

# Cambridge City Council

## Civic Affairs

**Date:** Wednesday, 9 October 2019

**Time:** 5.30 pm

**Venue:** Committee Room 1 & 2, The Guildhall, Market Square, Cambridge, CB2 3QJ

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

### Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes (Pages 3 - 12)
- 4 Public Questions
- 5 Oral Update on 2018/19 External Audit Process
- 6 Internal Audit Plan: Progress Report (Pages 13 - 34)
- 7 Polling District Review (Pages 35 - 60)
- 8 Annual Complaints Report 2018-19 (Pages 61 - 108)
- 9 Freedom Of Information, Data Protection And Transparency: Annual Report 2018/19 (Pages 109 - 118)
- 10 Proxy Voting at Council Meetings (Pages 119 - 124)
- 11 Calendar of Meetings 2020/21 (Pages 125 - 130)
- 12 Flag Flying Protocol (Pages 131 - 134)

**Civic Affairs Members:** McPherson (Chair), Sargeant (Vice-Chair), Chadwick, Dalzell, Davey and Thornburrow

**Alternates:** Martinelli and Moore

## Information for the public

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- Website: <http://democracy.cambridge.gov.uk>
- Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)
- Phone: 01223 457000