

Recommendations in the Strategy Scrutiny Committee report are amended as follows :

Revenue Budgets

- In recommendation 2a):
 - Replace the wording “Appendix Y” with “*Appendix Y [Executive]*”
 - Delete the wording “, with any amendments,”
- *Replace the existing 2 c) with :*

Agree any recommendations for submission to the Executive in respect of :

 - Bids to be funded from External or Earmarked Funds [Appendix E, page 122, refers]
 - Revenue Savings and Bids (*as amended at Strategy & Resources on 21 Jan 2008*)
 - Priority Policy Fund Bids [*Appendix I [Executive]*, page 164, refers]

Capital Plan

- Replace existing 2 h) with :

“Agree to add the capital bids into the Capital as detailed in Appendix T [BSR version 1] and approve the Hold List as detailed at Appendix S [BSR, version 1].”
- Delete 2 i)
- Amend 2 j) amend first line to read :

Agree the Capital Plan “*and Hold List*” as presented to be as amended by the above decisions.

Earmarked Reserves

- Add two new recommendations (see Section 7 of this report):
 - *“Agree to establish a “Fixed-Term Contract Costs” earmarked reserve, with an initial contribution of £30,000 to be made in 2008/09.”*
 - *“Agree to establish a “Climate Change Fund” earmarked reserve, with an initial contribution of £250,000 to be made in 2008/09.”*

2. Changes Approved By Executive Councillors

- 2.1 These were reported to Strategy Scrutiny Committee on 21 January 2008 and full details of these items were included on the Amendment Report, circulated with this report.

3. Final Local Government Finance Settlement 2008/09

- 3.1 The Final Settlement announcement is expected soon, following a consultation period on the Provisional Settlement which ended on 8 January 2008. Members will be advised of the final position as soon as it is announced.

4. Cash Limit Position - Bids and Savings

4.1 The Executive are minded to approve all of the Bids and Savings which have been recommended by individual Executive Councillors following consideration at the January scrutiny committee meetings, as amended at Strategy & Resources on 21 January 2008. The effect of the proposals included in this report has been reflected in the revised calculation of the affordable level of PPF funding as set out in section 5, below.

5. Decisions On PPF Bids

5.1 The S&R amendment 21 January 2008 reported that, following the recent results of the tendering of the Night & Evening Bus contracts, initial work has identified total savings from 1 April 2008, amounting to £63,830 per year. Work is continuing to finalise the details of the new services but in the meantime a more favourable financial position is now anticipated as a result the bus subsidy saving, reference S1394, has been increased by £12,520 to £76,350.

5.2 The impact of the increase in the bus subsidy saving is to increase the funding available for Priority Policy Fund to £252,710 per year (compared with £130,050 in version 1 of the BSR and £240,190 in the S&R amendment 21 Jan 2008). The additional funding for one-off or time-limited items has increased to £1,146,640 available (compared with £1,134,820 in version 1 of the BSR and £1,144,480 in the S&R amendment 21 Jan 2008).

5.3 Appendix I [Executive], attached, contains details of the PPF Bids which it has been indicated that the Executive are minded to approve, which replace the PPF bids as set out in Appendix I of version 1 of the BSR. The comparison with available funding is shown in the table below :

	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)
Net Effect Above / (Below) Cash Limit – as revised by amendment to S&R on 21 Jan 2008	(370,510)	(597,070)	(439,210)	(458,260)	(240,190)
Increased saving S1394 on bus subsidy		(12,520)	(12,520)	(12,520)	(12,520)
Revised Available for PPF	(370,510)	(609,590)	(451,730)	(470,780)	(252,710)
PPFs as amended by these proposals		554,290	548,200	492,900	250,650
Earmarked Reserves:					
Fixed-Term Contract Costs		30,000			
Climate Change Fund		250,000			
Net changes		834,290	548,200	492,900	250,650
Net Effect Above / (Below) Cash Limit – Revised	(370,510)	224,700	96,470	22,120	(2,060)

- 5.4 The cashflow and reserves implications associated with the actual profile of spending are reflected in the updated General Fund Projection in Appendix Y [Executive], attached.
- 5.5 This demonstrates that the spending associated with the recommended PPF bids is affordable.

6. Establishing Earmarked Reserves

- 6.1 "Fixed-Term Posts Costs" - appointing staff for a fixed-term could obligate the authority to pay redundancy costs at the end of the period. To cover this eventuality a recommendation is included to establish an earmarked reserve with an initial contribution calculated based on the potential liability for the posts that are included in these budget proposals of £30k in 2008/09.
- 6.2 "Climate Change Fund" – a recommendation is included to establish a fund, with an initial contribution of £250,000 in 2008/09, which can be used to contribute towards funding schemes or activities which will contribute to the achievement of climate change, carbon reduction and energy saving Medium-Term Objectives.
- 6.3 The details of the scope and operation of these Funds are being finalised so that full remits can be included in the budget update that will go to Council on 21 February 2008.

7. Capital Approvals

- 7.1 The papers to Strategy & Resources Scrutiny Committee recommended the following parameter in making the final decisions on the approval of individual Capital :

"That capital approvals in 2007/08 and 2008/09 should be limited to a level close to the revised uncommitted capital funding level available in those years, i.e. £1,468,000.

The report also notes that the Executive is minded to reduce the level of Direct Revenue Funding for capital (in the General Fund) by £200k p.a., following consideration of the relative spending pressures between capital and revenue requirements. This will be subject to confirmation at the meeting of the Executive. That capital approvals in 2007/08 should be limited to a level close to the revised uncommitted capital funding level available in that year".

- 7.2 This amendment does not change that position and the recommendation reflects the Executive's position of being minded to approve for inclusion in the Capital Plan all of the bids indicated in Appendices T and approve the Hold List S (as per BSR, version 1).
- 7.3 The BSR has demonstrated that the capital spending associated with the approved Capital bids is affordable.
- 7.4 Any revenue effects resulting from the approved Capital Items have been included in the list of Approved PPF Bids.

Items for inclusion in the Hold List

- 7.5 No changes are proposed to the Hold List, Appendix S in version 1 of the BSR, just the one scheme for Park Street Car Park, reference H28, which will be considered in the context of future funding announcements.

8. Other Issues

Section 25 Report

- 8.1 As noted in section 15 of the Budget-Setting Report to Strategy Scrutiny Committee, section 25 of the Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of estimates and adequacy of reserves in conjunction with statutory determinations on precept and Council Tax setting.
- 8.2 A formal report will be finalised based on the proposals outlined in this document. In the interim, the key elements are contained in the BSR, sections 15 and 16. These provide an appropriate level of confidence for the plans authorised in this document.

9. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: David Horspool
Author's Phone Number: 01223 458131
Author's Email: David.Horspool@cambridge.gov.uk

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2008/09 GF Priority Policy Fund (PPF) Bids

- Revenue Bids

Appendix I
[Executive]

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
Community Services Scrutiny Committee								
Community Services - Arts & Recreation Portfolio								
PPF Bids								
PPF1455	Bid to offset anticipated shortfall in Folk Festival sponsorship income. [Arts and Entertainments Service Plan]	Current title sponsorship arrangement has expired; no new arrangement is in place.	10,000	0	0	0	Graham Saxby	H
PPF1489	Increase Repairs & Renewals Fund contributions relating to the Astro turf at Abbey Pool [Active Communities Service Plan]	Contributions to the R & R Fund need to be re-established at £15,000 per year. If the Council decided to take the facility out of use, this bid could be withdrawn. (See also Capital Bid C1493 for Astro turf replacement). Contributions to be reinstated to the end of the current Spending Review period.	15,000	15,000	15,000	0	Ian Ross	H
PPF1499	Specialist advice to review detailed Green Space growth agenda requirements throughout the City [Active Communities Service Plan]	Experience of the Southern Fringe growth work has clearly highlighted a lack of capacity in providing detailed advice in relation to capital and revenue requirements for open space and recreation provision.	20,000	20,000	20,000	0	Alistair Wilson	H
PPF1590	Consultation exercise for future use of Cherry Hinton Hall [Active Communities Service Plan]	Consultation with a wide range of stakeholders will be commissioned to consider opportunities for improvements to the grounds, recreation provision, trees and the lake area. The consultation will take place over the spring/summer period to enable proposals to be brought forward in the autumn Area and Scrutiny cycle for approval.	7,000	0	0	0	Alistair Wilson	H
PPF1679	Leisure Management Contract options	Bid for specialist advice to support options appraisal	15,000	50,000	0	0	Debbie Kaye	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
	appraisal [Active Communities Service Plan]	for review of arrangements for Leisure Management Contract which has current end date of 2010. Implications of growth and climate change will need to be considered as part of the appraisal process.						
Total of Com Serv - A&R PPF Bids :			67,000	85,000	35,000	0		

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
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Community Services Scrutiny Committee

Community Services - Community Development & Health Portfolio

PPF Bids

PPF1438	Scores on the Doors - Hygiene scores of Food Premises on the Internet (www.scoresonthedoors.org.uk) [Environmental Health (Comm Services - CD&H part) Service Plan]	On the 14th June 2007 Cambridge City Council launched its version of Scores on the Doors which enables members of the public to look up the food hygiene ratings of local food businesses including cafes, restaurants, supermarkets, and schools. To date about 800 premises in the City are on the site and it is anticipated that all registered food businesses will feature on the site in the next 18 months to 2 years. In 3 months since the launch 62700 searches have been carried out indicating that the service is one of the most heavily used web-based services that the Council provides. In 2007/08 the scheme was funded from a number of small budgets however this funding is not available in future years. An annual payment to the software provider of £3000 is required to continue the service beyond March 2008.	3,000	3,000	3,000	3,000	Nick Wilson	H
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Total of Com Serv - CD&H PPF Bids :

3,000	3,000	3,000	3,000
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Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
Community Services Scrutiny Committee								
Community Services - Housing Portfolio								
PPF Bids								
	AMENDED							
PPF1431	Home Energy Officer [Environmental Health (Com Services - Housing) Service Plan]	This bid is aimed at developing initiatives to aid access to grants and other steps to combat fuel poverty and excess winter deaths caused by the poor energy efficiency of about a quarter of the private sector housing in the city.	40,000	40,000	40,000	40,000	Jas Lally	H
PPF1473	Funding for a Housing Caseworker provided by Cambridge Law Centre. [Housing General Fund Service Plan]	This PPF bid requests the continuation of existing funding for a housing caseworker provided through the Cambridge Law Centre.	27,050	27,050	27,050	0	Jon Feasey	H
PPF1481	Continued funding for the Access Scheme. [Housing General Fund Service Plan]	This bid would allow continuation of funding for the Access Scheme (assistance with rent deposits, rent in advance and rent guarantees in private sector rented accommodation) at a higher level as for 2006/07 and 2007/08, where the scheme has proved successful.	15,000	15,000	15,000	15,000	Jon Feasey	H
PPF1483	Funding for Meaningful Occupation Coordinator and the Work and Life Long Learning Fund. [Housing General Fund Service Plan]	This bid is for City Council base budget funding of an existing post (£20,000) which is currently funded via CLG Homelessness Grant, where competing pressures on the external grant make future funding uncertain.	20,000	20,000	20,000	0	Jon Feasey	H
Total of Com Serv - Housing PPF Bids :			102,050	102,050	102,050	55,000		

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
Environment Scrutiny Committee								
Environment - Climate Change & Growth Portfolio								
PPF Bids								
PPF1686	Biodiversity Project Coordinator [Policy and Projects Service Plan]	<p>This post is required to:</p> <ol style="list-style-type: none"> 1. Ensure that nature conservation issues are taken into account fully in the growth agenda through the delivery of practical on site projects 2. Progress the City Council's statutory duty to promote and develop the enhancement of nature conservation and biodiversity in Cambridge 3. Lead the implementation of the actions in the adopted Nature Conservation Strategy. <p>There will be a positive impact on climate change through the promotion of adaptation of natural environments.</p>	39,000	39,000	39,000	39,000	Brian Human	H
	AMENDED							
PPF1688	Conservation of Historic Environment [Policy and Projects Service Plan]	<p>The Historic Environment Service is finding it increasingly difficult to sustain the casework service in the face of increasing pressures and expectations stemming from the direct impacts of growth and the need to mitigate its effects on the existing environment. Extra capacity will allow the service to address Conservation Area appraisals and designations, suburbs, redevelopment of large houses and tall buildings more proactively. It is suggested that this could be a dedicated consultancy budget or additional staff.</p> <p>The proposal will have positive effect on climate change through the adaptation of historic building, including those owned by the City Council.</p>	30,000	30,000	30,000	0	Brian Human	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
PPF1691	GIS Partnership - information / system development (Year 2 onward) [Policy and Projects Service Plan]	<p>The development of GIS helps the Council to achieve its key objectives by: providing better services through the way information is used and made available; supporting improvements to business efficiencies; and the more effective planning and delivery of growth</p> <p>Funding for an E&P Departmental GIS has already been approved and the system is being developed. The figures below are additional to existing commitments.</p> <p>The opportunity has arisen to develop the system more effectively through partnership with the County, South Cambs and Cambridgeshire Horizons, with the later potentially providing a major capital input (£118,750). Year 1 is to be funded from PDG (see X1529) at £19,400.</p>	0	8,910	3,610	3,610	Brian Human	H
PPF1694	Sustainable Urban Drainage (SuDS) Officer [Policy and Projects Service Plan]	<p>This post is required to:</p> <ol style="list-style-type: none"> 1. Ensure that sustainable urban drainage is integrated fully in the growth agenda through the delivery of practical projects on site 2. Promote the use of SuDS through the development of guidance in their planning and development 3. Set standards for the delivery and maintenance of SuDS and to work corporately with Street Scene and Active Communities to achieve the full environmental benefits of SuDS features. <p>There will be a strong positive impact on climate change through adaptation measures.</p>	35,000	35,000	35,000	35,000	Brian Human	H
PPF1695	Growth Web Site (Part - Year 2 onward) [Policy and Projects Service Plan]	<p>There is widespread public anxiety in Cambridge about the growth agenda, together with frustration at the difficulty of understanding the policy history and processes as well as the decision-making systems. This will be exacerbated as the pace of growth steps up with development on the ground that stimulates</p>	0	2,000	2,000	2,000	Brian Human	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		<p>public interest and promotes questions that need to be answered. At present the web site addresses growth issues, but the coverage is fragmented and not easy to navigate. The is exacerbated by the importance of having clear links to related sites, especially SCDC, the County, Cambridgeshire Horizons, Inspire East and EERA. The City's website can be improved in the way that it deals with growth to provide a valuable tool to engage the public more effectively in the growth agenda. In addition to improved clarity and navigation, the website should promote actively and attractively the Council's aspirations for the growth areas, e.g. in community development, affordable housing, sustainable development, design and transport connectivity.</p> <p>Improvements should be carried out in a way that maintains the integrity of the Council's web site it in not the intention of this bid to establish any kind of separate or sub-site. This is consistent with the very important view that growth is central to the Council's work and is not dealt with in isolation. This might be part of a wider ongoing improvement that integrates necessary regulatory and technical information requirements with a user-friendly approach tailored to the needs of the first time or non-habitual user.</p> <p>There is potential for a positive impact on climate change by raising awareness of growth and its impacts and influencing behaviour.</p> <p>Web site development and design is expensive and large sums of money can be spent. The figures given below are proposed as the limits within which consultants will be required to deliver the functionality that will be specified in detail by the Council.</p>						
PPF1423	Sustainable Construction Monitoring Officer	There is increasing emphasis on ensuring that new development is sustainable in its construction,	20,000	20,000	20,000	20,000	John Summers	M

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
	[Development Services Service Plan]	including use of materials and energy. A new Sustainable Design and Construction SPD has recently been produced, containing a checklist of requirements that major new development will be expected to meet. The Local Plan contains a range of policies to promote sustainable development, including the requirement for 10% renewables in such development. An additional staff resource (0.5 FTE) is needed to ensure that new development complies with the SPD, detailed schemes meet policy requirements, and agreed measures are implemented and maintained. It is considered that the post would be best located in building control, working in partnership with development control officers.						
	AMENDED							
PPF1427	Career Grade Planning Officer (Development Control) [Development Services Service Plan]	An additional Career Grade post is needed within the main development control section to deal with current and anticipated workloads (20% increase in planning applications received in last 2 years) and in order to be able to consistently meet performance targets across the whole range of development control activities. Three experienced existing staff within the section will shortly be transferred to the new Major Development Team, reducing the resources available within the main team and the flexibility in the allocation of workloads. There is evidence to suggest that whilst there have been significant achievements in development control performance in recent years, responsiveness in dealing with enquiries, discharge of planning conditions and associated activities could be improved. A well resourced and responsive development control service is essential to retaining public confidence in the planning service.	35,000	35,000	35,000	35,000	John Summers	M
Total of Env't - CC&G PPF Bids :			159,000	169,910	164,610	134,610		

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
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Environment Scrutiny Committee

Environment - Environmental & Waste Services Portfolio

PPF Bids

AMENDED

PPF1436	Street Litter recycling [Street Services Service Plan]	The Government consultation "Recycle on the Go" looks at ways of reducing the amount of waste we landfill, under the landfill directive. This is a joint bid with Streetscene, Active Communities and Waste Strategy for a new scheme introducing litter recycling points in the city. The aim will be to reduce the amount of litter from streets and open spaces going to landfill. Careful monitoring will help determine levels of contamination and logistics required to ensure effective management of the project into the future. The £12,000 will fund the emptying of bins plus monitoring work, cleaning of bins and publicity/educational work which is essential to ensure the wider recycling message is delivered to the public.	12,000	12,000	12,000	12,000	Jas Lally	H
PPF1446	Increase the R & R funding contribution for Public Conveniences [Street Services Service Plan]	At the present time the R & R contribution is £25,000 per year, which will not be sufficient for future needs. An additional £25k will ensure that the Council will be able to deliver improvements, maintain modern standards and meet the requirements of the disability discrimination legislation. The Council currently provides twenty public conveniences across the City, for eighty-five percent of the facilities the Council is responsible for the building as well as the internal fixtures and fittings. In 2001 a major capital investment programme for toilets was agreed, which has already modernised ten facilities with a further four scheduled for upgrading. The additional contribution assumes an expected life of internal fixtures and fittings of a modern public toilet to be	25,000	25,000	25,000	0	Dave Coventry	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		<p>twenty years; the first modernised public toilet is now six years old. However, whilst they are more robust to vandalism and anti-social behaviour, the cubicle design increases replacement costs, presently about £18,000 each, as the mechanisms are more technical than in the past. There are also some buildings that will need major work in the next few years including re-roofing of at least three buildings including Drummer Street and structural work on the underground facilities in Silver Street. All modernised public toilets incorporate good practice in design and materials as well as incorporating environmental impact reduction schemes that not only minimise water and electricity usage but wherever possible use sustainable energy sources. This approach is consistent with the Council's Medium Term Objectives and the Environment Strategy. However, rainwater harvesting and solar water heating units require annual inspections and replacement parts which are costs not presently budgeted for. Without the additional contribution, the Council could be exposed to the risk of having insufficient funds to meet any unforeseen major repairs or be able to replace facilities before they become unserviceable and thereby go back to the unacceptable public toilet standards as highlighted by residents in Customer Satisfaction Surveys of the 1990's.</p>						
	AMENDED							
PPF1476	To continue funding one additional Ranger until March 2011 [Street Services Service Plan]	There is an ongoing need for targeting individual households that are not recycling and managing their waste. The majority of this work is being carried out by the City Rangers as part of their invaluable links with the local community. The number of households visited increased considerably since AWC was introduced in Oct 05 and remains high largely due to the transient population in the central areas of Cambridge (e.g. students). This focused, 'on the ground', support is vital for the ongoing success of the	25,200	25,200	25,200	0	Janet Wilson	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		waste collection services and has avoided problems escalating. Residents benefit from a personalised service to address their waste management issues and is necessary because other avenues have failed. The funding of the post until March 2011 will enable the work to continue. Without funding this contribution by the City Rangers to effective waste management will cease and their input to first line of evidence gathering for enforcement will reduce. This bid is supported by the City Ranger Steering Group. As a result of the Customer Access Strategy, City Services is reviewing their management arrangements to ensure operations stay within the cash envelope allocated. This will include the redistribution of overhead costs that may also result in some offsetting of the costs of expanding the service. The need to reduce the amount of waste or increase the level of recycling in Cambridge is recognized as a priority for members in their MTS.						
Total of Evt - E&WS PPF Bids :			62,200	62,200	62,200	12,000		

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
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Strategy & Resources Scrutiny Committee

Strategy & Resources - Customer Services & Resources Portfolio

PPF Bids

PPF1514	Appointment of an additional Procurement Officer [Procurement Service Plan]	The procurement function within the Council is currently based on 1FTE post - the Strategic Procurement Advisor. The latest Procurement Plan has identified continued pressure through the growth in demand from services across the Council. For this level of requirement to be addressed an additional procurement officer is proposed, to support the Strategic Procurement Advisor, together with supporting budget provision.	50,000	50,000	50,000	0	Debbie Quincey	H
PPF1683	Orwell House R&R Fund [Property and Building Services Service Plan]	This R&R Fund is under funded. 50% of the required additional annual funding was approved from 2006/07. A bid for the other 50% failed in the 2007/08 bid round and consequently a further bid is being made for 2008/09 onwards. The purpose of the R&R fund is to accumulate adequate funds from annual contributions from the Orwell House/Furlong revenue budgets to meet a planned rolling programme of maintenance and renewal over 20 years and thus avoid one off capital bids at short notice. This multiple occupation office/workshop building generates rental and service charge income of approx £235K pa and has 22 different tenants. Examples of items included in the R&R fund schedule are replacement of gas heaters, car park resurfacing and boiler replacement.	7,000	7,000	7,000	0	John Cowin	H
PPF1696	Other Commercial Properties R&R Fund [Property and Building Services Service Plan]	This R&R Fund is under funded. 50% of the required additional annual funding was approved from 2006/07. A bid for the other 50% failed in the 2007/08 bid round and consequently a further bid is being	23,000	23,000	23,000	0	John Cowin	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		made for 2008/09 onwards. The purpose of the R&R fund is to accumulate adequate funds from annual contributions from the Commercial Properties revenue budgets to meet a planned rolling programme of maintenance and renewal over 20 years and thus avoid one off capital bids at short notice. The properties covered by this R&R fund comprise a substantial proportion of the Council's non operational assets which generate income of approx £2.8m pa. The sort of items included in the R&R fund schedule are major roofing works, replacement of heating systems, courtyard resurfacing, pumping station upgrades, road resurfacing etc.						
PPF1698	Improving Recycling Volumes from the Admin Buildings, City Homes N&S Offices, Mill Road Depot, Buchan Street Community Centre [Property and Building Services Service Plan]	<p>1) Under the Landfill Regulations, as from 30/10/07, all organisations are required to carry out some form of 'treatment' on their non liquid waste prior to its disposal.</p> <p>2) In August 2007, The Environmental Strategy Group adopted corporate waste reduction and recycling targets. This bid is crucial in enabling the organisation to meet these targets.</p> <p>3) Next year the Environmental Strategy Group will be adopting a set of PIs that reflect our environmental performance as an organisation. As waste reduction is a key corporate objective, it will be a key issue in relation to these PIs.</p> <p>4) Following on from the above, we need to ensure that we are, as an organisation, leading by example in reducing the volume of waste sent to landfill. We need to be seen to 'practice what we preach'. The bid is intended to:-</p> <p>a) increase the recycling of office paper by also including all other paper such as newspapers, magazines and junk mail,</p> <p>b) introduce cardboard recycling</p> <p>c) make proper provision for recycling cans and foil</p> <p>d) and thus reduce the quantity of waste currently going to landfill.</p>	21,800	21,800	21,800	21,800	John Cowin	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		<p>The bid involves:-</p> <p>a) increasing collection frequencies and</p> <p>b) providing for additional cleaning contract costs for taking separated waste to collection points.</p> <p>If successful the scheme will reduce the costs of general waste disposal. NB. Works are also required to achieve separation between the Guildhall bin storage area and a fire escape route. These works have not been incorporated into this bid - they are included in another bid for fire safety works in the Guildhall (UC1700).</p> <p>This bid is dependent on the approval of capital bid 1710.</p>						
PPF1707	External legal services for contract and procurement work [Legal Services and Land Charges Service Plan]	<p>There will be a substantial amount of legal work connected with the provision of community facilities etc. for the growth sites. We will need to go through procurement processes to secure the facilities and legal support will be needed to deal with contract documentation etc. Legal Services does not have the capacity to take on all of this work in-house.</p> <p>There is likely to be a need for some work towards the end of 2008/9, with an increased level of work following in 2009/10. The figure is an estimate, and the actual cost may prove to be more or less than the bid. Much will depend on the progress of the planning applications and on progress with the development on-site.</p>	35,000	0	0	0	Simon Pugh	H
PPF1732	Members Allowances Increased Costs [Democratic Services Service Plan]	Civic Affairs Committee on 21st November 2007 considered the Members Allowances Scheme (including recommendations from the Independent Remuneration Panel). Council on 6th December 2007 referred this back for consideration at Council in April 2008 so that allowances (including for additional	2,540	2,540	2,540	2,540	Sue Edwards	H

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
		responsibilities) can be approved.						
		This bid is to meet the additional cost of allowances for the new Joint Development Control Committee, based on retaining the current allowance level of £2,782.						
	AMENDED							
PPF1705	Flexible Working Infrastructure Roll-Out [IT Contract Management Service Plan]	<p>This will provide remote access to many of the Council's systems, enabling home and mobile working, as part of a package of measures. Home working on an occasional or full-time basis brings several benefits, including the following:</p> <ul style="list-style-type: none"> - Acts as a staff incentive, aiding recruitment and retention. - Provides options for staff with disabilities or restricted mobility to work from other locations, broadening equality of access to employment. - Reduces pressure on the Council's accommodation. - Reduces car journeys into Cambridge. - Provides options for business continuity if staff are prevented from accessing offices. - Mobile working would also be enabled by the same technology and would be of benefit to several sections of the Council who currently need to travel into offices to access documentation and systems. <p>The bid is to cover replacement and renewal as per the associated capital bid (C1706) to the Technology Investment Fund.</p>	21,700	21,700	21,700	21,700	James Nightingale	M
Total of Strategy - CS&R PPF Bids :			161,040	126,040	126,040	46,040		

Ref.	Item Description	Detail / Justification	2008/09 Budget £	2009/10 Budget £	2010/11 Budget £	2011/12 Budget £	Contact	Overall Priority
Overall Total of PPF Bids :			554,290	548,200	492,900	250,650		

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Appendix Y [Executive]

General Fund Projection - 2007/08 to 2011/12

General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
Net Spending (Cttee Totals)	19,705,450	18,296,680	20,191,150	20,022,890	20,551,460	Inflated base budgets (includes savings, inflation and PPF effects from prior years)
less Capital Adjustments Account	583,180	583,180	583,180	583,180	583,180	Includes depreciation, appropriation and capital financing adjustments
less Minimum Revenue Provision Adjustment	(2,999,680)	(2,999,680)	(2,999,680)	(2,999,680)	(2,999,680)	
	17,288,950	15,880,180	17,774,650	17,606,390	18,134,960	
less Contribution to :						
Efficiency Fund	0	0	0	0	0	Transfer to Efficiency Fund
Capital Plan	2,984,000	6,362,000	4,221,000	2,933,000	1,380,000	Revenue contribution to fund capital spending See anticipated receipt re Arbury Camp
	20,272,950	22,242,180	21,995,650	20,539,390	19,514,960	



General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
<i>add</i> Anticipated changes						
Previously Approved:						
Employers Pension contribution	0	0	439,740	903,910	903,910	Balance of provision required due to final actuarial report for 2004
C Tax Income earmarked for Growth Spend	40,030	110,010	290,230	602,700	938,990	Earmarked Provision
Growth delivery	11,360	11,360	11,360	11,360	11,360	
Items Approved MTS Sept 2007						
Growth - Additional Cost of extending posts.	0	43,600	65,330	185,700	0	Additional Cost of extending the existing posts currently funded until March 2011, based on the report to Strategy & Resources 25 June 2007. Included to 2010/11 only.
Reduction in Contribution to Capital Funding	(2,250,000)	0	0	0	0	Reduction in Contribution to Capital Funding enabled by anticipated receipt (net of infrastructure costs)
Net Effect of Strategy & Resources Amendment	0	8,790	(113,360)	(235,510)	(110,140)	
Net Effect of Exec Proposals		821,050	535,680	480,380	238,130	



General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
	18,074,340	23,236,990	23,224,630	22,487,930	21,497,210	
<i>add</i> Priority Policy Fund (PPF)						
- PPF available for Budget Year						Exec Proposals incorporated in the anticipated changes above
- Future Years PPF Provision	-	-	500,000	500,000	500,000	New provision included in each budget year
	18,074,340	23,236,990	23,724,630	22,987,930	21,997,210	
<i>less</i> Net savings Requirement	-	0	(1,030,000)	(1,025,000)	(1,000,000)	New savings required in each budget year
Total Net Spending Requirement	18,074,340	23,236,990	22,694,630	21,962,930	20,997,210	



General Fund Funding Statement - 2007/08 to 2011/12

General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
Total Net Spending Requirement	18,074,340	23,236,990	22,694,630	21,962,930	20,997,210	
less External Support						
- Formula Grant	(12,121,780)	(12,314,910)	(12,376,480)	(12,438,370)	(12,500,560)	Formula Grant (RSG and NNDR Pool share) includes concessionary fares 2008/09 onwards of £200k & LABGI 2006/07 £480,520
- LABGI	0					
	5,952,560	10,922,080	10,318,150	9,524,560	8,496,650	
less Collection Fund (Surplus) / Deficit						
- Council Tax Collection Fund	(79,390)	5,740	0	0	0	Based on latest review of Collection Funds
- Poll Tax Collection Fund	0	0	0	0	0	Based on latest review of Collection Funds
	5,873,170	10,927,820	10,318,150	9,524,560	8,496,650	
less Income from Council Tax	(5,752,070)	(6,121,810)	(6,609,930)	(7,254,590)	(7,955,530)	
Contribution (To) / From Reserves	121,100	4,806,010	3,708,220	2,269,970	541,120	



General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
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Memo Items :

Council Tax

- Taxbase	38,654	39,366	40,674	42,719	44,830	
- Council Tax at Band 'D'	£148.81	£155.51	£162.51	£169.82	£177.46	
- Implied annual Council Tax increase	-	4.50%	4.50%	4.50%	4.50%	



General Fund Reserves Projection - 2007/08 to 2011/12

General Fund category	2007/08 (£'s)	2008/09 (£'s)	2009/10 (£'s)	2010/11 (£'s)	2011/12 (£'s)	Comments / Notes
Balance as at 1 April (b/f)	13,118,450	11,509,630	6,253,680	3,085,530	1,558,650	
less Contribution (to) / from General Fund	(121,100)	(4,806,010)	(3,708,220)	(2,269,970)	(541,120)	
less Temporary use of reserves / payback						Net use of Reserves for Cash Flow purposes
Customer Access	(1,437,720)	(419,940)	530,070	613,240	613,240	Payback by 2014/15 first full year saving
Guildhall Working Party - Capital in Plan (Approved Nov) - payback	0	0	0	119,850	96,670	Payback by 2017/18 first full year saving
Mercury Abatement	0	0	0	0	0	Payback by 2024/25 first full year saving.
Memorials	(50,000)	(30,000)	10,000	10,000	10,000	Payback by 2018/19 first full year saving
Balance as at 31 March (c/f)	11,509,630	6,253,680	3,085,530	1,558,650	1,737,440	