



# **CAMBRIDGE** CITY COUNCIL

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## **INFORMATION PACK**

**Date:** Thursday, 21 May 2026

- 1 AGENDA ITEM 16: CIVIC AFFAIRS & AUDIT COMMITTEE  
CONSTITUTIONAL UPDATES (Pages 3 - 4)**
- 2 AGENDA ITEM 18: EMPLOYMENT COMMITTEE - TERMINATION  
AGREEMENT OVER 100K. (Pages 5 - 6)**

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## **Civic Affairs & Audit Committee**

**19 May 2026**

**5.30 – 6.20pm**

**Present:** Councillors McPherson (Chair), Gawthrope Wood (Vice-Chair), Bick, Dalzell, Davey and Sheil

Councillor Bennett was present via Teams.

Councillor Thornburrow was also in attendance.

### **Officers Present:**

Chief Executive: Robert Pollock

Chief Operating Officer: Jane Wilson

Chief Financial Officer: Jody Etherington

Head of Legal Practice and Monitoring Officer: Tom Lewis

Democratic Services Manager (Deputy Monitoring Officer): Dan Kalley

Democratic Services Officer: Sarah Michael

## **RECOMMENDATION TO COUNCIL**

### **Constitutional Updates: Revised Member/Officer Protocol**

Recommendations of the Civic Affairs & Audit Committee, which met on 19 May 2026, are outlined below:

The Committee **resolved unanimously** to approve the recommendations on to Full Council.

### **Accordingly, Council is recommended to:**

Approve the following changes to the Constitution following the meeting on 9 March & 19 May 2026:

- The updated member/officer protocol
- The limited power for Cabinet to make supplementary estimates – additional revenue and capital expenditure up to a threshold, with provision to allow for reporting of decisions to Full Council.

Approve minor revisions to the terms of reference for the Equalities Panel to be renamed the Inclusion and Equity Panel.

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## **Employment Committee**

**19 May 2026**

**6:20pm – 6.30pm**

**Present:** Councillors Nestor (Chair), Ashton, Bick, Davey, Martinelli and Moore

### **Officers Present:**

Chief Operating Officer: Jane Wilson

Assistant Director – People and Change: Hannah Ralph

Strategic People Manager: Susan Caranese

Deputy Democratic Services Manager: Claire Tunncliffe

## **RECOMMENDATION TO COUNCIL**

### **Senior Management Review: Consideration of Termination / Exit Costs**

The recommendation of the Employment Committee, which met on May 19, 2026, are outlined below:

The Committee **resolved unanimously** to approve the recommendation on to Full Council.

### **Accordingly, Council is recommended to approve:**

That an individual termination cost over £100k be approved as a result of the Senior Management Review due to contractual severance.

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