreed following discussion with the Police and the Licensing Authority and is in line with the Safer Clubbing Guidance. A secure facility to store controlled drugs prior to collection is available.

A drugs register will be maintained.

The Police will be notified of all seizures of controlled drugs.

Notices;

Crime prevention notices are displayed warning customers of the possibility of crime which may target them, e.g. "Bags should not be left unattended", "Watchout for Pickpockets".

A detailed "Customer Code of Conduct" poster is conspicuously displayed warning customers that if they act in an inappropriate manner they could be barred from all licensed premises in the vicinity.

Public Safety

At least one suitable trained First Aider will be on duty when the public are present.

Adequate and appropriate First Aid equipment and materials are available on the premises.

A designated welfare/first aid area shall be provided at all times and a welfare officer shall be employed whenever licensable activities at times when deemed necessary by management or police. The main responsibility of this person is to identify customers who may have welfare issues and to offer them assistance. Once the welfare officer has identified a person with a welfare need, this should be brought to the attention of the duty manager. Identified welfare issues and subsequent action should be recorded in a welfare book.

Public safety initiatives will be posted around the venue such as the "ask angela" campaign and other responsible drinking initiatives will be promoted throughout the venue.

A designated smoking area is provided with the appropriate fire safety control measures surrounding this area.

In the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area accessible to the public

The prevention of public nuisance

A noise management plan has been devised and is in operation at the premises.

Appropriate sound proofing measures will be installed in the venue to prevent and minimize sound bleeding from the venue Such as Entrance and lobby doors replaced with sound proofed doors windows on east road boarded up and clad with sound proofing panels

Windows at rear of building will be boarded up and clad with sound proof panels

Noise or vibration from the premises will be maintained at a level that will not be audible at the facade of any neighboring noise sensitive premises.

Doors and windows will be kept closed when regulated entertainment is taking place

. All windows are double glazed to minimise the breakout of noise.

Noise limiters are fitted to amplification equipment and have been set at a level agreed with the local authority.

Prominent, clear and legible notices are displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas is not permitted.

Disposal of empty bottles into waste receptacles outside the premises will not be permitted to take place between the hours of 23:00 hrs and 07:00 hrs to minimise disturbance to nearby occupiers.

For the final hours of opening the music is reduced in volume and is discernibly quieter.

The playing of live or recorded music in garden or outside seating areas of the premises is not permitted after 23:00hrs.

All fixed plant and equipment at the premises e.g. ventilation systems that produce significant levels of noise are fitted with appropriate means of noise suppression and are restricted in their use so as to minimise disturbance to any neighbouring noise sensitive premises.

A full acoustic survey into the impact of noise from the premises has been carried out by a competent person(s)

When public regulated entertainment is held all external doors and windows shall be kept shut at all times (except in the event of an emergency), apart from the main entrance door/s (that allow general ingress and egress)

The Venue will conduct hourly sound checks from the nearest residential points via decibel and video recordings during licensable activities hours of operation and record the findings in a log book and digital .

Toilets in the premises shall be available for use by patrons during all hours of opening.

Security and designated staff will usher people quietly past any residential areas of concern at closing Focusing on Norfolk street and Burleigh Street using high vis vests Security will be placed in garden area and entrance area post midnight to maintain order and suitable noise levels

The protection of children from harm

1. No persons under the age of 16 to be permitted into the venue unless by pre-notification and when accompanied by an adult after 5pm and once acceptable procedures are in place to ensure that they are not served alcohol.

2. On occasions when the venue is open primarily for the sale and consumption of alcohol the DPS or relevant person will actively operate a Challenge 25 Policy. This will include a voluntary agreement to only accept identity cards with a PASS accreditation, passports or photo ID driving licences, or any future identification card as approved by central government, as bona-fide recognised forms of identification.

The premises has clear signs displayed for restricting people under 18 years within certain time frames The hours of the day during which age restrictions apply: 19:00hrs. The premises operates a proof of age policy that works in accordance with local laws.

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Part A

Licensing Act 2003 Format of premises licence CAMBRIDGE CITY COUNCIL



Premises licence number

PRECAM 000179

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description						
The Snug 170 East Road						
Post town Cambridge			Post code CB1 1DB			
Where the licence is time limited the dates N/A						
Licensable activities authorised by the licence Live Music, Recorded Music, Perform Dance, Entertainment of Similar Desc., Prov of Fac for Making Music, Prov of Fac for Dance, Prov of Fac for Similar Desc., Late Night Refreshment, Supply of Alcohol						
The times the licence authorises the carrying out of licensable activities						
Activity	Live Music, Recorded Music, Perform Dance, Entertainment of Similar Desc., Prov of Fac for Making Music, Prov of Fac for Dance, Prov of Fac for Similar Desc. - Indoors					
Day	Times					
Sun	11:00	23:00				
Mon	11:00	23:00				
Tue	11:00	23:00				
Wed	11:00	23:00				
Thurs	11:00	23:00				
Fri	11:00	23:00				
Sat	11:00	23:00				
Non Std Timings & Seasonal Variations	On Christmas Eve, Boxing Day, Good Friday and Sundays before Bank Holidays, until 01:00. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.					
Activity	Late Night Refreshment - Indoors					
Day	Times					
Sun	23:00	00:30				
Mon	23:00	00:30				
Tue	23:00	00:30				
Wed	23:00	00:30				
Thurs	23:00	01:30				
Fri	23:00	01:30				
Sat	23:00	01:30				
Non Std Timings & Seasonal Variations	On Christmas Eve, Boxing Day, Good Friday and Sundays before Bank Holidays, until 01:00. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.					
Activity	Supply of Alcohol					
Day	Times					
Sun	12:00	00:00				
Mon	10:00	00:00				
Tue	10:00	00:00				
Wed	10:00	00:00				
Thurs	10:00	01:00				
Fri	10:00	01:00				
Sat	10:00	01:00				

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

6. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8. For the purposes of the condition set out in paragraph 7—

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

9. Where the permitted price given by Paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

10. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 8 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with the operating schedule

1. On New Year's Eve alcohol shall not be sold, supplied, consumed in or taken from the premises except during permitted hours. In this condition, permitted hours means:

- a. On New Year's Eve, on a Monday to Wednesday, 10:00 to 00:00.
- b. On New Year's Eve, on a Thursday to Saturday, 10:00 to 01:00.
- c. On New Year's Eve, on a Sunday, 12:00 to 00:00.
- d. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

The prevention of crime and disorder

2. The licensee shall provide and maintain a suitable and sufficient CCTV surveillance system that produced images of sufficient quality for identification. Image shall be retained for 31 days and made available to the Police upon request.

3. The licence holder must adopt and comply with the British Beer and Pub Associations Guidelines on On-Trade Promotions.

Public Safety

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The prevention of public nuisance

4. The licence holder shall erect and maintain in a prominent position at every exit and clear and conspicuous notice requesting patrons respect the needs of the local residents and to leave the premises without causing noise, nuisance or disturbance to local residents. Staff or door staff will steward exits from the premises at closing times to remind departing patrons.

The protection of children from harm

5. On occasions when the venue is open primarily for the sale and consumption of alcohol the DPS or relevant person will actively operate a "Challenge 21" Policy". This will include a voluntary agreement to only accept identity cards with a "Pass" accreditation, passports or photold driving licences, or any future identification card as approved by central government, as bona-fide recognised forms of identification.

Annex 3 - Conditions attached after a hearing by the licensing authority

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Annex 4 - Plans

See attached

This licence was granted on: 12th September 2005



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