



Cambridge City Council Planning

Date: Wednesday, 4 November 2026

Time: 10.00 am

Venue: Gibson Hall - Downing Place United Reform Church, Downing Place, Cambridge, CB2 3EL

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

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| 8 | Cambridge City Council Compliance Report
November 2026 | (Pages 3 - 8) |
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Planning Members: Porrer (Chair), Smart (Vice-Chair), Baigent, Clough, Dryden, Fisher, Griffin, Illingworth and Todd-Jones

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REPORT TO: Planning Committee November 2026

LEAD OFFICER:

Joint Director of Planning

Compliance Report

(note) This report was prepared for November 2026 committee. The report has been drafted with statistical data up to the 7th October 2026.

1. On 7th October 2026 there were 466 open compliance cases in South Cambridgeshire and Cambridge City. There are currently 170 identifiable open cases in Cambridge City.

From 1st January 2026 to March 31st 2026 the compliance team has received 649 referrals. This figure is around 130 additional referrals compared to 2025, year on year so far.

3. Details of all compliance investigations are sent electronically to members on a weekly basis identifying opened and closed cases in their respective areas along with case reference numbers, location, case officer and nature of problem reported.

4. Statistical data is contained in Appendices 1 and 2 attached to this report.

5. Data contained in the appendices relates to up to end of March 2025 statistical information. Other statistical data relates to dates from 1st January 2026 to 7th October 2026 and is identified as such.

Updates on significant cases

Should Members wish for specific updates on cases they are involved in or have been made aware of then please feel free to contact the Planning Compliance Manager, or Area Principal Compliance Officers who will be able to update you or advise you of the case officer and request that the officer contacts you.

Performance Management and new reporting update

The case priorities are as follows.

- **High priority (Priority A)** cases are for work which is irreversible or irreplaceable and these will be immediately investigated within 1 working day of receipt. Examples include damage or loss of Listed Buildings or protected trees.
- **Medium priority (Priority B)** cases are for activities have or can cause harm, such as adverse effects on conservation areas or breaches of conditions. Our aim is to instigate the investigation and assess whether a breach of planning control within 10 working days of the site visit.
- **Low priority (Priority C)** cases are for a development which may cause some harm but could be made acceptable by way of implementing conditions or simple correction action. Our aim is to instigate the investigation and assess whether a breach of planning control within 20 working days of the site visit.

The figures at Appendix 2 include cases from the whole of the GCSP compliance workload. Cases for Cambridge City Council have been provided separately in the appendix and identified as such.

Background Papers

Planning Enforcement Register.

Statistical Analysis of Uniform Planning Enforcement Software Program.

Appendices

Appendix 1: Notices Served.

Appendix 2: Caseload Statistics.

Report Author:

Chris Braybrooke – Team Leader (Compliance) Date: 27.10.2026

Appendix 1

Public Enforcement Notices served.

September 2026

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

August 2026

Reference	Ward	Parish	Address	Notice Issued
EN/00486/26	Market		Cintra House 12 Hills Road Cambridge Cambridgeshire CB2 1PF	Breach of Condition Notice

July 2026

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

June 2026

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

May 2026

Reference	Ward	Parish	Address	Notice Issued
EN/00532/25	West Chesterton		13 Highfield Avenue Cambridge Cambridgeshire CB4 2AJ	Operational Development Notice

April 2026

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

Appendix 2

Caseload statistics

These statistics relate to both South Cambridgeshire District Council and Cambridge City Council. The totals from the November report are included in brackets.

Total open cases	466	(454)
Cases in South Cambridgeshire	296	(300)
Cases in Cambridge City	170	(154)

New compliance referrals since 1st Jan 2026	649
Priority A	3
Priority B	20
Priority C	625
Waiting assignment	0

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Open cases less than 6 months old	220	(158)
Cases within Cambridge City	89	(59)

Open cases by priority.	
Priority A	1
Priority B	9
Priority C	210
Unassigned (new cases to be allocated)	0

Open cases more than 6 months old	246	(297)
Cases within Cambridge City	81	(63)

Open Cases by priority.	
Priority A	0
Priority B	15
Priority C	231

Cases older than 12 months	157	(141)
Cases older than 18 months	106	(84)
Cases older than 24 months	69	(50)
Cases older than 36 months	30	(18)

Cases closed 1st Jan to 31st March 2025	637
Cases within Cambridge City	261
Case out of district	1

Reasons for closure

Total Closures	637
Not a breach of planning control	215

Not expedient to take action	108
Permitted development	72
Remedial works completed	62
Duplicate file raised	60
Planning permission already granted	18
Retrospective planning permission granted	38
Other department	26
Immune 4-year rule	19
Formal Notice complied with	14
Immune 10-year rule	5
Allowed at appeal	0

Cases closed by priority.

Priority A	3
Priority B	32
Priority C	602

Updates and Acknowledgements

Average time in days taken from receipt of a complaint by the compliance team to file creation and acknowledgement sent (where applicable) to customer 1st January 2026 to 31st march 2026. The target is 3 days.

Priority A	1 case same day
Priority B	0.4 days
Priority C	0.81 days

Average time to first site visit in days from allocation of case to the case officer 1st January 2026 to 31st March 2026. The target is Priority A - 1 working days, Priority B – 10 Working days. Priority C – 20 working days.

	Avg. Days	Percentage on target
Priority A	0.33	100%
Priority B	3.82 days	88.2%
Priority C	3.39 days	98.0%

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