



Cambridge City Council West Central Area Committee

Date: Thursday, 16 March 2023

Time: 6.30 pm

Venue: Virtual Meeting via Microsoft Teams

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

- | | | |
|---|---|-----------------|
| 1 | Welcome, Introduction and Apologies for Absence | |
| 2 | Declarations of Interest | |
| 3 | Notes of the Previous Meeting | (Pages 3 - 10) |
| 4 | Matters and Actions Arising From the Minutes | (Pages 11 - 14) |
| 5 | Environmental Report - WCAC | (Pages 15 - 38) |
| 6 | Area Committee Grants 2023-24 | (Pages 39 - 46) |
| 7 | Open Forum | |

City Councillors: Gilderdale (Chair), S. Smith (Vice-Chair), S. Baigent, Bick, Holloway, Nethsingha, Payne, Porrer and Sweeney

County Councillors: Gay, Nethsingha and Rae

Information for the public

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Questions can be submitted throughout the meeting to Democratic.Services@cambridge.gov.uk and we will endeavour to respond to questions during the discussion on the relevant agenda item. If we run out of time a response will be provided to members of the public outside of the meeting and published on the relevant Area Committee meeting webpage.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Guidance for how to join virtual committees run via Microsoft Teams: <https://www.cambridge.gov.uk/have-your-say-at-committee-meetings>
- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457000

WEST CENTRAL AREA COMMITTEE

24 November 2022

6.30 - 9.00 pm

Present

Area Committee Members: Councillors Gilderdale (Chair), S. Baigent, Bick, Holloway, Nethsingha, Payne, Porrer, Nethsingha and Rae

Officers:

Public Realm Engineering & Project Development Team Leader: John Richards

Project Officer: James Ogle

Senior Anti-Social Behaviour Officer: Sarah Steggles

Committee Manager: Claire Tunnicliffe

Meeting Producer: Boris Herzog

Other Officers in Attendance:

Police Sergeant: Jim Stevenson

FOR THE INFORMATION OF THE COUNCIL

22/22/WAC Welcome, Introduction and Apologies for Absence

Apologies were received from Councillor Sweeney and County Councillor Gae.

22/23/WAC Declarations of Interest

Name	Item	Reason
Cllr Simon Smith	22/29/WCAC	Personal: One of the EIP projects relates to the road he lives on.

22/24/WAC Notes of Last Meeting

The notes of the meeting held on 28 September 2022 were noted.

22/25/WAC Matters and Actions Arising

The Committee noted the updated Action Sheet which could be found at the following link:

[Choose agenda document pack - West Central Area Committee 24 November 2022 - Cambridge Council](#)

22/26/WAC Policing and Safer Neighbourhoods

The Committee received a report regarding policing and safer neighbourhoods' trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous local areas of concern and engagement activity noted in the report were:

- Anti-social behaviour on green spaces, e.g. Jesus Green.
- Road safety focussing on delivery mopeds and scooters, particularly in the City Centre and central open spaces.
- Street begging.
- Supporting the new (police campaign) expected on drugs with focus on frequent users and the night-time economy.

The Senior Anti-Social Behaviour Officer informed the Committee the City Council had recruited a Street Support Officer who would take a more assertive outreach approach with street life people, building relationships with individuals, gathering evidence while working with multi agencies to deter certain behaviours.

Members welcomed and supported the work of the Police and Anti-Social Behaviour Team. Members expressed concerns regarding:

- Drug dealing and associated anti-social behaviour on green spaces highlighting Jesus Green and Grantchester Meadows.
- County line drug dealing and safeguarding of young people.
- Night-time economy and drug dealing and drug taking.
- E-scooters illegally used on public highways.
- Lack of lights on cycles.
- Street begging.

Sergeant Stevenson recommended that the focus on open spaces regarding drug dealing and associated behaviour be removed; the cold weather would have an impact on the behaviour, but Police would still patrol these areas as standard.

The following suggestions were put forward for the Police to consider as local areas of concern.

- Drug dealing and associated anti-social behaviour, including threatening behaviour and safeguarding of young people.

- Road safety focussing on delivery mopeds and electric scooters illegally used on public highways, particularly those vehicles at night without lights.
- Street begging.

Supporting the new (police campaign) expected on drugs with focus on frequent users and the night-time economy.

22/27/WAC GCP Item - Making Connections Consultation

The Committee received a presentation from the Greater Cambridge Partnership (GCP) Transport Director on the Making Connections consultation which runs until 23 December 2022 [GCP Making Connections 2022 | Consult Cambridgeshire \(engagemthq.com\)](https://www.cambridgeshire.gov.uk/engagemthq.com).

In response to comments made by the Committee, the GCP Transport Director said the following:

- i. 11,000 responses had been received to date, halfway through the consultation period.
- ii. The consultation had been publicised through various social media platforms including tv and face to face meetings to avoid digital exclusion.
- iii. Questions had been put forward to encourage proposals and recommendations.
- iv. Aware that a balance was required particularly for residents who needed to use the car for different purposes in the City; consideration needed to be given regarding when charges would not apply.
- v. There would be a programme of vehicle buses being phased out and electric vehicles phased in which would deliver significant air quality benefits.
- vi. A series of detailed proposals would follow to include the use of car clubs, cargo bikes, possible free bus travel day etc.
- vii. People should respond whatever their viewpoint was . It was vital that as many people responded as possible. These views would be analysed when making the final decisions and what the next steps would be.
- viii. There were several checks in place to try to stop the system from being abused.
- ix. 3% of the responses had been received from 16years to 24-year-olds. A series of conversations were being held with universities, schools, and youth groups to increase the level of engagement.
- x. The detail of how to deal with buses travelling into the City Centre would be investigated later; more electric buses, different size buses and alternative route networks would be explored.

- xi. The consultation was not just about a congestion charge but was about a carbon and air quality challenge which would get worse if left.

In response to a question asked by a member about the revenue expected to be received for the Sustainable Travel Zone, how much (in % terms) would be specifically (and only) for walking and cycling, the following response was given:

- i. This would be a decision for Cambridgeshire County Council as the charging authority.
- ii. As part of the proposals £50 to £60 million could be generated as part of overall package.

The Chair thanked the GCP Transport Manager for their presentation.

22/28/WAC Open Forum

A members of the public asked the following question as set out below.

1. Last June, the Windsor Road cycle and walking lane was given planning permission. There had been so many delays all over the Darwin Green project and now the possibility to open community contacts on both sides of the boundary appeared. Unfortunately, Barrett's and David Wilson are planning to start construction on the opposite side and leaving this infrastructure part to start 2026 or even later. At the Community Forum recently, Histon Road Area Residents' Association (HRARA) asked the question below and are raising with the Committee as well now. Local councillors, officers and residents are all positive about having a temporary cycle and walking path to go ahead as soon as possible, to meet the needs of residents now not in several years' time.

Residents along the fenced in Darwin Green area have waited for many years to have the planning permission approved for the walking and cycle lane by the Windsor Road connection to the Darwin Green area. Previously access to Darwin Green has only been available from the north near to the Kings Hedges Junction via a temporary fenced in cycle and walking lane. There have been no accidents in this lane.

Community rooms, Library, Health Clinic, Superstore, Park and a large Pond in the centre as well as public transport has been promised in the various plans, but nothing has been completed as of today.

On the other hand, just 5-10 minutes away lies a flourishing shopping centre with Aldi-Iceland-COOP, Oriental store, Iqbro greengrocer,

Post Office, Pharmacy, Coffee Tree cafe, Ballet School, 2 Community Centres, Church Hall, Mayfield School and St Luke's School, plus crucially the Guided Bus A with a direct connection to the Station and Addenbrooke's.

HRARA is therefore requesting that the West Central Area Committee (WCAC) consider this proposal and take steps to implement it through discussions with developers etc.

Councillor Payne said the following:

- i. Supported the proposal.
- ii. Suggested that WCAC write to the developers requesting the cycle and walking lane be installed immediately.
- iii. The planning application would be put forward to the Joint Development Control Committee (JDCC) for their consideration; asked if WCAC could write to JDCC to make their feelings known on the matter of the cycle and walking lane.

Councillor S Smith said the following:

- i. With regards to the community rooms the City Council had been negotiating with the developers for the last twelve months; understood there were multiple problems with the building, but negotiation was nearing completion.
- ii. Section 106 agreements were in place for Eddington and Darwin Green which included provision for a health centre which included contributions towards rental costs.
- iii. Expressions of interest had been invited in operating the health centre.
- iv. The developers were in negotiation with a supermarket operator.
- v. The Council's Planning Service had advised that the route on the orbital cycle route had been approved under the reserved matters consent. The detail of the lighting scheme was secured under a condition under the outline consent but the condition and the S106 agreement did not include an installation trigger point.
- vi. One part of Windsor Road would be considered under a reserved planning matters application at a JDCC meeting in 2023.

The Chair of the HRARA then spoke of the noise conditions on the community rooms and library which was hindering the opening of these community buildings. Now that a supermarket had opened in Eddington believed there were no proposals to open one in Darwin Green. Had been waiting several years for services to be installed and had heard the same excuses time and time again.

Councillor Smith highlighted that the developers were a private sector company who made their own business decisions. Construction had started on BD2 and 5 and 6, following a phasing plan.

ACTION: That the relevant ward councillors who do not sit on JDDC write to the developers to recommend that the cycle and walking path is opened immediately. **Councillor Payne**

22/29/WAC Environmental Improvement Programme - 2022/23 Project Applications

The Committee received a report from the Project Leader regarding the Environmental Improvement Programme (EIP). The report outlined the newly submitted schemes for 2022/23.

Members were reminded that following requests and queries from members across various areas, a spreadsheet had been sent in advance of the meeting to assist in prioritising local area Environmental Improvement Programme project requests.

After publication of the EIP paper, Officers had an opportunity to consider these projects in more detail with input from a broader officer group, with the outcome that some of the ratings had altered slightly from those published which could be viewed at the link below:

[EIP Committee Priorities](#)

It was noted that the Executive Councillor for Open Spaces, Food Justice and Community Development would ultimately make the decision on which environmental improvement projects would be taken forward.

In response to Members' questions the Programme Leader (John Richards) said the following:

- i. It was important to focus on alternative funding streams which might strengthen certain programme of works; EIP funding could then be moved to other projects.
- ii. There had been requests for play equipment which was not eligible for EIP funding and might be more appropriately funded through S106 funding.
- iii. The street tree canopy project funded through the EU was nearing conclusion though it was intended that other sources of funding might be available in the future and therefore tree related projects within the EIP bids might be more appropriately funded through the any continued tree canopy programme.

- iv. There is a capital budget for street trees spread over four years. The first year has been delivered and officers have been working with the Council's Arboricultural Team to identify areas / streets in the city which would benefit from additional tree planting.
- v. The majority of the projects placed for the Committee's consideration were deliverable but not all in one year.
- vi. Noted members strong support for the tree protection project at the end of the Skaters Meadow; replacing the use of old telegraphs poles with deadwood of tree trunks and branches to improve biodiversity. Project rated lower as external stakeholders would have to give their agreement regarding works because of the uncertainties in land ownership.
- vii. Programme Leader had not been aware of the preliminary work that had been undertaken with officers, businesses, and an architect regarding the bins on Christ Pieces and that match funding also applied to this project.
- viii. A suitable/agreeable position for the notice boards in each ward would have to be found and then permission sought to install, it was unclear who would be responsible for the maintenance and upkeep of information in the boards, and this was essential to establish before any implementation.
- ix. For the Midsummer Common path scheme, it was felt that signage would be beneficial to remind the public that the pathways were shared between pedestrians and cyclists. This project is considered a pilot scheme.
- x. Would question whether the issue of parking on the Woodlark Estate was caused by residents or commuters from outside the area, however the local councillor confirmed that they were largely service vehicles for deliveries, tradesmen etc.
- xi. The views of residents is split, some believe that the verges should be only be restored to grass and others are supportive of wildflower planting to deter parking.
- xii. Noted the comment that the priority for Newham Ward should be Skaters Meadows over Lammas Land and the Community Notice Boards which had been suggested by residents.
- xiii. Noted the statement that the Midsummer Common paths had been suggested by residents.
- xiv. Noted the comment that the Norwich Street could be referred to as a strategic EIP project.
- xv. Noted the suggestion that (WC14) Lammas Land is incorporated in the Lammas Land Management Plan.
- xvi. Noted that all greens rated projects should be considered and the noticeboards (WC9) funded, if possible, through reserve or strategic EIP

funding. That the green/amber projects WC2 Biodiversity in Woodlark area, WC13 bins on Gough Way and WC16 Christ's Pieces provision for bin improvements are also considered priority projects for funding.

The Project Officer stated that the comments made by the Committee regarding the order of projects would be considered and re-proposed to committee members for final comment before reporting to the Executive Councillor for Open Spaces, Food Justice and Community Development for their final decision. Approved Projects would be taken forward when resources allow, likely during 2023, subject to delivery resource available and local consultation.

The meeting ended at 9.00 pm

CHAIR

Committee Action Sheet - West/Central Area Committee

Meeting Date: 16/03/23 Updates in red.

1. Minute reference: 22/19/WAC Open Forum Q1
 - Action: Head of Environmental Services to convene a multi-agency meeting to consider the issues being raised around use of e-scooters / e-bikes / e-mopeds on open spaces, with the aim of agreeing some deliverable management actions.
 - Progress: Head of Environmental Services has circulated an email and briefing note requesting initial meeting with representatives from City Council's Community Safety and Streets and Open Spaces services and Police, County Council and GCP. Meeting date being organised to take place between now and Christmas.
 - Progress: the initial multi-agency officer meeting to discuss issue of e-mopeds, e-scooters, e-bikes on open spaces is confirmed for 30th November.
 - Progress: This multi-agency officer meeting took place on 30th November and a note of meeting was shared with Market Ward Councillors Bick, Gilderdale and Porrer.
 - Progress 06/03/23: At the meeting, officers committed to gather further data/ evidence/ intelligence on the issue of irresponsible e-scooter/ e-moped/ e-cycle use in city centre, noting Midsummer Common as the main 'problem site'. Officers also supported proposed trial of behavioural change 'Respect' signage on Midsummer Common; and to pursue the development of a countywide targeted education/ awareness raising campaign, to be led by the Cambridgeshire Road Safety Partnership, as part of its 'Vision Zero' Plan.

A follow up multi-agency officer meeting has been scheduled for 22nd March to review progress on these commitments/ actions.

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2. Minute reference: 22/19/WAC Open Forum Q2
 - Action: Head of Environmental Services to investigate the ability for the Council to acquire powers to enforce against engine idling. Would also look into what could be done regarding education about engine idling.
 - Progress: Still under investigation, nothing to report as yet
 - Progress: 06/03/23: Vehicle engine idling is illegal (Section 42 of the Road Traffic Act (1988)) but only enforceable by police officers whereby a £20 fixed penalty notice can be levied rising to £40 for late payment.

That said, there are powers in the Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002, which, on application, would allow local authorities to enforce idling. These regulations allow a local authority officer, or designated person by the local authority, in the area of that authority, to issue fixed penalty notices in relation to stationary idling in that area. These relate to idling offences in Section 42 of the Road Traffic Act (1988), which are prescribed as fixed penalty offences for the purposes of these regulations. Previously only the police had the power to enforce these offences under the Road Traffic Act. For statutory Idling offences the fixed penalty allowed under these regulations is £20. The authorised officer/ designated person has to ask the driver to comply with the law and, if they don't, can then issue the fine, via a fixed penalty notice.

The regulations do mention 'district authorities' as one of the bodies which can use these powers, but clearly for the City Council this would have significant resource implications, in terms of investing in the necessary staff capacity to be able to undertake meaningful enforcement; at a time when the Council is having to make significant financial savings to deliver a balanced budget. Also, the City Council does not currently collect or hold data relating to idling issues in the city, other than a very small number of individual complaints; and, in order to do so, once again, would require significant resource investment. Vehicle idling is also not likely to be considered a local policing priority for Cambridgeshire Police enforcement

Whilst any reduction in vehicle emissions is desirable, studies on idling impacts are thin on the ground and with mixed results. Whilst very local targeted action in areas of high exposure, such as a school might be significant, it is very unclear in terms of national objectives for regulated pollutants, that vehicle idling makes a measurable contribution. The idling issue is also diminishing as 'stop start' technology, hybrid and full electric vehicles (EVs) penetrate the fleet.

So, given the above, City Council officers have committed to investigate how we might publicise and promote better driver behaviour in collaboration with partner authorities, including the County Council and Police, through a coordinated programme of education and awareness raising. This builds on previous work undertaken jointly in the past, by the City and County Councils, on communication and education particularly around school zones, with at least one school in Cambridge adopting an anti-idling banner.

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3. Minute reference: 22/20/WAC Environmental Report

- Action: Head of Environmental Services to follow up with the Shared Waste Service why the recycling facility at Adam and Eve Street had been closed and Ward Councillors not engaged prior.
- Progress: Shared Waste Service has provided Cllr Porrer with full email response on 11th October 2022

Action completed and closed.

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4. Minute reference: 22/20/WAC Environmental Report

- Action: Head of Environmental Services to pursue additional cleaning programme and business engagement to address cleanliness and anti-social behaviour issue.
- Progress: Head of Environmental Services sent email on 10th October 2022 requesting increased cleansing regime for Hobson's Passage and targeted engagement with businesses to tackle issue of cigarette butts and commercial bin storage; and, through the city's Purple Flag partnership, consideration of opportunities to improve the Hobson's Passage street environment, such as through additional lighting and street art.
- Hobson's Passage is litter picked daily; and the frequency of the surface being pressure washed has increased from a monthly visit to a weekly visit. In between times, the area is monitored/ inspected on a regular basis and additional wash downs will be undertaken as and when necessary.

Action completed and closed.

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5. Minute reference: 22/21/WAC Update on City Centre Recovery

- Action: Head of Environmental Services to explore the potential for CCTV camera provision at the junction of Burleigh Street and East Road.
 - Progress: Head of Environmental Services has asked the Council's CCTV and Community Safety service managers to consider the request. Both managers support the value of a CCTV camera at the location and have confirmed a pan/ tilt/ zoom camera supply and installation cost of c£12,000. They are now exploring potential funding sources; and/ or the opportunity to redeploy an existing public space CCTV camera from elsewhere in the city, where it may no longer be providing any real community safety management value, ie. it is a low crime/ ASB area.
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6. Minute reference: 22/28/WAC Open Forum Q1

- Action: That the relevant ward councillors who do not sit on JDDC write to the developers to recommend that the cycle and walking path between Darwin Green and Windsor Road is opened immediately.
- Progress: 24/01/23: Cllr S Smith sent an e-mail to WCAC Members to provide an update regarding the planning and delivery of the temporary and permanent 'orbital' route between Darwin Green and Windsor Road, therefore there was no need for a letter to be sent to the developers.

Action completed and closed.



Environmental Report

Cambridge West / Central Area

[Covering the wards of Castle, Market and Newnham]

Period of August 2022 to January 2023

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1. Introduction

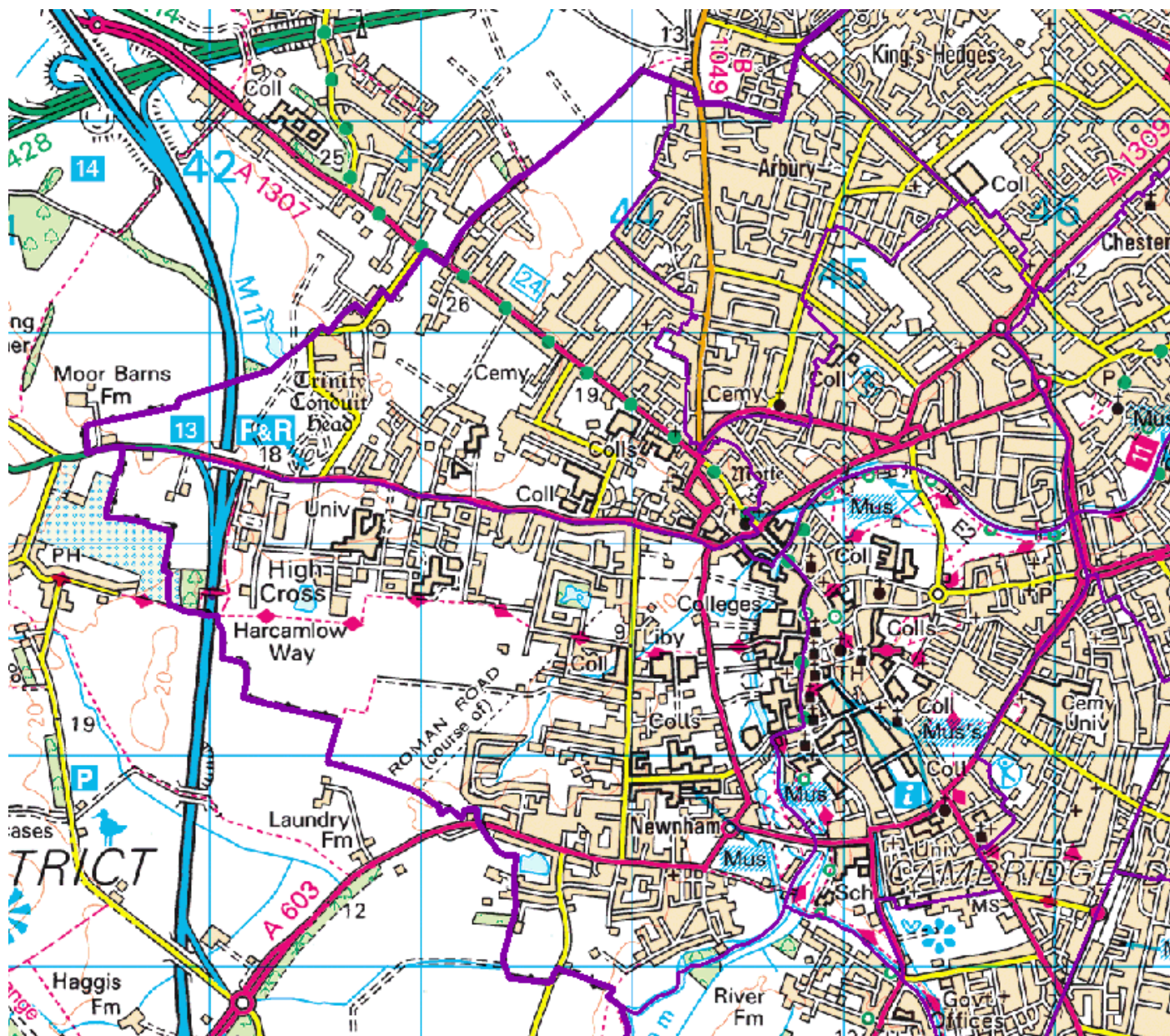
This report provides an overview of the council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the Area Committee area over the past six months.

This report provides open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and can engage in and help to shape this activity, including identifying specific local service requests/ issues.

1. Streets and Open Spaces Operations Team:
 - a. Street cleansing and Grounds Maintenance – cleans all residential streets and public land and maintains all grass and shrub beds across the city.
 - b. Community Engagement Team - works with Community Payback and Streets and Open Spaces volunteers to deliver community nominated improvement projects.
 - c. Enforcement Team - investigate and take action against instances of environmental crime and dog control issues in public places across the city.
2. Streets and Open Spaces Assets Development Team:
3. Streets and Open Spaces Projects Team
 - a. Projects
 - b. Parks
 - c. Trees
4. The Greater Cambridge Shared Waste Service provide rubbish and recycling collections from homes and business Cambridge and South Cambridgeshire and empties 32,000 bins each day. It is responsible for setting policy on how this should be done and educating residents and customers on how best to recycle.
5. Environmental Health:
 - a. Pest control – free treatments for rats, mice, cockroaches, bedbugs and pharaohs ants
 - b. Private sector Housing interventions – complaints and investigations regarding condition of properties
 - c. Other public health interventions – refuse, hoarding, bonfires
 - d. Noise complaints – day time and night time noise complaints ,

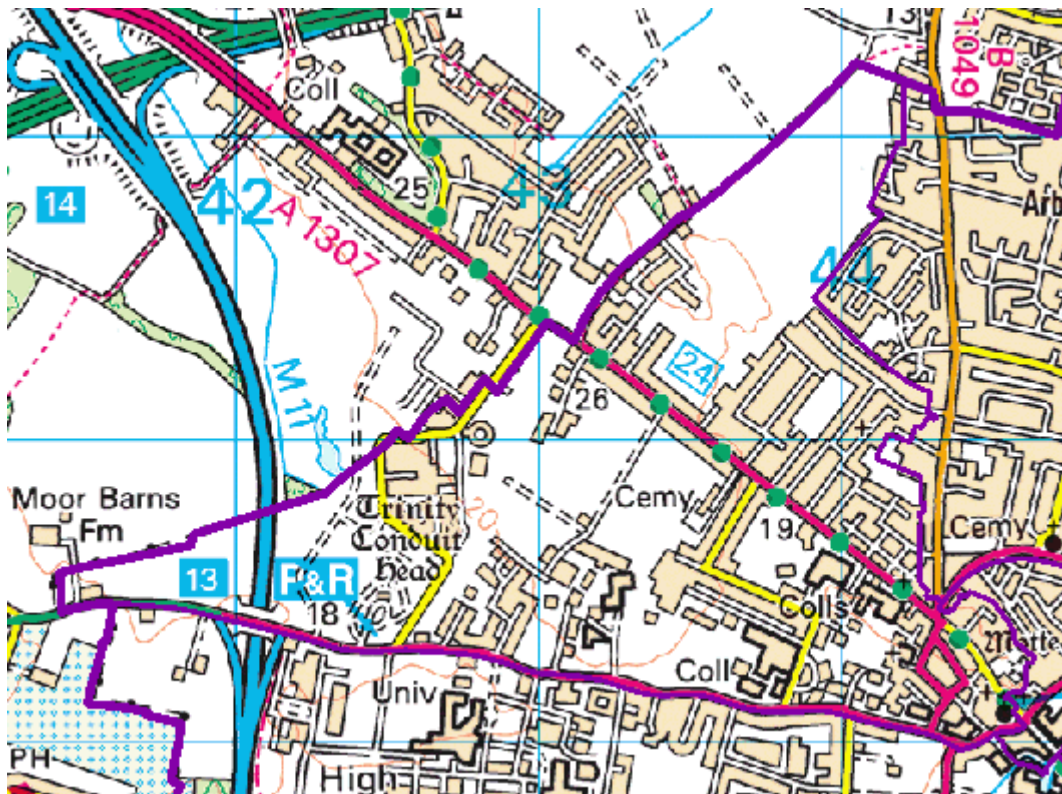
2. West / Central Area Profiles

In this section an update of what teams have been doing in the previous six months is detailed.



Ward Profile: Castle

Map



Community Engagement team

The Community Engagement Team have spent several sessions at Ascension Burial Ground, undertaking the clearing of graves, renovating benches, creating bug hotels, cutting, and raking meadows to encourage wildflowers.

At Histon Road Recreation Ground volunteers completed a deep litter pick of the heavy wooded area.

Sunday volunteer litter pick groups are run in the wards where community engagement coordinate monthly litter pick locations.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

The area officers respond to calls for service in this area. Over the past six months they have investigated fourteen jobs within Castle, five of which resulted in fixed penalty notices being issued. Areas where investigations were conducted include St Peters Street and Castle Park.



One suspected abandoned vehicle has been investigated within Castle over the past 6 months, which was claimed by the owner.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Andy Hine, and Jess Toombs.

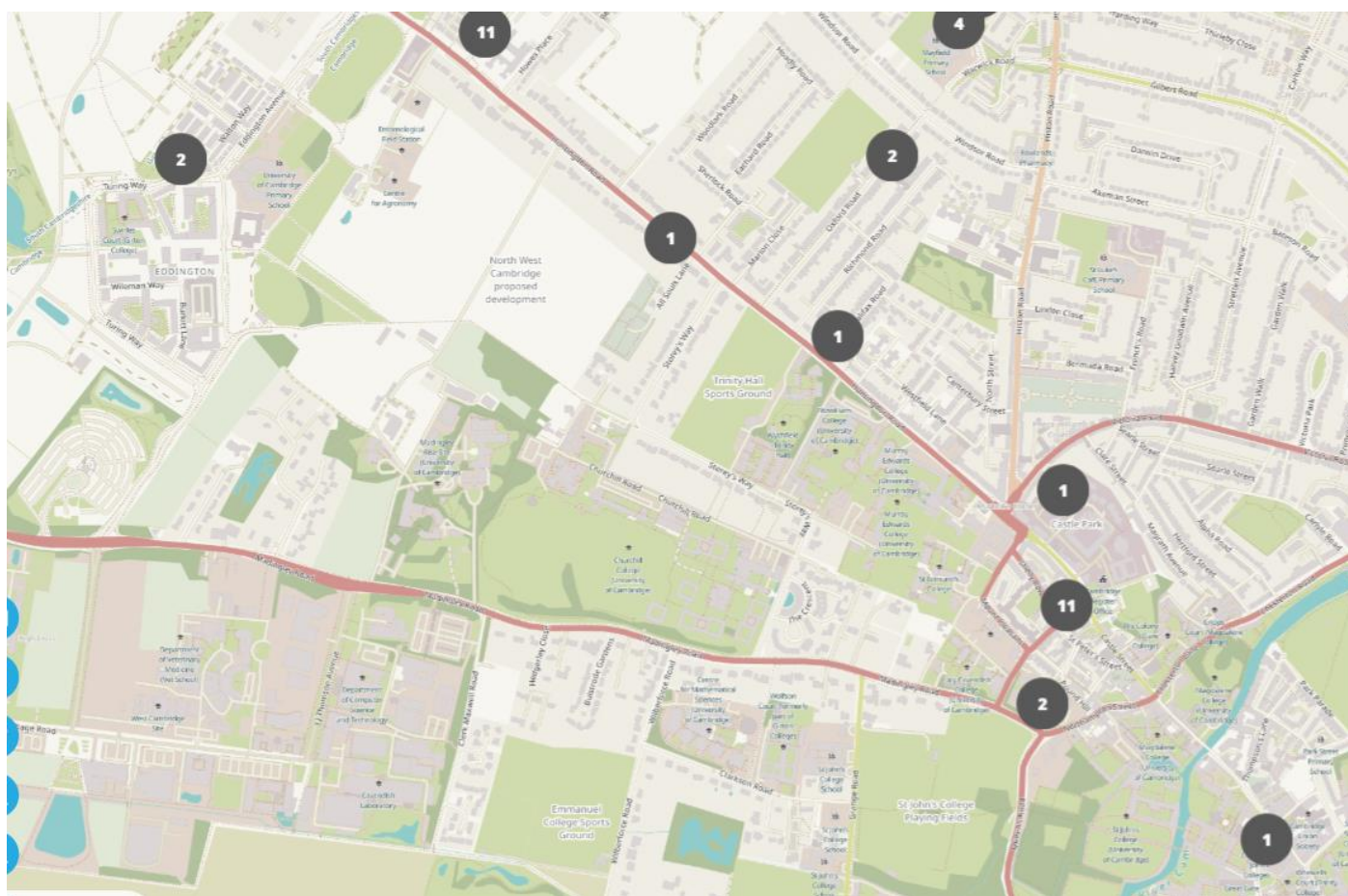
Operations service

The Operations teams have been busy during the last few months continuing to carry out scheduled mechanical sweeping all bus routes, main roads and housing footways and carriageways. The cleansing teams for this area continue with the removal of litter, small fly tips and graffiti along with visiting hotspots for needle removal.

The ground maintenance operatives have been pruning back when necessary and tidying up after the Autumn / Winter.



The hot spot map shows the numbers and locations of the flytips cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Ward Profile: Market

Map



Community Engagement team

At St Clements Church, Community Payback groups spent four weeks renovating the railings of the church.

At Midsummer Common volunteers met at the Fort St George and completed a litter pick in the surrounding area. We also had a corporate group from Illumina undertake a litter pick on the common as well.

Sunday volunteer litter pick groups are run in the wards where community engagement coordinate monthly litter pick locations.

At Jesus Green during the warmer months' volunteers renovated most of the benches on the green and moved to Midsummer Common and Parkers Piece to continue the work. In Burleigh Street we worked with volunteers to give benches a clean down.



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

The enforcement team coverage has been changed for the Market ward from September 2022. Since then, two teams have covered the ward (one team covering the Grafton Centre, Midsummer Common and Parker's Piece side and the other the remainder of the ward). The below shows the work that both teams have undertaken in the last six months.

Over the past 6 months particular attention is paid to Regent Street, Hobsons Passage, Burleigh/Fitzroy Street, Green Street and Kings Parade as this is particularly bad for waste being dumped and littering.

- Regent Street –the past six months eighteen investigations have taken place with eleven resulting in a fixed penalty notice being issued. One of the other cases resulted in the business being issued with a Section 47 Notice. The other cases are currently still on going.
- Hobsons Passage – This is another area that attracts a lot of fly tipping, especially around the commercial bins. There have been six separate investigations into fly tipping and trade waste issues in this area. Two resulted in fixed penalty notices being issued. All the other incidences are still being investigated.



Public Realm Environmental Crime Team
52°12'22.0"N 0°7'14"E, 59.0m
17/01/2023 11:45:23

- Green Street – Over the past six months four investigations into fly tipping and trade waste issues have taken place with all of them resulting in a fixed penalty notice being issued.
- Kings Parade – There were four investigations taking place here over the last six months. All resulted in a fixed penalty notice being issued.



- Further investigations have taken place within Market over the past six months in other area; including Round Church Street, Wellington Street, Rose Crescent, Adam and Eve Street and St Andrews Street.

There has also been five incidents of illegal camping within Market. These were dealt with and have since moved on.

One suspected abandoned vehicle has been investigated within Market over the past 6 months which was claimed by the owner.

We have also been dealing with businesses within the city with regards to breaches of section 47 notices whereby fixed penalty notices have been issued. Officers undertake educational visits to remind business of their duty of care in relation to the management and storage of their trade waste. We work closely with the staff, owners, and managers. Businesses are also offered support in getting their commercial bin locks repaired.



Currently we are experiencing a lot of littering offences from smokers at Burleigh Street, and Fitzroy Street. This is due to the heavy footfall in those areas. Visits have been made to local businesses such as cafes and restaurants that provide outside seating areas for customers in relation to smoking, this was to remind them of their duty of care in keeping the area clean of litter from smokers.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Offices, Andy Hine, Jess Toombs (Grafton area area Jordan Hine and Tony Durman).

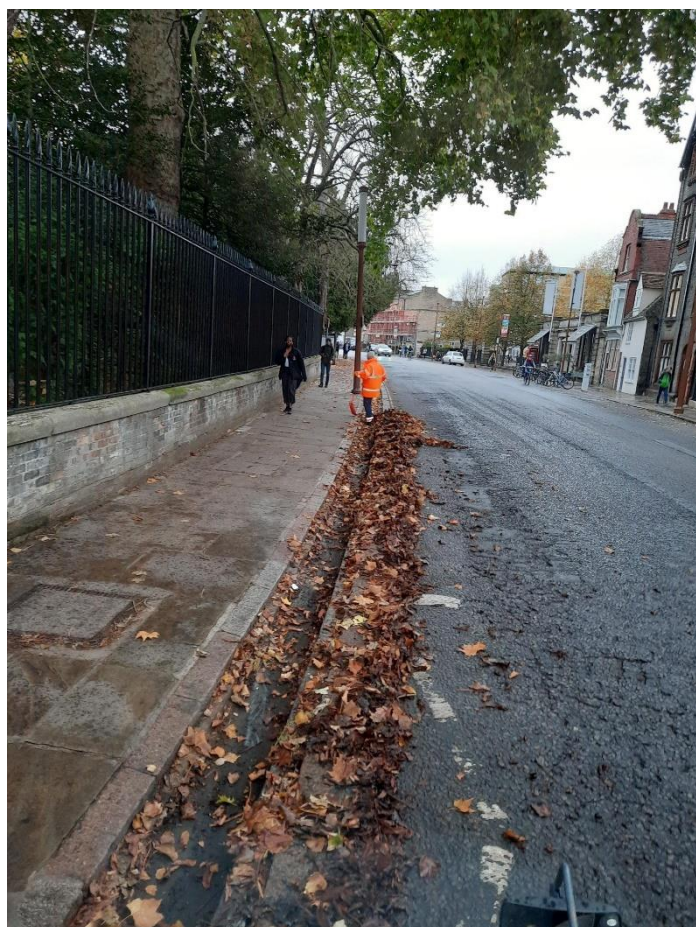
Operations service

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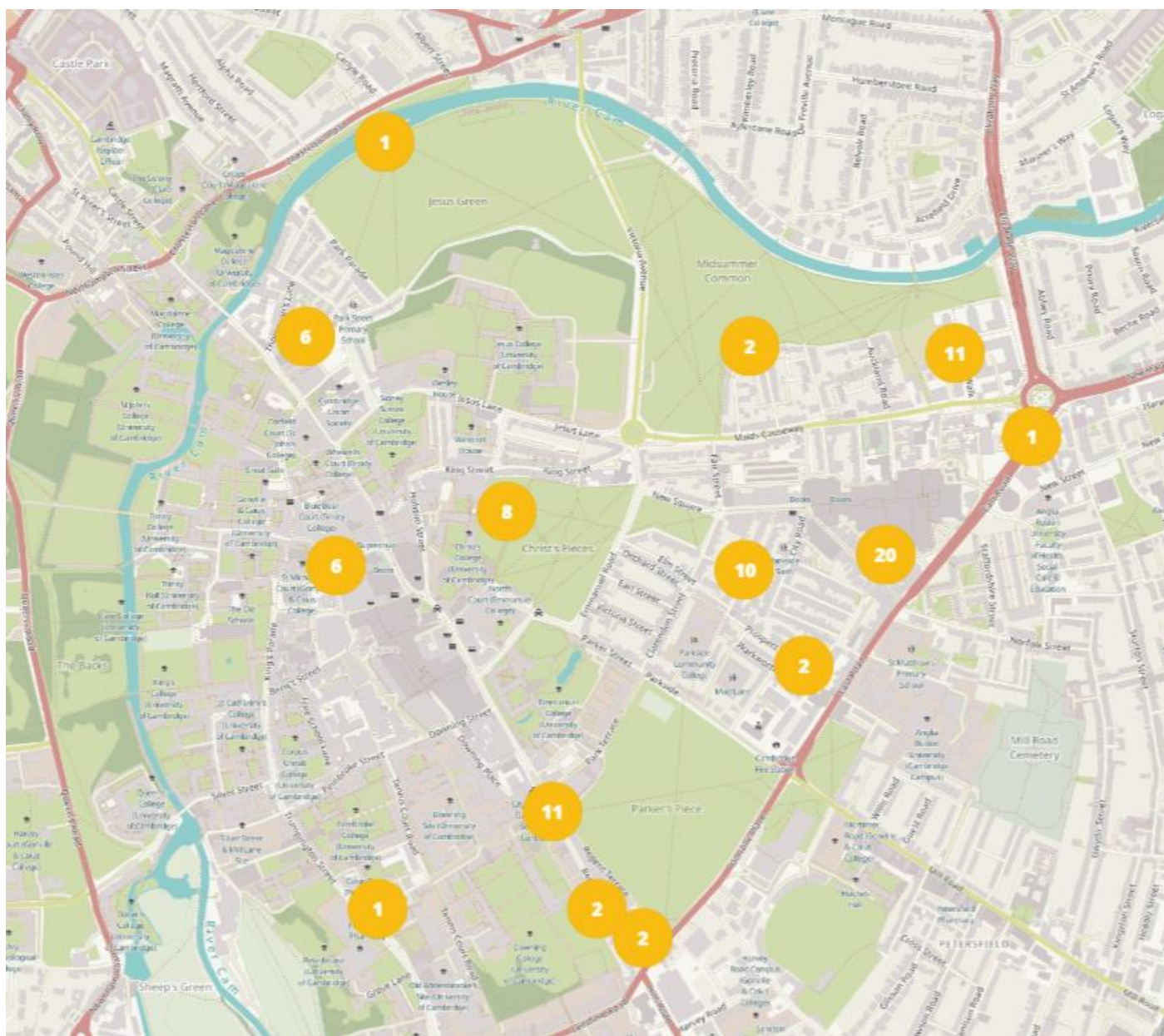
Our Grounds Maintenance have been out hoeing, pruning, and leafing our city centre parks, sheltered housing, church yards. Which is continual general maintenance and preparation work.

The cleansing team are daily keeping the city centre clean. The streets are regularly swept by mechanical sweepers or by hand. The market square is washed twice a week and swept daily.

The Rapid Response/Graffiti Team continue to wash down pavements within the city and outside seating areas. They also wash down after the mess left by night life. There has been an increase in graffiti and fly posting and stickers.



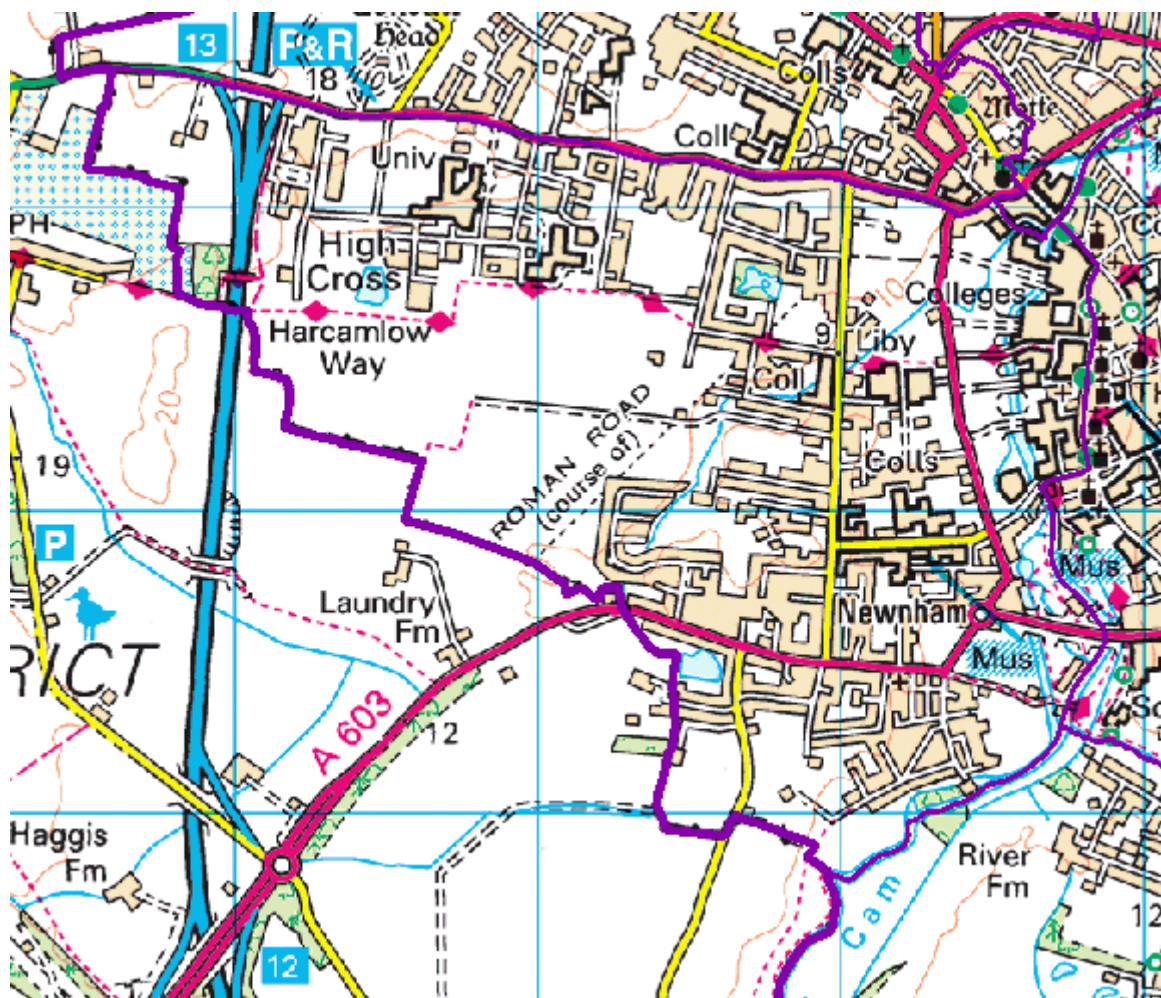
The hot spot map shows the numbers and locations of the flytipping cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Ward Profile: Newnham

Map



Community Engagement team

Tree maintenance sessions were completed where we removed/cutback saplings growing from the base of old established trees to encourage nutrients to be absorbed by the trees and not saplings.

Sunday volunteer litter pick groups are run in the wards where community engagement coordinate monthly litter pick locations.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Enforcement team

The area officers respond to calls for service in this area. Over the past six months they have investigated eight jobs within Newnham, two of which resulted in fixed penalty notices being issued.

- St Johns Street – Over the past six months two investigations into fly tipping have taken place with both resulting in a fixed penalty notice being issued. These areas will continue to be monitored to help prevent them from getting worse.



There has also been one incident of illegal camping in Newnham that has been dealt with and the camper moved on following a visit by the enforcement team.

One dog control report has been received for Grantchester Meadows area, this incident is currently being investigated and monitored by the area officers.

Seven suspected abandoned vehicles have been investigated within Newnham over the past six months. Six of these vehicles were claimed and the other one was removed as abandoned and disposed of by the council.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Andy Hine, and Jess Toombs.

Paradise nature reserve:

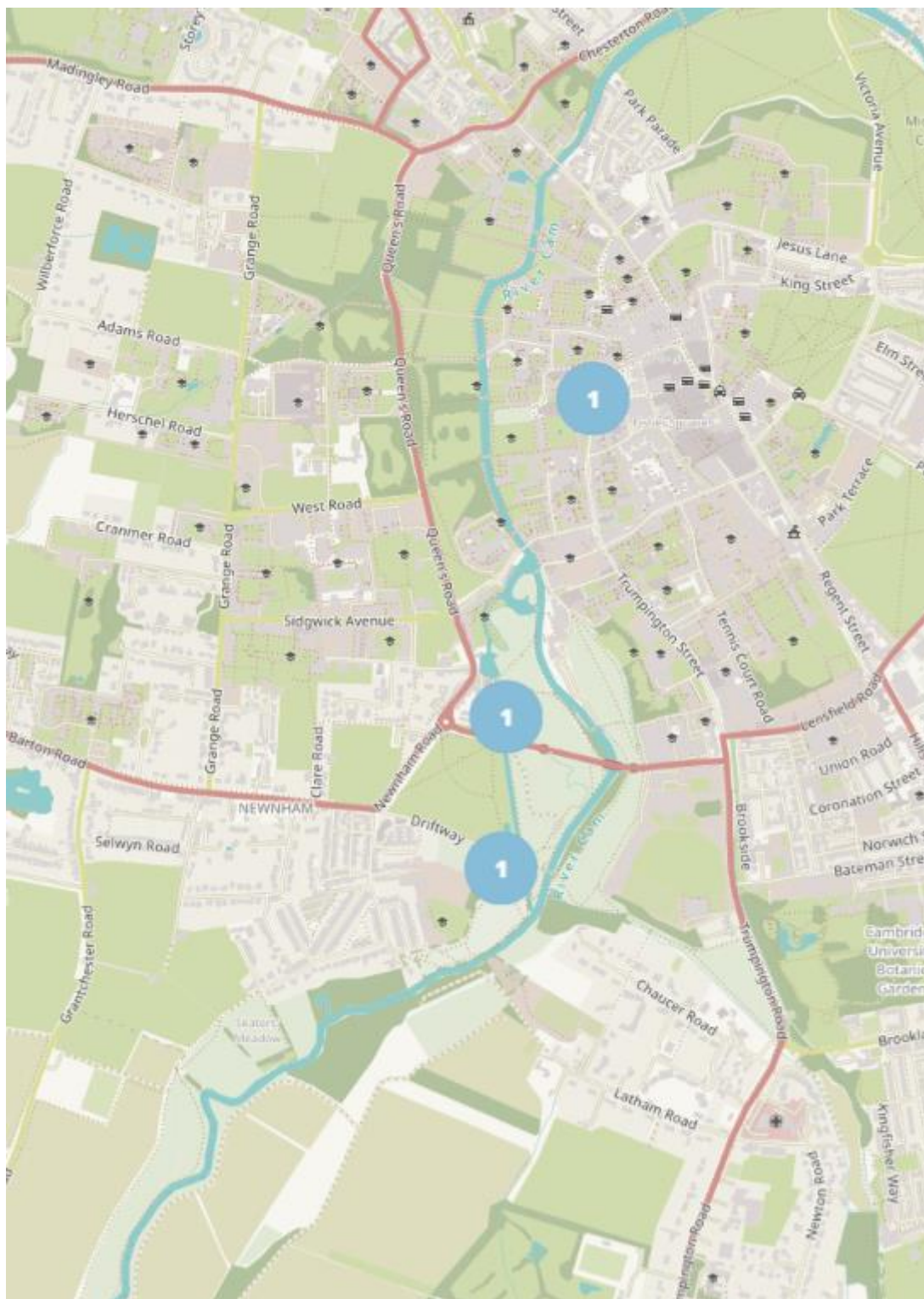
The volunteers put in live willow fencing to protect the recovering wet woodland areas from excessive footfall.



Operations service

The Operations teams have been busy during the last few months continuing to carry out scheduled mechanical sweeping all bus routes, main roads and housing footways and carriageways.

The hot spot map shows the numbers and locations of the flytips cleared within the last six-month period.



If you would like to report a cleansing or grounds maintenance issue, please visit our website and complete the relevant webform (found at <https://www.cambridge.gov.uk/street-and-park-maintenance>) or contact our Customer Service Centre.

Community Engagement Team Updates

Hedgehog Holes

The Community Engagement Team continues to work with Cambridge Hedgehogs to promote hedgehog holes and highways. The team can assist residents by cutting holes in fences to facilitate hedgehog movement between gardens.



To date the team have cut over forty new hedgehog holes across the city. Should residents wish to have a hedgehog hole cut they can email the Community Engagement Team at sosvolunteers@cambridge.gov.uk who will make suitable arrangements.

Greater Cambridge Shared Waste Service Update:

Greater Cambridge Shared Waste Service Updates for Cambridge (Covers the period of April 2022 to December 2022):

Date	Event
23. 4 2022	Hobart Suez CAD
28.04 2022	Newnham Residents association recycling talk
14.05 2022	Cambourne CAD
05.06 2022	Haslingsfield Eco Fest
11.06 2022	Arbury Carnival
02.07 2022	Whitehill Road CAD
09.07 2022	Brackley Road CAD
16.07 2022	Tenby Close CAD
18.07 2022	COPE AGM St Luke's Church Recycling Stall
20.07 2022	Hanover Court CAD
23.07 2022	East Chesterton CAD
29.07 2022	Cambridge Folk Festival recycling bag handout and recycling stall
13.08 2022	Cockerell Road CAD
20.08 2022	Jack Warren Green CAD
11.09 2022	Croydon Classic Car show recycling stall
17.09 2022	Thorpe Way CAD
1.10 2022	Teversham Drift CAD
05.10 2022	Wolfson College recycling talk
08.10 2022	Ditton Fields CAD
14.10 2022	The Guildhall Council Zero carbon lunch event
15.10 2022	Ancaster Way CAD
22.10 2022	Cambridge Museum of Technology Recycling stall
05.11 2022	Wulfstan Way CAD
29.10.2022	Grand Arcade Eco recycling stall
03.12 2022	Mill Road Winter Fair recycling stall

3. Environmental and Waste Data

Public Realm [West / Central Area]

Period	Activity	Total number of incidents	Castle	Market	Newnham
Aug 2021 to Jan 2022	Fly tipping	78	9	49	9
Aug 2022 to Jan 2023	Fly tipping	106	31	74	1
Aug 2021 to Jan 2022	Needles	145 needles	2 needles (1 instance)	145 needles (17 instances)	0 needles (0 instance)
Aug 2022 to Jan 2023	Needles	25 needles	0 needles	25 needles (8 instances)	0 needles
Aug 2021 to Jan 2022	Fixed penalty notices	54	2	43	9
Aug 2022 to Jan 2023	Fixed penalty notices	87	6	68	13

Summary of public realm data:

Fly tipping:

Hot spot maps within each of the ward profiles shows the numbers and locations of the flytips within the last six-month period.

Needles:

- Market:
 - At Auckland Road, there were one incident in August where one needle was removed near to Midsummer Orchard.
 - At James Street there were three instances of needles cleared – two in August, and two in December (two separate incidents).
 - In Manor Place two needles were removed from a stairwell.
 - In Newmarket Road fifteen needles were removed from the rear of 4 and 4A.
 - On Sidney Street there were three needles removed in September (two separate incidents) down the footpath to Marks and Spencer / Holy Trinity.

Fixed penalty notices:

Fixed penalty notices issued across the period includes thirty-eight for littering, six for littering from a motor vehicle, thirty-five for trade related waste (including littering, fly tipping, failure to provide waste transfer information and breaching of a statutory notice), six for domestic related waste (including littering, breach of domestic duty of care and fly tipping), one for abandoning a vehicle and one for breach of touting public space protection order.

Private Realm [West / Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Legal Proceedings
Aug 2021 to Jan 2022	Pest Control	NA	46	NA	NA	NA
Aug 2022 to Jan 2023	Pest Control	NA	44	NA	NA	NA
Aug 2021 to Jan 2022	Refuse and waste complaints	0	NA	1	0	0
Aug 2022 to Jan 2023	Refuse and waste complaints	1	NA	1	0	0
Aug 2021 to Jan 2022	Other public health interventions ²	11	NA	1	0	0
Aug 2022 to Jan 2023	Other public health interventions ²	2	NA	1	0	0
Aug 2021 to Jan 2022	Noise complaints	37 ³	NA	1	0	0
Aug 2022 to Jan 2023	Noise complaints	36 ³	NA	1	0	0
Aug 2021 to Jan 2022	Private Sector Housing interventions	30 ⁴	NA	1	0	0
Aug 2022 to Jan 2023	Private Sector Housing interventions	13 ⁴	NA	1	0	0

¹ All complaints will generally have at least one such action.

² Other public health complaints includes odour, smoke, bonfires, filthy and verminous

³ Where multiple complaints have been received from one person these have only be counted as one complaint

⁴ Please note this figure relates to investigation of reactive service request and does not include proactive inspections.

Waste and Recycling Data [Great Cambridge Area]

Recycling rate:

This is based total amount of recycling collected in blue and green bins. Waste is subject to seasonable fluctuations.

Activity	Q1 Apr-Jun 22/23	Q2 Jul-Sep 22/23
Total recycling rate	51.71%	49.37%
Recycling rate – dry recycling	20.44%	22.37%
Recycling rate – composting	31.56%	26.97%
Residual waste collected for disposal	48%	50.66%

4. Key contacts

Area	Contact	Telephone Number	Email
Community Engagement	Community Engagement Team	01223 458084	sosvolunteers@cambridge.gov.uk
Local Nature Reserves Ranger	Vic Smith	01223 458282	Victoria.Smith@cambridge.gov.uk
Enforcement (Castle, Newham, and Market)	Jess Toombs Andy Hine	01223 457730 01223 458579	jess.toombs@cambridge.gov.uk andrew.hine@cambridge.gov.uk
Enforcement (Market – Graton side)	Tony Durman Jordan Hine	01223 458581 01223 457157	Tony.durman@cambridge.gov.uk Jordan.hine@cambridge.gov.uk
Streets and Open Spaces Operations / Commercial	Paul Jones	01223 458282	paul.jones@cambridge.gov.uk
West Area Operations Team Leader	Mark Yeardsley	01223 458282	mark.yeardsley@cambridge.gov.uk
Recycling Champions	Birgitta Laurent	07525 213774	recycling.champions@scambs.gov.uk

If you have a question about one of the council's services, you will be able to find a number of answers on our website www.cambridge.gov.uk. If you can't find what you are looking for, or want to discuss something with us, you can contact us on the details above or call 01223 457000.

5. Volunteer schemes

Time Credits

You can earn Time Credits for your time as volunteer. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So, whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by acting to keep them clean, tidy and looking their best.

With the support of a dedicated Area Ranger you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city-wide events for volunteers
- Provide education to other members of the public
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community.

To sign up or find out more visit our webpage <https://www.cambridge.gov.uk/streets-and-open-spaces-volunteers> or contact our Community Engagement Team on sosvolunteers@cambridge.gov.uk or 01223 458084

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. The Greater Cambridge Shared Waste Service is looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

To become a recycling champion please visit our webpage <https://www.cambridge.gov.uk/become-a-recycling-champion>, or contact recycling.champions@scamsb.gov.uk or telephone 07525 213774.

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Item

AREA COMMITTEE COMMUNITY GRANTS

To: West Central Area Committee – 16 March 2023

Report by: Julie Cornwell, Community Funding and Voluntary Sector Manager
Tel: 01223 - 457855 Email: julie.cornwell@cambridge.gov.uk

Wards affected: Castle, Market, Newnham

1. Executive Summary

- 1.1 This report details applications received for 2023-2024 funding for projects in the West Central area and makes recommendations for awards.

As Area Committees are meeting virtually and therefore cannot make decisions, the committee will consider applications for Area Committee grants as per the Community Grants criteria (paragraph 3.4) which will then be referred to the Community Funding and Voluntary Sector Manager for approval.

2. Recommendations

The West Central Area Committee are recommended to:

- 2.1 Comment on the grant applications received and awards proposed for West Central Area Committee grants detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.4.

3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2023-24 grants were publicised via neighbourhood workers, voluntary organisations, social media, in local publications and by posters and publicity leaflets. Recent applicants were also invited to apply. Officers held a webinar briefing to explain the application process and eligibility criteria and priorities. Applicant groups are encouraged to talk to the Grants Team prior to submitting an application to ensure their proposed activity meets the funding criteria.
- 3.3 There is a total of £70,000 available across the four area committees for 2023-24 as detailed in the Community Grants report to Environment and Community Scrutiny Committee 19th January 2023. The approved population and poverty formula calculation is set out in Appendix 2. The amount available for each area is as follows:

Committee	Community Grants %	Total available £
North	33.93%	£23,751
East	31.37%	£21,959
South	24.71%	£17,297
West Central	9.99%	£6,993
Total	100%	£70,000

A total of £4,261 of application requests were made for a West Central Area Committee grant.

3.4 Area Committee Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, East, South or West Central) by reducing social or economic inequality via one of the following funding priorities:

- promoting active lifestyles
- arts and cultural activities
- community development activities

- reducing poverty activities
- legal and/or financial advice (*the Advice Quality Standard (AQS) or equivalent required*)
- employment support
- capacity building of the voluntary sector to achieve the above

3.5 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.6 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.7 The rationale behind individual funding decisions will not be discussed at the meeting. Where no funding is proposed it will be due to one or more of the following reasons:

- grant scheme outcomes and/or priorities not adequately met
- poor or insufficient identification of need or understanding of beneficiaries not well demonstrated
- concerns regarding quality or viability of the project
- activity was not targeted at beneficiaries living in a specific area of the city
- proposals were the remit of another service/fund or organisation
- organisation was ineligible
- inclusion of inappropriate costs (e.g. equipment only requests)
- organisation did not demonstrate the beneficiaries could not fund the activity themselves
- financial need of organisation not demonstrated or over reliance on Community Grants funding

Appendix 1 sets out which of these reasons apply in those instances. Councillors are invited to contact the Grants Team prior to the meeting should they wish to discuss any specific application.

3.8 All awards are subject to grant agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.9 Any remaining Community Grant funding (or returned underspends) will be pooled to ensure its effective use on new funding enquiries from the voluntary and community sector for projects that meet identified need.

Officers can make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014 and as set out in Part 3 – Discharge of Council Functions, Specific Delegations: Executive Functions (page 95) of the Constitution

4. Appendices

Appendix 1: West Central Area Committee Community Grants – Applications and Recommendations 2023-24

Appendix 2: Area Committee Funding Formula

5. Inspection of papers

If you have a query on the report contact:

Julie Cornwell, Community Funding and Voluntary Sector Manager

Tel: 01223 - 457855 Email: julie.cornwell@cambridge.gov.uk

Appendix 1 – West Central Area Committee Community Grants – Applications and Recommendations 2023-24

Beneficiary Key: C – Castle, M – Market, N – Newnham (Nth-North, S-South, E-East)

Where a £0 award has been recommended, it will be for one or more of the following reasons:

1	Grant scheme outcomes and/or priorities not adequately met
2	Poor or insufficient identification of need or understanding of beneficiaries not well demonstrated
3	Concerns regarding quality or viability of the project
4	Activity was not targeted at beneficiaries living in a specific area of the city
5	Proposals were the remit of another service/fund or organisation
6	Organisation was ineligible
7	Inclusion of inappropriate costs (e.g., equipment only requests)
8	Organisation did not demonstrate the beneficiaries could not fund the activity themselves
9	Financial need of organisation not demonstrated or over reliance on Community Grants funding

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
WC1	Christ's Pieces Residents' Association	Annual talk of local interest for residents.	Provide a focus for local residents to get together.	M: 50	Full cost: £250 Income: £0	£250	£0 Reason: 1,2,8
WC2	Eddington Residents' Association	8 monthly socials get together, 4 film club screenings, 8 board game evenings and cultural events.	Combat loneliness isolation; opportunity to make new friends; create atmosphere of community and friendship. Improve social integration.	C: 300 M: 15 N: 10	Full cost: £1,850 Income: £1,150 Reserves	£481	£481
WC3	Friends of Histon Road Cemetery (The)	Community activities and information, website, volunteer support and running of the Friends.	Protect and enhance the cemetery for public benefit and access.	C: 600 (Nth: 750)	Full cost: £2,198 Income: £1,580	£350	£350 (plus £350 North AC)

Ref	Organisation	Activity	Aim and outcome	Beneficiaries	Budget	Request	Award
WC4	Friends of Midsummer Common	Community volunteering sessions, events and activities raising awareness of the orchard and increasing biodiversity of the Common.	Improve the wellbeing of local people. Provide access to green space. Reduce social isolation and promote community spirit and wellbeing. Deter anti-social behaviour.	M: 200 (Nth: 20, E: 20)	Full cost: £1,635 Income: £350	£1,200	£1,000
WC5	Oblique Arts	6 x 2 hr creative art workshops for older people at St Augustine's Church Hall with exhibition at the Darwin Gallery.	Reduce social isolation through peer support and building of social networks. Develop new skills and improve self-esteem.	C: 12 M: 2 N: 2	Full cost: £2,530 Income: £550	£1,980	£1,980

West Central Area awards total	£3,811
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Appendix 2 - Area Committee Budget Calculation 2023-24

Area Committee	Ward	Ward Population (Census 2021)	Ward Proportion (%) of Total Population (WTP)	Ward Benefit Population	Ward Proportion of Total Benefit Population (WTBP)	Weighted score ((2*WTBP) +WTP)/3	Funding Allocation
North	Arbury	9,715	6.67%	1,321	10.92%		
	East Chesterton	9,714	6.67%	1,368	11.31%		
	Kings Hedges	10,315	7.08%	1,673	13.83%		
	West Chesterton	8,484	5.82%	207	1.71%		
	Sub-total	38,228	26.24%	4,569	37.77%	33.93%	£23,751
East	Abbey	10,340	7.10%	1,685	13.93%		
	Coleridge	10,825	7.43%	925	7.65%		
	Petersfield	8,232	5.65%	782	6.46%		
	Romsey	10,185	6.99%	656	5.42%		
	Sub-total	39,582	27.17%	4,048	33.47%	31.37%	£21,959
South	Cherry Hinton	9,343	6.41%	906	7.49%		
	Queen Edith's	11,929	8.19%	605	5.00%		
	Trumpington	17,394	11.94%	1,367	11.30%		
	Sub-total	38,666	26.54%	2,878	23.79%	24.71%	£17,297
West Central	Castle	12,979	8.91%	324	2.68%		
	Newnham & Market	16,245	11.15%	277	2.29%		
	Sub-total	29,224	20.06%	601	4.97%	9.99%	£6,993
Totals		145,700		12,096			

References

- Census 2021 Map showing population in Cambridge City <https://www.ons.gov.uk/census/maps/choropleth/population/household-deprivation/hh-deprivation/household-is-not-deprived-in-any-dimension?lad=E07000008>
- Benefit population (October 2022) taken as an extract from Low Income Family Tracker

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