

# Cambridge City Council

## Housing Scrutiny Committee

**Date:** Thursday, 22 September 2022

**Time:** 5.30 pm

**Venue:** Council Chamber, The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

### Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes (Pages 7 - 20)
- 4 Public Questions

### **Part 1: To be chaired by Vice Chair (Tenant/Leaseholder Representative)**

#### **Decisions for the Executive Councillor for Housing**

- 5 E&F Compliance Update (Pages 21 - 28)
- 6 Future of Tenant's Contents Insurance Scheme (Pages 29 - 36)
- 7 Tenancy Audit Visits (Pages 37 - 60)
- 8 Accommodation for Ukrainian Refugees (Pages 61 - 66)

A key decision by the Executive Councillor for Housing is required which has not been on the Forward Plan giving 28 days' notice of that decision. Under the Constitution, Part 4B-Access to Information Procedure Rules, this decision can still be taken if a notice is given setting out the reasons why compliance with the publicity requirement is impractical.

Officers have been working on a homelessness prevention plan for Ukrainian households and some of the data informing this plan only became available after publication of the forward plan. Consideration of this issue at the next committee in January would risk missing the October/November peak of host arrangements ending as highlighted in the report.

- 9 Housing Revenue Account (HRA) Medium Term (Pages 67 -

Financial Strategy 170)

**Part 2: To be taken by the Chair of the Committee**

**Decisions for the Executive Councillor for Housing**

- |    |   |                   |
|----|---|-------------------|
| 10 | Cambridge City Minimum Energy Efficiency Standards Enforcement & Fee Policy | (Pages 171 - 198) |
| 11 | Update on New Build Council Housing Delivery                                | (Pages 199 - 238) |
| 12 | Report on Proposed Development - East Barnwell                              | (Pages 239 - 300) |

**Housing Scrutiny Committee Members:** Thittala Varkey (Chair), Robertson (Vice-Chair), S. Baigent, Gawthrop Wood, Holloway, Howard, Lee, Porrer and Pounds

**Alternates:** Bennett, Carling, Herbert, Nethsingha and Page-Croft

**Tenants and Leaseholders:** Lulu Agate (Tenant Representative), Christabella Amiteye (Tenant Representative), Diane Best (Leaseholder Representative), Mandy Powell-Hardy (Tenant Representative), Diana Minns (Tenant Representative) and Colin Stevens (Tenant Representative)

**Executive Councillors:** Bird (Executive Councillor for Housing)

## Information for the public

The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Website: <http://democracy.cambridge.gov.uk>
- Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)
- Phone: 01223 457000

## Public health and well-being for meeting arrangements

This Meeting will be live streamed to the Council's YouTube page. Those wishing to address the meeting will also be able to do so virtually via Microsoft Teams.

Should you wish to attend in person, we always ask you to maintain social distancing and maintain your face covering unless you are exempt or when speaking at the meeting. Hand sanitiser will be available on entry to the meeting.

If members of the public wish to address the committee either virtually or in person, you must contact Democratic Services [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk) by 12 noon two working days before the meeting.

### Housing Scrutiny Committee

#### Terms of Reference

**A. Overview and scrutiny of the strategic and other housing functions for**

<p>which the Executive Councillor for Housing is responsible, including responsibility for the development of housing strategies and policies, tackling homelessness, the Council’s housing responsibilities with regard to the private rented sector, bringing vacant homes back into use, the development of new homes and partnership working with other housing providers.</p>
<p><b>B.</b> Overview and scrutiny of functions relating to the management of the Council’s housing stock.</p>
<p><b>C.</b> To be the main discussion forum between the Council, its tenants and its leaseholders for all matters relating to the landlord function of Cambridge City Council.</p>
<p><b>Membership</b></p>
<p>City Councillors (Such number as shall be decided by the Council from time to time)</p>
<p>Six elected tenants and leaseholders of Cambridge City Council of whom at least five shall be tenants of Cambridge City Council.</p>
<p><b>Appointment of tenant and leaseholder members</b></p>
<p>Tenant and leaseholder members shall be co-opted by the Scrutiny Committee following the procedure for election set out in the Overview and Scrutiny Procedure Rules in Part 4E.</p>
<p><b>Voting</b></p>
<p>Tenant and leaseholder members are voting members in respect of matters concerning the management of the Council’s housing stock (Part 1 of the agenda.) Tenant and leaseholder members may contribute to discussion of other matters (Part 2 of the agenda) but shall not have a vote.</p>
<p><b>Appointment of Chair</b></p>
<p>The Chair of the Scrutiny Committee shall be appointed by the Council and be a councillor and shall chair Part 2. The Vice-chair shall be nominated by the elected tenants and leaseholders and shall chair Part 1 if present. If the Chair or Vice-chair is not present, a councillor shall be appointed as the Vice-chair for that meeting.</p>
<p><b>Other matters relating to elected tenants and leaseholders</b></p>
<p>These are set out in the Overview and Scrutiny Procedure Rules in Part 4E. They include information about the roles, responsibilities and training of tenant and leaseholder representatives, expenses and allowances,</p>

and the circumstances in which they may cease to be members of the Committee.