



Civic Affairs Committee Decisions 2 February 2022

Agenda Item 5: External Auditors Annual Report for the year ended 31 March 2021

Agreed Officer's recommendation unanimously:

- i. To note the contents of the Auditor's Annual Report for the year ended 31 March 2021.

Agenda Item 6: 2021/22 Statement of Accounts - Accounting Policies and Significant Areas of Judgement

Agreed Officer's recommendations unanimously:

- i. To note that there are no significant changes to accounting policy anticipated for the 2021-22 Statement of Accounts.
- ii. To note and approve the proposed critical judgements and major sources of estimation uncertainty in respect of the 2021-22 Statement of Accounts.
- iii. To note and approve proposals to improve the presentation of the Statement of Accounts, in line with latest CIPFA guidance.
- iv. To note the request for informal feedback from Civic Affairs Committee members on the current format of the Statement of Accounts, and suggestions for improvement.

Agenda Item 7: Appointing Person: Arrangements for the Appointment of the External Auditor

Agreed Officer's recommendation unanimously:

- i. To recommend to Council the adoption of Public Sector Audit Appointments Ltd (PSAA) as the appointing person for the council.
- ii. To delegate acceptance of the invitation to the Head of Finance, as the council's Section 151 Officer.

Agenda Item 8: Draft Pay Policy Statement 2022/23

Agreed Officer's recommendations (i, ii and v unanimously and iii and iv by 4 votes to 2):

- i. To recommend Council approves the draft Pay Policy Statement 2022/2023 attached as Appendix 1 to the officer's report.
- ii. To note the update on the review of senior officer salaries which was scheduled for late 2021 and has now been moved until 2022 due to the delay in the national pay award settlement for 2021 and the forthcoming review of the senior management structure.
- iii. To approve the proposal for director performance reviews to be undertaken by the Chief Executive, as outlined in Section 5 of the officer's report.
- iv. To approve the proposal for chief executive performance reviews to be undertaken by the Leader, as outlined in Section 5 of the officer's report.
- v. To recommend to Council to delegate authority to the Head of Human Resources to update the Pay Policy Statement 2022/23 should a chief executive and/or chief officer and/or NJC pay award be agreed.

Agenda Item 9: Risk Management – Committee Update

Agreed Officer's recommendation unanimously:

- i. To note the work undertaken by Internal Audit since the last committee and the outline of proposals for further Risk Management work to be completed.
- ii. To advise whether subsequent progress reports are required at future meetings of the Committee.

Agenda Item 10: Amendment to the Constitution Part 4A Appendix F (A) – Protocol on Media Relations

Agreed Officer's recommendation by 5 votes to 1:

- i. To recommend to Council that sections 1-3 of Pt4A Appendix F(A) of the constitution be deleted, as illustrated in Appendix A of the officer's report.

Agenda Item 11: Members Allowances / Parental Leave Policy / Virtual Area Committees

Agreed Officer's recommendation by 4 votes to 0:

- i. To recommend to Council to approve the Allowance Scheme as amended.
- ii. To receive a progress report on the Independent Remuneration Panel's non-financial recommendations in February 2023.
- iii. To recommend to Council that Area Committees continue virtually for March 2022 as set out in paragraph 1.6
- iv. To note a report recommending a parental leave policy will be submitted later this year.

For more information please call Democratic Services on 01223 457000.

This page is intentionally left blank