



Cambridge City Council

HOUSING SCRUTINY COMMITTEE

To: **Scrutiny Committee Members:** Councillors Todd-Jones (Chair), Baigent (Vice-Chair), Avery, Ashton, Bird, Holland, Moore and Sarris

Alternates: Councillors Cantrill and Gawthrope

Tenants and Leaseholders: Diane Best (Leaseholder Representative), Kay Harris (Tenant Representative), John Marais (Tenant Representative), Diana Minns (Tenant Representative), Caroline Oriokot (Tenant Representative) and Terry Sweeney (Tenant Representative).

Executive Councillor for Housing: Councillor Price

Despatched: Thursday, 18 June 2015

Date: Tuesday, 30 June 2015

Time: 5.30 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Sarah Steed

Direct Dial: 01223 457013

AGENDA

1 Apologies

To receive any apologies for absence.

2 Appointment of Vice-Chair (Tenant/Leaseholder Rep) for 2015/16 Committee Manager

3 Declarations of Interest Committee Manager

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

4 Minutes

To approve the minutes of the previous meeting.

Minutes to follow.

5 Public Questions Committee Manager

Please see information at the end of the agenda.

6 Oral report from the Executive Councillor for Housing and proposals for Lead Councillors

Oral introduction by the Executive for Housing on the immediate priorities for the portfolio and an introduction to the Lead Councillor roles.

Items for Decision by the Executive Councillor for Housing, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor for Housing

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Part 1: To be chaired by Vice Chair (Tenant/Leaseholder Representative)
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Items for Debate by the Committee and then Decision by the Executive Councillor for Housing

7 Progress Report on Residents' Housing Regulation Panel (Pages 9 - 36)

8 Implications of Heat Network (Metering and Billing) Regulations 2014

- 9 **Current & Former Tenant Arrears Write off Policy & Procedure** (*Pages 37 - 46*)
- 10 **HRA Impact of the Proposed Building Cleaning Contract** (*Pages 47 - 58*)
- 11 **2014/15 Revenue and Capital Outturn, Carry Forwards and Significant Variances – HRA** (*Pages 59 - 76*)

Part 2: To be taken by the Chair of the Committee
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Items for Debate by the Committee and then Decision by the Executive Councillor for Housing

- 12 **2014/15 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Housing General Fund Portfolio** (*Pages 77 - 86*)

Key decision not Included on the Forward Agenda Plan Within the 28 day Period but Ruled in with the Chairs Consent

The following item on the agenda relates to a key decision that has not been included on the Forward Plan for the whole 28 day requirement before the meeting. With the consent of the Chair the item is to be considered at Committee so it is open to scrutiny and debate rather than a decision being made through the out of cycle process

- 13 **To Dispose of 3 HRA Dwellings on the Open Market** (*Pages 87 - 94*)

The public is likely to be excluded during any discussion on the confidential Appendix A by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

- 14 **Cambs Home Improvement Agency Head of Strategic Housing** (*Pages 95 - 112*)

- 15 **Redevelopment of 9-28 Anstey Way** (*Pages 113 - 138*)

- 16 **Social Housing 3 Year Rolling Programme** (*Pages 139 - 154*)

- 17 **Record of Urgent Decision**

- 17a **Cambridge City Council Membership of Eastern Procurement (East of England Regional Procurement Consortium).** (*Pages 155 - 212*)

18 Record of Director Delegated Decision

18a Delegated Director Decision (*Pages 213 - 226*)

19 For information the date of the Housing Scrutiny Committee in January is Wednesday 13 January 2016

Information for the Public

Location

The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation

Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning Applications or Licensing Hearings is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information about speaking at a City Council meeting can be found at:

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you any have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

Anyone who does not want to be recorded should let the Chair of the meeting know. Those recording meetings are strongly urged to respect the wish of any member of the public not to be recorded.

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

Facilities for disabled people

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Queries on reports

If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information

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