



Cambridge City Council

HOUSING SCRUTINY COMMITTEE

To: Scrutiny Committee Members: Councillors Todd-Jones (Chair), Birtles (Vice-Chair), Avery, Baigent, Bird, Blackhurst, Holland and Robertson

Alternates: Councillors Gawthrop, Hipkin and Pitt

Tenants and Leaseholders: Diane Best (Leaseholder Representative), Kay Harris (Tenant Representative), John Marais (Tenant Representative), Diana Minns (Vice Chair /Tenant Representative), Caroline Oriokot (Tenant Representative) and Terry Sweeney (Tenant Representative).

Executive Councillor for Housing: Councillor Price

Despatched: Monday 23 June 2014

Date: Tuesday, 1 July 2014

Time: 5.30 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Claire Tunncliffe **Direct Dial:** 01223 457012

AGENDA

1 APOLOGIES

To receive any apologies for absence.

2 APPOINTMENT OF VICE-CHAIR (TENANT/LEASEHOLDER REP) FOR 2014/15

3 MINUTES *(Pages 9 - 16)*

To approve the minutes of the previous meeting. *(Pages 9 - 16)*

4 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before**

the meeting.

5 PUBLIC QUESTIONS

(See information below).

6 ORAL REPORT FROM THE EXECUTIVE COUNCILLOR AND PROPOSALS FOR 'LEAD COUNCILLORS'

Oral introduction by the Executive for Housing on the immediate priorities for the portfolio and an introduction to the Lead Councillor role for Private Rented Housing and the Lead Councillor role for Homelessness.

Lead Councillor for Private Rented Housing

To assist the Executive Councillor in developing policy on private rented housing, starting with a review focusing on the priorities in the Annual Statement.

Cllr Dave Baigent

Lead Councillor for Homelessness

To assist the Executive Councillor in developing policy on homelessness, starting with a review focusing on the priorities in the Annual Statement.

Cllr Richard Robertson

Items for Decision by the Executive Councillor for Housing, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor for Housing

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Part 1: To be chaired by Vice Chair (Tenant/Leaseholder Rep)

Items for Decision by the Executive Councillor, Without Debate

- 7 STANDARD ITEM: WRITE-OFF OF FORMER AND CURRENT TENANT ARREARS** *(Pages 17 - 24)*

Items for Debate by the Committee and then Decision by the Executive Councillor

- 8 LEASEHOLD SERVICES UPDATE** *(Pages 25 - 36)*
- 9 RESIDENT INVOLVEMENT UPDATE** *(Pages 37 - 46)*
- 10 2013/14 REVENUE AND CAPITAL OUTTURN, CARRY FORWARDS AND SIGNIFICANT VARIANCES - HRA** *(Pages 47 - 56)*

Part 2: To be taken by the Chair of the Committee
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Items for Debate by the Committee and then Decision by the Executive Councillor

- 11 2013/14 REVENUE AND CAPITAL OUTTURN, CARRY FORWARDS AND SIGNIFICANT VARIANCES - HOUSING PORTFOLIO** *(Pages 57 - 72)*

- 12 AFFORDABLE HOUSING PROGRAMME** *(Pages 73 - 86)*

It is recommended that the committee resolves to exclude the press and public during item **12** by virtue of paragraph(s) 6 of Part 1 of Schedule 12A of the Local Government Act 1972
(Pages 73 - 86)

- 13 PROCUREMENT OF AN AFFORDABLE HOUSING DEVELOPMENT PARTNER** *(Pages 87 - 90)*

Items for Decision by the Executive Councillor, Without Debate

14 POWER TO CHARGE FOR CERTAIN ENFORCEMENT ACTION UNDER THE HOUSING ACT 2004 (THE "ACT") (*Pages 91 - 106*)

15 CAMBRIDGESHIRE HOME IMPROVEMENT AGENCY (CAMBS HIA) - EXTENSION OF CONTRACT (*Pages 107 - 110*)

16 RECORD OF URGENT DECISION

Record of Urgent Decisions taken by the Executive Councillor for Housing

To note decisions taken by the Executive Councillor for Housing since the last meeting of the Housing Management Board.

16a Opportunity to Bid to Increase the Housing Revenue Account (HRA) (*Pages 111 - 138*)

For consideration of all the Committee

17 FUTURE MEETING TIMES FOR HOUSING SCRUTINY COMMITTEE
Committee Manager

Committee Members to review and agree future meeting times for Housing Scrutiny Committee.

A start time of 2.30pm has been proposed by the Chair.

18 DISPOSAL OF 18A AND FREEHOLD TO 18B MAGRATH AVENUE
Business Manager & Principal Accountant (*Pages 139 - 146*)

The Chair will rule that under 100B(4)(b) of the Local Government Act 1972 this item be considered despite not being made publicly available for this Committee five clear days prior to the meeting. (Pages 139 - 146)

Information for the Public

Location The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning Applications or Licensing Hearings is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information about speaking at a City Council

meeting can be found at:

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you any have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

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recording
and
photography**

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Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=33371389&sch=doc&cat=13203&path=13020%2c13203>.

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

**Facilities for
disabled
people**

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or

democratic.services@cambridge.gov.uk.

Queries on reports If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk>.