

# Cambridge City Council

## Civic Affairs

**Date:** Wednesday, 2 February 2022

**Time:** 5.30 pm

**Venue:** Council Chamber, The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

### Agenda

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|----|--|-------------------|
| 1  | Apologies  |                   |
| 2  | Declarations of Interest   |                   |
| 3  | Minutes  | (Pages 3 - 8)     |
| 4  | Public Questions   |                   |
| 5  | External Auditor's Annual Report for the year ended 31 March 2021                      | (Pages 9 - 40)    |
| 6  | 2021/22 Statement of Accounts - Accounting Policies and Significant Areas of Judgement | (Pages 41 - 50)   |
| 7  | Appointing Person: Arrangements for the Appointment of the External Auditor            | (Pages 51 - 60)   |
| 8  | Draft Pay Policy Statement 2022/23   | (Pages 61 - 74)   |
| 9  | Risk Management - Committee Update   | (Pages 75 - 102)  |
| 10 | Amendments to the Constitution Pt4A Appendix F (A) - Protocol on Media Relations       | (Pages 103 - 114) |
| 11 | Members' Allowances/Parental Leave Policy/Virtual Area Committees                      | (Pages 115 - 140) |

**Civic Affairs Members:** Sargeant (Chair), Davey (Vice-Chair), Dryden, Flaubert, Gehring and O'Reilly

**Alternates:** Dalzell and Moore

## Information for the public

The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

For full information about committee meetings, committee reports, councillors and the democratic process:

- Website: <http://democracy.cambridge.gov.uk>
- Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)
- Phone: 01223 457000

### Public health and well-being for meeting arrangements

Whilst the situation with COVID-19 is on-going, the Council will be following the latest Government guidance in organising and holding its meetings.

This Meeting will be live streamed to the Council's YouTube page. Those wishing to address the meeting will also be able to do so virtually via Microsoft Teams. Given the ambition to limit numbers of people attending the meeting in person to reduce the risk of infections, we would encourage members of the public who wish to address the Committee to do so virtually.

Should you have to attend in person, we always ask you to maintain social distancing and maintain your face covering unless you are exempt or when speaking at the meeting. Hand sanitiser will be available on entry to the meeting.

If members of the public wish to address the committee either virtually or in person, you must contact Democratic Services [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk) by 12 noon two working days before the meeting.