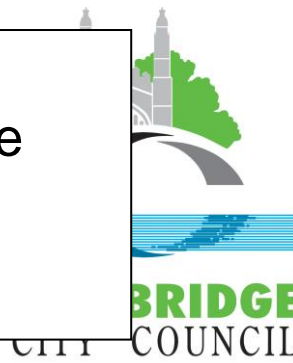


Civic Affairs Committee
Decisions
24/07/19



Agenda item	Report Title	Resolution
5	Review of elections 2 May 2019	<p>Approved Officer's recommendations.</p> <ul style="list-style-type: none"> i. Noted the Officer's report and provided feedback to the Returning Officer on issues the Committee would like to be considered in the management of future polls. ii. That the Returning Officer sends this report to the Cabinet Office and the Electoral Commission highlighting the issues experienced by EU electors in Cambridge in connection to EU Parliamentary elections on 23 May.
6	Oral update on the 2018/19 External Audit Process	Noted the oral update.
7	Annual Report on Counter Fraud and Corruption	<p>Approved Officer's recommendation.</p> <p>Noted the details of fraud / whistle-blowing activity in section 3 of the Officer's report.</p>
8	Annual Head of Internal Audit Opinion	<p>Approved Officer's recommendation.</p> <p>Noted the annual opinion of the Head of Shared Internal Audit.</p>

9	Annual Governance Statement and Local Code of Corporate Governance	<p>Approved Officer's recommendations as amended.</p> <p>i. Approved the draft Annual Governance Statement in advance of the Statement of Accounts. To help complete this members noted:</p> <ul style="list-style-type: none"> • the arrangements for compiling, reporting on and signing the AGS; • the progress made on issues reported in the previous year; • the current review of effectiveness • the issues considered for inclusion in the current AGS; <p>ii. Noted and endorsed the amendments to the updated Local Code of Corporate Governance.</p>
10	Review of Officer Employment Procedure Rules	<p>Approved Officer's recommendations.</p> <p>Approved and recommend to Full Council that:</p> <p>i. Part 41: Officer Employment Procedure Rules be amended to include the following statement:</p> <p style="text-align: center;">Other Employees</p> <p>Appointment of employees at head of service level and below is the responsibility of the Head of Paid Service or his/her nominee, and may not be made by Councillors.</p> <p>ii. 2.1.2 Part 41: Officer Employment Procedure Rules be amended to include the following statement:</p>

		<p>Director Posts</p> <p>A committee of the Council appointed for that purpose will appoint Director level posts. The Executive Notification process will be undertaken for these roles.</p> <p>iii. The Head of Human Resources and Head of Legal Services be given delegated authority to update Constitution in Part 41: Officer Employment Procedure Rules to include the approved statements.</p> <p>iv. The Head of Human Resources and Head of Legal Services be given delegated authority to update the Constitution in Part 41: Officer Employment Procedure Rules to modify the remaining paragraphs to simplify and clarify the text in line with the practice of South Cambridgeshire and Huntingdonshire District Councils.</p>
11	Mayoral Allowance	<p>Approved Officer's recommendation.</p> <p>Agreed with the IRPs recommendations.</p>
12	Update on Issues on Standards for Councillors	<p>Approved Officer's recommendations.</p> <p>i. Noted the update on the standards regime as outlined in the Local Government Ethical Standard Report referenced under paragraph 3.1.5 of the Officer's report and that an update report will be brought to the Committee next year.</p> <p>ii. Approved the <i>Guidance for Members and Officers who Serve on Outside Bodies</i> (Appendix A of the Officer's report).</p>

		iii. Agreed that a copy of the Officer's report be sent to all Members of the Council for information.
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Full details of all planning application can be found on our on-line planning applications system:

<https://idox.cambridge.gov.uk/online-applications//>