



Cambridge City Council East Area Committee

Date: Monday, 13 March 2023

Time: 6.30 pm

Venue: Virtual Meeting via Microsoft Teams

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- | | | |
|---|---|-----------------|
| 1 | Welcome, Introduction and Apologies for Absence | |
| 2 | Declarations of Interest | |
| 3 | Minutes | (Pages 3 - 8) |
| 4 | Matters and Actions Arising from the Minutes | (Pages 9 - 10) |
| 5 | Area Committee Grants 2023-24 | (Pages 11 - 22) |
| 6 | Environmental Report - EAC | (Pages 23 - 50) |
| 7 | Open Forum | |

City Councillors: D. Baigent, Bennett, Copley, Davey, Healy, Herbert, Howard, Moore, Pounds (Chair), Robertson, A. Smith and Thornburrow

County Councillors: Bulat, Shailer, Howitt, Goodliffe and Beckett

Information for the public

Details how to observe the Committee meeting will be published no later than 24 hours before the meeting.

Members of the public are welcome to view the live stream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Any person who participates in the meeting in accordance with the Council's public speaking time, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe the rights of that individual and breach the Data Protection Act.

If members of the public wish to address the committee please contact Democratic Services by 12 noon two working days before the meeting.

Questions can be submitted throughout the meeting to Democratic.Services@cambridge.gov.uk and we will endeavour to respond to questions during the discussion on the relevant agenda item. If we run out of time a response will be provided to members of the public outside of the meeting and published on the relevant Area Committee meeting webpage.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Guidance for how to join virtual committees run via Microsoft Teams: <https://www.cambridge.gov.uk/have-your-say-at-committee-meetings>
- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457000

EAST AREA COMMITTEE

1 December 2022

6.30 - 9.05 pm

Present: Councillors D. Baigent, Bennett, Copley, Healy, Herbert, Howard, Moore, Pounds (Chair), Robertson, A. Smith, Thornburrow, Bulat, Howitt, Goodliffe and Beckett

FOR THE INFORMATION OF THE COUNCIL

22/22/EAC Welcome, Introduction and Apologies for Absence

Apologies were received from City Councillor Davey and County Councillor Shailer.

22/23/EAC Declarations of Interest

No interests were declared.

22/24/EAC Notes from the Last Meeting

The notes of the meeting held on 13 October 2022 were noted.

22/25/EAC Matters and Actions Arising from the Minutes

Councillor Pounds provided an update on a question asked by a member of the public at the previous East Area Committee Meeting on 13 October 2022.

Question: Was there going to be any further rounds of applications for Public Art Grants?

Councillor Pounds investigated this matter since the previous meeting and stated that there was no round of Public Art Applications for Grants running currently.

22/26/EAC Policing and Safer Neighbourhoods

The Committee received a report from Sergeant Stevenson regarding policing and safer neighbourhoods trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous local areas of concern and engagement activity noted in the report were:

- i. Anti-social driving
- ii. Cycle theft
- iii. Drug dealing, ASB, and the protection of local young people –child criminal exploitation.

The virtual Area Committee would not be making a decision, so would not vote on priorities set by the Police. The Police reported back on the local areas of concern they were currently focussing on. Councillors and members of the public could not change these, but they could suggest ideas/issues for the Police to focus on.

The Committee discussed the following policing issues:

- i. Operation Helix was the Policing Operation around the murder of Jesse Nwokejiobi. The operation occupied 100 full and part-time members of policing staff across Cambridgeshire. This was about 8% of the total staff. Sergeant Stevenson was the school's liaison officer. The Police had already been going into schools speaking to young people, especially year 9 to year 11 range. The Children's and Young People's team at Police Headquarters are refreshing and revamping the presentation that they delivered in schools.
- ii. Retail crime was managed by another officer and local police operations were run working with retailers. Sergeant Stevenson had not noticed an uplift in retail crime that he would link to food poverty. The bulk of retail crimes were driven by addiction issues by offenders. When someone was arrested for retail crime the Police did attempt to get to the bottom of what drove this behaviour. When offenders were released from police custody, they were handed a document with a list of support agencies.
- iii. The Anti-Social Behaviour Officer stated that there was a monthly peer group 'People and Places' meeting. This was in response to an increase in youth related ASB post COVID 19 and attempted to put early interventions into place.

- iv. Sergeant Stevenson stated that the young people who had spoken to him were worried about how to fit in, be accepted by peers and how not to feel isolated in their community.
- v. Sergeant Stevenson was running a police cadet group in his free time. There were other groups run by the Fire Service and Ambulance Service. This was so young people could interact with people and make a positive contribution to society.
- vi. Sergeant Stevenson advised that he did not know the total number of police officers in Cambridge. He believed that they were on target. They were also actively recruiting.

22/27/EAC Greater Cambridge Partnership Item - Making Connections Consultation

The Committee received a presentation from the Greater Cambridge Partnership (GCP) Senior Delivery Project Manager on the Making Connections consultation which runs until 23 December 2022 GCP Making Connections 2022 | Consult Cambridgeshire (engagementhq.com).

In response to comments made by the Committee, the GCP Senior Delivery Project Manager, and the Transport Planning Director for WSP, said the following:

- i. Officers had not captured responses to the consultation in person/verbally, instead they directed residents to go online, email, or write in, to respond to the consultation.
- ii. If rural residents were not represented in the bus service proposal, they would look at this issue as it had now been captured because of Councillors bringing it to their attention at this meeting. Demand Responsive Transport services were proposed for rural areas but the technical team would reflect on this.
- iii. A workplace parking levy would require further consultation and furthermore, would require Secretary of State for Transport permission
- iv. The GCP Communications team had been focussing on trying to reach as many people as possible, particularly those from harder to reach groups.

- v. GCP Officers had been going into schools to engage with young people. They had also been going into sixth form Colleges. Teachers had assigned students homework to fill in the consultation.
- vi. Two events at the Mill Road Mosque had already taken place.
- vii. They had been to Blackwell Road Traveller's site and would be doing a further visit to the Fen Road Traveller's site (post meeting note: this took place on 15th December).
- viii. They had met with the Citizens Advice Bureau (CAB), particularly in connection with the proposed low-income discount. The CAB had offered to pass along information to users of their service.
- ix. QR codes were going on the back of bus seats that direct people to the consultation to fill in survey.
- x. Bus wraps, signs at bus stops, a leaflet drop (over 200,000 distributed) and newspaper and radio media campaign were used to advertise the consultation.
- xi. Had already engaged with the University of Cambridge and Anglia Ruskin University Students. They were going to the West Cambridge site to engage there next.
- xii. They were unable to advise which areas of the city were responding most to the survey. Would take this question back to the team. Post-meeting note: the geographic spread of responses would be part of the analysis once the consultation closed.
- xiii. Regarding those doing charity work in their own vehicles, they stated that they must maintain balance between people doing good work and additional administration involved for the system to administer discounts/exemptions for this. This was an area that needed to be looked at in more detail.
- xiv. They were engaging with Food Banks e.g. FoodCycle Cambridge, delivering leaflets there and encouraging attendees to fill out the surveys. Councillor Smith clarified that they should be engaging with Food Hubs. Stated they will look into this.
- xv. Advised that paper copies of the brochure were available at libraries. Needed to check if the survey was also there. Post-meeting note, hard copies of the survey were also sent to libraries.
- xvi. Had been engaging with GP Surgeries about the consultation. Would check on text/push service at GP surgeries. Would investigate how to work with immunocompromised people.
- xvii. Would be willing to work with affected groups to ensure they were aware of all exemptions and discounts.
- xviii. The most inexpensive way to run the scheme was for users to be registered with an account.

22/28/EAC Environmental Improvement Programme - 2022/23 Project Applications

The Committee received a report from the Project Leader regarding the Environmental Improvement Programme (EIP). The report outlined new suggested schemes for 2022/23.

The Project Leader updated the report (paragraphs 3.1 and 3.3) to confirm that there was a total of £170,000 for the EIP programmes this was broken down into £100,000 allocated to Area EIP for which the funding is split proportionately to each Committee areas population and then the remaining £70,000 is for strategic environmental improvement projects.

Current Project updates could be found at <https://www.cambridge.gov.uk/media/11531/environmental-improvement-project-summary-2022-23.pdf>.

It was noted that the Executive Councillor for Open Spaces, Food Justice, and Community Development would ultimately make the decision on which environmental improvement projects would be taken forward.

In response to Members' questions the Project Leader said the following:

- i. If residents were able to assist with the funding and delivery of projects, they were happy to have this conversation with them and try to assist.
- ii. They had attempted to engage with residents more this year regarding the EIP scheme through the Citizenlab engagement tool.
- iii. Residents' ideas and projects had been taken into account and put forward for approval in the Strategic EIP for a total of £25,000 funding outside of the Area EIP funds.
- iv. They were happy to keep reviewing how the EIP programme was managed. The main challenge was Officer resource required to assess quality of project submission and in the development and delivery of projects.
- v. Many of the schemes put forward by councillors were based on suggestions from residents.

Cllr Robertson produced a 'help' spreadsheet to enable councillors to go through the proposed projects, whilst considering the amount of funding available. Suggestions for re-allocation of funding per project were made particularly for those rated amber/green in order to fund more projects

across all wards in the area. These suggestions would be presented by the Officers to the Executive Councillor for Open Spaces, Food Justice, and Community Development, who would make the final decision, taking into consideration all of the discussions at East Area Committee.

22/29/EAC Open Forum

A member of the public (Representative from the charity ACORN) raised the following issues:

- i. Stated there were 600 more HMO's operating without a licence in the city.
- ii. Landlords were charging exorbitant rates.
- iii. Requested a timeline/target of when the Council would be dealing with these properties.
- iv. They would like a published online register of licensed HMO's.

Councillor Pounds stated that she and Councillor Holloway had already met with ACORN about this issue. She wanted to reassure the representative from ACORN that she would be meeting with Officers and that action would be moving forward on this issue in due course.

The meeting ended at 9.05 pm

CHAIR

Committee	East Area Committee Action Sheet
Meeting Date	01/12/22

ACTION	LEAD OFFICER/ MEMBER	ACTION	PROGRESS
21/52/EAC (Meeting 16/09/21) To discuss with the Combined Authority Mayor, Dr Nick Johnson and to investigate further with County Council Officers a separate adult education centre in Cambridge as part of the emerging Greater Cambridge Local Plan	Councillor Bulat	14/11/21	Not yet managed to meet with Dr Johnson but would provide a verbal update when possible.

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Item

AREA COMMITTEE COMMUNITY GRANTS

To: East Area Committee – 13 March 2023

Report by: Julie Cornwell, Community Funding and Voluntary Sector Manager
Tel: 01223 - 457855 Email: julie.cornwell@cambridge.gov.uk

Wards affected: Abbey, Coleridge, Petersfield, Romsey

1. Executive Summary

- 1.1 This report details applications received for 2023-2024 funding for projects in the East area and makes recommendations for awards.

As Area Committees are meeting virtually and therefore cannot make decisions, the committee will consider applications for Area Committee grants as per the Community Grants criteria (paragraph 3.4) which will then be referred to the Community Funding and Voluntary Sector Manager for approval.

2. Recommendations

The East Area Committee Councillors are recommended to:

- 2.1 Comment on the grant applications received and awards proposed for East Area Committee grants detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.4.

3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in

Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

- 3.2 The 2023-24 grants were publicised via neighbourhood workers, voluntary organisations, social media, in local publications and by posters and publicity leaflets. Recent applicants were also invited to apply. Officers held a webinar briefing to explain the application process and eligibility criteria and priorities. Applicant groups are encouraged to talk to the Grants Team prior to submitting an application to ensure their proposed activity meets the funding criteria.
- 3.3 There is a total of £70,000 available across the four area committees for 2023-24 as detailed in the Community Grants report to Environment and Community Scrutiny Committee 19th January 2023. The approved population and poverty formula calculation is set out in Appendix 2. The amount available for each area is as follows:

Committee	Community Grants %	Total available £
North	33.93%	£23,751
East	31.37%	£21,959
South	24.71%	£17,297
West Central	9.99%	£6,993
Total	100%	£70,000

A total of £46,152 of application requests were made for an East Area Committee grant.

3.4 **Area Committee Community Grant Priorities and Outcomes**

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, East, South or West Central) by reducing social or economic inequality via one of the following funding priorities:

- promoting active lifestyles
- arts and cultural activities
- community development activities
- reducing poverty activities
- legal and/or financial advice (*the Advice Quality Standard (AQS) or equivalent required*)
- employment support
- capacity building of the voluntary sector to achieve the above

- 3.5 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.
- 3.6 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.
- 3.7 The rationale behind individual funding decisions will not be discussed at the meeting. Where no funding is proposed it will be due to one or more of the following reasons:
- grant scheme outcomes and/or priorities not adequately met
 - poor or insufficient identification of need or understanding of beneficiaries not well demonstrated
 - concerns regarding quality or viability of the project
 - activity was not targeted at beneficiaries living in a specific area of the city
 - proposals were the remit of another service/fund or organisation
 - organisation was ineligible
 - inclusion of inappropriate costs (e.g. equipment only requests)
 - organisation did not demonstrate the beneficiaries could not fund the activity themselves
 - financial need of organisation not demonstrated or over reliance on Community Grants funding

Appendix 1 sets out which of these reasons apply in those instances. Councillors are invited to contact the Grants Team prior to the meeting should they wish to discuss any specific application.

- 3.8 All awards are subject to grant agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.
- 3.9 The East Area budget has been fully allocated however should any funding become available through the return of unspent grant awards then Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014 and as set out in Part 3 – Discharge of Council Functions, Specific Delegations: Executive Functions (page 95) of the Constitution.

4. Appendices

Appendix 1: East Area Committee Community Grants – Applications and Recommendations 2023-24

Appendix 2: Area Committee Funding Formula

5. Inspection of papers

If you have a query on the report contact:

Julie Cornwell, Community Funding and Voluntary Sector Manager

Tel: 01223 - 457855 Email: julie.cornwell@cambridge.gov.uk

Appendix 1 – East Area Committee Community Grants – Applications and Recommendations 2023-24

Beneficiary Key: A – Abbey, C – Coleridge, P – Petersfield, R - Romsey (N-North, S-South, W-West Central)

Where a £0 award has been recommended, it will be for one or more of the following reasons:

1	Grant scheme outcomes and/or priorities not adequately met
2	Poor or insufficient identification of need or understanding of beneficiaries not well demonstrated
3	Concerns regarding quality or viability of the project
4	Activity was not targeted at beneficiaries living in a specific area of the city
5	Proposals were the remit of another service/fund or organisation
6	Organisation was ineligible
7	Inclusion of inappropriate costs (e.g. equipment only requests)
8	Organisation did not demonstrate the beneficiaries could not fund the activity themselves
9	Financial need of organisation not demonstrated or over reliance on Community Grants funding

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Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
E1	Ainsworth Area Residents' Association (AARA)	Provision of mini allotment planters and mural signage for Ainsworth Street community garden plus additional new allotment planter to be located in Ainsworth playpark.	Improve urban landscape. Encourage social connectedness and reduce isolation through engagement in community activities.	P: 800	Full cost: £2,949 Income: £1,850	£1,099	£500
E2	Bird Box Gallery (via Birdwood Area Residents Association).	5 week visual arts festival with 30 art 'bird-boxes' hosted in front gardens, and 5 temporary sculptural installations.	Develop a sense of belonging and connection with the area. Reduce barriers to cultural activity. Encourage walking and exploration of local area.	A: 10 C: 150 P: 20 R: 20	Full cost: £2,042 Income: £100	£1,942	£0 Reason: 1,2,9

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
E3	C3 Church (The)	Provision of weekly free hot meals via food truck in C3 Church car park (running at the same time as the C3 food bank).	Improve mental health and wellbeing and reduce poverty. Build a sense of community and belonging, reducing loneliness and isolation. Improve wellbeing of those volunteering.	A: 30 C: 20 P: 20 R:50	Full cost: £31,200 Income: £30 Reserves	£5,000	£5,000
E4	Cambridge Online	12 x weekly after school club for 12-18 year olds to be held at Coleridge Community College. Participants will develop digital skills and produce a film about the local area which will be shared more widely.	Reduce petty crime by keeping children and young adults busy and safe after school. Develop confidence and collaboration skills.	C: 36	Full cost: £4,582 Income: £363	£4,219	£0 Reason: 2,3
E5	Cambridge Royal Albert Homes (The)	An afternoon tea for residents.	Reduce social isolation among residents, particularly for those that have lost confidence following the pandemic.	P: 30	Full cost: £400 Income: £0	£400	£200
E6	Coleridge Community Forum	2 newsletters, 2 community meetings and summer trip to the seaside.	Improve wellbeing and reduce isolation. Share information with those who struggle to access this online. Engage and consult with local people and attract more active members.	C: 60 R: 10	Full cost: £1,429 Income: £350 Reserves	£846	£846
E7	Fitness Rush CIC	2 x six-week fitness courses (consisting of 2 x 1-hour sessions per week).	Reduce social isolation and improve physical and mental well-being of those from a Black and Minority Ethnic (BAME) background.	R: 24	Full cost: £10,890 Income: £5,890	£5,000	£0 Reason: 6,2

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
E8	Friends of Mill Road Cemetery	Running costs (insurance, AGM and affiliation fees).	Maintain green space in a densely populated area which provides a recreational space, increasing mental and physical wellbeing. Host free events to encourage community participation.	C: 50 P: 500 R: 100	Full cost: £180 Income: £0	£180	£180
E9	Gwydir Street Friends	'This Is Our Street!' an intergenerational community heritage and local history project to research and capture the story of Gwydir Street and the surrounding area. Resulting in online archive, street-based art exhibition and related events.	Promote community connectedness, civic pride and share local history. Capture, share and celebrate the story of our past and present.	P: 800	Full cost: £6,890 Income: £3,290	£3,600	£750
E10	Merry-go-Round Toy Library	Twice monthly Toy Library at Ross Street Community Centre.	Reduce social and economic inequality for local families via free sessions. Allow families regardless of income to access safe, good quality toys and equipment at a nominal charge.	A: 12 C: 18 P: 16 R: 44	Full cost: £840 Income: £450	£390	£390
E11	Mill Road Winter Fair	Mill Road Winter Fair on 2 December 2023.	Opportunity for residents, groups and businesses to come together and celebrate the diversity of the local community. Build relationships and enable	A: 300 C: 1,800 P: 2,400 R: 2,400 (N: 400, S: 700, WC: 500)	Full cost: £7,185 Income: £4,485	£2,700	£2,500

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
			residents to become involved in their community.				
E12	Oblique Arts	6 weekly arts workshops at Romsey Mill and exhibition at Box Café Gallery for participants with physical and neuro diverse conditions.	Address social inequality, cultural isolation, and lack of access to the arts, provide skills, boost self-esteem, connection, and peer support.	A: 3 C: 2 P: 3 R: 4	Full cost: £2,900 Income: £850	£2,050	£1,500
E13	Petersfield Area Community Trust (PACT)	Opening / Easter event, summer, and Christmas event at new Mill Road Community Centre.	Provide inclusive and accessible events. Reduce social isolation and promote community connectedness between new and existing community. Promote new community centre.	P: 200 R: 100	Full cost: £1,914 Income: £300	£1,614	£1,000
E14	Romsey Mill Trust	36 x weekly music sessions for disadvantaged young people aged 11-16 years old.	Develop transferable social and emotional skills 'by doing' while having fun. Increase confidence and self-esteem. Improve self-perception and aspirations for the future, develop character and increase resilience and self-efficacy.	A: 4 C: 15 R: 1	Full cost: £6,713 Income: £2,259 Reserves	£2,183	£2,183
E15	Romsey Music Project (The)	Music programme: lunchtime recitals, evening orchestral concerts and community choir at St Philip's Church Centre.	Provide affordable and accessible cultural activities to Romsey residents as participants or audience members.	C: 10 P: 20 R: 100	Full cost: £4,692 Income: £1,350 Reserves	£3,000	£0 Reason: 1,2
E16	Salvation Army Cambridge	4 x week provision of breakfast and weekly	Create a welcoming space for all. Combat social isolation and loneliness.	C: 379 P: 1,887	Full cost:	£5,000	£0 Reason:

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
		hot lunch for the community.		(N: 377, W: 377)	£22,200 Income: £22,990		3,9
E17	St Martin's Church	48 x weekly breakfast club for disadvantaged residents at Tommy's Café, St Martin's Church.	Improve quality of life, combat loneliness and provide additional support.	C: 40	Full cost: £3,822 Income: £288 Reserves:	£3,534	£3,515
E18	St Philip's Church, Cambridge	6 x 1-hr cookery classes for disadvantaged residents held every other month at St Philip's Church.	Reduce food poverty by providing basic cooking techniques and ways to avoid food waste to those on a low income.	R: 10	Full cost: £1,850 Income: £0	£1,850	£1,850
E19	Signal Box Centre (The)	Weekly summer holiday activities for children aged 6-18 years particularly those living in social tenancies.	Provide physical and creative opportunities in a structured and positive environment to those who would not otherwise have access. Reduce social isolation and improve confidence and mental wellbeing through making new friends and playing together.	P: 30	Full cost: £1,545 Income: £0	£1,545	£1,545

East Area awards total	£21,959
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Appendix 2 - Area Committee Budget Calculation 2023-24

Area Committee	Ward	Ward Population (Census 2021)	Ward Proportion (%) of Total Population (WTP)	Ward Benefit Population	Ward Proportion of Total Benefit Population (WTBP)	Weighted score ((2*WTBP) +WTP)/3	Funding Allocation
North	Arbury	9,715	6.67%	1,321	10.92%		
	East Chesterton	9,714	6.67%	1,368	11.31%		
	Kings Hedges	10,315	7.08%	1,673	13.83%		
	West Chesterton	8,484	5.82%	207	1.71%		
	Sub-total	38,228	26.24%	4,569	37.77%	33.93%	£23,751
East	Abbey	10,340	7.10%	1,685	13.93%		
	Coleridge	10,825	7.43%	925	7.65%		
	Petersfield	8,232	5.65%	782	6.46%		
	Romsey	10,185	6.99%	656	5.42%		
	Sub-total	39,582	27.17%	4,048	33.47%	31.37%	£21,959
South	Cherry Hinton	9,343	6.41%	906	7.49%		
	Queen Edith's	11,929	8.19%	605	5.00%		
	Trumpington	17,394	11.94%	1,367	11.30%		
	Sub-total	38,666	26.54%	2,878	23.79%	24.71%	£17,297
West Central	Castle	12,979	8.91%	324	2.68%		
	Newnham & Market	16,245	11.15%	277	2.29%		
	Sub-total	29,224	20.06%	601	4.97%	9.99%	£6,993
Totals		145,700		12,096			

References

- Census 2021 Map showing population in Cambridge City <https://www.ons.gov.uk/census/maps/choropleth/population/household-deprivation/hh-deprivation/household-is-not-deprived-in-any-dimension?lad=E07000008>
- Benefit population (October 2022) taken as an extract from Low Income Family Tracker

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Environmental Report

Cambridge East Area

[Covering the wards of Abbey, Coleridge, Petersfield and Romsey]

Period of: September 2022 to February 2023

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1. Introduction

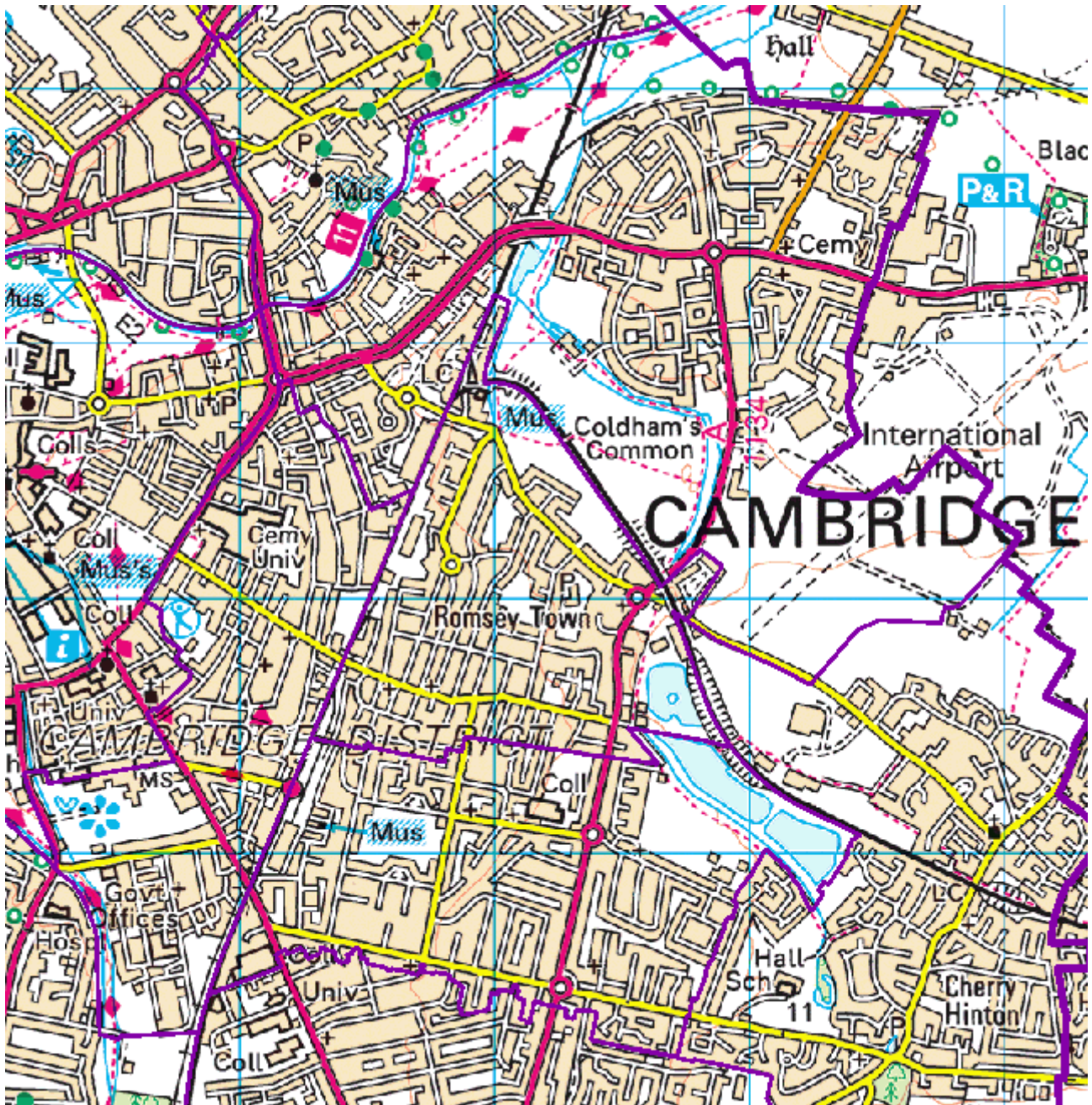
This report provides an overview of the council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the Area Committee area over the past six months.

This report provides open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and has the opportunity to engage in and help to shape this activity, including identifying specific local service requests/ issues.

1. Streets and Open Spaces Operations Team:
 - a. Street cleansing and Grounds Maintenance – cleans all residential streets and public land and maintains all grass and shrub beds across the city.
 - b. Community Engagement Team - works with Community Payback and Streets and Open Spaces volunteers to deliver community nominated improvement projects.
 - c. Enforcement Team - investigate and take action against instances of environmental crime and dog control issues in public places across the city.
2. Streets and Open Spaces Assets Development Team:
3. Streets and Open Spaces Projects Team
 - a. Projects
 - b. Parks
 - c. Trees
4. The Greater Cambridge Shared Waste Service provide rubbish and recycling collections from homes and business Cambridge and South Cambridgeshire and empties 32,000 bins each day. It is responsible for setting policy on how this should be done and educating residents and customers on how best to recycle.
5. Environmental Health:
 - a. Pest control – free treatments for rats, mice, cockroaches, bedbugs and pharaohs ants
 - b. Private sector Housing interventions – complaints and investigations regarding condition of properties
 - c. Other public health interventions – refuse, hoarding, bonfires
 - d. Noise complaints – day time and night time noise complaints ,

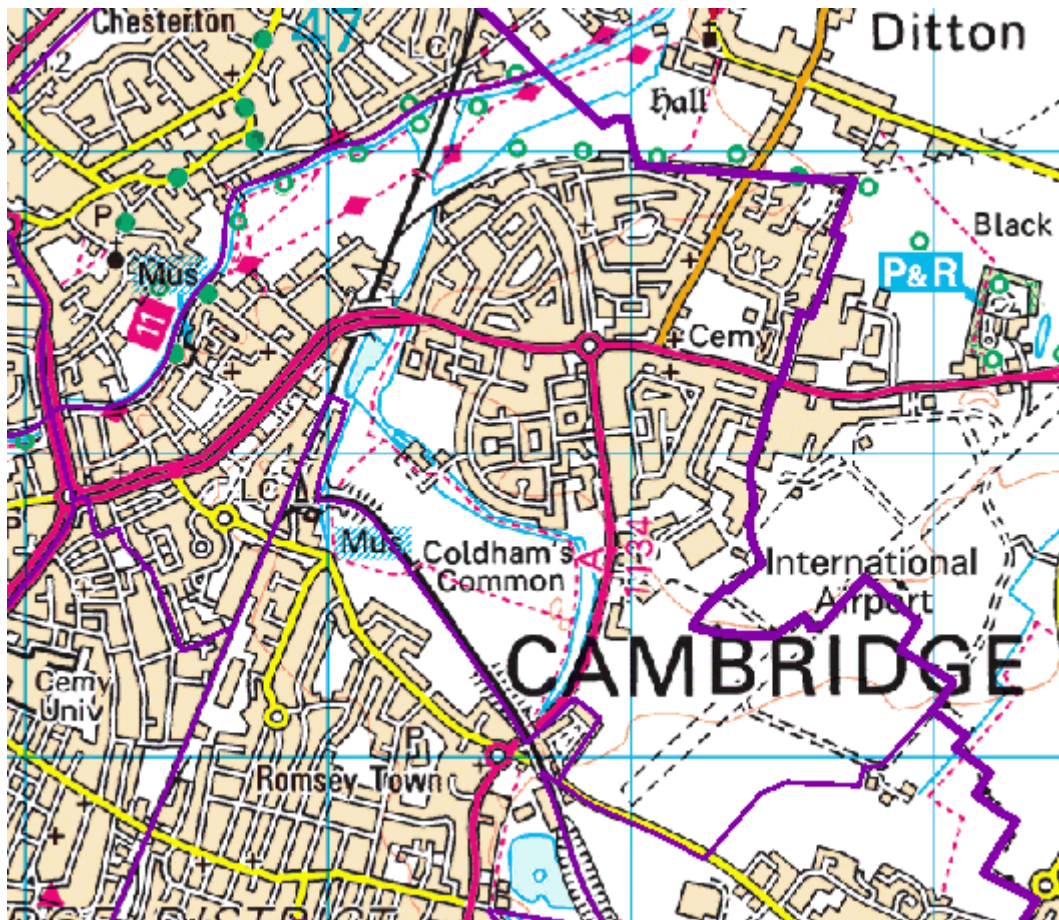
2. East Area Profiles

In this section an update of what teams have been doing in the previous six months is detailed.



Ward Profile: Abbey

Map



Community Engagement team

At Abbey Pool a group litter pick took place with streets and open spaces volunteers and residents. At Stourbridge Common a corporate group of volunteers' litter picked the common. At Barnwell Road our Community Engagement Team worked with volunteers to lay bark on the pathways.



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

Illegally Dumped Waste:

- September:
 - Galfrid Road - mismanagement of household waste – Community Protection Warning served.
 - Anns Road - recycling point household items and non-recyclable waste illegally dumped on ground next to bins, multiple suspects identified, and fixed penalty notices issued for littering offences
 - Dennis Road - broken furniture, garden, general waste, and electrical items dumped fixed penalty notices issued for fly-tipping and for littering offences.
- October:
 - Dennis Road – mismanagement of household waste investigated in conjunction with Housing Officer.
 - Ekin Road – waste dumped in communal area fixed penalty notices issued for littering offence
 - Rachel Close – recycling point domestic and non-recyclable waste dumped fixed penalty notices issued for littering offences
 - Rayson Way – skip bag containing garden waste dumped – suspect untraceable
 - Stourbridge Common waste dumped next to public bins fixed penalty notice issued for littering offence.
- November:
 - Thorpe Way – dumped fridge investigated in conjunction with housing officer
 - Anns Road - bag of general waste including food items dumped on ground at recycling point fixed penalty notice issued for littering offence
 - Dennis Road - cardboard dumped on the ground at recycling point Community Protection Warning served mismanagement of waste.
- December:
 - Wadloes Road - fridge dumped investigated in conjunction with housing officer
 - Rachel Close - sofa dumped at recycling point fixed penalty notice issued for fly-tipping
 - Jack Warren Green - large cardboard box dumped next to communal bins fixed penalty notice issued for littering offence.



- January:
 - New Street – household items dumped community protection warning served mismanagement waste
 - Ditton Fields - waste mismanagement investigations – illegal dumping of waste on the pavement next to bins / litter issues – business required to clear litter and on-going site monitoring
 - Fison Road - illegally dumped household waste in communal areas – investigation on-going.

Illegal Camping:

- September:
 - Stourbridge Common 3 x tents
 - Coldhams Common 1 x tent
- October:
 - Stourbridge Common 4 x tents
 - Abbey Road car park 1 x tent
- November:
 - Stourbridge Common 1 x tent
 - Barnwell East LNR 1 x tent
- December:
- Coldhams Common 2 x tent.

Littering from a vehicle - during this period four incidents of cigarette ends thrown from vehicles were witnessed on Newmarket Road and fixed penalty notices issued for littering offence.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Adrian Bastiani, and Bree Donovan.

Operations service

The Operations team have continued with the high level of focus to remove litter from the fast food and retail outlet hot spots across this area.

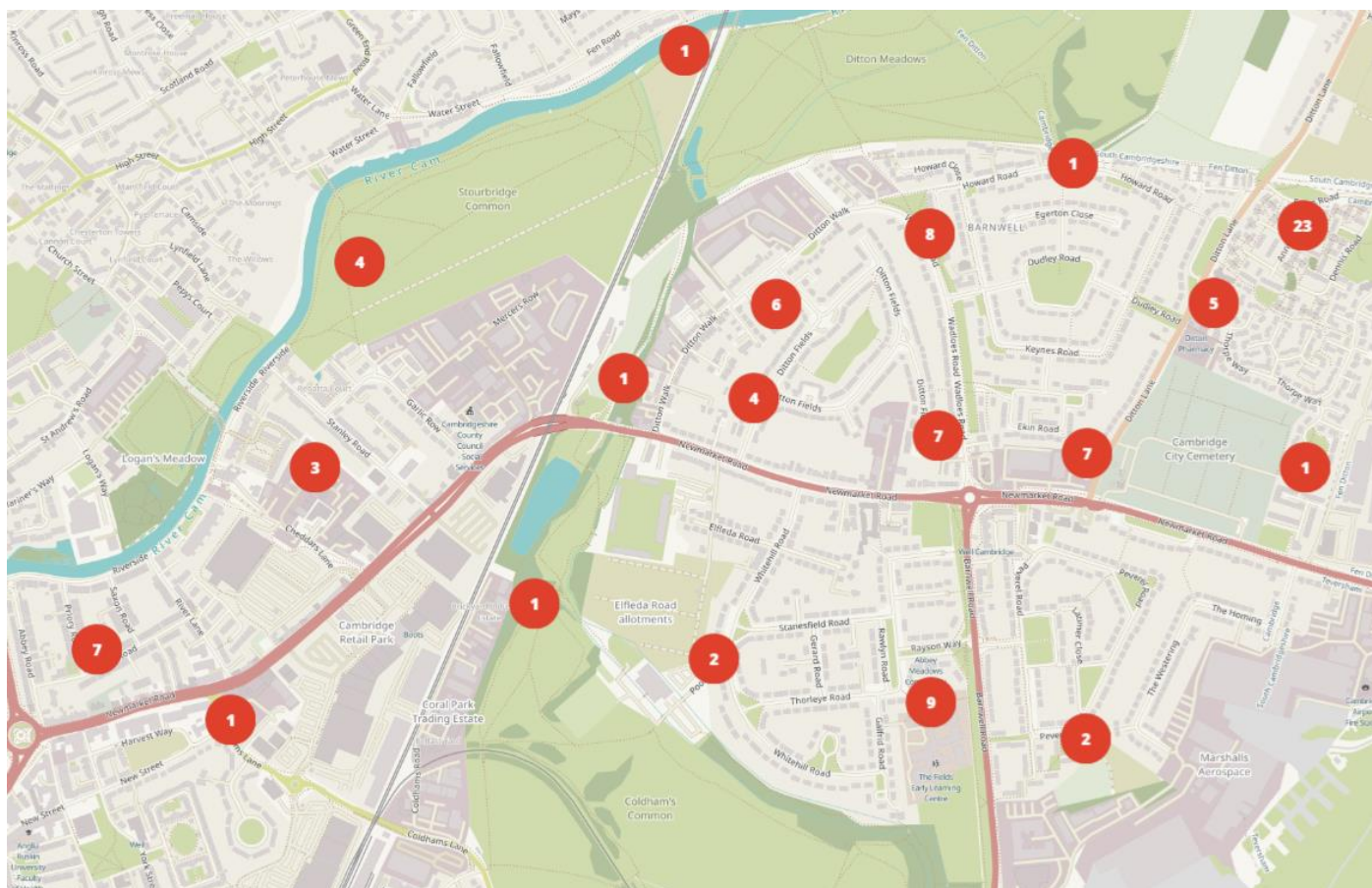
The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention by exception.

The whole team have been working with the City Council Enforcement Officers to reduce the amount of fly-tipping across the ward with the Thorpe Way / Fison Road estate being identified as particular hot spots.

The team have been busy clearing all leaf fall in the area with the ground's maintenance team. The team have completed the winter pruning and maintenance of shrub beds across the highways and parks, ready for the bird nesting season. Over the course of March, the ground's maintenance team will start preparing for and commencing the grass cutting season.



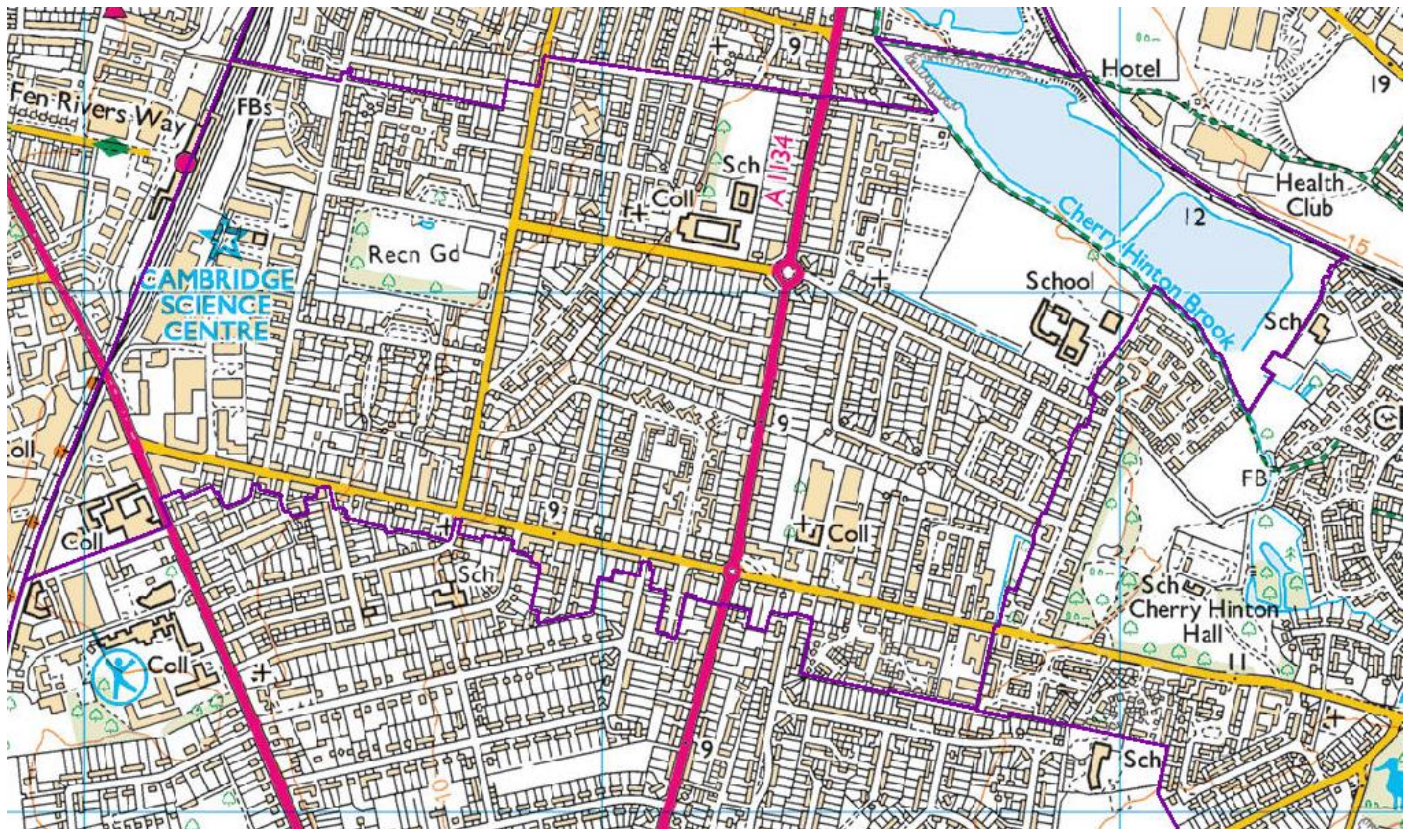
The hot spot map shows the numbers and locations of the flytips cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website, and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Ward Profile: Coleridge

Map



Community Engagement team

At Coleridge Recreation Ground volunteers spent the day completing tree works, watering, cutting back and mulching around the trees.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

Enforcement officers conduct regular patrols in the area spending approximately 7 to 8 hours per week.

During this period, we have had a total of fourteen fly tips in this area. This includes waste ranging from mattresses, cardboard boxes, and black bags containing household waste. As for hotspots Perne Road is still getting targeted with various types of waste. We have issued fixed penalty notices for fly tipping.

We worked closely with various take away businesses in the area. We had a lot of issues with a business in this ward which we are working closely with Environmental Health officers to monitor the business in respect of their controlled waste.

Littering is spasmodic, in total six reported cases during this reporting period that have been investigated. Of which we have issued six fixed penalty notices which have all been paid. Three of which was litter from vehicles which were traveling through this ward.

Also, on numerous occasions we have given educational advice and cigarette ashtrays issued.

There are no hotspots. However, we have had reports of abandoned motor vehicles at Perne Avenue, Gray Road, Rustat Avenue, Ashbury Close and St Thomas Square. We work closely with estate managers and residents who are very vigilant. We have had a total of six abandoned vehicles in this area. The majority have been claimed by the owners. None of which have been reported abandoned. They were no longer at the location on the follow up visits.

We have had one report of illegal camping at Coleridge Recreation ground that was removed by the owner.



If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Tony Durman and Jordan Hine.

Operations Service

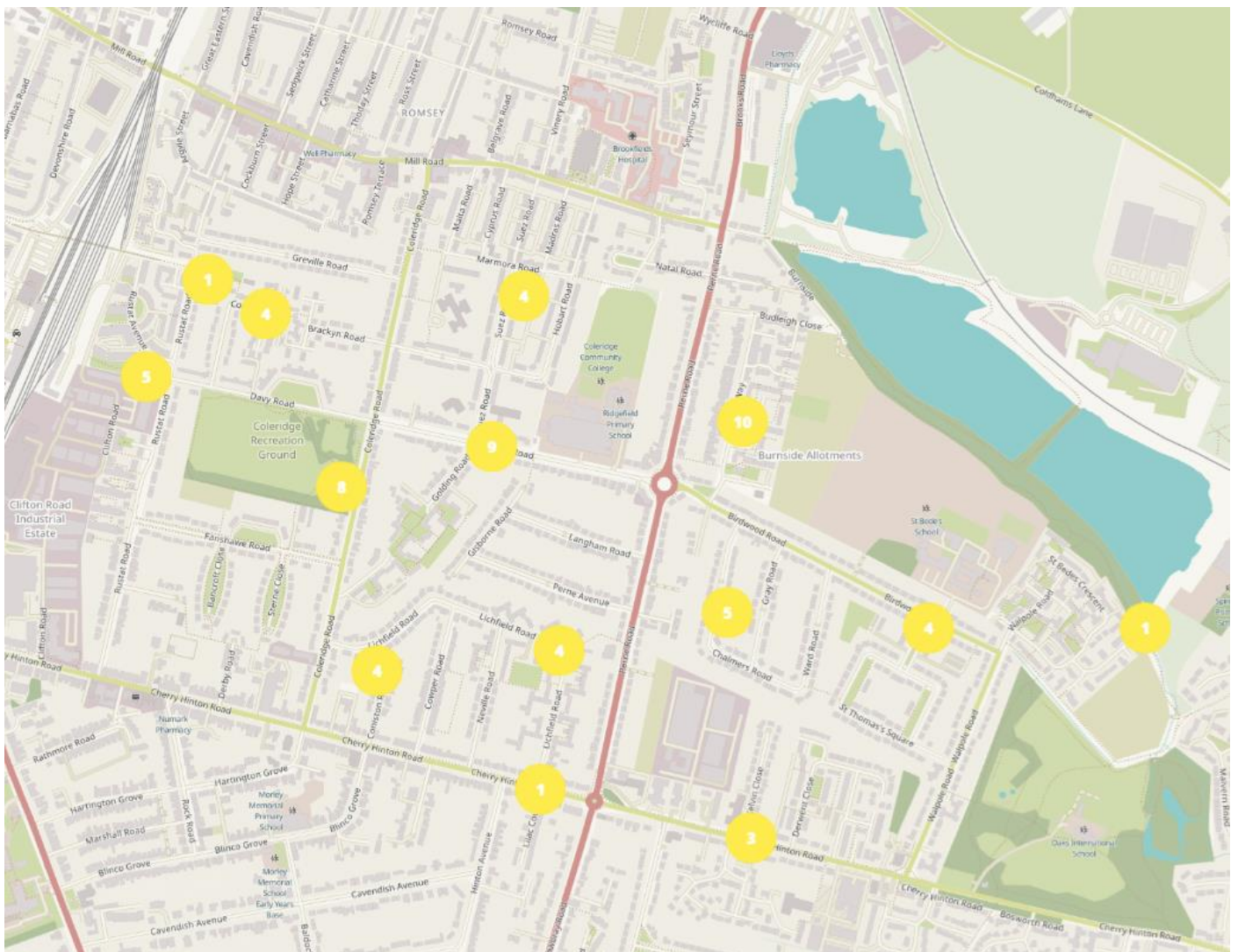
During this period, the Operations Team have been busy clearing all leaf fall in the area with the ground's maintenance team. The team have completed the winter pruning and maintenance of shrub beds across the highways and parks ready for the bird nesting season.

The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention by exception.

The graffiti team have been tasked with the continual removal of affected street furniture, with Rustat Road (Carter Bridge) and Davy Road being identified as specific hot spots. Over the course of March, the ground's maintenance team will start preparing for and commencing the grass cutting season.



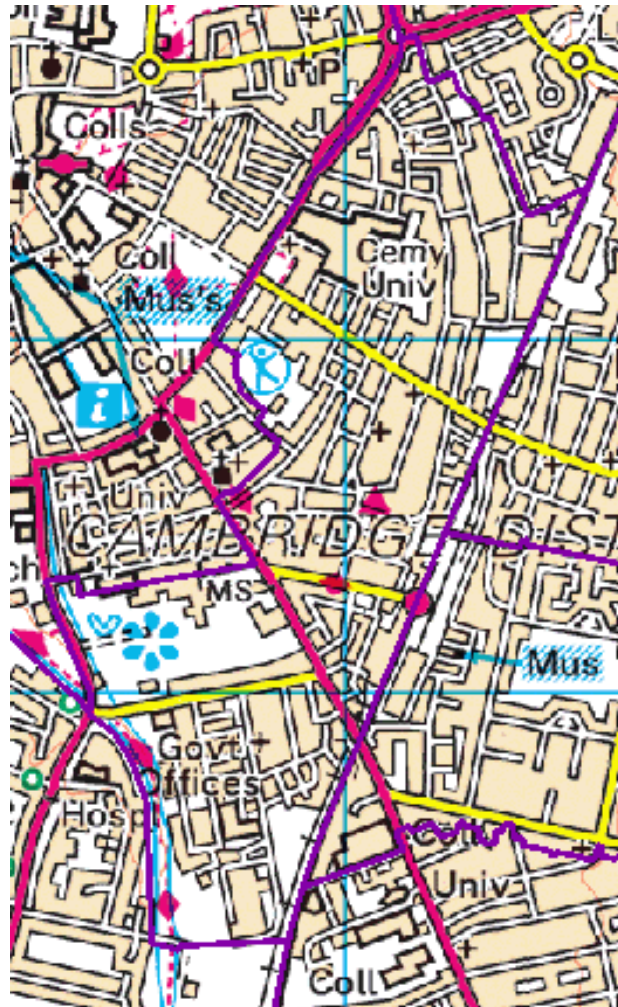
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Ward Profile: Petersfield

Map



Community Engagement team

At Mill Road Cemetery there was a group litter pick, we also had a corporate group of volunteers who undertook works to cutting and racking meadow grass, clearing the listed graves, clearing paths, and renovating benches. In addition, Community Payback spent several weeks helping in the cemetery. Cutting back overgrowth and clearing spoil and edging the pathways. At East Road tree planting with residents took place.



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

Littering – During the period between September 2022 – February 2023 we continued to undertake proactive litter patrols within the Petersfield area, where fixed penalty notices were issued for littering. In November at Ashley Court litter was thrown from vehicle witnessed by council staff and a fixed penalty notice issued for littering offence and in February on Mill Road a cigarette was thrown from vehicle this investigation is on-going.

Fly tipping Commercial and Domestic Waste –

- September:
 - Staffordshire Street - large amount of waste dumped including black sacks, broken furniture and cardboard multiple suspects fixed penalty notices issued for littering offences
 - East Road – domestic waste dumped on pavement outside Mallory House multiple incidents investigated fixed penalty notices issued for littering offences
 - Devonshire Road – Large amount of cardboard and packaging dumped on pavement fixed penalty notice issued for littering offence
 - York Street - mismanagement of household waste/receptacles identified Community Protection Warning served
- October:
 - Staffordshire Street – waste found dumped including mattress and packaging fixed penalty notice issued for littering offence
 - Gwydir Street - public recycling point assorted rubbish dumped including a mattress and white sacks containing soiled nappies and cardboard fixed penalty notices issued for failure to comply with household duty of care for littering offences
 - Mill Road – mismanagement of household waste/receptacles identified (blue bin contaminated with raw chicken and electrical items) – Community Protection Warnings served for mismanagement of waste
 - Guest Road - black bags containing household waste found Community Protection Warning served for mismanagement of household waste
 - Hooper Street - large quantity of cardboard left on pavement after being presented for collection incorrectly fixed penalty notice issued for failure to comply with household duty of care.
- November:

- Staffordshire Street – garden waste placed in communal recycling bin at Hilderstone Flats Community Protection Warning served mismanagement of household and garden waste
- East Road - outside Mallory House two incidents of domestic waste in sacks dumped on pavement – Property management company contacted
- Gwydir Street - public recycling point boxes filled with packaging dumped on the ground next to clothing recycling bin fixed penalty notice issued for littering offence.



- December:
 - East Road – bags of domestic waste in black sacks dumped on the pavement outside Mallory House fixed penalty notices issued for littering offence
 - Mill Road – large cardboard box placed into a public bin making it unusable – suspect traced Community Protection Warning served for mismanagement of household waste.

Section 47 – We have been working closely with the local businesses to ensure they are managing their waste in the correct manner, a total of 3 FPN's have been issued to businesses for breaching their section 47 notices and a total of 5 businesses have been placed on a section 4 in this area.

Abandoned Vehicles – We have dealt with several Abandoned Vehicles with the owner claiming the vehicle after 7 – day notice had been applied. In December at Sleaford Street a vehicle was declared abandoned, removed to storage and subsequently vehicle destroyed, officers have been unable to trace the registered keeper.

If you would like to report an environmental crime issue in your ward, please get in contact your Enforcement Officers, Bree Donovan, Adrian Bastiani, Tony Durman and Jordan Hine.

Operations service

The Operations Team have been busy clearing all the leaf fall in the area with the ground's maintenance team. The team have completed the winter pruning and maintenance of shrub beds across the highways and green spaces ready for the bird nesting season.

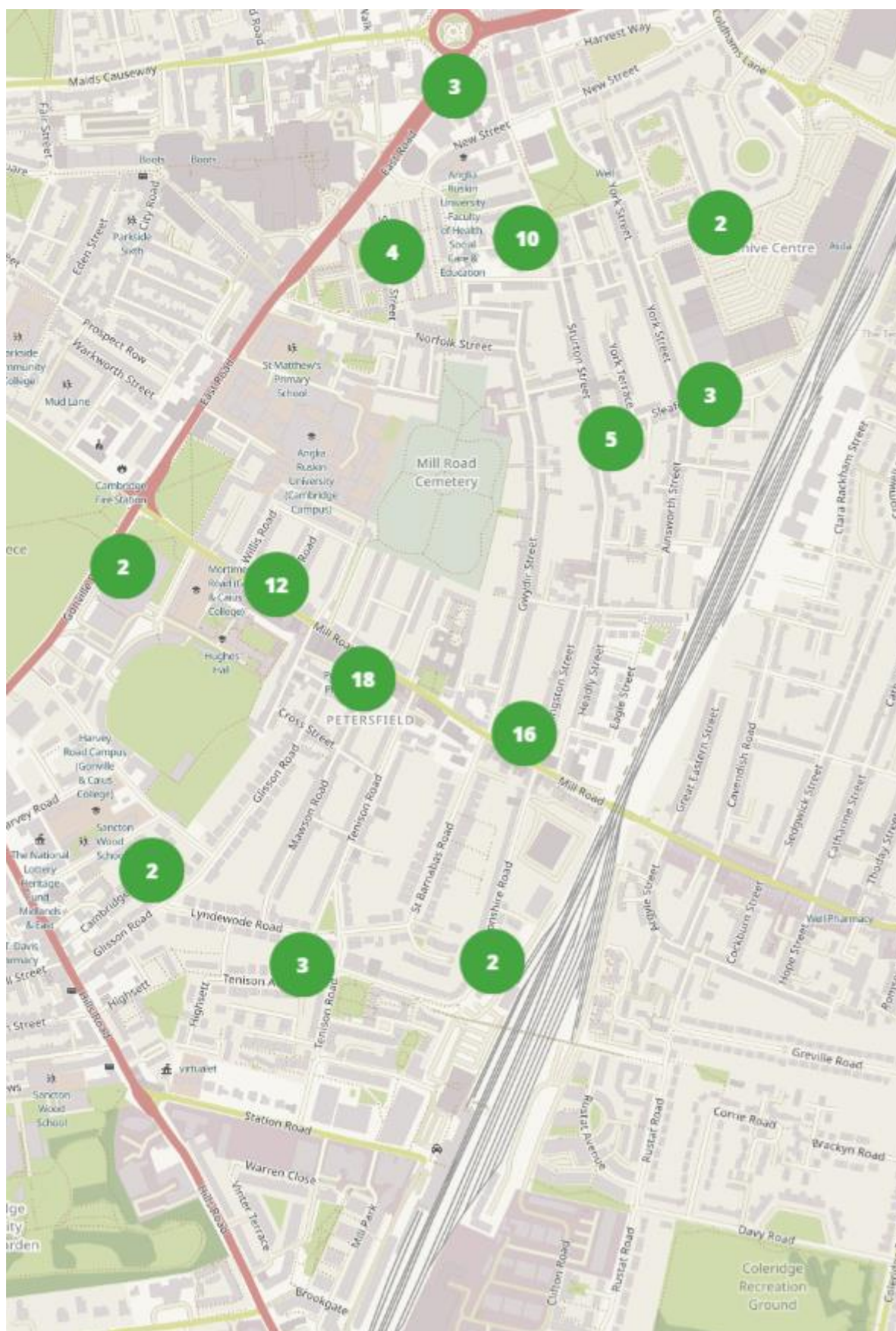
The graffiti team have been tasked with the continual removal of affected street furniture of graffiti and fly-posters. Gwydir Street car park has been identified as a specific hot spot for drug related paraphernalia and needles with the Rapid Response team making regular removals.

The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention by exception.

The team have continued with the high level of focus to remove litter from the retail hot spots across this area. Over the course of March, the ground's maintenance team will start preparing for and commencing the grass cutting across Petersfield.



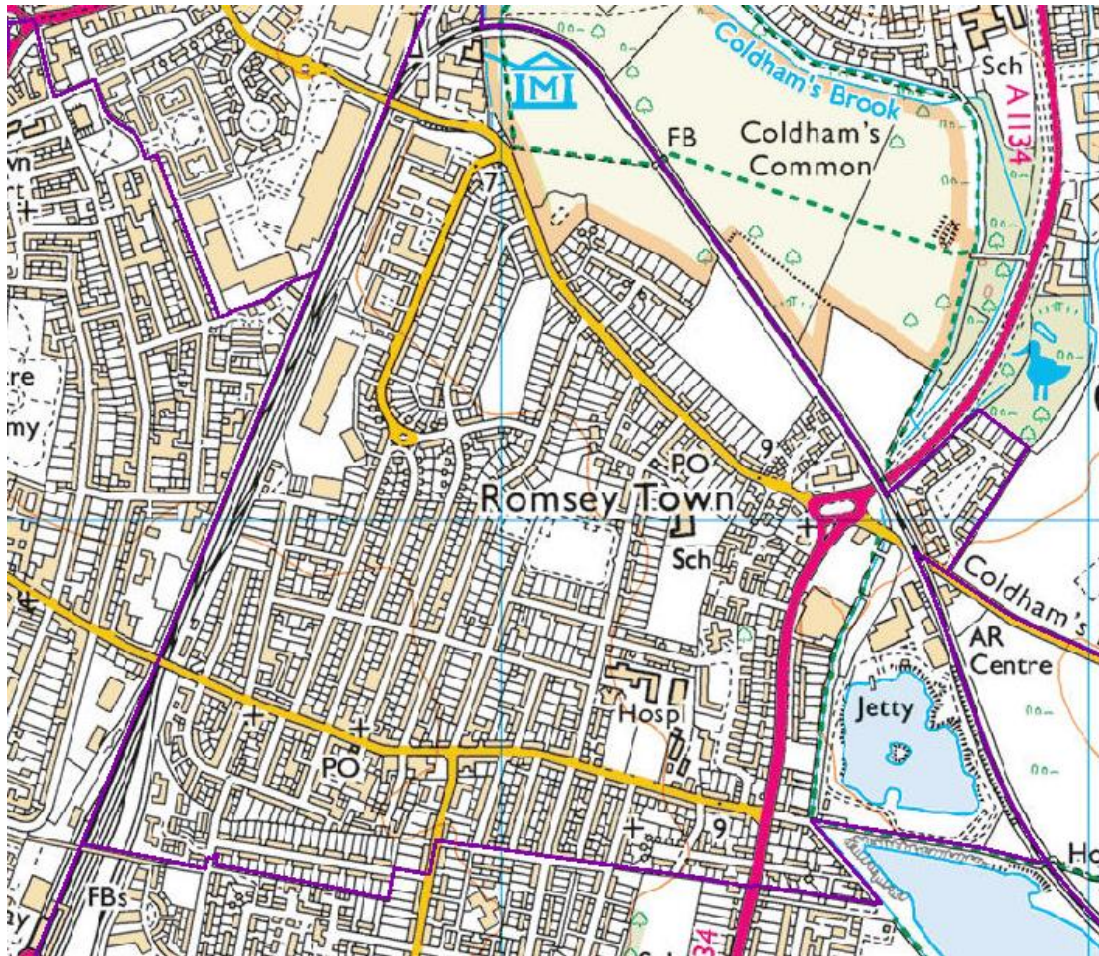
The hot spot map shows the numbers and locations of the flytips cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website, and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Ward Profile: Romsey

Map



Community Engagement team

At Romsey Recreation Ground we had a corporate group of volunteers who undertook various works including building a bug hotel, creating a wildflower garden, and weeding the community garden. A second corporate volunteer group of thirty people attended and completed a series of mixed activities to improve the area.



At Coldhams Common off Coldhams Lane, the volunteers from streets and open spaces rubbed down and prepared the railings and have started to paint them, this work is ongoing.



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

Illegally Dumped Waste:

- September:
 - Coldhams Lane – bags of household waste presented incorrectly for collection not returned to property fixed penalty notices issued for littering offence.
- December:
 - Ross Street – black sacks of domestic waste dumped – on-going monitoring
 - Cromwell Road – waste dumped next to public litter bins fixed penalty notices issued for fly-tipping and Waste Transfer documents requested from business



- January:
 - Hemingford Road – waste mismanagement issues – investigation on-going
 - Brooks Road – large cardboard and furniture dumped fixed penalty notices issued for fly-tipping
 - Wycliffe Road – two cardboard boxes dumped in communal area fixed penalty notices issued – further dumped waste in the area is currently under investigation.
- February:
 - Coldhams Lane – large box filled with polystyrene dumped on footpath – investigation on-going.

Littering from a Vehicle:

- September: Brooks Road – cigarette end thrown from vehicle fixed penalty notices issued for littering offence.
- November: Barnwell Road and Coldhams Lane– cigarette ends thrown from vehicles fixed penalty notices issued for littering offences
- January: Coldhams Lane – four incidents of cigarette littered from vehicle witnessed and fixed penalty notices issued, and in Barnwell Road – cigarette end thrown from vehicle fixed penalty notices issued for littering offence.
- February: Coldhams Lane – littering offence witnessed – investigation on-going.

Dog Control reports:

- September: Hampden Gardens - request from residents for extension of dog exclusion area to the whole garden area – suggestion put forward for consideration in the PSPO review.
- October: Wycliffe Road – persistent fouling issue reported – letter sent to dog owner reminding them of their responsibilities to clear up after dogs immediately.
- January: Barnwell Road – reported dog off lead in communal area and fouling not being cleared up – investigation on-going
- February: Fairfax Road – dog straying into gardens investigated

If you would like to report an environmental crime issue in your ward, please get in contact your Enforcement Officers, Bree Donovan, Adrian Bastiani, Tony Durman and Jordan Hine.

Operations service

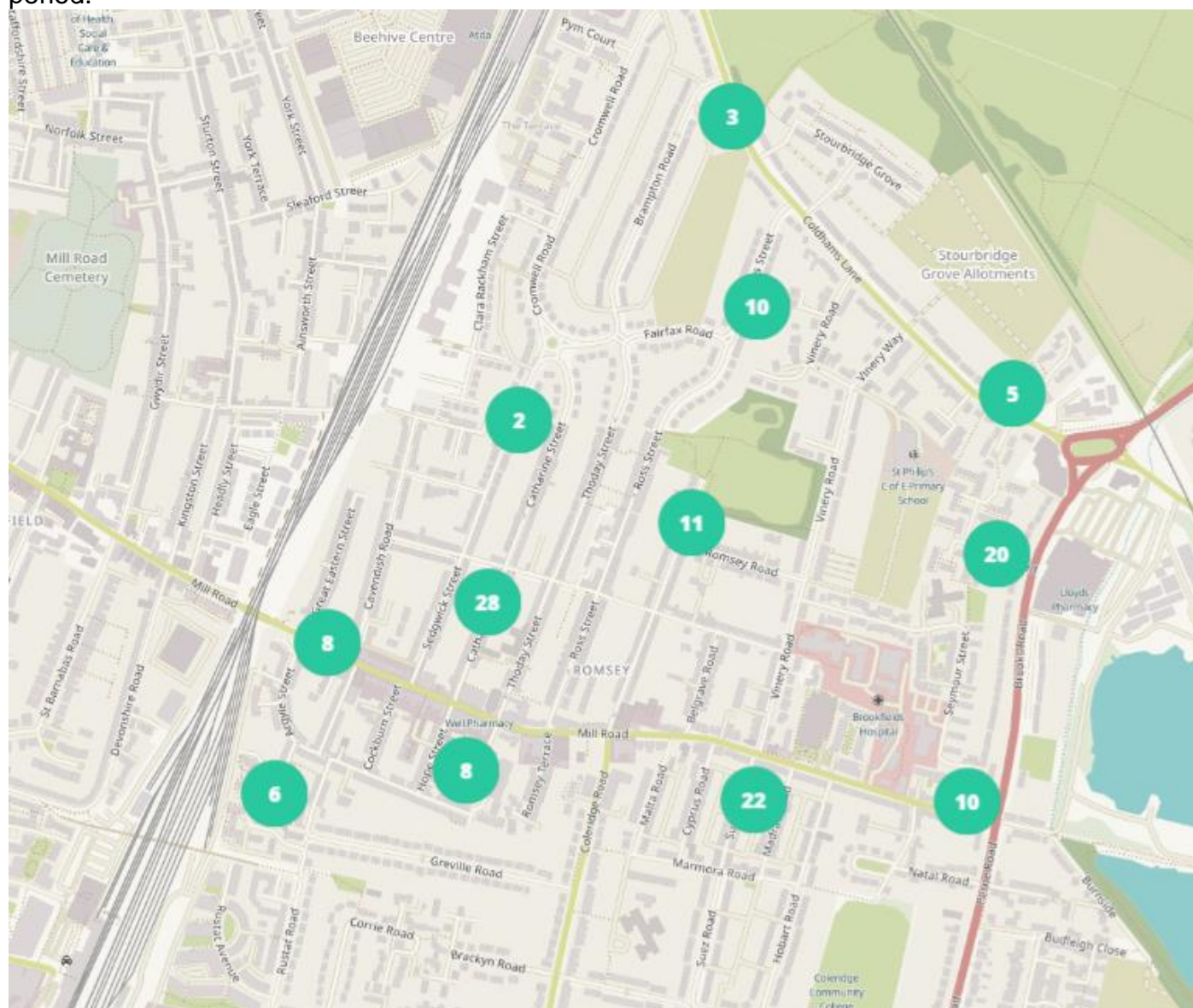
The whole team have been working with the City Council Enforcement Officers to reduce the amount of fly-tipping across Romsey with Thoday Street and Wycliffe Road being identified as particular hot spots.

The street cleansing team have been sweeping all the main roads and residential areas of detritus and completing deep cleaning as they go around the ward. The graffiti team have been tasked with the continual removal of affected street furniture, with Mill Road being identified as an area of concern.

The team have been busy clearing all the leaf fall in the area with the ground's maintenance team. The team have completed the winter pruning and maintenance of shrub beds across the highways and parks ready for the bird nesting season. Over the course of March, the ground's maintenance team will start preparing for and commencing the grass cutting season



The hot spot map shows the numbers and locations of the flytips cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Community Engagement Team Updates

Hedgehog Holes

The Community Engagement Team continues to work with Cambridge Hedgehogs to promote hedgehog holes and highways. The team can assist residents by cutting holes in fences to facilitate hedgehog movement between gardens.



To date the team have cut over forty new hedgehog holes across the city. Should residents wish to have a hedgehog hole cut they can email the Community Engagement Team at sosvolunteers@cambridge.gov.uk who will make suitable arrangements.

Greater Cambridge Shared Waste Service Update:

Greater Cambridge Shared Waste Service Updates for Cambridge (Covers the period of April 2022 to December 2022):

Date	Event
23. 4 2022	Hobart Suez CAD
28.04 2022	Newnham Residents association recycling talk
14.05 2022	Cambourne CAD
05.06 2022	Haslingsfield Eco Fest
11.06 2022	Arbury Carnival
02.07 2022	Whitehill Road CAD
09.07 2022	Brackley Road CAD
16.07 2022	Tenby Close CAD
18.07 2022	COPE AGM St Luke's Church Recycling Stall
20.07 2022	Hanover Court CAD
23.07 2022	East Chesterton CAD
29.07 2022	Cambridge Folk Festival recycling bag handout and recycling stall
13.08 2022	Cockerell Road CAD
20.08 2022	Jack Warren Green CAD
11.09 2022	Croydon Classic Car show recycling stall
17.09 2022	Thorpe Way CAD
1.10 2022	Teversham Drift CAD
05.10 2022	Wolfson College recycling talk
08.10 2022	Ditton Fields CAD
14.10 2022	The Guildhall Council Zero carbon lunch event
15.10 2022	Ancaster Way CAD
22.10 2022	Cambridge Museum of Technology Recycling stall
05.11 2022	Wulfstan Way CAD
29.10.2022	Grand Arcade Eco recycling stall
03.12 2022	Mill Road Winter Fair recycling stall

3. Environmental and Waste Data

Public Realm [East Area]

Period	Activity	Total number of incidents	Abbey	Coleridge	Petersfield	Romsey
Sept 2021 to Feb 2022	Fly tipping	364 ¹	111	43	142	68
Sept 2022 to Feb 2023	Fly tipping	317 ²	92	62	82	81
Sept 2021 to Feb 2022	Needles	39	30 needles (5 instances)	2 needles (2 instances)	5 needles (5 instances)	2 needles (2 instances)
Sept 2022 to Feb 2023	Needles	25	6 needles (5 instances)	4 needles (2 instances)	12 needles (9 instances)	3 needles (2 instances)
Sept 2021 to Feb 2022	Fixed penalty notices	27Error! Bookmark not defined.	11	0	10	6
Sept 2022 to Feb 2023	Fixed penalty notices	86 ²	26	4	36	20

Summary of public realm data:

Fly tipping:

Hot spot maps within each of the ward profiles shows the numbers and locations of the flytips within the last six-month period.

Needles:

- **Abbey:** In September two needles were removed from Wadloes Road garages, in October one needle was removed from near to Abbey Leisure, in November two needles were removed from East Barnwell Community Centre (two separate instances) and in January one needle was removed from Galfrid Road.
- **Coleridge:** In September two needles were removed from Hills Road, and in January two needles were cleared from Clifton Court.
- **Petersfield:** In November and December three needles were removed from Caroline Place (two in November and one in December). In September there were three needles removed from Gwydir Street on two occasions, and a further needle cleared in February. In September

¹ Data is from 1 September 2021 to 24 February 2022.

² Data is from 1 September 2022 to 22 February 2023

at Petersfield Rec one needle was removed and in the same month another needle was cleared from St Barnabas Road. In February one needle was cleared from Rope Walk and one needle from St Matthews Street.

- **Romsey:** In September two needles were cleared from Ross Street and in November one needle was cleared from Cromwell Road.

Fixed penalty notices:

Fixed penalty notices issued across the period includes thirty-four for littering (including littering from a motor vehicle), twenty-nine for domestic waste littered, six for small scale fly tipping, eleven for breach of household duty of care, two for abandoned vehicles, one for breach of a waste receptacles notice and three for breach of commercial waste statutory notices or commercial waste dumping.

Private Realm [East Area]

Data not available at the time of the report.

Waste and Recycling Data [Great Cambridge Area]

Recycling rate:

This is based total amount of recycling collected in blue and green bins. Waste is subject to seasonable fluctuations.

Activity	Q1 Apr-Jun 22/23	Q2 Jul-Sep 22/23
Total recycling rate	51.71%	49.37%
Recycling rate – dry recycling	20.44%	22.37%
Recycling rate – composting	31.56%	26.97%
Residual waste collected for disposal	48%	50.66%

4. Key contacts

Area	Contact	Telephone Number	Email
Community Engagement	Community Engagement Team	01223 458084	sosvolunteers@cambridge.gov.uk
Local Nature Reserves Ranger	Vic Smith	01223 458282	Victoria.Smith@cambridge.gov.uk
Enforcement (Coleridge, Petersfield, and Romsey)	Tony Durman Jordan Hine	01223 458581 01223 457157	Tony.durman@cambridge.gov.uk Jordan.hine@cambridge.gov.uk
Enforcement (Abbey, Petersfield, and Romsey)	Bree Donovan Adrian Bastiani	01223 457122 01223 458574	Bree.donovan@cambridge.gov.uk Adrian.bastiani@cambridge.gov.uk
Streets and Open Spaces Operations / Commercial	Paul Jones	01223 458282	paul.jones@cambridge.gov.uk
East Area Operations Team Leader	Richard Woolman	01223 458282	richard.woolman@cambridge.gov.uk
Recycling Champions	Birgitta Laurent	07525 213774	recycling.champions@scambs.gov.uk

If you have a question about one of the council's services, you will be able to find a number of answers on our website www.cambridge.gov.uk. If you can't find what you are looking for, or want to discuss something with us, you can contact us on the details above or call 01223 457000.

5. Volunteer schemes

Time Credits

You can earn Time Credits for your time as volunteer. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated Area Ranger you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community.

To sign up or find out more visit our webpage <https://www.cambridge.gov.uk/streets-and-open-spaces-volunteers> or contact our Community Engagement Team on sosvolunteers@cambridge.gov.uk or 01223 458084

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. The Greater Cambridge Shared Waste Service is looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

To become a recycling champion please visit our webpage <https://www.cambridge.gov.uk/become-a-recycling-champion>, or contact recycling.champions@scams.gov.uk or telephone 07525 213774.