

Civic Affairs Committee  
Decisions  
09/10/19



Agenda item	Report Title	Resolution
5	Oral Update on 2018/19 External Audit Process	Noted the presentation.
6	Internal Audit Plan: Progress Report	Noted the contents of the report.
7	Polling District Review	<p>Agreed Officer's recommendations:</p> <ul style="list-style-type: none"> <li>i. To approve the changes to polling districts in Cambridge as laid out in maps (Appendix A of the Officer's report and amendment sheet).</li> <li>ii. That the polling place for each polling district is the polling district boundary, unless otherwise stated in Appendix B of the Officer's report and amendment sheet.</li> </ul>
8	Annual Complaints Report 2018-19	<p>Approved Officer's recommendations:</p> <ul style="list-style-type: none"> <li>i. Considered the</li> </ul>

		<p>draft Annual Complaints Report for 2018-19, and approved for publication on the Council's website.</p> <p>ii. Agreed to amend the Civic Affairs Committee's Terms of Reference as explained in paras 3.6 – 3.12 of the Officer's report and also set out in Appendix C.</p> <p>iii. Agreed to remove Stage 3 from the Council's complaints procedure from 1 April 2020 as explained in paras 3.13 – 3.23 of the Officer's report.</p>
9	Freedom Of Information, Data Protection And Transparency: Annual Report 2018/19	Approved Officer's recommendation to note the contents of the report.
10	Proxy Voting at Council Meetings	Approved Officer's recommendation to ask the Chief Executive to write to the Local Government Association requesting that it raises with Government the equality issue raised in this report and whether

		<p>it should consider introducing this for local government meetings.</p> <p>Also to request an update to details set out in the UK parliament pilot scheme to include shared parental leave for local government meetings.</p>
11	Calendar of Meetings 2020/21	<p>Approved Officer's recommendations to:</p> <ol style="list-style-type: none"> <li>i. Approve the meetings calendar 2020/21 and, if required, to delegate final approval to the Chief Executive in consultation with Group Leaders by the end of October.</li> <li>ii. Confirm cancellation of the April 2020 Council Meeting.</li> <li>iii. Agree the start time for the Annual Meeting of Council 2020 and if altering from the current time, request the Council to amend Council Procedure Rules.</li> </ol>
12	Flag Flying Protocol	Approved Officer's recommendation to support flying the

		Human Rights flag on World Human Rights Day, 10 December and amend the flag flying protocol accordingly.
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For more information please call Democratic Services on 01223 457000