

# Cambridge City Council

## Civic Affairs

**Date:** Wednesday, 21 September 2022

**Time:** 5.30 pm

**Venue:** Council Chamber, The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

### Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes (Pages 3 - 6)
- 4 Public Questions
- 5 Internal Audit Plan: Progress Report (Pages 7 - 24)
- 6 Amendment to Contract Procedure Rules (Pages 25 - 30)
- 7 Freedom of Information, Data Protection and Transparency: Annual Report (Pages 31 - 46)
- 8 Review of the Pensions Discretions Statement (Pages 47 - 68)
- 9 Proposal to Increase the Cambridge Weighting (minimum £10.00 per hour) for Employees and Agency Workers (Pages 69 - 74)
- 10 Review of the Budget Setting Process and Wider Financial Governance Issues (Pages 75 - 86)
- 11 Calendar of Meetings 2023/24 (Pages 87 - 90)

**Civic Affairs Members:** McPherson (Chair), Carling (Vice-Chair), Bennett, Davey, Hauk and Thornburrow

**Alternates:** Bick, S. Davies and Moore

## Information for the public

The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Website: <http://democracy.cambridge.gov.uk>
- Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)
- Phone: 01223 457000

### Public health and well-being for meeting arrangements

This Meeting will be live streamed to the Council's YouTube page. Those wishing to address the meeting will also be able to do so virtually via Microsoft Teams.

Should you wish to attend in person, we always ask you to maintain social distancing and maintain your face covering unless you are exempt or when speaking at the meeting. Hand sanitiser will be available on entry to the meeting.

If members of the public wish to address the committee either virtually or in person, you must contact Democratic Services [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk) by 12 noon two working days before the meeting.