



Cambridge City Council

EAST AREA COMMITTEE

To: Councillors Herbert (Chair), Wright (Vice-Chair), Benstead, Brown, Hart, Marchant-Daisley, Owers, Pogonowski, Saunders, Shah, Smart, Walker, Bourke, Harrison, Sadiq and Sedgwick-Jell

Despatched: Friday, 10 December 2010

Date: Thursday, 16 December 2010

Time: 7.00 pm

Venue: Meeting Room - Cherry Trees Day Centre

Contact: Toni Birkin

Direct Dial:

AGENDA SECOND CIRCULATION

10d 09/1095/FUL - 274 Coldhams Lane Cambridge Cambridgeshire CB1 3HN
(Pages 1 - 2)

Information for the public

Public attendance

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

Filming Protocol

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

Fire Alarm

In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.