



## NORTH AREA COMMITTEE



### AGENDA

**To: City Councillors:** Todd-Jones (Chair), Price (Vice-Chair), Abbott, Austin, Bird, Gawthrop, O'Reilly, Perry, Pitt, Sarris, M. Smart and Tunnacliffe

**County Councillors:** Manning, Onasanya, Sales and Scutt

*Dispatched: Monday, 30 March 2015*

**Date:** Thursday, 9 April 2015

**Time:** 6.30 pm

**Venue:** Farnsworth Hall, Chesterton Community College, Gilbert Road, Cambridge CB4 3NY

**Contact:** Toni Birkin

**Direct Dial:** 01223 457013

**Approximate timings are included for guidance purposes only**

- 1 **Apologies for Absence** Committee Manager
- 2 **Welcome and Introduction (including Declarations of Interest)**

### **'YOU SAID, WE DID, YOU WANT TO KNOW'**

- 3 **TO CONFIRM WHAT WAS SAID (MINUTES) AT THE LAST MEETING AND WHAT WE HAVE DONE (ACTION LIST)**  
*(Pages 5 - 26)*

- 4 **Record of Urgent Decisions taken by the Chair, Vice Chair and Spokesperson for North Area Committee**  
*(Pages 27 - 30)*

To note decisions taken by the Chair, Vice Chair and Spokesperson since the last meeting of the North Area Committee.

**5 YOU WANT TO KNOW (OPEN FORUM)**

6.45pm

**ITEMS FOR DECISION**

**6 Environmental Data Reports (Pages 31 - 50)**

Public Realm Manager: Wendy Young

7.15pm

**7 Policing & Safer Neighbourhoods (Pages 51 - 64)**

Safer Communities Manager: Lynda Kilkelly

7.45pm

**Intermission**

8.15pm

**8 Area Committee Grants 2015-16 - NAC (Pages 65 - 78)**

Community Funding and Development Manager: Jackie Hanson

8.30pm

**9 North Area Committee Dates 2015-16 Committee Manager**

9.00pm

The Committee is asked to agree the following meeting dates:

11 June 2015

24 Sept 2015

12 Nov 2015

7 Jan 2016

31 March 2016

Members are asked to contact the Committee Manager in advance of the meeting with any comments regarding the above dates.

# Meeting Information

**Open Forum** Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

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## **NORTH AREA COMMITTEE**

12 February 2015

6.30 - 9.40 pm

**Present:** Councillors Todd-Jones (Chair), Price (Vice-Chair), Abbott, Austin, Bird, Gawthrop, O'Reilly, Perry, Sarris, M. Smart, Tunnacliffe and Manning

### **Officers present:**

Asset Manager (Streets and Open Spaces): Alistair Wilson

Urban Growth Project Manager: Tim Wetherfield

Urban Extensions Project Manager: Julian Sykes

Enforcement Officer: Nick Kester

Project Officer – Cycling Projects: Clare Rankin

Committee Manager: Toni Birkin

### **Also Present:**

Katherine Scott and Chris Ball Network Rail

## **FOR THE INFORMATION OF THE COUNCIL**

### **15/1/NAC Apologies for Absence**

Apologies were received from Councillors Pitt, Sales and Onasanya.

### **15/2/NAC Welcome and Introduction (including Declarations of Interest)**

No interests were declared.

The Chair invited those present to share their memories of Lil Speed who had recently passed away. It was suggested that the a Community Centre should be renamed in honour of her work for the community.

A letter of thanks from the Friends of Mitcham's Corner, a recent grant recipient, was noted.

### **15/3/NAC TO CONFIRM WHAT WAS SAID (MINUTES) AT THE LAST MEETING AND WHAT WE HAVE DONE (ACTION LIST)**

A number of minor corrections to the minutes of the meeting of the 18<sup>th</sup> December 2014 were noted. The minutes would be republished and signed when corrected.

### **Action Sheet Updates**

14/73/NAC - Councillor O'Reilly started that the trees in question were the property of the County Council. The City Council only had a limited maintenance budget. Meeting were on going regarding the cost of replacement trees.

13/81/NAC - This matter would be fully discussed later in the meeting.

14/13/NAC - This matter had been on the action sheet for some time and Councillor Todd-Jones undertook to investigate the matter further.

14/26/NAC – Feasibility study underway.

14/56/NAC – A safety audit had been carried out and had raised concerns. The applicant had agreed to the proposed mitigation measures.

14/66/NAC – Councillor Bird reported that she had spoken to highway officers and they had said that the Tesco's area would be too expensive, so no further action would be taken at the moment.

14/65/NAC – Councillor Scutt reported that a Traffic Regulation order would be needed to address the parking concerns. She had arranged to meet interested parties outside the meeting to agree a way forward. This would consider the parking concerns in a wider area.

14/69/NAC – Councillor Manning reported that the work was unlikely to be completed until the end of May.

14/69/NAC – Councillor Manning stated that the matter would be considered post he May elections.

14/73/NAC – Councillor Price would investigate further as residents in the area were still reporting parking issues around specific events / times of day, at the community centre.

**15/4/NAC YOU WANT TO KNOW (OPEN FORUM)**

**Richard Taylor stated that the order in which Open Forum questions were taken was unfair and left the meeting. His questions were answered below in his absence.**

**Q1 Michael Bond: Concerned that Hilltop Residential Centre was to be turned into student accommodation when there was a clear need for this sort of facility.**

**Requested more information on how the planning department monitored such development to ensure that they are let to genuine students.**

A. Councillor Scutt stated that the County Council had sold Hilltops. She confirmed that local residents had concerns about the development of student housing.

Councillor Todd-Jones undertook to investigate how the planning department monitored student lets.

**Action: Councillor Todd-Jones**

**Q2 Leila Dockerill: The area around Tesco's continues to be untidy. There is a large, uncovered, wire cage style litter bin, and rubbish gets blown about.**

A. Councillor Price undertook to investigate the matter with property services.

**Action: Councillor Price**

**Q3 AAARichard Taylor: Vie central space consultation via a private forum.**

A. Councillor Manning stated that there was a sign on the flats giving contact details of the Residents Association and any concerns could be sent direct to them.

**Q4 AAARichard Taylor: Make station and cycle bridge meeting public.**

A. Councillor Manning confirmed that these meeting were open to the public. The next meeting would be at Barnwell Baptist church on the 25<sup>th</sup> February 2015.

**Q5 AAARichard Taylor: When would work on Milton Road cycle signage be undertaken?**

A. This matter would be discussed later as detailed in the agenda.

**Q6 Mr White: The pavement and grass verges around the corner of Mere Way were being damaged by cars and buses mounting the pavement.**

A. Councillor Todd-Jones confirmed that discussions were on-going with the highways department on how best to improve the situation.

### **15/5/NAC Network Rail: New Railway Station Update**

The Committee received a presentation from Network Rail Officers Katherine Scott and Chris Ball.

The presentation covered the following:

- i. The Chesterton station scheme had been transferred from Cambridgeshire County Council to Network Rail.
- ii. As a result of this change, Network Rail would be submitting a new planning application in the near future.
- iii. This would be substantially unchanged from the previously approved proposal.
- iv. Site surveys and ground investigation works were planned for April 2015.
- v. The construction start date works for station, would be subject to planning approval.
- vi. Not in a position to confirm a precise opening date.

The Committee broke into small groups to gather feedback and questions from the public.

A full list of questions and answers (both verbal and those collected from the breakout groups) is attached as a supplement to the minutes.

The Chair thanked Katherine Scott and Chris Ball for their presentation and invited them to attend again with a further update later in the year.

### **15/6/NAC Milton Road Cycle Signage**

At the request of Members, the Committee received a report from Clare Rankin, Cambridgeshire County Council's Project Officer – Cycling Projects. She outlined the need to review existing signage with the aim of reducing clutter to the street scene and adding clarity for road and pavement users.

The following comments and questions were raised.

**Q1 Mike Sargeant: Signage in Highworth Avenue is unclear. Where does shared pavement use end?**

A. The roundabout is shared use and ends where the on road cycle path begins. As part of the proposals arrows on the road and new signage will indicate where the shared use ends.

**Q2 Councillor Smart: In common with many cyclist prefers to use the road rather than shared use pavements due to the number of hazards to be negotiated on the pavement.**

**Q3 Member of the Public: Negotiating the entry to Union lane is difficult for cyclists.**

**Q4 Michael Bond: The shared use section of pavement is in poor condition and in need of repair.**

A. Please send details to the County Council Highways department ([www.cambridgeshire.gov.uk/highwayfaults](http://www.cambridgeshire.gov.uk/highwayfaults)) and they would be investigated.

**Q5 Kay Harris: Concerns had been raised that the width of the cycle path would leave little room for pedestrians. In addition, cyclists tend to stay on the pavement, even in areas where there is no shared use.**

A. Improved signage should help. County Council were aware that the pavement is too narrow for shared use and it was hoped that improvements could be made in future.

**Q6 Councillor Manning: Is there any funding left in the Local Sustainable Transport Fund and if yes could it be used to repair the shared use pavement?**

A. The Project Officer did not have the answer to this question regarding funding remaining within the LSTF but said it was difficult to spend funds such as this on maintenance. Councillor Manning undertook to investigate the matter.

**Action: Councillor Manning**

## **15/7/NAC Intermission and Public Art for Cambridge City Council and Keepmoat Homes Exhibition**

Zoe Chamberlain introduced the exhibition and invited the public to make comments to her and her team over the coffee break.

## **15/8/NAC Environmental Data Reports**

The Committee received an Environmental Data Report from Nick Kester, Project Officer. He gave an update on progress so far and confirmed that the public had welcomed the Ward Blitzes.

Councillor Manning confirmed that the Shirley School were now using a closed off section of Bramblesfield. He hoped that this committee would be willing to contribute toward improvement work in the area at a later date.

Councillor Bird stated that an additional waste bin was needed near the pet shop on ????? She also requested that the dog waste bin in Sherbourne Close was moved to a position further away from residential properties.

Councillor Scutt requested that additional bins (dog waste, rubbish and recycling) be installed around the Gilbert Road / Milton road junction.

Councillor Price had also received requests for additional bins and would send full details to the officer by email.

## **The Committee**

Resolved unanimously to:

Continuing with the follow priorities

- i. Enforcement patrols to tackle fly-tipping in the alleyways and footpaths around Kings Hedges (Pulley) Recreation Ground, Kingsway Flats, Arbury Court and St Kilda Avenue.
- ii. Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground
- iii. Investigating the feasibility of litter/recycling bins on Scotland Road at the junction with Green End Road
- iv. Early morning patrols for dog fouling on Kings Hedges (Pulley) Recreation Ground.

Add the following new priorities

- v. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Alexandra Gardens and Green End Road Recreation Ground
- vi. Enforcement patrols to address issues of littering in and around the Bermuda Terrace (flats) area.

## **15/9/NAC S106 DEVOLVED DECISION-MAKING AND GRANT APPLICATIONS**

The Committee received a report from Tim Wetherfield, Urban Growth Projects Manager regarding S106 Devolved Decision Making and Grant Applications.

The Urban Growth Projects Manager responded to questions as follows:

### **Q1. Councillor Manning: Could left over play equipment form the Vie development be reused in Discovery Way?**

A. It was suggested that the Assets Manager (who was due to introduce the next report) might wish to provide an update on the play equipment from the Vie development. More widely, an update on the availability of S106 play area funding devolved to North Area was due to be reported to the Community Services Scrutiny Committee in March 2015 – and members of this Area Committee would be made aware of the details relating to the North Area. Previous reports to the Area Committee had highlighted that the level of devolved play area funding available was small. However, the main message, being emphasised to all area committees was the S106 contributions funding is tapering off and running down.

### **Q2. Councillor Scutt: The funding allocated to Milton Road Library should be retained as the facility was badly needed.**

### **Q3. Michael Bond: Supported retaining the funding for Milton Road Library community room because it was needed. Community facilities are good for community cohesion.**

A. The importance of community facilities was well recognised. The report had highlighted the need for some applications to provide more details about how proposed facility improvements would be used simply to provide the area committee with more information, to help it make priority-setting decisions about the best use of limited resources.

**Q3. Ian Anderson: A successful development had been achieved at Rock Road using joint funding. The result community space was well used and had improved library use. A similar result would be possible for Milton Road.**

**Q4. Mike Kemp: Welcomed Scout hut proposal. Suggested the Milton Road proposal was over ambitions and would be problematic for its neighbours. Suggested improvement to the existing building would be a better approach.**

**Q5. Councillor Scutt: It was wrong to view the scout hut proposal as competition for Milton Road Library. Both projects had merit.**

A. Made a distinction between the development of community space at Milton Road library (which had already been identified as an Area Committee priority last February) and the other applications which were not yet prioritised but under consideration. The original allocation of funding to Milton Road Library highlighted the need for an update on progress and that is why it was featured in this report. The committee had options, but needed to be aware that the limited devolved funding available could not deliver everything.

**Q6. Mike Sargeant: How was community use of facilities that had received funding monitored?**

A. Community facilities funded by S106 contributions were monitored to ensure that they were available for use by all sections of the community. The council's Community Development service plans to provide more information online about which community facilities have been funded and are available for community use.

**Q7. Had any progress been made regarding Chesterton Recreation Ground Sport Pavillion?**

A. The Urban Growth Projects Manager undertook to investigate this matter.

**Action**

**Q7. Councillor Bird requested that the Committee supported the Chesterton Methodist Church project as their work with Camsight was badly needed.**

A. Clarified that it would be useful to receive more information about this proposal from the applicant, to enable the Area Committee to re-consider this application in the fourth S106 priority-setting round later in 2015.

### **The Committee:**

Resolved unanimously to

- i. agree a £30,000 devolved community facilities S106 grant for the refurbishment of the community facilities at St Luke's Church on Victoria Road, subject to project appraisal approval and a community use agreement ;
- ii. encourage updated applications from 12<sup>th</sup> Cambridge Scout Group and Chesterton Methodist Church as part of the next S106 priority setting round later this year, given that their current allocations are not yet ready to be considered;
- iii. withdraw the £35,000 devolved informal open space S106 contributions currently allocated to the Alexandra Gardens trim trail proposal in the light of the response to the local consultation on the design proposals; and
- iv. withdraw the £20,000 devolved informal open space S106 contributions currently allocated to the lighting of Nun's Way multiuse games area, as the immediate issue relates to repairs not eligible for S106 funding.

### **15/10/NAC Brownsfield BMX / Mini Wheels Facility**

The Committee received a report for Alistair Wilson, Asset Manager (Streets and Open Spaces) regarding a BMX / Mini Wheels Facility at Brownsfield.

Members welcomed the report.

Councillor Bird requested that benches in the area should have arms.

In response to a question from Councillor Smart, the Asset Manager provided further details on the consultation process.

### **The Committee:**

Approve Option D (Tarmac finish with different sized roll over hills, quarter pipe and areas ramped up to create mounds) for the delivery of project PR031b – BMX/ mini wheels track next to Brownsfield Community Centre (S106) subject to adaptations set out at 3.18.6 of the Officer's report.

The meeting ended at 9.40 pm

**CHAIR**

**NETWORK RAIL RESPONSES TO QUESTIONS RAISED AT NORTH AREA COMMITTEE ON 12<sup>TH</sup> FEBRUARY 2015 ABOUT NEW RAILWAY STATION**

*Why was planning permission needed if the land was already under the control of Network Rail?*

Planning Permission was needed as the land had never been used as a station.

*Why is a new planning application needed and when will it be submitted?*

The current permission was given to the County Council, but Network Rail are required to apply for its own permission due to change in funding.

*Why a 16 week planning period?*

It is the recommended period for determination of major planning applications of this scale and nature.

*When will work commence on site?*

Work has already commenced on site for site clearance and the project will undertake their first major works to the rail infrastructure in April.

*Will the capacity of the station be sufficient in the long term? Surely you will need more capacity to grow the station.*

The station has been designed to allow future expansion.

*Can you put in footings on the Fen Road side now so it could be opened up in the future to provide pedestrian access to the new station and across the track to the other side?*

Network Rail does not own any land in this area and there were no plans to provide access from this area. It was noted that Cambridge City Council owned land in the area and this option could be explored.

*What is being done with respect to the Fen Road level crossing?*

A risk assessment on the level crossing was undertaken during the development of the project and no additional risk was imported to the

crossing as a result of the new station. Therefore no change is proposed.

*What will be the impact on Milton Road and its junction?*

The impact on surrounding roads was looked at during the development of the project and it was considered that the station would not have an unacceptable adverse impact on the road from traffic generated. Nonetheless, the County Council did propose to carry out some traffic management measures to improve the efficiency of the system on Milton Road.

*What action is planned to improve the safety of Milton Road Junction?*

The County Council proposes to carry out junction improvements at the Cowley Road/Milton Road Junction, through the alteration of lane allocation on approach to the junction for traffic travelling south from the A14 junction. The improvements include a dedicated left turn lane to Cowley Road. Further improvement work is also being considered.

*When would traffic surveys be completed?*

The county council will be undertaking a survey very soon and this will be monitored going forward as a condition of the planning permission.

*Won't the layout of Cowley Road and volume of station traffic create safety issues?*

The County Council, in their development of the scheme, assessed the impact of the station on the local area. An assessment was also made during the application process, and a condition was attached that ensured that further cycle and pedestrian improvements to Cowley Road were submitted to, and approved in writing, by the local authority.

*Will the Network Rail maintenance track alongside Cowley Road be used as a segregated cycle and pedestrian route instead of the busy Cowley Road?*

Network Rail Property is working with the County Council to develop this proposal separately.

*How close would the cycle bridge be to the Station?*

The cycle bridge, as the crow flies, would be approximately 400m from the new station. It would be a little bit further than that when following the cycle and pedestrian routes on the proposed Chisholm Trail.

*Will there be a dedicated cycle route to and from the station that safely integrates into the surrounding network?*

Cycle routes form part of the station scheme and Network Rail is working closely with the cycle groups to support them on further schemes.

*The proposed route to the cycle parking area was circuitous if you entered the station from the furthest point.*

The Cycle route is in detail design stage and we will take comments on board.

*Is it possible for a cycle route to be provided between the new station and the aggregates rail track?*

There are no plans for this at present.

*Will the dimensions of the lift allow easy access for cycles, wheelchairs and pedestrians?*

The lift will hold cycles (more information to follow).

*How many car and cycle parking spaces will there be and will they be adequate for the future?*

450 parking spaces and 1000 cycle spaces will be provided, a transport assessment was undertaken during the development of the project and the number of spaces is deemed sufficient for future growth.

*What design had been selected for the cycle racks? Would they allow use for those with non-standard bike or who were unable to lift bike onto raised stands?*

TBC

*Would the cost of parking reflect the need to discourage on street parking (low enough to encourage use)?*

Details of the parking charges have not yet been agreed but will be the same as other station car parking facilities.

*What will be the impact on resident parking?*

Surveys will be undertaken before and after the station opens to monitor the impact on resident parking.

*Has adequate on-site provision been made for construction worker parking?*

Office space has been rented near to the station site as a construction headquarters. Existing sidings would be used to house a construction traffic car park.

*How will public transport links be encouraged?*

The station is designed to be an interchange, combining all modes of transport to make them all easily accessible.

*The 500m Acoustic barrier appears to be too short and stop short of the station. Why?*

The barrier was intended to address properties that would be affected by the new station. Pre-existing rail track noise would not be addressed.

*Will light pollution from the station have an impact on neighbours?*

A planning condition that ensures that light glow from the station will be controlled and mitigated was attached to the extant permission. The information needed to demonstrate that the lighting will be controlled and impacts are adequately mitigated will need to be submitted as part of the new application for the new station.

*The name of the station should be interesting and celebrate its location; can you confirm what it will be?*

Consultation is on-going regarding the name of the station. The Cambridge Northern Fringe East Area Action Plan Issues and Options Report consulted on this question and the findings will be passed onto Network Rail and the Department of Transport for further consideration in due course.

*Who authorises trains to stop?*

The Train Operating Companies (TOCs) and Department for Transport (DfT) agree on the timetabling for the station through their franchise agreements.



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## COMMITTEE ACTION SHEET

<b>Committee</b>	<b>North Area Committee</b>
<b>Date</b>	<b>12 Feb 15</b>
<b>Circulated on</b>	<b>11 March 15</b>
<b>Updated on</b>	

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>TREES</u></p> <p>Trees on Milton Road affected by the bus route &amp; 14/73/NAC</p> <p>Tree replacement plan Milton Road and Gilbert Road</p> <p>Loss of trees on Carlton Way.</p>			<p>Added to the Action Sheet at the request of Councillor Pitt – and with the agreement of the committee on 3 July 2014.</p> <p>Update from Cllr Bick (at 18 December 2014).</p> <p><b>Update 18 Dec 2014 Cllr O'Reilly</b> Cllr O'Reilly read a statement from the Tree Officer, a copy of which can found in the minutes of this meeting.</p> <p>Cllr O'Reilly agreed to update the Committee on a full update of the tree replacement programme for Milton Road and Gilbert Road</p> <p>Cllr O' Reilly to investigate why a number of trees of Carlton Way have died and if / when they are to be replaced.</p>
<p>Developer Contributions and Devolved Decision Making - First Round Priority-Setting for Play Area Improvement</p>	<p>Alistair Wilson, Streets and Open Spaces Asset Manager</p>	<p>Final update requested when projects out to consultation / delivered</p>	<p><b>Update 18 Dec 2014 Cllr O'Reilly</b> Chestnut Grove and Perse Way: Tenders have sent and quotations should be received by the end of December for work to be completed by July 2015.</p>
<p>14/13/NAC – Speed awareness courses for 20pmh offences. Who will provide them and will they be offered locally.</p>	<p>Councillor Todd-Jones</p>		<p><b>Update:</b> This matter would remain on the action sheet to allow Officers to discuss the matter further with the Police.</p> <p>There is a local provider of speed awareness courses, and drivers don't have to take them in Cambridge. Details of the company to</p>

			<p>follow.</p> <p>However whilst national rules allow for speed awareness courses for 20mph violations there is currently no local course set up. Police are investigating what needs to be done to achieve this, and Councillor Ward will report back later - <b>On-going</b></p>
<p>14/26/NAC - Tree roots opposite Co-op Green End Road causing trip hazard</p>	<p>Councillor Manning</p>		<p><b>Update:</b> Additional tree has been added to the list for remedial work but the item is still on-going.</p> <p>Further update: given the cost and the fact that there is now an EIP in that area, and a project I have got added to the Northern Area Corridor Transport Plan pot, it will be done as part of one of these. Officers have confirmed this won't affect either project (in terms of adding extra cost or stopping elements from being done).</p> <p><b>Update 5 Dec 14 Cllr Manning :</b> Initial site visit completed and this matter will be included in a wider feasibility study of the area.</p> <p><b>Update 15 Dec 2014 Cllr Manning:</b> Work has been delayed but the issue is still ongoing.</p> <p><b>Update 20 Jan 2015 Cllr Manning:</b> Feasibility study still being written.</p>
<p>14/56/NAC Open Forum – Progress on the safety assessment for the junction between Milton Road and the new development between Milton Road and Woodhead Drive</p>	<p>Councillors Kevin Price and Mike Todd Jones</p>		<p><b><u>Update Nov 2014</u></b></p> <p>This it is a planning issue the City Councillors are now looking into it. Additionally, the original area specified was not actually correct and as such the reply given was not therefore accurate.</p> <p><b><u>18 December 2014.</u></b></p> <p>No update given – Cllr Price to provide an update at the next NAC committee on 2 February 2014.</p> <p>Can confirm that a safety audit (dated 5 February 2014) for the new junction off Milton Road has been carried out by the County Council's Road Safety Engineering Team. The audit was carried out as part of the County Council's powers under the Highways Regulations of the</p>

			<p>Highways Act (1980).</p> <p>The safety audit raised several design problems with the proposed junction and made several recommendations to mitigate the problems, which the applicant agreed to implement.</p>
<p>14/66/NAC</p> <p>Update on Mitcham's Corner development</p>	<p>Suggested by Committee 28.08.14</p>		<p>Ongoing as related to the City Deal.</p>
<p>14/65/NAC</p> <p>Parking restriction in De Freville area and impact around Milton Rd Library</p>	<p>Cllr Scutt</p>		<p><b><u>18 December 2014, Cllr Scutt</u></b></p> <p>Regarding Parking Restrictions steps have been taken to place double yellow on the corners of all the inter sections Milton Road. County Council have appointed an Officer to look at parking in Cambridge and the problems that residents experience to determine safe parking.</p> <p>Would investigate the possibility of four hour parking restrictions in this area as requested by Mr Sergeant at the December meeting.</p> <p><b><u>3Feb 2015 Update Cllr Scutt</u></b></p> <p>From County Officers:</p> <p>With regards to Milton Road Library parking, whilst it would not be permissible to restrict a parking space solely for library use, the County can restrict the duration of stay to say one hour to prevent long term parking and introduce some turn-over of vehicles utilising the parking bay.</p> <p>This would involve an amendment to the traffic regulation order (TRO) and the installation of additional signage, so there would be a cost associated with this work which would need to be borne by a third party - that is residents or need to secure funding from alternative sources.</p>

14/69/NAC Implementation of New York traffic schemes methodology.	Councillor Manning suggested that he update on this at a future meeting		Ongoing.
14/73/NAC Parking problems in Buchan Street	Cllr Price to investigate		<p><b>Reply from the Neighbourhood Community Development Manager (2<sup>nd</sup> December 2014)</b></p> <p>There is limited parking in the car park at the moment because of the building site and the contractors parking their vehicles and the fact that we are still open to community groups. So I can appreciate there will be some overspill at the moment .Hoping that this will become less of an issue in the new year when we are 'back to normal ', but it is something that we will keep an eye on".</p> <p><b>18 Dec 2014, Cllr Price.</b></p> <p>There is limited parking because of contractors parking their vehicles .But once the works have been completed the Community Development Officer will keep an eye on the situation.</p>
14/74/NAC Progress with Chesterton Sports Pavilion	Urban Growth Project Manager		<p><b>18 Dec 2014, Cllr Todd Jones.</b></p> <p>There will be a more detail update on this item from the Urban Growth Project Manager, Tim Wetherfield, when the Committee will look at the third round priority setting. Planning Permission was received on 4 December and work should start on site in March 2015.</p>
15/4/NAC Q1 Information on how the planning department monitored developments such as Hilltops to ensure that they are let to genuine students.	Councillor Todd-Jones		
15/4/NAC Q2 To investigate with property	Councillor Price		Property Services are in the process of renewing the lease to Tesco and

<p>services: area around Tesco's continues to be untidy. There is a large, uncovered, wire cage style litter bin, and rubbish gets blown about.</p>			<p>as part of this they will be leased an additional area at the rear of the shops where their cages are and will be erecting a simple store with flat roof (subject to landlord's approval of the design and planning approval). Their cages will be installed in the area and this should be tidier and eliminate blown rubbish. The rear access road is just for Tesco and the takeaway for deliveries but not longer term parking. The tenants are responsible to ensure the access is not blocked and control rubbish etc. We will pick up these issues with them.</p>
<p>15/6/NAC Q6 Is there any funding left in the Local Sustainable Transport Fund and if yes could it be used to repair the shared use pavement?</p>	<p>Councillor Manning</p>		
<p>15/6/NAC Q7 Had any progress been made regarding Chesterton Recreation Ground Sport Pavillion?</p>	<p>Urban Growth Project Manager</p>		

## Agenda Items Suggested by the Public and, as yet, not delivered

1. Invite County Council Officers/Members to comment on Highway repairs.
2. Discussion on pavement damage/repairs including problems with tree roots.
3. Dual use crossings and the timings of traffic light controlled pedestrian crossing.
4. Report on changes to Brownfields and the impact of changes to the Children and Young People's Participation Service (ChYpPS).
5. S106 Transport Corridor Workshop feedback.
6. Resident Parking.
7. Play Areas including a progress report on Hawkin Road.
8. Location of recycling areas.
9. Improvements to Cycle Paths Yellow Lines
10. Community Events section on every agenda
11. Fen Road
12. New Bridge over the River Cam.
13. Progress on New Primary School.
14. 20mph data monitoring.
15. Recognition/discussion that a large section of the attendees at this meeting do not wish to be filmed.

## CAMBRIDGE CITY COUNCIL

### Record of Area Committee Decision

S106 Grant St Luke's Church & Community Centre
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**Decision of:** North Area Committee

**Reference:** 15/NAC/S106/01

**Date of decision:** 20/03/15      **Recorded on:** 20/03/15

**Decision Type:** Non Key

**Matter for Decision:** Approval of S106 Capital Grant Fund of £30,000 Improvement to community rooms at the community centre at St Luke's Church: Including heating and insulation improvements, windows, additional storage, works to fabric of building, kitchen refurbishment.

**Why the decision had to be made (and any alternative options):** Provisional funding for a S106 capital grant for St Luke's community facilities was prioritised at the North Area Committee on 12<sup>th</sup> February 2015.

As the project value is under £75,000, final approval has been given by the North Area Committee Chair, Vice-Chair & Opposition Spokesperson.

**Decision(s):** Approved Capital Grant funding of £30,000 subject to:

**Community Use Grant Agreement – Standard Terms, agreed in principle, Legal Dept. to finalise.**

- The legal community use grant agreement stipulates that the grant recipient shall not discriminate against any community wishing to use the premises (whether in race, gender, religion, disability, sexual orientation, age or otherwise).

**Community Use Grant Monitoring.**

- Part of the community use grant agreement requires all recipients complete an annual monitoring form, which includes details of hours booked by community groups and types of bookings.

- If the recipient fails to comply with any of the terms and conditions set out in the agreement they risk the grant payments being withheld, suspended, or repayment of grant.
  - The community use agreement stipulates that the recipient shall permit access to its premises, facilities and records, for the purpose of discussing, monitoring and evaluating the recipient's fulfilment of the conditions of the agreement.

**Reasons for the decision:** As set out in the Officers Report

**Scrutiny consideration:** Chair, Vice Chair and Spokes of North Committee were consulted

**Conflicts of interest:** No conflicts of interest were declared

**Comments:** None

### S106 Community Facilities Grants - (From 3<sup>rd</sup> S106 round)

<b>Area</b>	North
<b>Ward</b>	Arbury
<b>Prioritised by North Area Committee</b>	12 <sup>th</sup> February 2015
<b>Organisation</b>	St Luke's Church & Community Centre
<b>Project Details</b>	Improvement to community rooms at the community centre at St Luke's Church: Including heating and insulation improvements, windows, additional storage, works to fabric of building, kitchen refurbishment.
<b>Project Costs</b>	£43,348
<b>Funds already secured</b>	£10,000
<b>S106 Capital Grant Funding</b>	£30,000
<b>S106 Capital Grant monies available</b>	Yes - Confirmed by Tim Wetherfield
<b>Fundraising for remaining</b>	£3,348 (St Luke's have been pledged an additional £1,000)
<b>Planning Approval</b>	Not required
<b>Proposed Start Date</b>	June 2015
<b>Proposed Completion Date</b>	July 2016
<p><b>Community Use Grant Agreement – Standard Terms, agreed in principle, Legal Dept. to finalise.</b></p> <ul style="list-style-type: none"> <li>The legal community use grant agreement stipulates that the grant recipient shall not discriminate against any community community wishing to use the premises (whether in race, gender, religion, disability, sexual orientation, age or otherwise).</li> </ul> <p><b>Community Use Grant Monitoring.</b></p> <ul style="list-style-type: none"> <li>Part of the community use grant agreement requires all recipients complete an annual monitoring form, which includes details of hours booked by community groups and types of bookings.</li> <li>If the recipient fails to comply with any of the terms and conditions set out in the agreement they risk the grant payments being withheld, suspended, or repayment of grant.</li> <li>The community use agreement stipulates that the recipient shall permit access to its premises, facilities and records, for the purpose of discussing, monitoring and evaluating the recipient's fulfilment of the conditions of the agreement.</li> </ul>	

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# Environmental Data Report



**Cambridge North Area**  
January to March 2015

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# 1. Introduction

This quarterly report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the North Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

## 2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming quarter to help shape the activity to be undertaken within the public realm.

Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following quarter to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

### Recommendations

The following are suggestions for members on what action could be considered for priority within the North Area for the quarter of April to June 2015.

#### Continuing priorities<sup>1</sup>

1. Enforcement patrols to tackle fly-tipping at Kingsway Flats
2. Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground *and to work with the local business to address litter from their premises*
3. Early morning patrols for dog fouling on Kings Hedges (Pulley) Recreation Ground.
4. Enforcement patrols to address issues of littering in and around the Bermuda Terrace area *and to write to all residents regarding their responsibilities for disposing of litter*

#### New suggested priorities

5. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Humphries Road play area, Scotland Road Recreation Ground, Arbury Town Park and Chestnut Grove Recreation Ground.
6. Enforcement patrols to address issues of fly tipping at public and neighbourhood recycling centres.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

### Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)

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<sup>1</sup> Amendments to continuing priorities are shown in italics

3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

### **3. Routine activity**

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

### **4. 'Ward Blitz' activity**

The City Council has embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action is additional to the routine, day-to-day, work undertaken by these services.

In the North Area, the first ward blitz programme is took place in Arbury during October 2014, and the second in East Chesterton during March 2015 and including the following actions:

- Deep cleansing of gully's
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the Arbury ward blitz were included in the October to December 2014 report. Results of the East Chesterton ward blitz will be included in the next Environmental Data Report. Future ward blitzes for the North Area are scheduled for Kings Hedges in July 2015 and West Chesterton in November 2015.

## 5. Specific issues and actions

The following specific issues were identified for targeted action in the January to March 2015 quarter. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

<b>Priority 1</b>	<b>Enforcement patrols to tackle fly-tipping in the alleyways and footpaths around Kings Hedges (Pulley) Recreation Ground, Kingsway Flats, Arbury Court and St Kilda Avenue</b>
Action Taken	Over 4 hours of patrols have been conducted by enforcement officers during January to March in dealing with fly tipping at the Pulley Recreation Ground. During this period no fly tips were found.
Current Situation	Completed
Action Taken	Over 2.5 hours of patrols were conducted by the enforcement officers during January to March, during this time two fly tips were found, but no suspects have been identified.
Current Situation	Ongoing
Action Taken	Over 6 hours of visits were conducted by enforcement during this period and the major problem that was identified was contaminated recycling bins. No evidence was recovered of who was responsible. It is proposed to combine this priority with a new priority for recycling centres during the period April to June.
Current Situation	Ongoing
Action Taken	Over 2.5 hours have been conducted by enforcement during January to March, during this time no fly tipping was identified.
Current Situation	Completed

<b>Priority 2</b>	<b>Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground</b>
Action Taken	Over 3 hours of patrols have been conducted by enforcement officers during April to June in dealing with littering at Campkin Road. To date educational advice has been provided to a number of students, and plans continue to be in place attend Cambridge Regional College for an educational session are planned for the upcoming term.
Current Situation:	Ongoing

<b>Priority 3</b>	<b>Investigating the feasibility of litter/recycling bins on Scotland Road at the junction with Green End Road</b>
Action Taken	It was not possible to locate bins directly outside the Grumpys due to impeding vehicular access. New bins have been sited across the road at two locations as near as possible to the junction.
Current Situation:	Completed

<b>Priority 4</b>	<b>Early morning patrols for dog fouling on Kings Hedges (Pulley) Recreation Ground</b>
Action Taken	Dog warden patrols have been conducted by both the Enforcement team and Dog Warden Service to address the issues of dog fouling. Educational advice and dog bags have been provided to a number of early morning dog walkers seen at these locations.
Current Situation:	Ongoing

<b>Priority 5</b>	<b>Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Alexandra Gardens and Green End Road Recreation Ground</b>
Action Taken	The whole of Alexandra Gardens green space has been deep cleansed. This involved a team of four operatives and took approximately 24 hours to complete during March and April
Current Situation:	Completed
Action Taken	The whole of Green End Road Recreation green space has been deep cleansed. This involved a team of two operatives and took approximately 12 hours to complete during March and April.
Current Situation:	Completed

<b>Priority 6</b>	<b>Enforcement patrols to address issues of littering in and around the Bermuda Terrace area</b>
Action Taken	Eleven patrols lasting just over six hours have been conducted at the Bermuda Terrace area, to date no individuals have been witnessed littering. Work in this area is continuing into the April to June period.
Current Situation:	Ongoing

**Other issues:**

<b>Issue</b>	<b>Dog mess disposal information stickers</b>
Action Taken	New stickers have been produced that will be displayed on litter bins to advise the public that dog mess can be disposed of in litter bins as well as dog mess. These stickers are now being used on litter bins at sites where dog bins cannot be located, such as areas of high density housing.
Current Situation:	Completed

<b>Issue</b>	<b>Downhams Lane – investigation of littering issues</b>
Action Taken	Over 3.5 hours of patrols have been conducted to address the issues of littering, but to date no individuals have been witnessed littering at the location.
Current Situation:	Completed

## 6. Environmental Data

### Private realm

Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings	Comment
Pest Control	48	48	0	0	0	N/A	
Noise Complaints	70	na	*	1	0		*All complaints will generally have at least one such action.
Refuse/ Waste Complaints	4	na	*	0	0		*All complaints will generally have at least one such action.
Other public health complaints <sup>2</sup>	8	na	*	0	0		
Private Sector housing standards	39	na	*	7	0	1 being prepared	*All complaints will generally have at least one such action.

Data is from 1 January to 17 March 2015 (inclusive)

### Summary of private realm data

There has been no proactive work undertaken in the North of the City. Proactive work has been carried out in the West/Central (Newnham) and East (Romsey). Both of these areas were proactively inspected following positive rodent complaints associated with the open spaces, and have highlighted definite rodent activity in these areas prior to what currently appears to be controlled infestation. As these treatments appear to have been successful, new areas will be targeted to assess level of proactive treatments. It is proposed to target at least one area within each of the area committee locations.

<sup>2</sup> Other public health complaints includes odour, smoke, bonfires, filthy and verminous

## Public Realm Data

### Public Realm Enforcement (North Area)

Activity	Investigations	Written Warnings	Statutory Notices Served	Fixed Penalty Notices Issued	Simple Cautions	Legal Proceedings	Comment
Abandoned vehicles	20	n/a	n/a	0	0	0	Includes 19 abandoned and 1 untaxed vehicle
Nuisance vehicles <sup>3</sup>	4	3	n/a	0	0	0	All reports were for vehicles for sale on the public highway
Derelict cycles	13	n/a	n/a	n/a	n/a	n/a	
Domestic waste	81	39	0	2	0	0	
Trade waste	6	2	0	1	0	0	
Litter	7	0	0	4	0	0	
Dog control orders (including fouling)	10	0	n/a	0	0	0	
Illegal camping	0	n/a	0	n/a	0	0	
Illegal advertising	12	11	n/a	0	0	0	

### Stray dogs (North Area)

Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Stray dogs	6	0	0	0	5	Two other stray dog calls were received, but the dogs were collected by their owners before the dog warden attended

Data is from 1 January to 24 March 2015 (inclusive)

<sup>3</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of public realm enforcement data

- One untaxed vehicles were impounded by the Public Realm Enforcement Team on Nuns Way, and the vehicle has been destroyed when the owners signed their vehicle over to the DVLA. Abandoned vehicles were removed from Kilmaine Close, Cam Causeway and Cadwin Field.
- Four nuisance vehicles were found across the North Area. One repeat offender has been identified in East Chesterton and this case is currently ongoing.
- Thirteen derelict cycles were removed from across all four wards. The number of cycles removed as abandoned in the North area usually varies between 15 to 25 a quarter.
- There were 81 domestic waste investigations conducted in the area between January and March, the majority of which was waste littered and fly tipped at recycling centres across the area. Of the investigations conducted there were 39 warning letters. Two people responsible for littering at a recycling centre was issued and subsequently paid a fixed penalty notice. There are currently 6 ongoing cases awaiting formal action.
- Trade waste from six businesses was found illegally dumped at the recycling centre in on Church Street and at recycling centres across Kings Hedges. Requests for two businesses regarding their compliance for waste duty of care was received and no further action was taken, two cases are currently ongoing and one business was issued a fixed penalty for littering at a household recycling centre.
- There were seven cases of litter investigated in the North area during the January to March period. Two fixed penalties were issued for littering on foot, and one from a vehicle on Chesterton High Street. Three cases are still pending further investigation.
- Ten cases of dog fouling were reported to the dog warden, following patrols in the areas no suspects have been identified and to date no formal enforcement action has been taken.
- Twelve incidents of illegal advertising were identified, including four estate agent boards at Hazelwood Close and two banners at Milton Road. Of this five estate boards and three banners were not removed within the allotted time and was impounded by the Council.

## Operations cleansing data by ward

Activity	Total number of incidents	Ward				Comments
		Arbury	East Chesterton	Kings Hedges	West Chesterton	
Fly-tipping	85	23	6	49	7	
Offensive graffiti <sup>4</sup>	5	1	0	2	2	
Detrimental graffiti <sup>5</sup>	21	7	3	7	4	
Needles	22	0	8	12	2	
Shopping trolleys	16	3	8	4	5	Number of impounded trolleys was 8

Data is from 1 January to 17 March 2015 (inclusive)

### Summary of cleansing data:

- Four of the 23 fly tips in the Arbury Ward came from Fordwich Close area, and an additional three areas with repeat incidents were from Carlyle Road, Hurrell Road and Perse Way, the remaining fly tip reports for Arbury were from nine other locations.
- No particular trends with types of fly tipped material were identified in this period for East Chesterton or West Chesterton.
- Five of the 49 cases of fly tipping in the King Hedges Ward came from Aragon Close, four from Cadwin Field and Minerva Way. The remaining fly tipping reports for King Hedge's area were from 11 other locations.
- There were five instances of offensive graffiti across the area, which included swear words and political symbols. No trends were found in the five instances of offensive graffiti and all were cleared within the agreed response times. No significant pattern was found relating to detrimental graffiti.
- In East Chesterton there were eight needles removed from the toilets on Church Street, in Kings Hedges there were nine needles removed from Wilson Close near to the sheds and three at the rear of the block found in a bag. In West Chesterton two needles were removed, one from Woodhead Drive and the other from Carlton Way. All needles were collected within the agreed response times

<sup>4</sup> Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

<sup>5</sup> Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

## 7. Proactive and community work

During the period January to March 2015 the following proactive and community work has been undertaken.

<b>Task</b>	<b>Vegetation cut back</b>
Action Taken	Work has been conducted with the Community Pay Back to clear overgrown vegetation. The areas that have been completed within the last quarter include Crawford Close, car park at Campkin Road and junction of Fortescue Road and Mansel Way. Photographs of the clearance at Crawford Close are included in the appendices of this report.
Current Situation	Completed

<b>Task</b>	<b>Litter clearance</b>
Action Taken	Work has been conducted with the Community Pay Back to litter pick a number of sites across the Kings Hedges and Arbury wards.
Current Situation	Completed

## 8. Key contacts

9. Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	<a href="mailto:yvonne.odonnell@cambridge.gov.uk">yvonne.odonnell@cambridge.gov.uk</a>
Pest Control	Refuse and Environment	01223 457900	<a href="mailto:env.health@cambridge.gov.uk">env.health@cambridge.gov.uk</a>
Noise			
Cleansing Manager	Don Blair	01223 458575	<a href="mailto:Don.blair@cambridge.gov.uk">Don.blair@cambridge.gov.uk</a>
Dog fouling	Customer Service Centre	01223 458282	<a href="mailto:wasteandstreets@cambridge.gov.uk">wasteandstreets@cambridge.gov.uk</a>
Litter			
Fly tipping (Public land)			
Graffiti			
Needles			
Public Realm Manager	Wendy Young	01223 458578	<a href="mailto:Wendy.young@cambridge.gov.uk">Wendy.young@cambridge.gov.uk</a>
North Ranger	Joe Obe	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Abandoned bicycles	Customer Service Centre	01223 458282	
Public Realm Enforcement	Enforcement Team	01223 458573 01223 458062	<a href="mailto:streetenforcement@cambridge.gov.uk">streetenforcement@cambridge.gov.uk</a>
Abandoned, untaxed and nuisance vehicles	Customer Service Centre	01223 458282	
Illegal camping			
Illegal advertising			
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
Stray and lost dogs	Customer Service Centre	01223 457900	
Out of Hours	Emergency calls	0300 3038389	n/a

## 10. Resources

The following are suggestions that members of the North Area Committee and residents and businesses may wish to consider or request for the upcoming period:

### Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Arbury: 8 (3 bins used, 1 allocated pending installation)

East Chesterton: 0 (8 bins used, 2 allocated pending installation)

Kings Hedges: 9 (2 bins used)

West Chesterton: 4 (4 bins used, 2 allocated pending installation)

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

At present we are in the second year of a three year replacement project for new and replacement bins on the city's streets and open spaces, and once the second phase is finished we will then run a similar scheme for new bins on the city's parks and open spaces.

Requested bins sites:

Ward	Location	Installation Date	Comments
Arbury	<i>Frenchs Road (near school cut through to Harvey Goodwin Avenue)</i>	<i>December</i>	
Arbury	<i>Roseford Road (at Perse Way junction)</i>	<i>December</i>	
Arbury	<i>Acton Way (at Perse Way junction)</i>	<i>December</i>	
Arbury	Chesterton Lane (near to Clare College entrance)		Programmed for April to June
East Chesterton	<i>Green End Road (between Sherbourne Close and Co-op)</i>	<i>December</i>	
East Chesterton	<i>Edinburgh Road</i>	<i>December</i>	
East Chesterton	<i>Kinross Road (near new bench)</i>	<i>December</i>	<i>2 new bins installed</i>
East Chesterton	<i>Echo House</i>	<i>December</i>	
East Chesterton	<i>Evergreens (at the end of the road)</i>	<i>December</i>	
East Chesterton	Sherbourne Close*	February	Replacement for unsuitable dog bin
East Chesterton	Green End Road (outside Grumpy's)	March	It was not possible to locate one outside Grumpy's due to the vehicular access to the site, instead two bins have been placed by the Methodist Church and Ashfield Road to assess if this eases the

			problem.
East Chesterton	Logans Meadow*	March	Upgrade to bins on site to include recycling bin
East Chesterton	Green Park*	N/A	Bins are well used; an additional set was placed on the other side of road.
East Chesterton	Mariners Way	N/A	Pending LHI before installation, programmed once complete
East Chesterton	Hailing Way	N/A	2 new bins pending installation during April to June 2015
East Chesterton	Cam Causeway (Franks Lane Alleyway)	N/A	Installation of bins at this alleyway could pose security risk to neighbouring properties and the alleyway is not wide enough to accommodate bins
East Chesterton	Cheney Way	N/A	Specific location required to assess if additional bins are required
East Chesterton	Fallowfields	N/A	Specific location required to assess if additional bins are required
East Chesterton	Union Lane	N/A	Set of bins already at bus stop near this location.
Kings Hedges	Kendal Way	December	
Kings Hedges	Downhams Lane (cut through by Woodhead Drive)	N/A	Existing bins are located at either end of Woodhead Drive which is sufficient for the local area.
Kings Hedges	Kings Hedges Road	N/a	No specific location identified by officers as requiring further bins.
Kings Hedges	St Kilda's Avenue (near new bench)	December	
Kings Hedges	Campkin Road (at the shops area by recycling centre)	N/A	Existing bins are already installed at shopping area, but are not used by the public.
West Chesterton	Bateson Road (near to school)	December	
West Chesterton	Victoria Avenue	December	
West Chesterton	Carlyle Road (near job centre)	N/A	Programmed for April to June 2015
West Chesterton	De Freville Avenue (Chesterton Road bus stop)	December	
West Chesterton	Chesterton Road (near Old Spring)	December	
West Chesterton	Milton Road (opposite number 17)	N/A	Bins already on the side of the road opposite at Tommy Tuckers, additional bins not

			<i>required</i>
<i>West Chesterton</i>	<i>Milton Road (shops at Arbury Road junction)</i>	N/A	<i>Set of bins at either end of shops, sufficient for shop area.</i>
<i>West Chesterton</i>	<i>Milton Road (towards Elizabeth Way shops)</i>	N/A	<i>Set of bins at either end of shops, sufficient for shop area</i>
West Chesterton	Milton Road (corner of Gilbert Road)	N/A	Programmed for January to March 2015

\*Bin installation requests that are not included in total available for each ward  
Bins in italics installed in previous period

Example of bins used within the city:

For the outer city centre streets and shopping areas. Bins are installed wherever space allows with a recycling unit alongside:



For outer city shopping areas where space allows and areas on out city parks (for example Cherry Hinton Hall):



## Dog bin provision

A number of dog bins are available for each ward, as follows:

Arbury: 4

East Chesterton: 2 (2 bins used)

Kings Hedges: 3 (1 bin used)

West Chesterton: 3

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Requested bins sites:

<b>Ward</b>	<b>Location</b>	<b>Installation Date</b>	<b>Comments</b>
<i>Arbury</i>	<i>Borrowdale (at path through to Histon Road)*</i>	<i>December</i>	<i>N/A</i>
<i>Arbury</i>	<i>Harding Way (junction with Gunning Way)*</i>	<i>December</i>	<i>N/A</i>
<i>Arbury</i>	<i>Histon Road Cemetery</i>	<i>N/A</i>	<i>Following discussion with the Friends of Histon Road cemetery this request for a dog bin was withdrawn.</i>
<i>East Chesterton</i>	<i>Sherbourne Close</i>	<i>December</i>	<i>Has now been replaced with a litter bin more applicable to the area.</i>
<i>East Chesterton</i>	<i>Union Lane (junction Union Lane / Milton Road)</i>	<i>December</i>	<i>N/A</i>
<i>East Chesterton</i>	<i>Logans Meadow</i>	<i>February</i>	<i>N/A</i>
<i>East Chesterton</i>	<i>Hailing Way</i>	<i>N/A</i>	<i>Dog bins already installed at either end of footpath, additional bin is not required.</i>
<i>East Chesterton</i>	<i>Havilland Way</i>	<i>N/A</i>	<i>No specific location identified as requiring further bins.</i>
<i>Kings Hedges</i>	<i>Campkin Road (Hawkins Road green area)</i>	<i>December</i>	<i>N/A</i>
<i>Kings Hedges</i>	<i>Kings Hedges Road</i>	<i>N/A</i>	<i>Specific location required to assess if additional bins are required</i>
<i>Kings Hedges</i>	<i>Nicholson Way</i>	<i>N/A</i>	<i>Dog bins already on Arbury Park, no specific location identified as requiring further bins.</i>

\*Bin installation requests that pre-date ward allocation and are not included in total available for each ward

Example of dog waste bins used for all sites:



Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Photographs of vegetation cut back on Blackthorn Close: Before and after (January 2015)



Photographs of vegetation cut back on Crawford Close: Before and after (January 2015)



# Neighbourhood profile update Cambridge City North Neighbourhood

April 2015



**Matt Johnson, Safer  
Neighbourhoods  
Inspector**

**Lynda Kil Kelly, Safer  
Communities Manager,  
Cambridge City Council**



Creating a safer  
Cambridgeshire



**CAMBRIDGE  
CITY COUNCIL**

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## **1 INTRODUCTION**

### **Aim**

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify ongoing and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

### **Methodology**

This document was produced using the following data sources:

- Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for December 2014 to February 2015, compared to the previous like reporting period (September to November 2014) and the same reporting period in 2013/14.
- City Council environmental services data for the period December 2014 to February 2015, compared to the same reporting period in 2013/14; and
- Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.

## 2 CURRENT PRIORITIES

At the North Area Committee meeting of 18 December 2014, the committee recommended adopting the following priorities:

- Continue with the work against drug dealers.
- Continue with the support of the 20mph limit to assist in embedding it in local culture.
- Address cycle crime & anti-social cycling

The Neighbourhood Action Group, at its meeting of 19 December 2014, assigned the actions to be taken and lead officers for each of the priorities. The tables below summarise the action taken and the current situation.

<b>Continue with the work against drug dealers</b>	
<b>Objective</b>	Combat drug dealing in the North area
<b>Action Taken</b>	<p>Over the Christmas period we arrested 4 “out of town” dealers, each with decent quantities of class A drugs, from addresses in Garden Walk, Cockerell Road and Maitland Avenue. As previously identified each £10/£20 deal equates to £50 - £100 of stolen property.</p> <p>Along with the other Cambridge City teams, we have also participated in Operation Hexham. This is primarily a “safeguarding” exercise, designed to prevent vulnerable local people and their properties being used by drug gangs and in part this is achieved through regular managed visits. On the enforcement side of this work we also continue work in partnership with housing associations to get recidivist hosts evicted. During this reporting period this has taken place twice, with another two evictions in the pipeline.</p> <p>We have worked with local media such as the Cambridge Evening News and used our own social media outlets to provide information and publicise our successes against this priority.</p> <p>In the last 4 weeks, North Team officers have attended 4 consecutive Crown Court cases. In each case we were able to secure a positive result by way of conviction. One offender in particular, Ardley Wray, had been very well established in Cambridge. He will be sentenced in April.</p> <p>Positive results such as these, combined with our use of both</p>

	traditional and social media, serve to send out a strong warning message whilst also acting to reassure our communities.
<b>Current Situation</b>	The North Area of Cambridge continues to attract those involved in the supply of controlled drugs as there is a demand for their services. However, the positive enforcement and safeguarding activities are changing the way in which dealers are operating, making them more vulnerable to being caught.
<b>Lead Officers</b>	Sergeant Jason Wragg, Cambridgeshire Constabulary

<b>Continue with the support of the 20mph limit to assist in embedding it in local culture</b>	
<b>Objective</b>	Address road safety issues (including 20mph compliance) in the North area
<b>Action Taken</b>	<p>One of our team, PC Doug MacKenzie, is an ex-traffic officer. He has taken the lead on this priority and has trained two of his PCSO colleagues.</p> <p>We have done a considerable amount of work in Chesterton, which has been an area with frequent road-related issues.</p> <p>Otherwise, we have looked to carry out weekly speed checks in areas where we have received complaints about speeding. We have timed these to achieve maximum impact and concentrated on roads which pass local schools. We have actually received very few complaints/mentions of this as a problem.</p>
<b>Current Situation</b>	<p>As mentioned above we have actually received very few complaints/mentions of speeding as being a problem.</p> <p>Recent public complaints to the team have principally included: HGVs breaking the restrictions on Victoria Road and cycling on pavements in Carlton Way.</p> <p>At this time last year, in anticipation of better weather and lighter evenings, we increased patrols in green areas which seemed to pay real dividends over Spring and Summer. This was a selected local priority.</p>

<b>Lead Officers</b>	Sergeant Jason Wragg, Cambridgeshire Constabulary
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<b>Address cycle crime and anti-social cycling</b>	
<b>Objective</b>	Address cycle crime and anti-social cycling
<b>Action Taken</b>	<p>Our PCSOs have worked extensively with Community Safety to warn cycle owners and assists in target-hardening measures, such as marking of bikes and security advice.</p> <p>We have focussed our efforts in Chesterton, particularly along the river and, although in the past stopping unlit cycles has proved fruitful, we have seen little movement to attract our attention.</p> <p>We have however recently arrested and charged a handler of stolen goods. Living in Chesterton, this person was receiving stolen cycles and his “demise” along with the patrol and educational tactics already mentioned no doubt form part of the reason for the overall decline in thefts.</p>
<b>Current Situation</b>	<p>Cycle crime has significantly reduced during this reporting period. Down 34 offences to 58 this represents a reduction of 37% and is also the second lowest three monthly total in the past year.</p> <p>East Chesterton seems the worst affected area being the only ward not to show a reduction. I suspect the reason for this is the beat’s convenient and often discrete river crossings, making for quick escapes. A couple of known cycle thieves, originally from Chesterton, moved to the Abbey ward last year and they and their associates continue to move freely between the two areas.</p>
<b>Lead Officers</b>	Sergeant Jason Wragg, Cambridgeshire Constabulary

### **3 PRO-ACTIVE WORK & EMERGING ISSUES**

- Burglary Dwelling - By comparison to the previous three month period dwelling burglary has seen an overall increase of 14 more offences. With a reduction in Arbury Ward (7 from 13) and East Chesterton remaining stable (7) both Kings Hedges and West Chesterton wards have seen an

increase of 9 and 11 crimes respectively. The overall figure does however still remain lower than this same period in 2013/14.

- Non-Dwelling Burglary – By comparison to the previous three month period non-dwelling burglary has seen an overall increase of 10 more offences. With Arbury, East Chesterton and West Chesterton wards all remaining stable Kings Hedges has accounted for this increase.
- All Violent Crime - By comparison to the previous three month period AVC has seen an overall increase of 14 more offences. With increases across all wards, with the exception of Kings Hedges which saw 10 fewer offences, the most significant increase was in West Chesterton ward which saw 16 more offences. The overall figure does however still remain lower than this same period in 2013/14.
- Robbery - By comparison to the previous three month period robbery has seen an overall increase of 6 more offences. With an increase of two offences on each of the wards, with the exception of Arbury which has remained stable offences, the overall figure does remain slightly lower than this same period in 2013/14.
- Theft of Vehicle – Only three vehicles having been stolen during this reporting period which is a reduction on both the previous reporting period and this same period in 2013/14.
- Theft from Vehicle - By comparison to the previous three month period theft from vehicle has seen an overall increase of 22 more offences. With increases across all wards, with the exception of East Chesterton which saw 2 fewer offences, the most significant increase was in Kings Hedges ward which saw 14 more offences.
- Theft of Pedal Cycle – By comparison to the previous reporting period theft of pedal cycle has seen a significant reduction of 34 fewer offences. This reduction was seen across all wards with the exception of East Chesterton which saw a slight increase. The most significant reduction was in West Chesterton which saw 23 fewer offences.
- The City Council's Safer Communities team held two ASB workshops at Shirley School for Years 5 and 6. The local PCSO helped to deliver these and they were very well received by students.
- Letter drops were conducted by the Safer Communities team in High Street Chesterton, in response to complaints of ASB, and follow-up action was undertaken on the responses received. Letter drops were also carried out in Campkin Road, Lavender Road, Lawrence Way, Livermore Close,

Nuns Way and Wiles Close to advertise a residents' meeting which also gave advice on how to report ASB.

- The Safer Communities team looked at the area in and around Nuns Way Recreation Ground after reports of nuisance and ASB being perpetrated by mostly young people. They undertook to consider whether or not this area and the issues in it would be suitable to apply for a Public Spaces Protection Order (part of the new ASB legislation which came into force in October 2014) in this area. However, after looking at this with the North Area team and other internal partners it became apparent that although there were reports, these may be best dealt with in other ways, for example working with colleagues in the police to identify individuals responsible for this behaviour and working with them and their families where appropriate.
- The team have also worked with the North Area PCSOs ensuring that they are aware of any reports of ASB they receive so that they are able to direct their patrols accordingly, as well as working with the community so that they are clear about where to report any issues that they have. At the Kings Hedges ASB meeting in October 2014 the area of Nuns way was raised as an issue by residents, but at the March 2015 meeting the local PCSO said that things had quietened down. This was echoed by the residents who had initially complained and they are pleased that things have improved. The team will keep a close eye on this area, particularly as the weather improves and will continue to work closely with partner agencies.
- The Safer Communities team held a street surgery in East Chesterton where a number of areas of concern were identified. The team are working with the North Area team and other agencies and will follow this up with a meeting in May to update residents.
- The team also dealt with reports of ASB in Campkin Road, Cunningham Close, Daniel's House, Dundee Close, Ferrars Way, Perse Way, Scholars Walk, St David's House, Temple Court and Victoria Road. All were passed to other departments or agencies following words of advice and reassurance to the complainants.
- Total Crime – At 570 offences this figure is slightly lower than both the previous reporting period and this same reporting period 2013/14.
- ASB – By comparison to the previous reporting period there has been an overall reduction of 125 fewer incidents of ASB made to Cambridgeshire Constabulary. This also represents a reduction of 29 fewer incidents by comparison to this same period in 2013/14. However, we are aware that

ASB can sometimes increase as the weather improves and days get longer. In recent weeks, we have seen an increase in calls for service in relation to vehicle related ASB in the Scotland Road area. Whilst this appears to have died down again, there is a history of ASB in the Scotland Road / Green End Road area.

## 4 ADDITIONAL INFORMATION

### CURRENT CRIME & ASB INCIDENT LEVELS BY WARD

			Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime	TOTAL CRIME	TOTAL ASB
<b>AREA</b>	<b>City North</b>	Dec 14 – Feb 15	45	29	126	10	3	48	58	25	81	145	570	221
		Dec 13 – Feb 14	59	24	133	11	8	26	53	47	83	133	577	250
		Sep 14 – Nov 14	31	19	112	4	5	26	92	41	72	184	586	346
<b>WARDS</b>	<b>Arbury</b>	Dec 14 – Feb 15	7	3	31	2	2	10	9	4	16	35	119	58
		Dec 13 – Feb 14	13	3	32	1	1	1	7	14	27	34	133	46
		Sep 14 – Nov 14	13	4	29	2	2	4	17	9	12	60	152	75
	<b>East Chesterton</b>	Dec 14 – Feb 15	7	6	32	2	1	7	21	4	21	31	132	61
		Dec 13 – Feb 14	17	7	34	3	2	8	14	9	13	36	143	69
		Sep 14 – Nov 14	7	5	26	0	2	9	16	7	23	49	144	102
	<b>King's Hedges</b>	Dec 14 – Feb 15	14	16	35	3	0	25	13	8	32	36	182	61
		Dec 13 – Feb 14	14	10	55	6	3	10	13	7	27	34	179	72
		Sep 14 – Nov 14	5	6	45	1	1	11	21	19	21	44	174	99
	<b>West Chesterton</b>	Dec 14 – Feb 15	17	4	28	3	0	6	15	9	12	43	137	41
		Dec 13 – Feb 14	15	4	12	1	2	7	19	17	16	29	122	63
		Sep 14 – Nov 14	6	4	12	1	0	2	38	6	16	31	116	70

## ENVIRONMENTAL SERVICES DATA

### Arbury

#### *Abandoned vehicles*

- December 2014 to February 2015: 9 reports (1 pending further action), which included
  - 5 vehicles not on site following inspection
  - 1 vehicle subsequently claimed by their owners
  - 0 CLE26 notices issued to offenders on behalf of the DVLA for not displaying road tax on a public highway
  - 2 vehicles impounded on behalf of the DVLA for not having valid road tax
  - 0 vehicles subsequently destroyed following non-payment of the DVLA fine
  - 0 vehicles held pending further investigation
- Hotspots: None
- December 2013 to February 2014: 10 reports

#### *Fly tipping*

- December 2014 to February 2015: 26 reports (2 – suspect untraceable and 5 ongoing investigations), which included
  - 7 formal warning letters issued to domestic offenders
  - 0 formal warning letters issued to trade offenders
  - 0 verbal warnings
  - 0 request for waste transfer documentation from trade offenders
- The offences at Brackley Close accounted for 3 of the formal warning letters sent
- Hotspots: None
- December 2013 to February 2014: 32 reports

#### *Derelict cycles*

- December 2014 to February 2015: 5
- Hotspots: None
- December 2013 to February 2014: 4

#### *Needle finds*

- December 2014 to February 2015: 0
- Hotspots: None
- December 2013 to February 2014: 23

## **East Chesterton**

### *Abandoned vehicles*

- December 2014 to February 2015: 3 reports, which included
  - 0 vehicles not on site following inspection
  - 2 vehicles subsequently claimed by their owners
  - 0 CLE26 notices issued to offenders on behalf of the DVLA for not displaying road tax on a public highway
  - 1 vehicle impounded on behalf of the DVLA for not having valid road tax
  - 0 vehicles subsequently destroyed following non-payment of the DVLA fine
  - 0 vehicles held pending further investigation
- Hotspots: None
- December 2013 to February 2014: 5 reports

### *Fly tipping*

- December 2014 to February 2015: 6 reports (1 – inspection, no evidence found and 1 ongoing investigation), which included
  - 2 formal warning letters issued to domestic offenders
  - 0 formal warning letters issued to trade offenders
  - 0 verbal warnings
  - 0 requests for waste transfer documentation from trade offenders
- The offences at Pearl Close and High Street – 1 warning letter each
- Hotspots: None
- December 2013 to February 2014: 11 reports

### *Derelict cycles*

- December 2014 to February 2015: 3
- Hotspots: None
- December 2013 to February 2014: 2

### *Needle finds*

- December 2014 to February 2015: 14
- Hotspots: Scholars Walk – 3 in electricity room before block 27 – 33 and Franks Lane – 11 in hedge.
- December 2013 to February 2014: 68

## **King's Hedges**

### *Abandoned vehicles*

- December 2014 to February 2015: 4 reports, which included
  - 1 vehicle not on site following inspection
  - 1 vehicle subsequently claimed by their owners
  - 0 CLE26 notices issued to offenders on behalf of the DVLA for not displaying road tax on a public highway

- 0 vehicles impounding on behalf of the DVLA for not having valid road tax
- 0 vehicles subsequently destroyed following non-payment of the DVLA fine
- 2 vehicles held pending further investigation
- Hotspots: None
- December 2013 to February 2014: 4 reports

#### *Fly tipping*

- December 2014 to February 2015: 45 reports (1 inspection – no evidence found), which included
  - 18 formal warning letters issued to domestic offenders
  - 1 formal warning letter issued to trade offenders
  - 0 verbal warnings
  - 2 requests for waste transfer documentation from trade offenders
- Offences at Cadwin Field accounted for 4 of the formal warning letters sent
- Hotspots: Cadwin Field - 4
- December 2013 to February 2014: 33 reports

#### *Derelict cycles*

- December 2014 to February 2015: 4
- Hotspots: None
- December 2013 to February 2014: 3

#### *Needle finds*

- December 2014 to February 2015: 0
- Hotspots: None
- December 2013 to February 2014: 12

### **West Chesterton**

#### *Abandoned vehicles*

- December 2014 to February 2015: 6 reports, which included
  - 1 vehicle not on site following inspection
  - 1 vehicle subsequently claimed by their owners
  - 3 CLE26 notices issued to offenders on behalf of the DVLA for not displaying road tax on a public highway
  - 1 vehicle impounded on behalf of the DVLA for not having valid road tax
  - 0 vehicles subsequently destroyed following non-payment of the DVLA fine
  - 0 vehicles held pending further investigation
- Hotspots: None
- December 2013 to February 2014: 10 reports

### *Fly tipping*

- December 2014 to February 2015: 3 reports (1 inspection – no evidence found), which included
  - 0 formal warning letters issued to domestic offenders
  - 0 formal warning letters issued to trade offenders
  - 0 verbal warnings
  - 0 requests for waste transfer documentation from trade offenders
- Offences at N/A accounted for N/A of the formal warning letters sent
- Hotspots: None
- December 2013 to February 2014: 9 reports

### *Derelict cycles*

- December 2014 to February 2015: 3
- Hotspots: None
- December 2013 to February 2014: 2

### *Needle finds*

- December 2014 to February 2015: 0
- Hotspots: None
- December 2013 to February 2014: 1

## **5 RECOMMENDATIONS**

- Continue the safeguarding / enforcement work around the supply of Class A Drugs (Op Hexham)
  
- ASB Scotland Road / Green End Road

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To: **North Area Committee - 9<sup>th</sup> April 2015**  
 Report by: Jackie Hanson  
 Community Funding & Development Manager  
 Communities, Arts & Recreation Service  
 Wards affected: Arbury, East Chesterton, King's Hedges, West Chesterton

## **AREA COMMITTEE COMMUNITY GRANTS 2015-16**

### **1. Executive summary**

1.1 This report details applications received to date for 2015-16 funding for projects in the North Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

### **2. Recommendations**

The North Area Committee Councillors are recommended:

- 2.1 to consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.3.3.
- 2.2 to agree the proposed awards detailed in Appendix 1 and summarised in the table below:

<b>Ref</b>	<b>Organisation</b>	<b>Purpose</b>	<b>Award</b>
N1	Arbury Manor Branch, Royal British Legion	Coach hire for day trip	440
N2	Arbury Townswomen's Guild	10 monthly meetings	270
N3	Bermuda Community Room	22 winter teas and suppers	500
N4	Bridho Society	Four trips and two joint Eid parties	1,000
N5	Cambridge Community Arts	Two 10 week creative activity programmes for young people	3,500
N6	CamDig	Meeting room hire, insurance, stall	£0
N7	Chesterton Community Association	Summer outing	787
N8	Chesterton Eagles FC	Start-up girl's football team age 7- 8	500
N9	Chesterton Festival Committee	Chesterton Festival 2015	3,240
N10	Chesterton Garden Club	Outing	300

Ref	Organisation	Purpose	Award
N11	Chesterton Garden Club	Projector stand for speakers	0
N12	Chesterton Parents Group	Little Music Makers	500
N13	City Life Church Cambridge Trust	10 week Parenting Puzzle Programme	1,000
N14	Darwin Drive Youth Association	Weekly football sessions and three trips	1,000
N15	Friends of Histon Road Cemetery	Running costs - newsletter, website, insurance, meetings and events	1,200
N16	Friends of Mitcham's Corner	Meetings, website, communications	600
N17	Friends of Mitcham's Corner	Christmas lights purchase, installation and event	1,423
N18	GAP Learning CIC	2 Craftworks 'start your own' creative business courses	1,900
N19	King's Hedges Brownies	2 trips	500
N20	Knitted Together	Weekly knitting group	300
N21	Meadows Bowlers	Weekly bowls session.	733
N22	The Meadows Children & Family Wing	6 week programme "All about Me"	1,217
N23	Moonbeams Preschool/ CFW	Replacement shed purchase of a Play Pod	2,000
N24	North Cambridge Sports Association	Weekly football, badminton and basketball sessions	1,000
N25	Rainbow Playgroup	Storage shed and playhouse	470
N26	The Red Hen Project	2 summer outings	0
N27	Sin Cru	"Watch me now" busking project	2,000
N28	St Georges Over 60s Club (WRVS)	Programme of activities for the year including talks, demonstrations, AGM and events.	500
N29	St Giles' Church	Annual Christmas tree festival	700
N30	Under 5s Roundabout	2 trips - <i>Refer to West Central (£300)</i>	100

<b>Budget available</b>	<b>£27,680</b>
<b>Total awards</b>	<b>£27,680</b>
<b>Budget remaining</b>	<b>£0</b>

### 3. Background

#### 3.1 Management

3.1.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Communities, Arts and Recreation who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

3.1.2 The 2015-16 grants were publicised, via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply. Over 30 organisations attended briefings held to explain the application process and revised eligibility criteria and priorities. (See 3.3.3)

## 3.2 Funding Available

3.2.1 There is a total of £80,000 available across the four area committees for 2015-16 made up as follows:

- £60,000 Community Grants
- £20,000 Safer City

3.2.2 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £5,000 for each area committee. The amount available for each area is as follows:

<b>Committee</b>	<b>Community Grants %</b>	<b>Community Grants £</b>	<b>Safer City £</b>	<b>Total available £</b>
<b>North</b>	<b>37.8</b>	<b>22,680</b>	<b>5,000</b>	<b>27,680</b>
East	32.2	19,320	5,000	24,320
South	20	12,000	5,000	17,000
West Central	10	6,000	5,000	11,000
<b>Total</b>	<b>100</b>	<b>60,000</b>	<b>20,000</b>	<b>80,000</b>

## 3.3 Eligibility Criteria and Funding Priorities

3.3.1 In July 2014 the Community Services Scrutiny Committee considered new priorities and outcomes for community, arts and recreation development funding which was agreed by the Executive Councillor for Community, Arts and Recreation. This new funding programme is named 'Community Grants'.

3.3.2 In addition to the Community Grants priorities the Area Committee Grants also have priorities reflecting the financial contribution made from the Safer City budget.

3.3.3 Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- reducing social or economic inequality or
- tackling crime, the fear of crime or anti-social behaviour

and they must meet one of our funding priorities below:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice (*Organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.3.4 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.3.5 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.3.6 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

### 3.4 **Year Round Applications**

3.4.1 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.

3.4.2 In December 2015 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.

### 3.5 **2014-15 Awards**

3.5.1 After the end of the financial year we will collect the monitoring reports for awards made during 2014-15 and circulate a summary to members. A list of awards to date for 2014-15 is attached as Appendix 2.

## Appendix 1 - North Area Committee Grant Applications and Recommendations 2015-16

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
N1	<b>Arbury Manor Branch, Royal British Legion</b>	Day trip to National Memorial Arboretum (Litchfield) for members and community friends	Provide members and community friends with day out. Many ex-services members can find the memorial for their regiment. For some it is their only chance of a day out with friends. They would be unable to go otherwise. They will take wheelchairs and cater for carers.	30 all elderly, some with disabilities	Full cost: £440 Income: £0	440	<b>440</b>	
	Officer comment	Recommend amount requested for coach hire. It is the UK's Living Centre of Remembrance.						
	Previous 2 years funding:	14-15: £500 13-14: £400						
N2	<b>Arbury Townswomen's Guild</b>	10 monthly meetings (room hire and speakers)	Inform, educate and entertain members. For many this is their only outing each month. Beneficiaries are mostly reliant on state pensions and many are taxi card users.	26 North 2 East Older women	Full cost: £589 Income: £319	270	<b>270</b>	
	Officer comment	Recommend amount requested						
	Previous 2 years funding:	14-15: £330 13-14: £250						
N3	<b>Bermuda Community Room</b>	22+ winter teas and suppers	Reduce social inequality for local residents and improve their way of living during winter months. Many residents receive low incomes and see this as a barrier to outside activities, which at a higher cost they are unable to afford.	70 adults (over 50 years)	Full cost: £1437 Income: £750 (includes £448 of reserves)	687	<b>500</b>	
	Officer comment	Recommend £500 contribution						
	Previous 2 years funding:	14-15: £420 13-14: £400						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award			
<b>N4</b>	<b>Bridho Society</b>	Two trips for older Bengali men and two trips for older Bengali women and two joint Eid parties	Provide social, practical and emotional support for elders, entertaining, stimulating and beneficial activity programme. Majority of members on low income. Language barriers make it difficult to go out. For female members cultural barriers make this more difficult still. Many members experience poor health and isolation/loneliness.	20-25 all older	Full cost: £2,000 Income: £100	1,900	<b>1,000</b>			
								Officer comment	Recommend £1,000 contribution	
								Previous 2 years funding:	14-15: £1,500 13-14: £1,000	
<b>N5</b> Page 70	<b>Cambridge Community Arts</b>	2 creative activities programme for disaffected young people x10 weeks	Provide arts and cultural activity to disaffected group. Provide personal achievement, build skills in musical creation, production and performance, improve literacy, IT and communication skills, reduce social isolation through group working.	20 (10 x 11-14 year olds, 10 x 14-18 year olds)	Full cost: £4,240 Income: £0	4,240	<b>3,500</b>			
								Officer comment	Recommend £3,500	
								Previous 2 years funding:	New organisation	
<b>N6</b>	<b>CamDig</b>	Monthly meeting room hire, insurance and costs of stall at Arbury Carnival	Meeting place for North Arbury residents interested in local archaeology, helping people to get out and meet their neighbours and have a sense of place.	20	Full cost: £492 Income: £210	282	<b>0</b>			
								Officer comment	Recommend no funding as does not fit funding objectives	
								Previous 2 years funding:	New organisation	

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
N7	<b>Chesterton Community Association</b>	Summer outing for low income residents from East Chesterton and Kings Hedges	Give children something to look forward to in the summer, many of whom may never have seen the sea before. Chance to make new friends. The trip is low cost to make it affordable.	77 children and adults. Majority are low income.	Full cost: £1,258 Income: £471	787	787
		Officer comment	Recommend amount requested				
		Previous 2 years funding: 14-15: £116, £650 13-14: £650, £100					

N8	<b>Chesterton Eagles FC</b>	Start-up costs of girl's only football team (7 and 8 year olds)	Reduce social inequality by creating opportunity for girls to have the same access to football as boys. Many of the girls find the club's existing mixed groups with boys too advanced.	15-20 girls	Full cost: £1,773 Income: £800	973	500
		Officer comment	Recommend £500 contribution				
		Previous 2 years funding: 14-15: £1,500 13-14: none					

N9	<b>Chesterton Festival Committee</b>	Chesterton Festival 2015	Promote community engagement by encouraging people to come out and find what is going on in their neighbourhood and get involved.	2,600 all ages	Full cost: £5,863 Income: £1,935 (+ £688 reserves)	3,240	3,240
		Officer comment	Recommend amount requested				
		Previous 2 years funding: 14-15: £4,320 13-14 £3,520					

N10	<b>Chesterton Garden Club</b>	Outing to Grimsthorpe Castle	Many members are quite isolated and live alone. This will allow members to visit an unusual garden with like-minded friends.	32 beneficiaries. (13 Arbury, 13 W. Chesterton, 6 West Central - Castle). 4 outside of city.	Full cost: £1135 Income: £640	495	300
		Officer comment	Recommend £300. Contribution from reserves.				
		Previous 2 years funding: None					

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
<b>N11</b>	<b>Chesterton Garden Club</b>	Purchase of projector stand	To share an interest in gardening and to increase friendship. It is also educational and we teach other garden techniques.	41 beneficiaries. (14 Arbury, 1 E Chesterton, 1 Kings Hedges, 19 W Chesterton. 6 W Central - Castle)	Full cost: £122 Income: £0	122	<b>0</b>	
	Officer comment	Recommend no award as focussed funding on N10 above and did not fit the funding priority.						
	Previous 2 years funding: None							

<b>N12</b>	<b>Chesterton Parents Group</b>	Little Music Makers sessions twice a week	Introduce preschool children to playing musical instruments and teach parents/carers how to participate in musical play with their child. East Chesterton ward that do not have access to any other local, free music group.	68 adults and children. (Plus East 12, South 2, W/Central 8 and 16 outside city).	Full costs: £4,978 Income: £230 (from reserves)	4,748	<b>500</b>	
	Officer comment	Recommend £500. Beneficiaries are city wide. Participants do not make a contribution.						
	Previous 2 years funding: 14-15: £305 returned 13-14: £1,390, £190							

<b>N13</b>	<b>City Life Church Cambridge Trust</b>	Parenting Puzzle Programme x 10 weeks	Improve the experience of family life for parents from a wide range of socio-economic backgrounds. Contributes to social cohesion. Parents provide better background for children's learning, sense of self-worth - improve future prospects and act as prevention against future anti-social behaviour.	15-20 - all adults (60% receive benefits and 25% are BME).	Full cost: £1,740 Income: £740	1,000	<b>1,000</b>	
	Officer comment	Recommend amount requested						
	Previous 2 years funding: 14-15: £1,500 13-14: did not apply							

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
N14	<b>Darwin Drive Youth Association</b>	Weekly five a side football sessions at St Luke's Barn and 3 trips	Provide activities for young people, so that they can be physically active and not engaged in anti-social behaviour on the streets. 80% of young people are low income.	25-30. Majority are Asian boys under 18 years.	Full cost: £1791 Income: £100	1,691	<b>1,000</b>
		Officer comment	Recommend £1,000 towards hall hire. Members could make a small weekly contribution.				
		Previous 2 years funding: 14-15: £1,500 13-14: £1,000					

N15	<b>Friends of Histon Road Cemetery</b>	Running costs: newsletters, website, insurance, meetings and events	Protect and enhance the Cemetery for public benefit, ensure public access to the Cemetery.	1,500 North. 500 W/Central.	Full cost: 2,841 Income: 1,641	1,200	<b>1,200</b>
		Officer comment	Recommend amount requested				
		Previous 2 years funding: 14-15: £1,200 13-14: £1,290, £400					

N16	<b>Friends of Mitcham's Corner</b>	Public meetings, website and communications	Ensure that the public at large are consulted, communicated with and kept informed about the implementation of the Mitcham's Corner 'opportunity area'.	8,000	Full cost: 1,009 Income: 291	718	<b>600</b>
		Officer comment	Recommend £600 contribution				
		Previous 2 years funding: 14-15: £910, £1,000 13-14: none					

N17	<b>Friends of Mitcham's Corner</b>	Christmas lights purchase, install and event	Make a public space people want to visit, positive focal point. Increase sense of civic pride, improve perception of safety and design out ASB.	Community, traders, residents, elderly, commuters 14,000 W and E Chesterton + 26-32,000 cars p/w	Full cost: 4217 Income: 1,000	3,216	<b>1,423</b>
		Officer comment	Recommend £1,423 contribution				
		Previous 2 years funding: As above					

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award		
N18	GAP Learning CIC	Craftworks 'start your own' creative business course x 2 x 10 weeks	Enable those furthest away from opportunity, the skills to create financial independence, reduce social anxiety and isolation. Targeting specific women.	24 Asian women accessing ESOL provision through family learning.	Full cost: 2,770 Income: 780	1,990	1,900		
								Officer comment	Recommend amount requested
								Previous 2 years funding: None	

N19	King's Hedges Brownies	Two trips; guided bus to St Ives for bowling and day trip to London	To give disadvantaged girls the sort of experience they do not normally get.	24 girls aged 7-10 years.	Full cost: 1,047 Income: 547	500	500		
								Officer comment	Recommend amount requested
								Previous 2 years funding: 14-15: £851 13-14: £1,490	

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N20	Knitted Together	Weekly knitting group	Promote craft activities, try a new craft and gain a new skill, improve community cohesion.	9-12 (7-12 North, 2 W/Central).	Full cost: 552 Income: none	552	300		
								Officer comment	Recommend £300. Seeking 100% funding. Members could make a small contribution
								Previous 2 years funding: 14-15: £300 13-14: £433	

N21	Meadows Bowlers	Weekly indoor bowls session	Get together to play bowls, keep fit, exercise and help reduce isolation.	10 older people, some with disabilities.	Full cost: 1,783 Income: 1,050	733	733		
								Officer comment	Recommend amount requested
								Previous 2 years funding: 14-15: £1,000 13-14: £1,116	

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
<b>N22</b>	<b>The Meadows Children &amp; Family Wing</b>	New 6 week programme "All About Me"	A follow on from the Freedom, Care and Family Support drop in sessions; will help women increase skills confidence and look at future opportunities. Target women experiencing domestic violence, low self-esteem and confidence, low income, language barriers, social isolation, mental health issues, housing issues/homelessness and unemployment plus those lacking a range of skills and knowledge that may have been poorly parented themselves.	10 all local women	Full cost: 1,217 Income: 0	1,217	<b>1,217</b>	
	Officer comment	Recommend amount requested						
	Previous 2 years funding: 14-15: £1,500 13-14: £2,000							

<b>N23</b>	<b>Moonbeams Preschool (in partnership with MCFW above)</b>	Replacement shed to store outside play equipment. Purchase of a Play Pod.	The Play Pod is a holistic process that works with the entire community to change both the human and physical play environment transforming play. Supporting free play opportunities that contribute towards the learning, health and emotional wellbeing of young children.	100 all children	Full cost: 5,000 Income: 0	5,000	<b>2,000</b>	
	Officer comment	Recommend £2,000. Seeking 100% funding.						
	Previous 2 years funding: None							

<b>N24</b>	<b>North Cambridge Sports Association</b>	Weekly football, badminton and basketball	Keep fit, stay active and not get involved with unsafe activities such as crime.	35 - children and adults, majority BME	Full cost: 3,180 Income: 600	2,580	<b>1,000</b>	
	Officer comment	Recommend £1,000 contribution towards hall hire						
	Previous 2 years funding: 14-15: £2,000 13-14: £1,500							

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
<b>N25</b>	<b>Rainbow Playgroup</b>	New storage shed for outside toys and a playhouse	The new equipment will provide the children with many learning opportunities for social skills/communication/imagination/relationship building/self-selection of toys and equipment. Many of the children live in flats and do not have access to an outside area at home; very often the only green space they get to experience is when they come to playgroup.	30 all children	Full cost: 869.98 Income: 0	870	<b>470</b>
	Officer comment	Recommend contribution subject to clarification of accounts					
	Previous 2 years funding: 13-14: £1,000						

Page 76	<b>The Red Hen Project</b>	2 summer outings during the summer holidays	Many of the families never go on holiday, 60% live in social housing and receive benefits, 75% have no transport, and 25% have children with special needs and feel extremely isolated during the summer holidays.	110 – families - adults and children	Full cost: 900 Income: 0	900	<b>0</b>
	Officer comment	Recommend no award as the group has high reserves					
	Previous 2 years funding: 14-15: £760 13-14: £800 (and DRR)						

<b>N27</b>	<b>Sin Cru</b>	"Watch me now" busking project - workshops, master classes and public performances	Increase access to the arts by presenting free work in public spaces. Improve wellbeing, reduce anti-social behaviour and promote the group and its activities. Allows families who have previously been hindered by financial constraints to get involved	29 young people. 1 East.	Full cost: 5,131 Income: 200	4,931	<b>2,000</b>
	Officer comment	Recommend £2,000 contribution					
	Previous 2 years funding: 14-15: £1,800 (Main grants) 13-14: £2,000 (Main grants)						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award		
N28	<b>St Georges Over 60s Club (WRVS)</b>	Annual programme of activities, talks, demonstrations, and events	Reduce social isolation for the elderly or housebound. Intellectually stimulating programme of talks. Transport is available to help disabled members attend.	55 - all older; several have serious health problems	Full cost: 2,896 Income: 2,336	560	<b>500</b>		
								Officer comment	Recommend £500
								Previous 2 years funding: 14-15: £850 13-14: £750	

Page 77	N29	<b>St Giles' Church</b>	Annual Christmas tree festival; 30 groups decorate a tree, then displayed for 9 days	To give pleasure to all who create the decorations for the trees, and who come in and visit the festival, at a time of year when many people feel especially isolated. The festival aims to make visitors feel part of a wider community.	325 North 175 West Central	Full cost: 1,767 Income: 600	1,167	<b>700</b>		
									Officer comment	Recommend £700 contribution and refer to West Central
									Previous 2 years funding: 14-15: £1,145 from West Central 13-14: £1,099	

	N30	<b>Under 5s Roundabout</b>	2 wildlife and outdoor discovery trips	Pre-school children experience the diversity of local wildlife and take part in new and challenging outdoor activities to broaden their experience of the world around them. Some would not normally access due to lack of transport and low income.	68 - all children under five 35% West Central	Full cost: 855 Income: 0	855	<b>100</b>		
									Officer comment	Recommend £100, high reserves (refer to West Central)
									Previous 2 years funding: 14-15: £600 (+£345 from West Central) 13-14: none	

## Appendix 2 – 2014-15 Awards

<b>Organisation</b>	<b>Purpose</b>	<b>Award</b>
18th Cambridge Beavers	Trip to seaside and sleepover	<b>260</b>
Arbury Artists	Tutor costs	<b>250</b>
Arbury Manor Branch - Royal British Legion	Day trip to Clacton	<b>500</b>
Arbury Townswomen's Guild	Meetings with speakers	<b>330</b>
Bermuda Community Room	16 winter teas and Christmas event	<b>420</b>
Bridho Society	Monthly meetings and trips	<b>1,500</b>
Cambridge Royal Albert Benevolent Society	Autumn Trip	<b>150</b>
Chesterton Community Association	Flyers for garden competition 2014	<b>116</b>
Chesterton Community Association	Coach hire -seaside summer outing	<b>650</b>
Chesterton Eagles Football Club	Under 6 and 7s children's football	<b>1,500</b>
Chesterton Festival Committee	Chesterton Festival 20-22 June	<b>4,320</b>
Church of the Good Shepherd	Purchase of equipment	<b>791</b>
Church of the Good Shepherd	Tables for Foodbank	<b>238</b>
City Life Church	Parenting Puzzle programme.	<b>1,500</b>
Darwin Drive Youth Organisation	Weekly sports activities, trips, events	<b>1,500</b>
Friends of Histon Road Cemetery	Newsletters, events, admin	<b>1,200</b>
Friends of Midsummer Common	Community orchard equipment and events	<b>325</b>
Friends of Mitcham's Corner	Meetings, activities and publicity	<b>910</b>
Friends of Mitcham's Corner	Model project	<b>1,000</b>
Grovebury Ladies	2 trips	<b>680</b>
Hurst Park Estate Street Party Committee	Street Party 21st June 2014	<b>500</b>
Kings Hedges Brownies	Punting and trip to Wickstead Park	<b>851</b>
Kings Hedges Mohila Shomity	14 meetings, trip and 2 Eid parties	<b>933</b>
Knitted Together	Weekly knitting group	<b>300</b>
Little Monkeys parent & toddler playgroup	Repair existing soft play equipment	<b>185</b>
Meadows Centre Bowlers	2 hour weekly bowls sessions	<b>1,000</b>
North Cambridge Sports Association	Sport activities and weekly girl's activity	<b>2,000</b>
Romsey Mill	New monthly music project	<b>5,000</b>
Sport Cambridge	3 week summer sport activities	<b>2,700</b>
Sport Cambridge	20 x 2x1 hour badminton sessions	<b>1,500</b>
Sport Cambridge	20 x 2x1 hour football sessions	<b>800</b>
St Andrew's Hall	Celebrate 'May Day' drop in event	<b>278</b>
St Andrew's Hall	Chesterton Carols' event	<b>241</b>
St George's Over 60's Club	21 meetings and Christmas outing	<b>850</b>
St Luke's Church & Community Centre	Amplification equipment	<b>2,000</b>
Sunshine Group	Meetings and outings	<b>280</b>
The Kings Hedges Family Support Project	Playworker for summer drop ins	<b>750</b>
The Mariners' Club Community Group	Start-up costs of new group	<b>266</b>
The Meadows Children and Family Wing	Quality toys and bookcase	<b>1,500</b>
The Red Hen Project	Trips	<b>760</b>
Under Fives Roundabout	Two 2hr wildlife discovery sessions	<b>600</b>